



## **TRANSPORTATION DISADVANTAGED LOCAL COORDINATING BOARD**

Marion Senior Services  
1101 SW 20<sup>th</sup> Court, Ocala, FL 34471

**September 12, 2019  
2:00 PM**

### **MEETING AGENDA**

- 1. Call to Order and Roll Call**
- 2. Proof of Publication**

### **DISCUSSION ITEMS**

- 3. Annual Operating Report (AOR)**

### **PRESENTATIONS**

- 4. Derrick Harris – Long Range Transportation Plan (LRTP) Update**
- 5. Susan M. Handley - Department of Elder Affairs**

### **OTHER ITEMS**

- 6. Approval of Minutes**
- 7. Comments by TDLCB Members**
- 8. Comments by Community Transportation Coordinator (CTC)**
- 9. Comments by TPO Staff**
- 10. Public Comment**
- 11. Adjournment**

*The next meeting of the TDLCB will be held on **December 12, 2019.***

If reasonable accommodations are needed for you to participate in this meeting, please call the TPO Office at (352) 438-2630 forty-eight (48) hours in advance, so arrangements can be made.



**September 6, 2019**

**TO:** TDLCB Members

**FROM:** Liz Mitchell, Grants Coordinator/Fiscal Planner

**SUBJECT:** Update the Annual Operating Report

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It is incumbent upon TPO staff to regularly review and approve the Annual Operating Report (AOR) to remain concurrent with State of Florida regulations as they relate to the operations of the Florida Coordinated Transportation System. TPO staff have reviewed the AOR and respectfully request the TDLCB Board review and approve said report.

All elements included in the AOR are Pursuant to Chapter 427, Florida Statutes, each Community Transportation Coordinator (CTC) must submit an Annual Operating Report (AOR). The CTD uses these forms to gather information needed to accurately reflect each CTC's operating data, provide a statewide operational profile of the Florida Coordinated Transportation System, and evaluate certain performance aspects of the coordinated systems individually and as a whole.



# CTC Organization

**County:** Marion

**Fiscal Year:** 7/1/2018 - 6/30/2019

**CTC Status:** Submitted

**CTD Status:** Under Review

**Date Initiated:** 7/8/2019

**CTC Organization Name:** Marion Senior Services, Inc.

**Address:** 1101 SW 20 CT

**City:** OCALA

**State:** FL

**Zip Code:** 34471

**Organization Type:** Private Non Profit

**Network Type:** Partial Brokerage

**Operating Environment:** Rural

**Transportation Operators:** No

**Number of Transportation Operators:** 0

**Coordination Contractors:** Yes

**Number of Coordination Contractors:** 1

**Provide Out of County Trips:** No

**Local Coordinating Board (LCB) Chairperson:** Commissioner Michele Stone

**CTC Contact:** Tom Wilder

**CTC Contact Title:** Transportation Director

**CTC Contact Email:** twilder@marionseniorservices.org

**Phone:** (352) 620-3519

## CTC Certification

I, Tom Wilder, as the authorized Community Transportation Coordinator (CTC) Representative, hereby certify, under the penalties of perjury as stated in Chapter 837.06, F.S., that the information contained in this report is true, accurate, and in accordance with the accompanying instructions.

CTC Representative (signature): \_\_\_\_\_

## LCB Certification

I, Commissioner Michele Stone, as the Local Coordinating Board Chairperson, hereby, certify in accordance with Rule 41-2.007(7) F.S. that the Local Coordinating Board has reviewed this report and the Planning Agency has received a copy.

LCB Chairperson (signature): \_\_\_\_\_



## Organization – Coordination Contractor

**County:** Marion

**CTC Status:** Submitted

**CTC Organization:** Marion Senior Services, Inc.

**Fiscal Year:** 7/1/2018 - 6/30/2019

**Upload Date:** 8/19/2019

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**Coordination Contractor Name:** ARCMarion  
**Address:** 2800 SE Maricamp Road  
**City:** Ocala  
**State:** FL  
**Zip Code:** 34471  
**Organization Type:** Private Non Profit  
**Operating Environment:** Rural  
**Provide Out of County Trips:** No  
**Who Do You Serve:** Persons with Disabilities  
**Contact Person:** Frank Sofia  
**Contact Title:** CEO  
**Contact Email:** fsofia@mcarc.com  
**Phone:** (352) 387-2210

### Coordination Contractor Certification

By submission of this form, I, Frank Sofia, as the authorized representative of ARCMarion, hereby certify, under the penalties of perjury as stated in Chapter 837.06, F.S., that the information contained in this report is true, accurate, and in accordance with the accompanying instructions.

