

TRANSPORTATION DISADVANTAGED LOCAL COORDINATING BOARD

Ocala Citizens Service Center
201 SE 3rd Street, Ocala, FL 34471

October 18, 2018
2:00 PM



MEETING AGENDA

1. Call to Order and Roll Call
2. Proof of Publication

ACTION ITEMS

3. 2018 Annual Operating Report
4. 2018 Annual Expenditure Report

AGENCY PRESENTATIONS

5. Tracy Sapp – Marion County Health Department
6. Anissa Pieriboni – Florida Center for the Blind

OTHER ITEMS

7. Approval of Minutes
8. Comments by TDLCB Members
9. Comments by Community Transportation Coordinator (CTC)
10. Comments by TPO Staff
11. Public Comment
12. Adjournment

The next meeting of the TDLCB will be held on January 17, 2019.

If reasonable accommodations are needed for you to participate in this meeting, please call the TPO Office at (352) 629-8297 forty-eight (48) hours in advance, so arrangements can be made.



September 27, 2018

TO: TDLCB Members

FROM: Kenneth Odom, Transportation Planner

RE: 2018 Annual Operating Report (AOR)

Attached is the Annual Operating Report (AOR) for Marion Transit Services (MTS) for the period from July 1, 2017 to June 30, 2018. The AOR is submitted annually by the Community Transportation Coordinator to the Commission for the Transportation Disadvantaged (CTD). This document affords the TDLCB the opportunity to review the growth and changes of the system over the course of the past fiscal year. Although the AOR has already been transmitted to the CTD, the TDLCB must still review and approve the document.

If you have any questions regarding the AOR, please feel free to contact the TPO staff at 629-8297.

Cooperative and comprehensive planning for our transportation needs
Marion County • City of Belleview • City of Dunnellon • City of Ocala

121 S.E. Watula Avenue • Ocala, Florida 34471
Telephone: (352) 629-8297 • Fax: (352) 629-8240 • www.ocalamariontpo.org

FLCTD

Annual Operations Report

Section I: Face Sheet

County: Marion	Fiscal Year: July 1, 2017 - June 30, 2018
Status: Submitted to FLCTD	
Report Date:	09/05/2018
Period Covered:	July 1, 2017 - June 30, 2018
Coordinator's Name:	Marion Senior Services, Inc.
Address:	1101 SW 20th Court
City:	Ocala
Zip Code:	34471
Service Area:	Marion
Contact Person:	Tom Wilder
Title:	Transportation Director
Phone:	(352) 620 - 3519
Fax:	(352) 620 - 3504
Email:	twilder@marionseniorservices.org
Network Type:	Partial Brokerage
Organization Type:	Private Non-Profit

CTC Certification:

I, Tom Wilder, as the authorized Community Transportation Coordinator (CTC) Representative, hereby certify, under the penalties of perjury as stated in Chapter 837.06, F.S., that the information contained in this report is true, accurate, and in accordance with the accompanying instructions.

CTC Representative (signature)

LCB Statement:

I, _____, as the local Coordinating Board Chairperson, hereby, certify in accordance with Rule 41-2.007(7) F.S. that the local Coordinating Board has reviewed this report and the Planning Agency has received a copy.

LCB Signature

FLCTD
Annual Operations Report
Section II: General Info

County: **Marion**

Fiscal Year: **July 1, 2017 - June 30, 2018**

Status: Submitted to FLCTD

Section II: Coordinated System General Information

1. Provider Listing (include the CTC, if the CTC provides transportation services)

Number of Private Non-Profits: 2

Number of Private For-Profits: 0

Public Entities:

