

Transportation Disadvantaged Local Coordinating Board (TDLCB) Meeting

Marion Senior Services 1101 SW 20<sup>th</sup> Ct., Ocala, FL 34471

#### February 20, 2020 2:00 PM

#### AGENDA

#### 1. CALL TO ORDER AND ROLL CALL

#### 2. PROOF OF PUBLICATION

#### **3. PRESENTATIONS**

- A. Mr. Scott Quintel –Director of United Way -211 System
- B. Ms. Channa Lloyd-Census Bureau-2020 Census

#### 4. DISCUSSION ITEMS

A. Appointment of our CTC (June 30, 2020)

#### 5. ACTION ITEMS

- A. APPROVAL OF GRIEVANCE PROCEDURES
- **B.** APPROVAL OF CTC REVIEW

#### 6. CONSENT AGENDA

A. Minutes- December 12, 2019

#### 7. COMMENTS BY TDLCB MEMBERS

# 8. COMMENTS BY TPO STAFF A. Derrick Harris – Update on LRTP

#### 9. COMMENTS BY TRANSPORTATION COORDINATOR (CTC)

**10. PUBLIC COMMENT (Limited to 2 minutes)** 

#### **11. ADJOURNMENT**

If reasonable accommodations are needed for you to participate in this meeting, please call the TPO Office at (352) 438-2630 forty-eight (48) hours in advance so arrangements can be made.

All meetings are open to the public, the TPO does not discriminate on the basis of race, color, national origin, sex, age, religion, disability and family status. Anyone requiring special assistance under the Americans with Disabilities Act (ADA), or requiring language assistance (free of charge) should contact Liz Mitchell, Title VI/Nondiscrimination Coordinator at (352) 438-2634 or liz.mitchell@marioncountyfl.org forty-eight (48) hours in advance, so proper accommodations can be made.

Please be advised that if any person wishes to appeal any decision made by the Board with respect to any matter considered at the above meeting, they will need a record of the proceedings, and that, for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

The next regular meeting of the TDLCB will be held on May 21, 2020.



TO:	TDLCB Members
FROM:	Liz Mitchell, Grants Coordinator/Fiscal Planner
RE:	Appoint of New Community Transportation Coordinator (CTC)

Every five years, it is the responsibility of the Transportation Planning Agency to arrange for a selection of the Community Transportation Coordinator (CTC). The appointment for the current CTC expires June 30, 2020. It is incumbent upon us to begin the procurement process as early as possible in order to meet this deadline. Attached is a copy of the rules and regulations per Florida Statute 427, Rule 41-2.010, Florida Administrative Code, Commission policies.

Anyone with questions, comments, and/or suggestions please contact Liz Mitchell, <u>liz.mitchell@marioncountyfl.org</u>.

#### 41-2.010 Selection of Community Transportation Coordinator.

(1) Designation, selection, or revocation of designation of any Community Transportation Coordinator shall be subject to the approval of the Commission.

(2) Selection of agencies as Community Transportation Coordinators or Transportation Operators may be negotiated without competitive acquisition, upon the recommendation of the Metropolitan Planning Organization or Designated Official Planning Agency that it is in the best interest of the transportation disadvantaged. This includes circumstances such as emergencies, or insufficient competition availability.

(3) Selection of the Community Transportation Coordinator will be accomplished through public competitive bidding or proposals in accordance with applicable laws and rules.

(4) In cases where selection is accomplished by a request for proposal (RFP), the RFP shall, at a minimum, identify the following information:

(a) The scope and nature of the services and coordination required, and a request for the proposer's plan to provide same.

(b) A request that the proposer identify the resources, and accounting system techniques to be used in their audit trail for all services.

(c) A request that the proposer identify their organizational structure and key personnel, their financial capacity, equipment resources, and experience and qualifications, including the most recent financial audit by a certified public accountant in accordance with Section 216.349, Florida Statutes.

(d) A request that the proposer demonstrate the ability to coordinate a multitude of funding and service provisions, in addition to serving the needs of the general public or other transportation disadvantaged.

(e) A request that the proposer identify specific means by which it plans to comply with the provisions of the Americans with Disabilities Act, P.L. 101-336, Chapter 760, Florida Statutes, and any applicable local regulations governing disabled accessibility requirements, access to transportation, and discrimination.

(f) A demonstration by the proposer of plans for the provision of the most economically cost effective, quality services to the transportation disadvantaged, and plans which demonstrate coordination with the public school system, local public transit systems, private sector operators and other governmental agencies that provide services to the transportation disadvantaged within the designated service area.