CTC Representative (signature): \_\_\_\_\_



# CTC Trips

County: Marion

CTC Status: Submitted

CTC Organization: Marion Senior Services, Inc.

Fiscal Year: 07/01/2018 - 06/30/2019

CTD Status: Under Review

	Selected Reporting Period			Previous Reporting Period		
	CTC & Transportation Operators	Coordination Contractors	Total	CTC & Transportation Operators	Coordination Contractors	Total
<b>Service Type - One Way</b>						
Fixed Route/Fixed Schedule						
Daily Pass Trips	0	N/A	0	0	0	0
Weekly Pass Trips	0	N/A	0	0	0	0
Monthly Pass Trips	0	N/A	0	0	0	0
Deviated Fixed Route Service	0	N/A	0	0	0	0
Complementary ADA Service	0	N/A	0	0	0	0
Paratransit						
Ambulatory	55,358	25,486	80,844	54,327	22,414	76,741
Non-Ambulatory	29,282	2,322	31,604	29,283	0	29,283
Stretcher	0	0	0	0	0	0
Transportation Network Companies	0	N/A	0	0	0	0
Taxi	0	N/A	0	0	0	0
School Board (School Bus)	0	N/A	0	0	0	0
Volunteers	0	N/A	0	0	0	0
<b>Total - Service Type</b>	<b>84,640</b>	<b>27,808</b>	<b>112,448</b>	<b>83,610</b>	<b>22,414</b>	<b>106,024</b>
<b>Contracted Transportation Operator</b>						
How many of the total trips were provided by Contracted Transportation Operators? (If the CTC provides transportation services, do not include the CTC)	0	N/A	0	0	0	0
<b>Total - Contracted Transportation Operator Trips</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Revenue Source - One Way</b>						
Agency for Health Care Administration (AHCA)	2,373	0	2,373	5,164	0	5,164
Agency for Persons with Disabilities (APD)	0	26,380	26,380	22,414	0	22,414
Comm for the Transportation Disadvantaged (CTD)	33,703	N/A	33,703	30,772	0	30,772
Dept of Economic Opportunity (DEO)	0	0	0	0	0	0
Dept of Children and Families (DCF)	0	0	0	0	0	0
Dept of Education (DOE)	0	0	0	0	0	0
Dept of Elder Affairs (DOEA)	0	0	0	0	0	0
Dept of Health (DOH)	0	0	0	0	0	0
Dept of Juvenile Justice (DJJ)	0	0	0	0	0	0
Dept of Transportation (DOT)	31,529	1	31,530	33,732	0	33,732
Local Government	17,034	0	17,034	13,942	0	13,942
Local Non-Government	1	1,427	1,428	0	0	0
Other Federal & State Programs	0	0	0	0	0	0
<b>Total - Revenue Source</b>	<b>84,640</b>	<b>27,808</b>	<b>112,448</b>	<b>106,024</b>	<b>0</b>	<b>106,024</b>



**Transportation  
Disadvantaged**

## CTC Trips (cont'd)

County: Marion

CTC Status: Submitted

CTC Organization: Marion Senior Services, Inc.

Fiscal Year: 07/01/2018 - 06/30/2019

CTD Status: Under Review

	Selected Reporting Period			Previous Reporting Period		
	CTC & Transportation Operators	Coordination Contractors	Total	CTC & Transportation Operators	Coordination Contractors	Total
<b>Passenger Type - One Way</b>						
Older Adults	10,381	0	10,381	58,786	0	58,786
Children At Risk	2,325	0	2,325	4,251	0	4,251
Persons With Disabilities	64,259	27,808	92,067	25,692	0	25,692
Low Income	6,817	0	6,817	4,111	0	4,111
Other	858	0	858	13,184	0	13,184
<b>Total - Passenger Type</b>	<b>84,640</b>	<b>27,808</b>	<b>112,448</b>	<b>106,024</b>	<b>0</b>	<b>106,024</b>
<b>Trip Purpose - One Way</b>						
Medical	52,830	0	52,830	56,417	0	56,417
Employment	1,910	0	1,910	854	0	854
Education/Training/Daycare	5,760	27,808	33,568	27,619	0	27,619
Nutritional	18,964	0	18,964	15,188	0	15,188
Life-Sustaining/Other	5,176	0	5,176	5,946	0	5,946
<b>Total - Trip Purpose</b>	<b>84,640</b>	<b>27,808</b>	<b>112,448</b>	<b>106,024</b>	<b>0</b>	<b>106,024</b>
<b>Unduplicated Passenger Head Count (UDPHC)</b>						
UDPHC	3,189	91	3,280	3,281	0	3,281
<b>Total - UDPHC</b>	<b>3,189</b>	<b>91</b>	<b>3,280</b>	<b>3,281</b>	<b>0</b>	<b>3,281</b>
<b>Unmet &amp; No Shows</b>						
Unmet Trip Requests	27	N/A	27	50	0	50
No Shows	3,018	N/A	3,018	3,364	0	3,364
<b>Customer Feedback</b>						
Complaints	20	N/A	20	16	0	16
Commendations	59	N/A	59	66	0	66