School Board: 0

Municipality: 0

County: 0

Transit Authority: 0

Other: 0

Total: 2

2. How many of the providers listed in 1 are coordination contractors?

1

FLCTD

Annual Operations Report

Section III: Passenger Trip Info

County: Marion		Fiscal Year: July 1, 2017 - June 30, 2018	
Status: Submitted to FLCTD			
Section III: Passenger Trip Information			
1a. One-Way Passenger Trips			
Type of Service	Service Area		
Fixed Route/Fixed Schedule	Within	Outside	Total
Daily Trip Tickets	0	0	0
Weekly Passes	0	0	0
Monthly Passes	0	0	0
Deviated Fixed Route Service			
	0	0	0
Paratransit			
Ambulatory	76741	0	76741
Non-Ambulatory	29283	0	29283
Stretcher	0	0	0
Other Services			
School Board Trips	0	0	0
Total Trips	106024	0	106024
1b. How many of the total trips were provided by contracted transportation providers (do not include the CTC, if the CTC provides transportation services)?			0
1c. How many of the total trips were provided by coordination contractors?			22414
2. One-Way Trips by Funding Source			
Agency for Health Care Administration			5164
Agency for Persons with Disabilities			22414
Agency for Workforce Innovation			0
Commission for the Transportation Disadvantaged			30772
Department of Children and Families			0
Department of Community Affairs			0
Department of Education			0
Department of Elder Affairs			0
Department of Health			0

Department of Juvenile Justice	0
Florida Department of Transportation	33732
Local Government	13942
Local Non-Government	0
Other Federal Programs	0
Total:	106024

3. One-Way Trips by Passenger Type

Was this information obtained by sampling?	no
Elderly	
Low Income:	4885
Disabled:	26076
Low Income and Disabled:	17771
Other:	10054
Children	
Low Income:	2187
Disabled:	279
Low Income and Disabled:	1783
Other:	2
Other	
Low Income:	4111
Disabled:	25692
Low Income and Disabled:	10960
Other:	2224
Total:	106024

4. One-Way Passenger Trips - by Purpose

Was this information obtained by sampling?	no
Medical Purpose	56417
Employment Purpose	854
Education/Training/Daycare Purpose	27619
Nutritional Purpose	15188
Life-Sustaining/Other Purpose	5946
Total:	106024

5. Unduplicated Passenger Head Count

5a. Paratransit/Deviated Fixed Route/ School Brd	3281
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5b. Fixed Route	0
Total:	3281
6. Number of Unmet Trip Requests	
	50
Unmet Trip Requests by Type of Trip	
Unmet Medical	42
Unmet Employment	0
Unmet Education/Training/Daycare	0
Unmet Nutritional	1
Unmet Life-Sustaining/Other	7
Reason Trip was Denied (Optional)	
Lack of Funding:	0
Lack of Vehicle Availability:	0
Lack of Driver Availability:	0
Other:	0
7.) Number of Passenger No-shows	
	3364
Passenger No-Shows by Funding Source (optional)	
CTD:	0
AHCA:	0
AWI:	0
DCF:	0
APD:	0
DOE:	0
DOEA:	0
Other:	0
8. Complaints	
Complaints by Service	3
Complaints by Policy	0
Complaints by Vehicle	11
Complaints by Other	2
Complaint Total:	16
9. Commendations	
Commendations by CTC	66

Commendations by Transportation Providers	0
Commendations by Coordination Contractors	0
Total Commendations:	66

FLCTD

Annual Operations Report

Section IV: Vehicle Info

County: Marion	Fiscal Year: July 1, 2017 - June 30, 2018		
Status: Submitted to FLCTD			
Section IV: Vehicle Information			
1. Mileage Information			
	Vehicle Miles		Revenue Miles
CTC:	960993		797749
Transportation Providers:	0		0
Coordination Contractors:	156571		156571
School Bus Utilization Agreement:	0		0
Total:	1117564		954320
2. Roadcalls			
	33		
3. Accidents			
	Chargeable		Non-Chargeable
Total Accidents Person Only:	0		1
Total Accidents Vehicle Only:	0		11
Total Accidents Person & Vehicle:	0		1
Total Accidents:	0		13
Grand Total:	13		
4. Total Number of Vehicles			
	41		
		Count	Percentage
a. Total vehicles that are wheelchair accessible:		41	100.00%
b. Total vehicles that are stretcher equipped:		0	0.00%

