



## TRANSPORTATION DISADVANTAGED LOCAL COORDINATING BOARD

Ocala Citizens Service Center  
201 SE 3<sup>rd</sup> Street, Ocala FL 34471  
**October 20, 2016**

### MINUTES

#### Members Present:

Councilman James Hilty, Chairman  
Jeffrey Askew  
Susan Hanley  
Carlos Colon (*joined via teleconference*)  
Kathleen Woodring  
Millie Chervoni

#### Members Not Present:

Benjamin Akinola  
Charmaine Anderson  
Meaghan Crowley  
Tracey Alesiani

#### Others Present:

Kenneth Odom, TPO Staff  
Shakayla Jacobs, TPO Staff  
Tom Wilder, Marion Transit Services

**Item 1. Call to Order and Roll Call**

Chairman James Hilty called the meeting to order at 2:03 PM. Secretary Shakayla Jacobs called the roll of members; a quorum was present.

**Item 2. Proof of Publication**

Secretary Shakayla Jacobs announced the meeting was published online at the city of Ocala, Belleview, and Dunnellon websites and on the TPO's website.

**Item 3. Ratification of TDLCB By-Laws to Allow for Call-In Members to Constitute Presence of a Quorum**

Mr. Odom said that some members of the TDLCB are not located within Marion County and either must drive a long distance or must conference call into the TDLCB meetings. While there was nothing that expressly prohibits any member from participating via telephone, it had never been addressed in the TDLCB by-laws. TPO staff proposed to address this issue by adding language to the bylaws that would allow for call-in participants to be counted as members of a quorum.

*Example: TDLCB members not located within Marion County will be permitted to teleconference into meetings and that participation shall constitute attendance when determining the presence of a quorum.*

Mr. Hilty asked that the conference call number be included in the emails that notify committee members of the TDLCB meetings.

Mr. Odom said that members should also notify staff if they wish to call-in to the meeting prior if they know they would be unable to attend in person.

Ms. Woodring said to state "when necessary TDLCB members will be permitted to teleconference".

*Mr. Askew made a motion to approve the Ratification of TDLCB By-Laws based on input received by Ms. Woodring. Ms. Woodring seconded and the motion was unanimously approved.*

**Item 4. Review of the Community Transportation Coordinator's Annual Operating Report**

Mr. Wilder did a brief presentation of the Review of the Community Transportation Coordinator's Annual Operating Report and said that the report is statistical and provided by the state and was utilized for certain funding sources. He said that some checks and balances and reports had been added to have the Annual Operating Report on a monthly basis.

He also mentioned that there were no longer any Medicaid transports and that other than that change records stayed consistent with the previous year.

**Item 5. Review of the Community Transportation Coordinator's Shirley Conroy Grant Application**

Mr. Wilder said that the Shirley Conroy Grant was a grant that was applied for at Marion Transit for the total amount of \$219,695.98 for video recording software on the transit buses for overall safety of drivers and passengers, two new buses, and three desktop computers for dispatchers. Marion Transit had been approved for the grant and was awaiting official notification.

Mr. Hilty said that video recording software on the bus was good if there were ever any incidents on the bus you have video footage to review.

Mr. Wilder said there are cameras on all angles of the bus to alleviate any issues.

Mr. Odom mentioned the same kind of cameras were installed on the SunTran buses.

Mr. Wilder said that live feed on the bus would allow Marion Transit to see buses that are in transit.

Ms. Woodring asked how long the videos were saved.

Mr. Wilder said they record five days of footage and then they re-record. However, if there is an incident they pull the camera footage immediately.

Mr. Askew asked if the live feed can be viewed on a laptop and who could view the feed.

Mr. Wilder said that the live feed could be viewed on a laptop and there is a website that can be logged on to view the feed and dispatch would be able to see it constantly.

**Item 6. Review of the TD Planning Grant**

Mr. Odom said the TD Grant is intended to provide financial assistance to accomplish the duties and responsibilities of the official planning agency, the Ocala/Marion County TPO, as set forth in Chapter 427, Florida Statutes, Rule 41-2, Florida Administrative Code, Commission policies, and the Fiscal Year 2016-17 Program Manual for Transportation Disadvantaged Planning Related Services. The grant allocation for the 2017 fiscal year is in the amount of \$25,874.00 and the Ocala/Marion County TPO will be entering into a contract with the Florida Commission for the Transportation Disadvantaged by receiving those funds.

Mr. Odom also mentioned that Greg Slay was no longer the Director of the TPO and that a final selection of the new Director would be made the following Tuesday.

**Item 7. Approval of Minutes – June 16, 2016**

*Mr. Askew made a motion to approve the June 16, 2016 meeting minutes. Ms. Chervoni seconded, and the motion passed unanimously.*

**Item 8. Comments by TDLCB Members**

Mr. Hilty said he had received some complaints from Salvation Army and Interfaith that we were unable to transport out to the Centers.

Mr. Odom said that at the time there was no funds to expand routes out to SW 60<sup>th</sup> Avenue where the Centers was located. He said that it will be reviewed in the future.

Mr. Hilty asked how much would it cost to expand the route.

Mr. Odom said that the cost would be determined by population.

**Item 9. Comments by Community Transportation Coordinator (CTC)**

*There were no comments by the CTC.*

**Item 10. Comments by TPO Staff**

Mr. Odom said that Secretary, Shakayla Jacobs would send an Outlook Calendar invite notify the board of the next years meetings.

**Item 11. Public Comment**

*There was no public comment.*

**Item 12. Adjournment**

Councilman Hilty adjourned the meeting at 2:27 p.m.

Respectfully Submitted By:

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Shakayla Jacobs, TPO Administrative Assistant