## Coordination Contractor Trips

County: Marion

CTC Status: Submitted

CTC Organization: Marion Senior Services, Inc.

Fiscal Year: 07/01/2018 - 06/30/2019

Upload Date: 8/19/2019

Coordination Contractor: ARCMarion

	Selected Reporting Period	Previous Reporting Period
	Coordination Contractors	Coordination Contractors
<b>Service Type - One Way</b>		
Fixed Route/Fixed Schedule		
Daily Pass Trips	N/A	0
Weekly Pass Trips	N/A	0
Monthly Pass Trips	N/A	0
Deviated Fixed Route Service	N/A	0
Complementary ADA Service	N/A	0
Paratransit		
Ambulatory	25,486	22,414
Non-Ambulatory	2,322	0
Stretcher	0	0
Transportation Network Companies	N/A	0
Taxi	N/A	0
School Board (School Bus)	N/A	0
Volunteers	N/A	0
<b>Total - Service Type</b>	<b>27,808</b>	<b>22,414</b>
<b>Contracted Transportation Operator</b>		
How many of the total trips were provided by Contracted Transportation Operators? (If the CTC provides transportation services, do not include the CTC)	N/A	0
<b>Total - Contracted Transportation Operator Trips</b>	<b>0</b>	<b>0</b>
<b>Revenue Source - One Way</b>		
Agency for Health Care Administration (AHCA)	0	0
Agency for Persons with Disabilities (APD)	26,380	0
Comm for the Transportation Disadvantaged (CTD)	N/A	0
Dept of Economic Opportunity (DEO)	0	0
Dept of Children and Families (DCF)	0	0
Dept of Education (DOE)	0	0
Dept of Elder Affairs (DOEA)	0	0
Dept of Health (DOH)	0	0
Dept of Juvenile Justice (DJJ)	0	0
Dept of Transportation (DOT)	1	0
Local Government	0	0
Local Non-Government	1,427	0
Other Federal & State Programs	0	0
<b>Total - Revenue Source</b>	<b>27,808</b>	<b>0</b>



**Transportation  
Disadvantaged**

## Coordination Contractor Trips (cont'd)

**County:** Marion

**CTC Status:** Submitted

**CTC Organization:** Marion Senior Services, Inc.

**Fiscal Year:** 07/01/2018 - 06/30/2019

**Upload Date:** 8/19/2019

**Coordination Contractor:** ARCMarion

	Selected Reporting Period	Previous Reporting Period
	Coordination Contractors	Coordination Contractors
<b>Passenger Type - One Way</b>		
Older Adults	0	0
Children At Risk	0	0
Persons With Disabilities	27,808	0
Low Income	0	0
Other	0	0
<b>Total - Passenger Type</b>	<b>27,808</b>	<b>0</b>
<b>Trip Purpose - One Way</b>		
Medical	0	0
Employment	0	0
Education/Training/Daycare	27,808	0
Nutritional	0	0
Life-Sustaining/Other	0	0
<b>Total - Trip Purpose</b>	<b>27,808</b>	<b>0</b>
<b>Unduplicated Passenger Head Count (UDPHC)</b>		
UDPHC	91	0
<b>Total - UDPHC</b>	<b>91</b>	<b>0</b>
<b>Unmet &amp; No Shows</b>		
Unmet Trip Requests	N/A	0
No Shows	N/A	0
<b>Customer Feedback</b>		
Complaints	N/A	0
Commendations	N/A	0