(g) A demonstration by the proposer of plans to comply with safety requirements as specified in Section 341.061, Florida Statutes.

(h) An indication by the proposer of plans to comply with any state, federal, or local laws relating to drug testing.

(i) A sample Memorandum of Agreement for review by the respondent.

(j) A statement advising proposers of any local resources that exist or are planned that should be recognized in the bidders proposal.

(5) The announcement of the request for proposal shall be published in at least the largest general circulation newspaper in the designated service area and in the Florida Administrative Weekly. The advertised announcement shall include the time, date and place of a public meeting to provide information and answer questions about the request for proposal.

(6) Upon evaluation of the proposals, each Metropolitan Planning Organization or Designated Official Planning Agency, upon consultation with the Coordinating Board, shall recommend to the Commission a Community Transportation Coordinator.

(7) Upon resignation or termination of any Community Transportation Coordinator, the Metropolitan Planning Organization or Designated Official Planning Agency shall complete the recommendation process for a new Community Transportation Coordinator within 90 days after termination date for non-bid Community Transportation Coordinators and within 150 days after termination date for bid/RFP Community Transportation Coordinators. In the absence of these circumstances, the requirements of subsection 41-2.010(8), F.A.C., below shall apply.

(8) In cases of termination of the Community Transportation Coordinator, or in unforeseen emergencies, the Commission shall work with the Metropolitan Planning Organization or Designed Official Planning Agency and the Coordinating Board in an expeditious manner to provide for the continuation of services to the transportation disadvantaged in the designated service area, by providing or arranging the necessary technical assistance.

(9) The utilization of firms defined as minority business enterprises shall be encouraged to the extent possible utilizing the most recent certified minority business listing published by the Florida Department of Management Services.

Rulemaking Authority 427.013(9) FS. Law Implemented 427.013(10), (15), 427.015(2), 427.0155(7), 427.0157 FS. History–New 5-2-90, Amended



# TO:TDLCB MembersFROM:Liz Mitchell, Grants Coordinator/Fiscal PlannerRE:Update of the Transportation Disadvantaged Local Coordinating<br/>Board (TDLCB) Grievance Procedures

It is incumbent upon TPO staff to regularly review and/or amend the TDLCB Grievance Procedures to remain concurrent with State of Florida regulations and code as they relate to the operations of the local Community Transportation Coordinator (CTC) and the Florida CTD. TPO staff have rewritten the TDLCB Grievance Procedures and respectfully request the TDLCB Board review and recommend changes or approval to said procedures.

All elements included in the TDLCB Grievance Procedures are pursuant to Chapter 427 Florida Statutes (FS); Rule 41-2, CTD Local Grievance Guidelines, and subsequent laws setting forth requirements for the handling of grievances of transportation services to the TD.

Any additional comments and/or suggestions should be submitted to Liz Mitchell, <u>liz.mitchell@marioncountyfl.org</u>.

#### OCALA MARION TRANSPORTATION DISADVANTAGED LOCAL COORDINATING BOARD GRIEVANCE PROCEDURES

#### Article 1: Preamble

The following will set forth the grievance procedures which shall serve to guide the Ocala Marion TPO Transportation Disadvantaged Local Coordinating Board (TDLCB). The Community Transportation Coordinator (CTC) will receive and attempt to satisfy any concerns by any person(s). If for any reason the complainant is not satisfied with the resolution determined by the CTC then the procedures herein will assist in acquiring a satisfactory resolution. This will provide procedures and policies for fulfilling the requirements of chapter 427, Florida Statutes, Rule 41-2 of the Florida Administrative Code (FAC), and subsequent laws setting forth requirements for the establishment of grievance procedures.

#### Article II: Name and Purpose

Name: The Grievance Committee is a Subcommittee of the Transportation Disadvantaged Local Coordinating Board, but will hereinafter be referred to as the Grievance Subcommittee.

Purpose: The primary purpose of the Grievance Subcommittee is to process, investigate and make recommendations to any and all unresolved grievances and/or complaints. To provide a formal grievance process by the Local Coordinating Board (LCB) to address concerns by any person or agency including but not limited to, users, potential users, agencies, and other interested parties. The Grievance Subcommittee will provide a mechanism for issues to be brought before the committee which shall meet as often as necessary to address unresolved complaints in a timely manner.