FLCTD

Annual Operations Report

Section V: Employee Info

County: Marion		Fiscal Year: July 1, 2017 - June 30, 2018	
Status: Submitted to FLCTD			
Section V: Employee Information			
1. CTC and Transportation Provider Employee Information			
			Hours
Full-Time Drivers	34		68964
Part-Time Drivers	5		7237
Volunteer Drivers	0		0
Total Hours:			76201
Maintenance Employees	0		
Dispatchers	2		
Schedulers	1		
Call Intake/Reserv./Cust. Serv.	3		
Other Operations Employees	1		
			Hours
Other Volunteers	0		0
Administrative Support	2		
Management Employees	3		
Total	51		
2. Coordination Contractors Employee Information			
			Hours
Full-Time Drivers	5		10400
Part-Time Drivers	13		13520
Volunteer Drivers	0		0
Total Hours:			23920
Maintenance Employees	0		
Dispatchers	0		
Schedulers	0		
Call Intake/Reserv./Cust. Serv.	0		

Other Operations Employees	0	
		Hours
Other Volunteers	0	0
Administrative Support	0	
Management Employees	0	
Total	18	
		TOTAL HOURS: 100121

FLCTD

Annual Operations Report

Section VI: Revenue Sources

County: Marion		Fiscal Year: July 1, 2017 - June 30, 2018	
Status: Submitted to FLCTD			
Section VI: Financial Data			
1. Detailed Revenue and Trips Provided by Funding Source			
Revenue Source	CTC and Transportation Providers	Coordination Contractors	TOTAL REVENUES
Agency for Health Care Administration			
Medicaid Non-Emergency	\$0.00	\$0.00	\$0.00
Medicaid Non-Emergency (under fixed fee service with AHCA)	\$170,096.00	\$0.00	\$170,096.00
Agency for Persons with Disabilities			
Comm Care for Dis Adults/Aging & Adult Services	\$0.00	\$0.00	\$0.00
Developmental Services	\$0.00	\$209,116.00	\$209,116.00
Other (specify)	\$0.00	\$0.00	\$0.00
Agency for Workforce Innovation			
WAGES/Workforce Board	\$0.00	\$0.00	\$0.00
Other (specify)	\$0.00	\$0.00	\$0.00
Commission for the Transportation Disadvantaged			
Non-Sponsored Trip Program	\$773,519.00	\$0.00	\$773,519.00
Non-Sponsored Cap. Equip.	\$0.00	\$0.00	\$0.00
Rural Capital Equip.	\$53,676.00	\$0.00	\$53,676.00
TD Other (specify)	\$0.00	\$0.00	\$0.00
Department of Children and Families			
Alcohol, Drug Abuse & Mental Health Program	\$0.00	\$0.00	\$0.00
Family Safety & Preservation	\$0.00	\$0.00	\$0.00
Other (specify)	\$0.00	\$0.00	\$0.00
Department of Community Affairs			
Community Services	\$0.00	\$0.00	\$0.00
Other (specify)	\$0.00	\$0.00	\$0.00
Department of Education			
Carl Perkins Vocational Ed. Act	\$0.00	\$0.00	\$0.00
Division of Blind Services	\$0.00	\$0.00	\$0.00

Vocational Rehabilitation	\$0.00	\$0.00	\$0.00
Day Care Programs	\$0.00	\$0.00	\$0.00
Other (specify)	\$0.00	\$0.00	\$0.00
Department of Elder Affairs			
Older Americans Act	\$0.00	\$0.00	\$0.00
Community Care for the Elderly	\$0.00	\$0.00	\$0.00
Other (specify)	\$0.00	\$0.00	\$0.00
Department of Health			
Children's Medical Services	\$0.00	\$0.00	\$0.00
Office of Disability Deter.	\$0.00	\$0.00	\$0.00
County Public Health Unit	\$0.00	\$0.00	\$0.00
Other (specify)	\$0.00	\$0.00	\$0.00
Department of Juvenile Justice			
(specify)	\$0.00	\$0.00	\$0.00
Department of Transportation			
49 USC 5307 (Section 9)	\$0.00	\$0.00	\$0.00
49 USC 5310 (Section 16)	\$4,320.00	\$0.00	\$4,320.00
49 USC 5311 (Section 18)	\$783,007.00	\$0.00	\$783,007.00
490USC 5311(f) (Section 18i)	\$0.00	\$0.00	\$0.00
Block Grant	\$0.00	\$0.00	\$0.00
Service Development	\$0.00	\$0.00	\$0.00
Commuter Assistance Program	\$0.00	\$0.00	\$0.00
Other DOT (Specify)	\$0.00	\$0.00	\$0.00
Local Government			
School Board Service	\$0.00	\$0.00	\$0.00
Complementary ADA Service	\$264,985.00	\$0.00	\$264,985.00
County Cash	\$984,924.00	\$0.00	\$984,924.00
County In-Kind	\$0.00	\$0.00	\$0.00
City Cash	\$0.00	\$0.00	\$0.00
City In-Kind	\$0.00	\$0.00	\$0.00
Other Cash (specify)	\$0.00	\$0.00	\$0.00
Other In-Kind (specify)	\$0.00	\$0.00	\$0.00
Local Non-Government			
Farebox	\$97,573.00	\$0.00	\$97,573.00
Donations, Contributions	\$1,050.00	\$0.00	\$1,050.00
In-Kind Services	\$316,908.00	\$0.00	\$316,908.00
Other Non-Government	\$15,766.00	\$0.00	\$15,766.00
Other Federal or State Programs			