**Transportation  
Disadvantaged**

# CTC Vehicles & Drivers

**County:** Marion

**CTC Status:** Submitted

**CTC Organization:** Marion Senior Services, Inc.

**Fiscal Year:** 07/01/2018 - 06/30/2019

**CTD Status:** Under Review

	Selected Reporting Period			Previous Reporting Period		
	CTC & Transportation Operators	Coordination Contractors	Total	CTC & Transportation Operators	Coordination Contractors	Total
<b>Vehicle Miles</b>						
Deviated Fixed Route Miles	0	N/A	0	0	0	0
Complementary ADA Service Miles	0	N/A	0	0	0	0
Paratransit Miles	823,124	159,569	982,693	960,993	156,571	1,117,564
Transportation Network Companies (TNC) Miles	0	N/A	0	0	0	0
Taxi Miles	0	N/A	0	0	0	0
School Board (School Bus) Miles	0	N/A	0	0	0	0
Volunteers Miles	0	N/A	0	0	0	0
<b>Total - Vehicle Miles</b>	<b>823,124</b>	<b>159,569</b>	<b>982,693</b>	<b>960,993</b>	<b>156,571</b>	<b>1,117,564</b>
<b>Roadcalls &amp; Accidents</b>						
Roadcalls	13	1	14	33	0	33
Chargeable Accidents	3	0	3	0	0	0
<b>Vehicle Inventory</b>						
Total Number of Vehicles	41	14	55	41	0	41
Number of Wheelchair Accessible Vehicles	41	4	45	41	0	41
<b>Drivers</b>						
Number of Full Time & Part Time Drivers	38	20	58	39	18	57
Number of Volunteer Drivers	0	0	0	0	0	0



**Transportation  
Disadvantaged**

# Coordination Contractor Vehicles & Drivers

**County:** Marion

**CTC Status:** Submitted

**CTC Organization:** Marion Senior Services, Inc.

**Fiscal Year:** 07/01/2018 - 06/30/2019

**Upload Date:** 8/19/2019

**Coordination Contractor:** ARCMarion

	Selected Reporting Period	Previous Reporting Period
	Coordination Contractors	Coordination Contractors
<b>Vehicle Miles</b>		
Deviated Fixed Route Miles	N/A	0
Complementary ADA Service Miles	N/A	0
Paratransit Miles	159,569	156,571
Transportation Network Companies (TNC) Miles	N/A	0
Taxi Miles	N/A	0
School Board (School Bus) Miles	N/A	0
Volunteers Miles	N/A	0
<b>Total - Vehicle Miles</b>	<b>159,569</b>	<b>156,571</b>
<b>Roadcalls &amp; Accidents</b>		
Roadcalls	1	0
Chargeable Accidents	0	0
<b>Vehicle Inventory</b>		
Total Number of Vehicles	14	0
Number of Wheelchair Accessible Vehicles	4	0
<b>Drivers</b>		
Number of Full Time & Part Time Drivers	20	18
Number of Volunteer Drivers	0	0



# CTC Revenue Sources

County: Marion

CTC Status: Submitted

CTC Organization: Marion Senior Services, Inc.