#### Article III: Definitions

- 1. Community Transportation Coordinator (CTC): An entity and or person appointed to ensure that coordinated transportation services are provided to the transportation disadvantaged population in a designated service area.
- 2. A Grievance is defined as any ongoing service problem that interferes with accessing a major life activity, such as work, healthcare, employment, education, shopping, social activities, or other life sustaining activities.
- Service Complaint- any routine incidents and/or dissatisfaction that occur, are reported to the driver, dispatcher, or other individuals involved with the daily operations, and are resolved within the course of a reasonable time period suitable to the complainant. Service complaints may include but are not limited to:

- 2
- a. Late trips (late pickup, late drop off, and/or late returns)
- b. No-show by Transportation Operator
- c. No-show by client
- d. Client Behavior
- e. Driver Behavior
- f. Passenger discomfort
- g. Refusal of service to client for any reason
- 4. Formal Grievances- a written complaint to document any concerns or an unresolved service complaint regarding the operation or administration of TD services by the Transportation Operator, Community Transportation Coordinator, agencies, or Local Coordinating Board. Formal Grievances may include, but are not limited to:
  - a. Chronic or unresolved service complaints
  - b. Violation of specific laws governing the provision of Transportation Disadvantaged Services (i.e., Chapter 427 of Florida Statutes, Chapter 41-2 of Florida Administrative Code and accompanying documents, Sunshine Law and/or ADA violations)
  - c. Contract disputes (Agencies/Operators)
  - d. Bidding disputes
  - e. Agency compliance
  - f. Conflicts of interest
  - g. Supplanting of funds
  - h. Billing and/or accounting procedure violation
  - i. Denials of applications for paratransit services

#### Article IV: Membership

- 1. Members of the Grievance Subcommittee shall serve on a voluntary basis and shall consist of at least five (5) voting members.
- 2. Each member of the Grievance Subcommittee shall serve at the discretion of the TDLCB.
- 3. The CTC shall not serve on the Grievance Subcommittee.
- 4. Grievance Subcommittee members will meet if a grievance is brought before the committee.
- 5. When a meeting of the Grievance Subcommittee is necessary, staff to the TPO shall schedule the meeting. Meetings shall be held at the time and place as the Grievance Subcommittee may determine.



- 6. The Members shall serve a term of one year, with allowances for multiple terms.
- 7. The Grievance Subcommittee shall elect a Chairperson and Vice-Chairperson.
- 8. A simple majority shall be present in any official action.
- 9. No voting member will have a vote on an issue that is deemed a conflict of interest.

#### Article V: Filing Complaints and Grievances – STEP 1

- 10. All formal grievances must contain the following:
  - a. Must submit in writing
  - b. Name and address of complainant
  - c. A clear and concise statement of the grounds for the grievance and supplemented by supporting documentation
  - Exact date and time of incident
  - Exact location of incident
  - Any witnesses to incident (including name and address)
  - Vehicle unit number, license number, color and type
  - Any other information affiliated with the complaint
  - d. An explanation by the complainant of the improvements needed to address the complaint

All written complaints can be sent to:

Marion Senior Services 1101 SW 20<sup>th</sup> Court Ocala, Florida 34471

A complaint form has been created (see page 7) indicating all of the above mentioned items.

- 11. The CTC must post the contact person and telephone number for access to information regarding reporting service complaints or filing a formal grievance in each of their vehicles in plain view of riders.
- 12. The CTC will have ten (10) working days from the date of notification of the complaint to address or investigate the problem.

- 13. The CTC will investigate the problem and respond in writing, within ten (10) working days of notification to the complainant as to what action was taken. Such action will contain an explanation of the facts that lead to the CTC's decision and provide a method or ways to bring about a resolution.
- 14. The Grievance Subcommittee and TDLCB Board will receive a copy of all grievances and responses.

#### Article VI: Appeal Process – STEP 2

- 1. If the complainant is dissatisfied with the CTC's response and/or recommendation they may file an appeal with the Grievance Subcommittee.
- 2. The complainant may only file after they have sought satisfaction directly from the CTC and received a response. Complainant must demonstrate that they have unsuccessfully attempted to resolve the issue with the CTC. Every effort will be made by the CTC to resolve service problems. However, if unable to resolve the problem and/or the complainant wishes to take further action, then the CTC will provide the complainant with assistance in following the Grievance Procedures.
- 3. The appeal must be filed within ten (10) days from the date of notification of final decision from the CTC.

The appeal must be in writing and addressed to:

Ocala Marion Transportation Planning Organization ATTN: TDLCB Grievance Subcommittee 2710 E. Silver Springs Blvd. Ocala, Florida 34470

- 4. Once an appeal has been received, the Grievance Subcommittee shall meet and render its recommendation within thirty (30) working days of the date the appeal was filed.
- 5. The complainant shall be notified in writing of the mutually agreed upon date, time and place where the appeal shall be heard. This written notice shall be mailed at least ten (10) working days in advance of the meeting.
- 6. A written recommendation will be rendered to all parties involved within ten (10) working days from the date of the recommendation and will include the following, in writing:

- a. Statement that a meeting was held and the involved parties were given an opportunity to present their position(s).
- b. The issues discussed and clearly defined
- c. Reason(s) for the recommendation based on the information provided
- 7. Grievance Subcommittee must report all grievances and recommendations to the full Transportation Disadvantaged Local Coordinating Board.