(specify)	\$0.00	\$0.00	\$0.00
(specify)	\$0.00	\$0.00	\$0.00
(specify)	\$0.00	\$0.00	\$0.00
GRAND TOTAL:			
	\$3,465,824.00	\$209,116.00	\$3,674,940.00

FLCTD
Annual Operations Report
Section VII: Expense Sources

County: Marion		Fiscal Year: July 1, 2017 - June 30, 2018	
Status: Submitted to FLCTD			
Section VII: Financial Data			
2. Expense Sources			
Expense Item	Community Transportation Coordinator	Coordination Contractor	TOTAL EXPENSES
Labor (501):	\$1,446,639.00	\$128,083.00	\$1,574,722.00
Fringe Benefits (502):	\$395,379.00	\$27,195.00	\$422,574.00
Services (503):	\$427,256.00	\$0.00	\$427,256.00
Materials and Supplies Cons. (504):	\$444,912.00	\$55,130.00	\$500,042.00
Utilities (505):	\$29,373.00	\$6,936.00	\$36,309.00
Casualty and Liability (506):	\$123,880.00	\$26,439.00	\$150,319.00
Taxes (507):	\$1,283.00	\$0.00	\$1,283.00
Purchased Transportation Services (508)			
Bus Pass Expenses:	\$0.00	\$0.00	\$0.00
School Bus Expenses:	\$0.00	\$0.00	\$0.00
Other:	\$0.00	\$28,010.00	\$28,010.00
Miscellaneous (509):	\$19,936.00	\$0.00	\$19,936.00
Interest (511):	\$363.00	\$0.00	\$363.00
Leases and Rentals (512):	\$15,122.00	\$0.00	\$15,122.00
Annual Depreciation (513):	\$348,052.00	\$58,374.00	\$406,426.00
Contributed Services (530):	\$0.00	\$0.00	\$0.00
Allocated Indirect Expenses:	\$0.00	\$46,554.00	\$46,554.00
GRAND TOTAL:	\$3,252,195.00	\$376,721.00	\$3,628,916.00



**COMMISSION FOR THE TRANSPORTATION DISADVANTAGED
ACTUAL EXPENDITURE REPORT FORM**

(One form for each county)

Do not report funds from state agency sources)

COUNTY: MARION

DUE: September 15, 2018

Coordinated Transportation

Coordinated Transportation			
ACTUAL PRIOR YEAR			
Local Funding		Direct Federal Funding	
Expenditures	# of Trips, Operating Subsidy or Capital	Expenditures	# of Trips, Operating Subsidy or Capital
\$1,681,206	13,942	\$787,327	33,732

Transportation Alternatives

Transportation Alternatives			
ACTUAL PRIOR YEAR			
Local Funding		Direct Federal Funding	
Expenditures	# of Trips, Operating Subsidy or Capital	Expenditures	# of Trips, Operating Subsidy or Capital

Other

Other			
ACTUAL PRIOR YEAR			
Local Funding		Direct Federal Funding	
Expenditures	# of Trips, Operating Subsidy or Capital	Expenditures	# of Trips, Operating Subsidy or Capital



TRANSPORTATION DISADVANTAGED LOCAL COORDINATING BOARD

Ocala Citizens Service Center
201 SE 3rd Street, Ocala, FL 34471
June 21, 2018

PUBLIC HEARING MINUTES

Members Present:

Michelle Stone
Jeffrey Askew
Tracey Sapp *arrived at 2:07pm*
Susan Hanley
Carlos Colon
Iris Pozo, *for Kathleen Woodring*
Andrea Melvin
Anissa Brescia
Jeff Aboumrad

Members Not Present:

Millie Chervoni
Charmaine Anderson
Tracey Alesiani
Carissa Hutchinson
Dennis Yonce
James Haines

Others Present:

Kenneth Odom, TPO Staff
Shakayla Pullings, TPO Staff
Tom Wilder, Marion Transit Services

Item 1. Call to Order and Roll Call

Chairwoman Michelle Stone called the meeting to order at 2:05 PM.
Secretary Shakayla Pullings called the roll of members; a quorum was present.

Item 2. Proof of Publication

Secretary Shakayla Pullings announced the meeting was published online at the city of Ocala, Marion County, Belleview, Dunnellon and the TPO's website. The meeting was also published to the Star Banner.

Item 3. Grievance/Compliment Procedures Update

Mr. Wilder presented the Grievance/Compliment Procedures Update and said that the document spelled out the proper procedure for handling Complaints or Compliments for Marion Transit. Mr. Wilder said that because the agency provided a community service, the agency was subject to receiving complaints and/or compliments regarding the service, employees, or both.

Customers have the right to:

- File complaints without fear of retaliation;
- Prompt investigations and effective resolutions; and
- Current and complete program information.

Customers are responsible for:

- Filing complaints in a timely manner (state local time frame), and
- Providing CTC with pertinent information.

Mr. Wilder also went over the Roles and Responsibilities as followed:

Supervisors/Managers – responsible for ensuring that complaints are fully investigated in a timely manner. Proposed actions for improvement are documented and if warranted disciplinary action is taken. Compliments are also documented and discussed with the employee.

Drivers/Employees – responsible for providing a service to our customers that meet or exceed expectations. Notify their respective supervisor as soon as practical of any potential situation(s) that may cause someone to initiate a complaint against the agency and/or employee.

Mr. Wilder also talked about Procedures as followed:

Any Marion Transit employee could receive a compliment or complaint from a citizen. When a compliment or complaint is being made the employee receiving the information is required to document with as much information including; who, what, when, where, how, and why. Forms are available to document both types of incidents and may be accessed by contacting the Transit Office Assistant.

Approved –

Once the incident is documented, it should be forwarded to the respective supervisor/manager for further investigation. The supervisor/manager would make the Transportation Director aware of the complaint or compliment and forward the report(s) once the investigation is completed.

In the case of a complaint, the supervisor/manager would propose actions to remedy the situation. Both the supervisor/manager and Transportation Director would determine outcomes. Once a complaint or compliment is completed, copies of the report would be placed in the respective Marion Transit employee folder and/or Master Index Folder. The person making the complaint should be notified of the outcome if warranted.

Complaints that may warrant severe disciplinary action would be brought to the attention of the Executive Director and Human Resources.

All complaints and/or compliments should be kept in a common index file for easy access by Month/Year.

Mr. Wilder provided the board with copies of both the Complaint and Compliment Report.

Ms. Stone asked if the reports answered a requirement that was given based on an audit.

Mr. Odom responded that the reports were based off the Commission for the Transportation Disadvantaged (CTD) that had requested the annual task be performed by each agency and that the process next year and years after would be to review any compliments or complaints and what may need to be changed as far as addressing guidelines. It was a task mandated by the CTD.

Ms. Brescia made a motion to approve the Grievance/Compliment Procedures Update. Mr. Askew seconded and the motion passed unanimously.

Item 4. Comments by TDLCB Members

There were no comments by TDLCB Members.

Item 5. Comments by Community Transportation Coordinator (CTC)

There were no comments by the CTC.

Item 6. Comments by TPO Staff

There were no comments by TPO Staff.

Item 7. Public Comment

There was no Public Comment.

Item 8. Adjournment

Chairwoman Stone adjourned the Public Hearing at 2:10pm.