Fiscal Year: 07/01/2018 - 06/30/2019

CTD Status: Under Review

Revenue Sources	Selected Reporting Period			Previous Reporting Period		
	CTC & Transportation Operators	Coordination Contractors	Total	CTC & Transportation Operators	Coordination Contractors	Total
Agency for Health Care Administration (AHCA)	\$ 35,179	\$ 0	\$ 35,179	\$ 170,096	\$ 0	\$ 170,096
Agency for Persons with Disabilities (APD)	\$ 0	\$ 221,643	\$ 221,643	\$ 0	\$ 209,116	\$ 209,116
Dept of Economic Opportunity (DEO)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Dept of Children and Families (DCF)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Dept of Education (DOE)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Dept of Elder Affairs (DOEA)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Dept of Health (DOH)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Dept of Juvenile Justice (DJJ)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<b>Commission for the Transportation Disadvantaged (CTD)</b>						
Non-Sponsored Trip Program	\$ 782,845	N/A	\$ 782,845	\$ 773,519	\$ 0	\$ 773,519
Non-Sponsored Capital Equipment	\$ 0	N/A	\$ 0	\$ 0	\$ 0	\$ 0
Rural Capital Equipment	\$ 0	N/A	\$ 0	\$ 53,676	\$ 0	\$ 53,676
TD Other	\$ 0	N/A	\$ 0	\$ 0	\$ 0	\$ 0
<b>Department of Transportation (DOT)</b>						
49 USC 5307	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
49 USC 5310	\$ 384,043	\$ 0	\$ 384,043	\$ 4,320	\$ 0	\$ 4,320
49 USC 5311	\$ 645,639	\$ 0	\$ 645,639	\$ 783,007	\$ 0	\$ 783,007
49 USC 5311 (f)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Block Grant	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Service Development	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Commuter Assistance Program	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other DOT	\$ 0	\$ 13,742	\$ 13,742	\$ 0	\$ 0	\$ 0
<b>Local Government</b>						
School Board (School Bus)	\$ 0	N/A	\$ 0	\$ 0	\$ 0	\$ 0
County Cash	\$ 817,540	\$ 0	\$ 817,540	\$ 984,924	\$ 0	\$ 984,924
County In-Kind	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
City Cash	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
City In-Kind	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other Cash	\$ 318,601	\$ 0	\$ 318,601	\$ 264,985	\$ 0	\$ 264,985
Other In-Kind	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<b>Local Non-Government</b>						
Farebox	\$ 112,700	\$ 12,639	\$ 125,339	\$ 97,573	\$ 0	\$ 97,573
Donations/Contributions	\$ 0	\$ 0	\$ 0	\$ 1,050	\$ 0	\$ 1,050
In-Kind Services	\$ 0	\$ 0	\$ 0	\$ 316,908	\$ 0	\$ 316,908
Other Non-Government	\$ 45,100	\$ 3,000	\$ 48,100	\$ 15,766	\$ 0	\$ 15,766
<b>Other Federal &amp; State Programs</b>						
Other Federal Programs	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other State Programs	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<b>Total - Revenue Sources</b>	<b>\$ 3,141,647</b>	<b>\$ 251,024</b>	<b>\$ 3,392,671</b>	<b>\$ 3,465,824</b>	<b>\$ 209,116</b>	<b>\$ 3,674,940</b>



**Transportation  
Disadvantaged**

## Coordination Contractor Revenue Sources

County: Marion

CTC Status: Submitted

CTC Organization: Marion Senior Services, Inc.

Fiscal Year: 07/01/2018 - 06/30/2019

Upload Date: 8/19/2019

Coordination Contractor: ARCMarion

	Selected Reporting Period	Previous Reporting Period
	Coordination Contractors	Coordination Contractors
<b>Revenue Sources</b>		
Agency for Health Care Administration (AHCA)	\$ 0	\$ 0
Agency for Persons with Disabilities (APD)	\$ 221,643	\$ 209,116
Dept of Economic Opportunity (DEO)	\$ 0	\$ 0
Dept of Children and Families (DCF)	\$ 0	\$ 0
Dept of Education (DOE)	\$ 0	\$ 0
Dept of Elder Affairs (DOEA)	\$ 0	\$ 0
Dept of Health (DOH)	\$ 0	\$ 0
Dept of Juvenile Justice (DJJ)	\$ 0	\$ 0
<b>Commission for the Transportation Disadvantaged (CTD)</b>		
Non-Sponsored Trip Program	N/A	\$ 0
Non-Sponsored Capital Equipment	N/A	\$ 0
Rural Capital Equipment	N/A	\$ 0
TD Other	N/A	\$ 0
<b>Department of Transportation (DOT)</b>		
49 USC 5307	\$ 0	\$ 0
49 USC 5310	\$ 0	\$ 0
49 USC 5311	\$ 0	\$ 0
49 USC 5311 (f)	\$ 0	\$ 0
Block Grant	\$ 0	\$ 0
Service Development	\$ 0	\$ 0
Commuter Assistance Program	\$ 0	\$ 0
Other DOT	\$ 13,742	\$ 0
<b>Local Government</b>		
School Board (School Bus)	N/A	\$ 0
County Cash	\$ 0	\$ 0
County In-Kind	\$ 0	\$ 0
City Cash	\$ 0	\$ 0
City In-Kind	\$ 0	\$ 0
Other Cash	\$ 0	\$ 0
Other In-Kind	\$ 0	\$ 0
<b>Local Non-Government</b>		
Farebox	\$ 12,639	\$ 0
Donations/Contributions	\$ 0	\$ 0
In-Kind Services	\$ 0	\$ 0
Other Non-Government	\$ 3,000	\$ 0
<b>Other Federal &amp; State Programs</b>		
Other Federal Programs	\$ 0	\$ 0
Other State Programs	\$ 0	\$ 0
<b>Total - Revenue Sources</b>	<b>\$ 251,024</b>	<b>\$ 209,116</b>



**Transportation  
Disadvantaged**

# CTC Expense Sources

County: Marion

CTC Status: Submitted

CTC Organization: Marion Senior Services, Inc.