#### Article VII: Appeal to the Transportation Disadvantaged Local Coordinating Board – STEP 3

- 1. If the complainant is dissatisfied with the recommendation of the Grievance Subcommittee he/she may continue the appeal process with the TDLCB as follows.
- 2. The appeal must be in writing and filed within ten (10) working days from the date of final recommendation from the Grievance Subcommittee.
- 3. Appeal to the TDLCB can only be filed after the complainant has sought satisfaction directly from the Grievance Subcommittee.
- 4. The appeal should demonstrate a clear violation of a specific law, regulation, contractual agreement, or circumstance.

Address all appeals to:

Ocala Marion Transportation Planning Organization ATTN: TDLCB 2710 E. Silver Springs Blvd. Ocala, Florida 34470

- 5. Once an appeal has been received, the TDLCB shall meet and render its recommendation within sixty (60) working days of the date the appeal was filed.
- The complainant shall be notified in writing of the mutually agreed upon date, time and place where the appeal shall be heard. This written notice shall be mailed at least ten (10) working days in advance of the meeting.
- 7. A written recommendation will be rendered to all parties involved within ten (10) working days from the date of the recommendation and will include the following, in writing:
  - a. Statement that a meeting was held and the involved parties were given an opportunity to present their position(s).

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- b. The issues discussed and clearly defined
- c. Reason(s) for the recommendation based on the information provided

#### Article VIII: Appeal to the Commission for the Transportation Disadvantaged – STEP 4

If the complainant is dissatisfied with the recommendation of the TDLCB, he/she may continue the process with the TD Ombudsman Program by calling the following number(s): 1-800-983-2435. For hearing and speech impaired customers call, 711 (Florida Only) Florida Relay System or (850) 410-5708 for TTY via written correspondence to:

Florida Commission for the Transportation Disadvantaged Attn: Ombudsman Program 605 Suwannee Street, MS-49 Tallahassee, FL 32399-0450

#### Article IX: General

The Transportation Disadvantaged Local Coordinating Board Grievance Procedures may be amended by a two-thirds (2/3) vote of members present, if a quorum exists, and all Members have been notified of proposed changes at least seven (7) working days in advance of the meeting.

The implementation of these rules and procedures will ensure quality control and the ability to provide an impartial body to hear complaints and submit recommendations regarding the grievance as indicated.

Apart from this grievance/appeal process, aggrieved parties with proper standing may also have recourse through Chapter 120, Florida Statutes Administrative Hearing Process, or the judicial court system.

#### CERTIFICATION

The undersigned hereby certifies that he/she is the Chairperson of the Ocala Marion TPO Transportation Disadvantaged Local Coordinating Board and that the foregoing is a full, true and correct copy of the Grievance Procedures of this Local Coordinating Board as adopted by the Ocala Marion TPO Transportation Disadvantaged Local Coordinating Board on the 20<sup>th</sup> day of February 2020.

Commissioner Michelle Stone, TDLCB Chairperson



#### OCALA MARION TRANSPORTATION DISADVANTAGED LOCAL COORDINATING BOARD COMPLAINT FORM

Complainant(s) Name:		Complainant(s) Address:			
Complair	nant(s) Phone Numbe	r:	Complainant(s) Email:		
Complair	nant(s) Representativ	e's Name, Address, Phone Number and	Relationship (e.g. friend, att	orney, parent, etc.):	
Names of	f the Individual(s) Wł	nom You Allege a Complaint Against (If K	(nown):		
Name an	d Address of Agency,	Institution, or Department Whom You <i>i</i>	Allege a Complaint Against:		
	Date of incident:	Vehicle Unit/License NoColor-Type		Time of Incident:	
Please list allegation		e number(s) of any person, if known, that can	be contacted for additional inf	l ormation to support or clarif	y your
	plain as clearly as possib y be attached if needed.	le HOW, WHY, WHEN and WHERE is your alle	eged complaint. Include as muc	h information as possible. A	dditional
Please ind	icate what would be an	acceptable resolution:			
Com	plainant(s) or Complain	ant(s) Representatives Signature:		Date of Signature:	
Please	e submit to: Addres	s in the step process	Ad	ditional Pages are atta	ched.