Respectfully Submitted By:

Shakayla Pullings, TPO Administrative Assistant



**TRANSPORTATION DISADVANTAGED
LOCAL COORDINATING BOARD**

Ocala Citizens Service Center
201 SE 3rd Street, Ocala, FL 34471
June 21, 2018

MINUTES

Members Present:

Michelle Stone
Jeffrey Askew
Tracey Sapp
Susan Hanley
Carlos Colon
Iris Pozo, *for Kathleen Woodring*
Andrea Melvin
Anissa Brescia
Jeff Aboumrad
Tamyika Young *arrived at 2:13pm*

Members Not Present:

Millie Chervoni
Charmaine Anderson
Tracey Alesiani
Carissa Hutchinson
Dennis Yonce
James Haines

Others Present:

Kenneth Odom, TPO Staff
Shakayla Pullings, TPO Staff
Tom Wilder, Marion Transit Services

Item 1. Call to Order and Roll Call

Chairwoman Michelle Stone called the meeting to order at 2:11 PM.
Secretary Shakayla Pullings called the roll of members; a quorum was present.

Item 2. Proof of Publication

Secretary Shakayla Pullings announced the meeting was published online at the city of Ocala, Marion County, Belleview, and Dunnellon websites and on the TPO's website. The meeting was also published to the Star Banner.

Item 3. Vice-Chair Appointment

Mr. Odom said that a Vice-Chair appointment was needed in the event that the Chair of the TDLCB could not attend a meeting.

Mr. Askew made a motion for the TDLCB to consider a nomination of Vice-Chair. Ms. Pozo seconded and the motion passed unanimously.

Mr. Odom mentioned that Jeffrey Askew had expressed interest in being the Vice-Chair of the TDLCB. Mr. Odom asked if anyone else wanted to volunteer and there was no response.

Ms. Melvin nominated Mr. Askew for Vice-Chair.
Mr. Askew accepted the nomination.

Ms. Melvin made a motion to appoint Jeffrey Askew as Vice-Chair. Mr. Aboumrad seconded and the motion passed unanimously.

Item 4. TDLCB By-Laws Update

Mr. Odom said it was incumbent upon TPO staff to regularly review and/or amend the TDLCB bylaws to remain concurrent with State of Florida regulations and code as they relate to the operations of the local Community Transportation Coordinator and the Florida CTD. TPO staff had rewritten the TDLCB bylaws and respectfully requested the TDLCB Board review and recommend changes or approval to the said bylaws.

All elements included in the TDLCB bylaws were pursuant to Chapter 427 Florida Statutes (FS); Rule 41-2, Florida Administrative Code (FAC); and subsequent laws setting forth requirements for the coordination of transportation services to the TD.

Mr. Odom said that there were 14 individuals on the board currently with 2 vacant spots. One of the spots were for a rider over the age of 60 years old and the other was for a person with a disability that utilizes Marion Transit Services (MTS). Mr. Odom said that there was a recommendation for MTS for one of the riders and she had been given an application and Mr. Odom had also spoken

Approved –

with her and she did express interest. Mr. Odom said that with that, another individual would be needed making a total of 16 individuals on the TDLCB, so recommendation was asked of the board to leave the member total at 15 or making it 16.

Mr. Odom said it was important to state what would constitute a quorum rather 15 or 16 members and explained to the board the number of members needed to constitute a quorum as followed:

- 16 members – 8 plus one meaning 9 would constitute a quorum
- 15 members – 7 plus one meaning 8 would constitute a quorum

Ms. Stone said that she serves on another board for the College of Florida Foundation and that when that board meets if they do not have fifty percent plus one to constitute a quorum at that time a motion could be made to accept those in attendance to be a quorum for the meeting and it must be seconded by those present, it is voted on, and it would give the ability for the board to conduct business.

Mr. Odom said the concern of quorum was important because the TDLCB only met quarterly while other boards and committees usually meet monthly.

Mr. Aboumrad stated he liked the idea mentioned by Ms. Stone with moving forward with the members that are present. Additionally, Mr. Aboumrad said he attends about 11 similar boards across the NE part of the state and almost all of them have a forty percent standard.

Mr. Odom said that it would be possible to move forward with Ms. Stone's recommendations however, there would have to be at least a certain number of members present to pass normal business.

Ms. Brescia said she would feel comfortable with four members present.

Mr. Odom clarified the suggestions as followed:

The TDLCB would have a minimum of four voting members that can make a motion to constitute a quorum for a single meeting. The standard quorum will be six.