Fiscal Year: 07/01/2018 - 06/30/2019

CTD Status: Under Review

Expense Sources	Selected Reporting Period			Previous Reporting Period		
	CTC & Transportation Operators	Coordination Contractors	Total	CTC & Transportation Operators	Coordination Contractors	Total
Labor	\$ 1,532,769	\$ 168,211	\$ 1,700,980	\$ 1,446,639	\$ 128,083	\$ 1,574,722
Fringe Benefits	\$ 424,742	\$ 34,418	\$ 459,160	\$ 395,379	\$ 27,195	\$ 422,574
Services	\$ 289,071	\$ 0	\$ 289,071	\$ 427,256	\$ 0	\$ 427,256
Materials & Supplies Consumed	\$ 421,427	\$ 91,402	\$ 512,829	\$ 444,912	\$ 55,130	\$ 500,042
Utilities	\$ 29,813	\$ 6,654	\$ 36,467	\$ 29,373	\$ 6,936	\$ 36,309
Casualty & Liability	\$ 88,767	\$ 27,960	\$ 116,727	\$ 123,880	\$ 26,439	\$ 150,319
Taxes	\$ 782	\$ 0	\$ 782	\$ 1,283	\$ 0	\$ 1,283
Miscellaneous	\$ 13,450	\$ 0	\$ 13,450	\$ 19,936	\$ 0	\$ 19,936
Interest	\$ 504	\$ 0	\$ 504	\$ 363	\$ 0	\$ 363
Leases & Rentals	\$ 14,683	\$ 0	\$ 14,683	\$ 15,122	\$ 0	\$ 15,122
Capital Purchases	\$ 0	\$ 50,000	\$ 50,000	\$ 0	\$ 0	\$ 0
Contributed Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Allocated Indirect Expenses	\$ 328,059	\$ 0	\$ 328,059	\$ 348,052	\$ 104,928	\$ 452,980
<b>Purchased Transportation Services</b>						
Bus Pass	\$ 0	N/A	\$ 0	\$ 0	\$ 0	\$ 0
School Board (School Bus)	\$ 0	N/A	\$ 0	\$ 0	\$ 0	\$ 0
Transportation Network Companies (TNC)	\$ 0	N/A	\$ 0	\$ 0	\$ 0	\$ 0
Taxi	\$ 0	N/A	\$ 0	\$ 0	\$ 0	\$ 0
Contracted Operator	\$ 0	N/A	\$ 0	\$ 0	\$ 28,010	\$ 28,010
<b>Total - Expense Sources</b>	<b>\$ 3,144,067</b>	<b>\$ 378,645</b>	<b>\$ 3,522,712</b>	<b>\$ 3,252,195</b>	<b>\$ 376,721</b>	<b>\$ 3,628,916</b>



**Transportation  
Disadvantaged**

## Coordination Contractor Expense Sources

**County:** Marion

**CTC Status:** Submitted

**CTC Organization:** Marion Senior Services, Inc.

**Fiscal Year:** 07/01/2018 - 06/30/2019

**Upload Date:** 8/19/2019

**Coordination Contractor:** ARCMarion

Expense Sources	Selected Reporting Period	Previous Reporting Period
	Coordination Contractors	Coordination Contractors
Labor	\$ 168,211	\$ 128,083
Fringe Benefits	\$ 34,418	\$ 27,195
Services	\$ 0	\$ 0
Materials & Supplies Consumed	\$ 91,402	\$ 55,130
Utilities	\$ 6,654	\$ 6,936
Casualty & Liability	\$ 27,960	\$ 26,439
Taxes	\$ 0	\$ 0
Miscellaneous	\$ 0	\$ 0
Interest	\$ 0	\$ 0
Leases & Rentals	\$ 0	\$ 0
Capital Purchases	\$ 50,000	\$ 0
Contributed Services	\$ 0	\$ 0
Allocated Indirect Expenses	\$ 0	\$ 104,928
<b>Purchased Transportation Services</b>		
Bus Pass	N/A	\$ 0
School Board (School Bus)	N/A	\$ 0
Transportation Network Companies (TNC)	N/A	\$ 0
Taxi	N/A	\$ 0
Contracted Operator	N/A	\$ 28,010
<b>Total - Expense Sources</b>	<b>\$ 378,645</b>	<b>\$ 376,721</b>