#### TDLCB COMPLAINT TRACKING FORM

Name of Complainant:	
<u>COMPLAINT TO THE CTC – STEP 1</u>	File Number
Date of 1 <sup>st</sup> . Complaint:	Date of 1 <sup>st</sup> . Resolution:
Action Taken (including date of letter):	
Date of 2 <sup>nd</sup> Complaint:	Date of 2 <sup>nd</sup> Resolution:
Date of Subcommittee Hearing:	
Action Taken (including date of letter):	
<u>APPEAL = COMPLAINT TO THE TDLCB – STEP 3</u>	3
Date of 3 <sup>rd</sup> Complaint: Date of TDLCB Hearing:	
Action Taken (including date of letter):	
APPEAL = TO THE COMMISSION FOR THE TRA	NSPORTATION DISADVANTAGED – STEP 4

Date sent: \_\_\_\_\_



# TO:TDLCB MembersFROM:Liz Mitchell, Grants Coordinator/Fiscal PlannerRE:Evaluation of the Community Transportation Coordinator (CTC)<br/>FY 2020

Pursuant to Chapter 427 Florida Statutes 427.015(2), the performance of the Community Transportation Coordinator (CTC) shall be evaluated annually based on the Commission for the Transportation Disadvantaged's (CTD) approved evaluation criteria. TPO staff conducted the evaluation during the month of January and early February.

The evaluation includes an analysis of all relevant elements within the operations of Marion Transit Services. Examples include:

- Policies & Procedures
- Vehicle Operations & Maintenance
- Grievance Procedures
- Budget
- Contracts and Contract Management
- Driver Certification & Training
- Performance Standards
- Quality Assurance
- Safety Standards

The CTC Evaluation is being submitted to the Board for review and approval.

Any questions, additional comments and/or suggestions please submit to Liz Mitchell, <u>liz.mitchell@marioncountyfl.org</u>.

# **CTC** EVALUATION WORKBOOK

Florida Commission for the



# Transportation Disadvantaged

CTC BEING REVIEWED:	
COUNTY (IES):	
ADDRESS:	
CONTACT:	PHONE:
REVIEW PERIOD:	REVIEW DATES:
PERSON CONDUCTING THE REVIEW	W:
CONTACT INFORMATION:	

FORMATTED 2011 - 2012

### **LCB EVALUATION WORKBOOK**

ITEM	PAGE
REVIEW CHECKLIST	3
EVALUATION INFORMATION	5
ENTRANCE INTERVIEW QUESTIONS	
GENERAL QUESTIONS	
CHAPTER 427, F.S	13
RULE 41-2, F.A.C	
COMMISSION STANDARDS	
LOCAL STANDARDS	33
AMERICANS WITH DISABILITIES ACT	36
FY GRANT QUESTIONS	42
STATUS REPORT	43
ON-SITE OBSERVATION	
SURVEYS	
LEVEL OF COST WORKSHEET # 1	
LEVEL OF COMPETITION WORKSHEET #2	
LEVEL OF AVAILABILITY WORKSHEET #3	55

### **REVIEW CHECKLIST & SCHEDULE**

#### **COLLECT FOR REVIEW:**

- APR Data Pages
- □ QA Section of TDSP
- Last Review (Date:\_\_\_\_)
- List of Omb. Calls
- **QA** Evaluation
- Status Report (from last review)
- AOR Submittal Date
- $\Box$  TD Clients to Verify
- TDTF Invoices
- Audit Report Submittal Date

#### **ITEMS TO REVIEW ON-SITE:**

- □ SSPP
- Delicy/Procedure Manual
- □ Complaint Procedure
- Drug & Alcohol Policy (see certification)
- □ Grievance Procedure
- Driver Training Records (see certification)
- $\Box$  Contracts
- □ Other Agency Review Reports
- □ Budget
- □ Performance Standards
- ☐ Medicaid Documents

#### **ITEMS TO REQUEST:**

<b>REQUEST INFORMATION FOR RIDER/BENEFICIARY SURVEY</b> (Rider/Beneficiary Name, Agency who paid for the trip [sorted by agency and totaled], and Phone Number)
<b>REQUEST INFORMATION FOR CONTRACTOR SURVEY</b> (Contractor Name, Phone Number, Address and Contact Name)
<b>REQUEST INFORMATION FOR PURCHASING AGENCY SURVEY</b> (Purchasing Agency Name, Phone Number, Address and Contact Name)
REQUEST ANNUAL QA SELF CERTIFICATION (Due to CTD annually by January 15th).
<b>MAKE ARRANGEMENTS FOR VEHICLES TO BE INSPECTED</b> (Only if purchased after 1992 and privately funded).