There would be at least four voting members to constitute a quorum or a standard quorum of six present to do business going forward.

Mr. Odom said he would incorporate the quorum outline in the bylaws based on the outcome of the vote and make sure that all members received a copy of the bylaws after they had changed based on the TDLCB's motions.

Ms. Brescia asked if the board had concern that by having the authority to change what number constitutes a quorum might it be perceived by the public like the board is "working or cooking something" when the minutes are published.

Ms. Stone said that the TDLCB does Sunshine every meeting and every meeting is open to the Public and they are welcome to attend any meeting. Ms. Stone said the agenda is published as well.

Ms. Brescia said she was good with that and just wanted to mention possible concerns to the board.

Ms. Brescia made a motion to accept four voting members to constitute a special quorum for a meeting or have six standard members to have a quorum. Mr. Askew seconded and the motion passed unanimously.

Mr. Odom talked about the following section of the bylaws:

Section 4: Terms of Appointments: Except for the Chairperson and State agency representatives, the members of the Board shall be appointed for three-year terms. The Chairperson shall serve until being replaced by the TPO. Appointments to the Board for non-agency positions will be chosen utilizing the following procedures: The position vacancy will be advertised in such a manner as to generate the greatest response from 3 potential candidates. The Chairperson of the Board will appoint a selection subcommittee. The subcommittee will then review all applicants and make their recommendations to the Board. The Board will then vote on the recommendations for appointment of the new member(s).

Mr. Odom said he saw an issue with three-year appointment due to specific requirements of what agencies the members have to come from. Mr. Odom asked if the board would like the three-year appointment adjusted or removed.

Ms. Brescia said if there was an agency that was historically not attending it does affect the quorum.

Mr. Odom said it has been an issue in the past.

There was some board discussion.

Mr. Odom stated clearly the wording to be included in the bylaws decided by the board:

Removes any question about a three-year term for State or Community Agency Partners the only ones that will be subject to the three-year terms will be the citizen representatives for the elderly and the disabled, they will be elected for a one year term with extensions available up to three years total, so after they have served three years there will need to be a new appointee. The determination of the one year extensions will be subject to the other members of the TDLCB.

Ms. Melvin made a motion to approve the wording of the bylaws stated by Mr. Odom. Ms. Brescia seconded and the motion passed unanimously.

Ms. Brescia made a motion to accept the bylaws with the amendments that had been proposed. Mr. Aboumrad seconded and the motion passed unanimously.

Item 5. TD Trip & Equipment Grant

Mr. Wilder presented the board with the TD Trip & Equipment Grant and said that the Legislator changed some of the traditional ways that Marion Transit would receive grants which would excluded the Shirley Conroy grant and Provisos funding and lowered amount for the Trip & Equipment grant from \$974,303 to \$871,301.

Mr. Wilder presented the board with the application form and the grant information.

Mr. Wilder said that the Trip & Equipment Grant was not an action item but did want to let the board know.

Item 6. FY 2019 Trip Rates

Mr. Wilder said that each year, the TDLCB was required to approve Marion Transit Services (MTS) proposed trip rates. MTS, as required, utilized the Commission for Transportation Disadvantaged (CTD) Trip Rate Calculation process. The Trip Rate Calculation process considered numerous costs items including labor, fringe benefits and insurance as well as program income to determine the trip rates. This year, MTS proposed a slight increase in the per-mile charge for ambulatory and wheelchair patients with no increase for stretcher patients. TPO staff had reviewed the Trip Rate Calculation and concurred with the results. The proposed rates were as followed:

	Current Rate	Proposed Rate
Ambulatory Per Mile	\$3.37	\$3.99 (18.4%)
Wheelchair Per Mile	\$5.78	\$6.83 (18.2%)

Ms. Stone asked if the rates would allow MTS to function as needed.

Mr. Wilder replied that the rates would allow MTS to function.

Mr. Askew made a motion to approve the FY 2019 Trip Rates. Mr. Aboumrad seconded and the motion passed unanimously.