County: Marion  
 CTC: Marion Senior Services, Inc.  
 Contact: Tom Wilder  
 1101 SW 20 CT  
 Ocala, FL 34471  
 352-620-3519

Demographics	Number
Total County Population	354,353
Unduplicated Head Count	3,280



Email: twilder@marionseniorservices.org

<b>Trips By Type of Service</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>Vehicle Data</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
Fixed Route (FR)	0	0	0	Vehicle Miles	1,126,786	1,117,564	982,693
Deviated FR	0	0	0	Roadcalls	36	33	14
Complementary ADA	0	0	0	Accidents	0	0	3
Paratransit	110,494	106,024	112,448	Vehicles	57	41	55
TNC	0	0	0	Drivers	57	57	58
Taxi	0	0	0				
School Board (School Bus)	0	0	0				
Volunteers	0	0	0				
<b>TOTAL TRIPS</b>	<b>110,494</b>	<b>106,024</b>	<b>112,448</b>				

<b>Passenger Trips By Trip Purpose</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
Medical	59,999	56,417	52,830
Employment	713	854	1,910
Ed/Train/DayCare	29,885	27,619	33,568
Nutritional	14,157	15,188	18,964
Life-Sustaining/Other	5,740	5,946	5,176
<b>TOTAL TRIPS</b>	<b>110,494</b>	<b>106,024</b>	<b>112,448</b>

<b>Financial and General Data</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
Expenses	\$3,400,073	\$3,628,916	\$3,522,712
Revenues	\$3,294,525	\$3,674,940	\$3,392,671
Commendations	33	66	59
Complaints	51	16	20
Passenger No-Shows	2,957	3,364	3,018
Unmet Trip Requests	669	50	27

<b>Passenger Trips By Revenue Source</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
CTD	35,059	30,772	33,703
AHCA	7,551	5,164	2,373
APD	26,607	22,414	26,380
DOEA	0	0	0
DOE	0	0	0
Other	41,277	47,674	49,992
<b>TOTAL TRIPS</b>	<b>110,494</b>	<b>106,024</b>	<b>112,448</b>

<b>Performance Measures</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
Accidents per 100,000 Miles	0	0	0.31
Miles between Roadcalls	31,300	33,866	70,192
Avg. Trips per Passenger	33.25	32.31	34.28
Cost per Trip	\$30.77	\$34.23	\$31.33
Cost per Paratransit Trip	\$30.77	\$34.23	\$31.33
Cost per Total Mile	\$3.02	\$3.25	\$3.58
Cost per Paratransit Mile	\$3.02	\$3.25	\$3.58

<b>Trips by Provider Type</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
CTC	83,887	83,610	84,640
Transportation Operator	0	0	0
Coordination Contractor	26,607	22,414	27,808
<b>TOTAL TRIPS</b>	<b>110,494</b>	<b>106,024</b>	<b>112,448</b>



## TRANSPORTATION DISADVANTAGED LOCAL COORDINATING BOARD

Ocala Citizens Service Center  
201 SE 3<sup>rd</sup> Street, Ocala, FL 34471

**April 18, 2019**

### MINUTES

#### Members Present:

Michelle Stone  
Jeffrey Askew (*arrived at 2:05pm*)  
Tamyika Young  
Tracey Sapp  
Iris Pozo (*for Kathleen Woodring*)  
Tracey Alesiani  
Andrea Melvin  
Anissa Pieriboni  
Dennis Yonce

#### Members Not Present:

Charmaine Anderson  
Susan Hanley  
Carlos Colon  
Carissa Hutchinson  
Jeff Aboumrad  
James Haines

#### Others Present:

Derrick Harris, TPO Staff  
Shakayla Pullings, TPO Staff  
Tom Wilder, Marion Senior Services



### **Item 1. Call to Order and Roll Call**

Chairman Stone called the meeting to order at 2:03 PM. Secretary Shakayla Pullings called the roll of members; a quorum was present.

### **Item 2. Proof of Publication**

Secretary Shakayla Pullings announced the meeting was published online at the city of Ocala, Marion County, Belleview, and Dunnellon websites and on the TPO's website.

### **Item 3. TDLCB By-Laws Update**

Mr. Harris presented the TDLCB By-Laws Update and said that it was incumbent upon TPO staff to regularly review and/or amend the TDLCB bylaws to remain concurrent with State of Florida regulations and code as they relate to the operations of the local Community Transportation Coordinator and the Florida CTD. The TPO staff had rewritten the TDLCB bylaws and respectfully requested the TDLCB Board review and recommend changes or approval to the said bylaws.