#### **INFORMATION OR MATERIAL TO TAKE WITH YOU:**

Stop Watch

□ Measuring Tape □

#### **EVALUATION INFORMATION**

# An LCB review will consist of, but is not limited to the following pages:

1	Cover Page
5 - 6	Entrance Interview Questions
12	Chapter 427.0155 (3) Review the CTC monitoring of
	contracted operators
13	Chapter 427.0155 (4) Review TDSP to determine utilization
	of school buses and public transportation services
19	Insurance
23	Rule 41-2.011 (2) Evaluation of cost-effectiveness of
	Coordination Contractors and Transportation Alternatives
25 - 29	Commission Standards and Local Standards
39	On-Site Observation
40 - 43	Surveys
44	Level of Cost - Worksheet 1
45-46	Level of Competition – Worksheet 2
47 - 48	Level of Coordination – Worksheet 3

Notes to remember:

- The CTC should not conduct the evaluation or surveys. If the CTC is also the PA, the PA should contract with an outside source to assist the LCB during the review process.
- Attach a copy of the Annual QA Self Certification.

#### **CTD EVALUATION**

#### **INTRODUCTION:**

In accordance with Florida Statutes, Chapter 427, and the Florida Commission for the Transportation Disadvantaged, the Marion County Community Transportation Coordinator (CTC) evaluation is conducted annually by members of the Transportation Disadvantaged Local Coordinating Board (TDLCB) with assistance from the Ocala Marion Transportation Planning Organization (TPO) staff. The TDLCB evaluates the CTC in order to ensure quality of service is being provided in the most cost effective and efficient manner. The evaluation encompasses management, operations, service, safety, vehicle maintenance, drivers and training, utilizing the Commission for the Transportation Disadvantaged CTC Evaluation Workbook.

The evaluation report and recommendations to the CTC were presented to the TDLCB at the February 20, 2020 meeting. The final workbook with the recommendations will be transmitted to the Florida Commission for the Transportation Disadvantaged and the Marion County CTC by the TPO staff. The CTC will forward a status report to the TDLCB within 30 working days.

#### **ENTRANCE INTERVIEW QUESTIONS**

#### **INTRODUCTION AND BRIEFING:**

Describe the evaluation process (LCB evaluates the CTC and forwards a copy of the
evaluation to the CTD).

The LCB reviews the CTC once every year to evaluate the operations and the performance of the local coordinator.

The LCB will be reviewing the following areas:

- Chapter 427, Rules 41-2 and 14-90, CTD Standards, and Local Standards
- Following up on the Status Report from last year and calls received from the Ombudsman program.

Monitoring of contractors.

Surveying riders/beneficiaries, purchasers of service, and contractors

- The LCB will issue a Review Report with the findings and recommendations to the CTC no later than 30 working days after the review has concluded.
- Once the CTC has received the Review Report, the CTC will submit a Status Report to the LCB within 30 working days.
- Give an update of Commission level activities (last meeting update and next meeting date), if needed.

#### USING THE APR, COMPILE THIS INFORMATION:

- 1. OPERATING ENVIRONMENT:
  - □ RURAL □ URBAN

#### 2. ORGANIZATION TYPE:

- PRIVATE-FOR-PROFIT
- □ PRIVATE NON-PROFIT
- □ GOVERNMENT
- TRANSPORTATION AGENCY

- 3. NETWORK TYPE:
  - SOLE PROVIDER
  - **D** PARTIAL BROKERAGE
  - COMPLETE BROKERAGE
- 4. NAME THE OPERATORS THAT YOUR COMPANY HAS CONTRACTS WITH: N/A

# 5. NAME THE GROUPS THAT YOUR COMPANY HAS COORDINATION CONTRACTS WITH:

Coordination Contract Agencies					
Name of Agency	Address	City, State, Zip	Telephone Number	Contact	
Advocacy Resou	2800 SE Maricam	Ocala, FL	352.387.2210	Frank Sofia	

6. NAME THE ORGANIZATIONS AND AGENCIES THAT PURCHASE SERVICE FROM THE CTC AND THE PERCENTAGE OF TRIPS EACH REPRESENTS? (Recent APR information may be used) N/A

Name of Agency	% of Trips	Name of Contact	Telephone Number
None			
L			

#### 7. REVIEW AND DISCUSS TD HELPLINE CALLS: N/A

	Number of calls	Closed Cases	Unsolved Cases
Cost	0	0	0
Medicaid	0	0	0
Quality of Service	0	0	0
Service Availability	0	0	0
Toll Permit	0	0	0
Other	0	0	0

#### **GENERAL QUESTIONS**

Use the TDSP to answer the following questions. If these are not addressed in the TDSP, follow-up with the CTC.