Item 7. Andrea Melvin- The Center of Independent Living Agency Presentation

Ms. Melvin presented the board with a summary of the functions for the Center of Independent Living. *Information attached.*

Item 8. Jeffrey Askew- Marion County Veteran’s Service Office Agency Presentation

Mr. Askew presented the board with a summary of the functions for the Marion County Veteran’s Service Office. *Information attached.*

Item 9. Approval of Minutes

Ms. Melvin made a motion to approve the minutes. Mr. Abounrad seconded and the motion passed unanimously.

Item 10. Comments by TDLCB Members

Ms. Stone asked for two volunteers to present their agency functions for the next TDLC meeting.

Ms. Brescia- Florida Center for the Blind volunteered.

Ms. Sapp- Florida Department of Health volunteered.

Item 11. Comments by Community Transportation Coordinator (CTC)

Mr. Wilder said the Triennial Review would be coming up July 9th.

Mr. Wilder provided a map of trips provided by MTS.

Item 12. Comments by TPO Staff

There were no comments by TPO Staff.

Item 13. Public Comment

There was no Public Comment.

Item 14. Adjournment

Chairwoman Stone adjourned at 3:23pm.

Respectfully Submitted By:

Shakayla Pullings, TPO Administrative Assistant

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Gainesville, FL 32607

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Video Phone (352) 240-3079

(352) 378-5582 fax

Marion County Branch

3445 NE 24th Street

Ocala FL 34470

(352) 368-3788 phone

(352) 368-2969 TDD

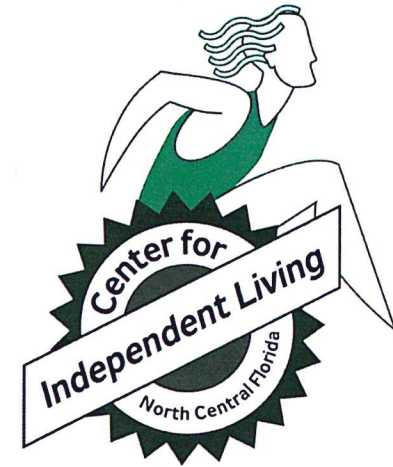
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**Center for Independent Living
of North Central Florida**



“Empowering people with disAbilities to exert our individual right to live as independently as possible, make personal life choices and achieve full community inclusion”

A 501(c)(3) Private Not-For-Profit
Organization Committed to the Principles
of the Independent Living Philosophy

**Staffed and Governed
by a majority of People with disAbilities**

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- Increasing awareness of the rights of people with disAbilities to be free from discrimination under the Americans with Disabilities Act
- Increasing access by people with disAbilities to programs and facilities open to the public
- Providing both individual and systems Advocacy in Support of:
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- Weekly Workshops
- Assistive Devices and Technology
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- Video Relay Services Available
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- We are a staff of people with disAbilities and *“... We’ve been there!!”*

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352 674-5000

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(Hearing & Optical)
352-861-3940

Tricare South
1-800-403-3950

VA Medical Center, Gainesville
1-800-324-8387

VA Regional Office, St. Petersburg
1-800-827-1000

Vets Helping Vets
352-433-2320

Marion County Senior Services
352-620-3501

United Way – First Call for Help
352-732-4444

Pension Maintenance Center
1-877-294-6380

National Personnel Records Center
1-314-801-0800

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Marion County FLORIDA

VETERANS SERVICES

VETERANS SERVICES

2730 E. Silver Springs Blvd., suite 100

Ocala, FL 34470-7010

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What are our responsibilities?

- Interview, counsel, assist veterans and/or their dependents to determine their eligibility for benefits including Compensation/Pension, Death Pension/Dependency Indemnity Compensation, Health Care, Home Loans, Education and Vocational Rehabilitation.
- Verification of applicant information with federal, state and county agencies, local business via telephone or written communication.
- Interact, communicate, make inquiries as needed with other agencies, groups and individuals via telephone, in writing or in person.
- Coordinate and disseminate information on County, State, Federal and private veterans programs and benefits.



Marion County Veterans Services
Is a dependent of the
Marion County Board of
County Commissioners.

The U.S. Department of Veterans
Affairs is a separate agency.

When veterans of all branches of the
United States Armed Forces need help
obtaining their VA benefits, our eight
person team help, free of charge.

If Veterans or their family members
have questions or need additional
information, contact our office at
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www.marioncountyfl.org

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