Mr. Harris said that all elements included in the TDLCB bylaws were pursuant to Chapter 427 Florida Statutes (FS); Rule 41-2, Florida Administrative Code (FAC); and subsequent laws that set forth requirements for the coordination of transportation services to the TD.

A copy of the proposed updated TDLCB By-Laws was provided to each board member with the redaction of Article VII: Board Duties #7 that stated "Work cooperatively with local Welfare Transition Program (WTP) coalitions established in Chapter 445, FS, to provide assistance in the development of innovative transportation services for WTP participants" per CareerSource at the January 17, 2019 TDLCB meeting.

Mr. Harris said there were no other redactions or edits to the by-laws.

*Mr. Askew made a motion to approve the TDLCB By-Laws Update. Ms. Melvin seconded and the motion passed unanimously.*

### **Item 4. TRIP Rate**

Mr. Wilder presented the TRIP Rate and said that every year Marion Senior Services had to put together a spreadsheet that the Transportation Disadvantaged Commission sends with the formula for the TRIP rates. The rate had been "3 dollars and change" for ambulatory trips and "5 dollars and change" for wheelchair trips. With the formula provided by the Commission the new TRIP Rates had decreased and were \$2.81 for ambulatory trips and \$4.81 for wheelchair trips per mile.

Mr. Wilder said there was the option to either charge by miles or by the trip and based on past studies and conversations with other neighboring agencies it seemed to be easier to charge by the trip versus the mile. The per trip rate would be \$30.24 for ambulatory and \$51.84 for wheelchair.

Mr. Wilder said he would like to get the trip rate approved and it would start July 1<sup>st</sup>.

Ms. Stone asked where the reimbursements were coming from.

Mr. Wilder said that reimbursements were coming from the Transportation Commission for the Disadvantaged in Tallahassee.

Mr. Askew asked how would the trip rates be communicated to the riders.

Mr. Wilder said that the rates are behind the scenes for the riders they only would pay \$2 if not fare waived and there was a process in place for riders to not pay the \$2.

*Mr. Yonce made a motion to approve a per trip mile for the TRIP Rate going forward to be effective July 1, 2019. Ms. Sapp seconded and the motion passed unanimously.*

*Mr. Askew made a motion to approve the trip rate for \$30.24 for ambulatory and \$51.84 for wheelchair riders. Ms. Pieriboni seconded and the motion passed unanimously.*

#### **Item 5. Ilianette Hernandez- CLM Workforce \*CareerSource Citrus Levy Marion\***

Ms. Hernandez said that CareerSource Citrus Levy Marion was made up of a dedicated team of professionals with one goal in mind: connecting businesses with well-qualified job candidates. CareerSource Citrus Levy Marion was the region's recognized workforce leader and part of the unified CareerSource Florida workforce system. CareerSource collaborated with local economic development, education and community partners to develop world-class education/training and employment services to meet regional workforce needs. CareerSource Citrus Levy Marion, formerly Workforce Connection, was one of Florida's 24 workforce development regions dedicated to putting people to work and helping businesses stay competitive.

Ms. Hernandez also talked about services that CareerSource offers.

#### **Item 6. Susan Hanley- Department of Elderly Affairs**

*Susan Hanley was unable to attend the meeting. The agenda item was skipped.*

**Item 7. Approval of Minutes**

*Ms. Sapp made a motion to approve the minutes. Ms. Melvin seconded, and the motion passed unanimously.*

**Item 8. Comments by TDLCB Members**

Each TDLCB Member provided the board with agency updates.

**Item 9. Comments by Community Transportation Coordinator (CTC)**

Mr. Wilder said Marion Transit received a grant for five new buses last year and three had already arrived with two more to be delivered. A tentative approval had been received for five more replacement buses in the next fiscal year starting October 1<sup>st</sup>. The old buses would be auctioned.

Mr. Wilder also said some technical improvements had been made to buses as well as outside lighting at the facility.

*Chairman Stone had another engagement to attend and had to leave early at 2:30pm. A quorum was still present and Vice-Chairman Askew continued the meeting.*

**Item 10. Comments by TPO Staff**

*There were no comments by the TPO Staff.*

**Item 11. Public Comment**

*There was no public comment.*

**Item 12. Adjournment**

Vice-Chairman Askew adjourned at 2:49pm.

Respectfully Submitted By:

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Shakayla Pullings, TPO Administrative Assistant