- 1. DESIGNATION DATE OF CTC: July 1, 2015 June 30, 2020
- 2. WHAT IS THE COMPLAINT PROCESS?

Marion Senior Services administrative staff fields calls and directs accordingly.

IS THIS PROCESS IN WRITTEN FORM?	×	Yes	No
(Make a copy and include in folder)			
Is the process being used?	×	Yes	No

- 3. DOES THE CTC HAVE A COMPLAINT FORM? ☑ Yes □ No (Make a copy and include in folder)
- 4. DOES THE COMPLAINT FORM INCORPORATE ALL ELEMENTS OF THE CTD'S UNIFORM SERVICE REPORTING GUIDEBOOK?
  - Yes 🛛 No
- DOES THE FORM HAVE A SECTION FOR RESOLUTION OF THE COMPLAINT?
   ☑ Yes □ No

Review completed complaint forms to ensure the resolution section is being filled out and follow-up is provided to the consumer.

- 6. IS A SUMMARY OF COMPLAINTS GIVEN TO THE LCB ON A REGULAR BASIS?
   ☑ Yes □ No
- WHEN IS THE DISSATISFIED PARTY REFERRED TO THE TD HELPLINE?
   If complaint cannot be resolved they are referred to the helpline, however to date complaints have been resolved in-house.
- 8. WHEN A COMPLAINT IS FORWARDED TO YOUR OFFICE FROM THE OMBUDSMAN PROGRAM, IS THE COMPLAINT ENTERED INTO THE LOCAL COMPLAINT FILE/PROCESS?
  - Yes No

If no, what is done with the complaint?

9. DOES THE CTC PROVIDE WRITTEN RIDER/BENEFICIARY INFORMATION OR BROCHURES TO INFORM RIDERS/ BENEFICIARIES ABOUT TD SERVICES?

☐ Yes ⊠ No If yes, what type?

This is provided at the time of application. It is also available online, in the lobby on-site, or by the drivers. Brochures are distributed to local merchants, neighborhoods and through the mail.

10. DOES THE RIDER/ BENEFICIARY INFORMATION OR BROCHURE LIST THE OMBUDSMAN NUMBER?

Yes No

- 11. DOES THE RIDER/ BENEFICIARY INFORMATION OR BROCHURE LIST THE COMPLAINT PROCEDURE?
  - Yes No
- 12. WHAT IS YOUR ELIGIBILITY PROCESS FOR TD RIDERS/ BENEFICIARIES? They are given an application and questionaire to fill out. There are various documents that they are required to provide in order to meet eligibility. There is a vetting process that considers physical abilities, age, medical conditions, income level and location of residence.

Т	TD Eligibility Verification						
Name of Client	Address of client	Date of Ride	Application on File?				
Paul Gavoung	999 SE 69th Ave., Ocala	1/22/20	Yes				
Sharon Vaneffen	10035 SW 92 Ave., Ocala	1/23/20	Yes				
Charles Bryant	2251 NE 19 Ave., Ocala,	1/22/20	Yes				
Anna Francis	4184 SW 100th St., Ocala	1/23/20	Yes				
Lynette Cerne	5625 SE 12th St. Ocala, 🖬	1/23/20	Yes				
Carol Guinn	7318 Cherry Pass, Ocala	1/23/20	Yes				

Please Verify These Passengers Have an Eligibility Application on File:

# 13. WHAT INNOVATIVE IDEAS HAVE YOU IMPLEMENTED IN YOUR COORDINATED SYSTEM?

1. A deviated route in the City of Dunnellon a rural section of Marion County (The Blue Line). The bus stays in Dunnellon all day, this allows riders to step on/off the bus in a more timely fashion. This helps with efficiency, more riders, and more timely pick-up and return. Looking to implement this concept in other rural areas.

#### 14. ARE THERE ANY AREAS WHERE COORDINATION CAN BE IMPROVED?

There is a need for multi-county services. Riders in The Villages want trips to health facilities and doctors in neighboring counties that Marion Transit Services is unable to provide. Coordination and processes are continually being reviewed and updated as needed.

#### 15. WHAT BARRIERS ARE THERE TO THE COORDINATED SYSTEM?

Due to the County's large area and mix of suburban, urban and rural uses it poses a barrier to providing timely and economical countywide service. Additional funding for TD and serving the heavily populated fringes of Marion County.

# 16. ARE THERE ANY AREAS THAT YOU FEEL THE COMMISSION SHOULD BE AWARE OF OR CAN ASSIST WITH?

Still requiring more funding.

# 17. WHAT FUNDING AGENCIES DOES THE CTD NEED TO WORK CLOSELY WITH IN ORDER TO FACILITATE A BETTER-COORDINATED SYSTEM?

The 5311 rural transport.

#### 18. HOW ARE YOU MARKETING THE VOLUNTARY DOLLAR?

N/A No marketing budget.

	GENERAL QUESTIONS	
Findings:		
Recommendations:		

Review the CTC contracts for compliance with 427.0155(1), F.S. "Execute uniform contracts for service using a standard contract, which includes performance standards for operators." ARE YOUR CONTRACTS UNIFORM? Yes No X Π IS THE CTD'S STANDARD CONTRACT UTILIZED? Yes No DO THE CONTRACTS INCLUDE PERFORMANCE STANDARDS FOR THE TRANSPORTATION **OPERATORS AND COORDINATION CONTRACTORS?** X Π Yes No DO THE CONTRACTS INCLUDE THE PROPER LANGUAGE CONCERNING PAYMENT TO SUBCONTRACTORS? (Section 21.20: Payment to Subcontractors, T&E Grant, and FY)  $\mathbf{X}$ Yes No IS THE CTC IN COMPLIANCE WITH THIS SECTION? × Yes 🔲 No **Operator Name** Exp. Date SSPP **AOR Reporting** Insurance N/A

#### Review the CTC last AOR submittal for compliance with 427. 0155(2) "Collect Annual Operating Data for submittal to the Commission."

#### **REPORTING TIMELINESS**

Were the following items submitted on time?						
a.	Annual Operating Report		×	Yes		No
	Any issues that need clarification?			Yes	$\mathbf{X}$	No
	Any problem areas on AOR that have	been re	-occurri	ng?		
	List: N/A					
b.	Memorandum of Agreement	×	Yes		No	
c.	Transportation Disadvantaged Service Plan	$\times$	Yes		No	
d.	Grant Applications to TD Trust Fund	×	Yes		No	
e.	All other grant application $(100\%)$	×	Yes		No	
IS THE CTC	IN COMPLIANCE WITH THIS SECTION?	×	Yes		No	

Comments:		

Review the CTC monitoring of its transportation operator contracts to ensure compliance with 427.0155(3), F.S.

"Review all transportation operator contracts annually."

WHAT TYPE OF MONITORING DOES THE CTC PERFORM ON ITS OPERATOR(S) AND HOW OFTEN IS IT CONDUCTED?

Performs annual evaluations, random monitoring through on-board cameras, video review form daily/weekly and randomly.

Is a written report issued to the operator?		Yes	$\times$	No
---	--	-----	----------	----

If NO, how are the contractors notified of the results of the monitoring?

There is no report unless there is disciplinary or counseling issue associated with the review.

# WHAT TYPE OF MONITORING DOES THE CTC PERFORM ON ITS COORDINATION CONTRACTORS AND HOW OFTEN IS IT CONDUCTED?

This is performed annually-no set schedule.

Is a written report issued? Yes I No

If NO, how are the contractors notified of the results of the monitoring?

# WHAT ACTION IS TAKEN IF A CONTRACTOR RECEIVES AN UNFAVORABLE REPORT?

To date there have been no issues. If needed, a corrective action plan is initiated based on the circumstances.

IS THE CTC IN COMPLIANCE WITH THIS SECTION? 🗵 Yes 🔲 No

#### ASK TO SEE DOCUMENTATION OF MONITORING REPORTS.

Review the TDSP to determine the utilization of school buses and public transportation services [Chapter 427.0155(4)] "Approve and coordinate the utilization of school bus and public transportation services in accordance with the TDSP."

HOW IS THE CTC USING SCHOOL BUSES IN THE COORDINATED SYSTEM?

School buses are not currently being utilized in the system.

**Rule 41-2.012(5)(b):** "As part of the Coordinator's performance, the local Coordinating Board shall also set an annual percentage goal increase for the number of trips provided within the system for ridership on public transit, where applicable. In areas where the public transit is not being utilized, the local Coordinating Board shall set an annual percentage of the number of trips to be provided on public transit."

HOW IS THE CTC USING PUBLIC TRANSPORTATION SERVICES IN THE COORDINATED SYSTEM?

🗵 N/A

IS THERE A GOAL FOR	TRANSFERRING PASSENGERS	FROM PARATRANSIT TO TRANSIT?
---------------------	-------------------------	------------------------------

Yes No

If YES, what is the goal?

Continually monitor the availability of transit services in Marion County with a mapping system to determine if potential riders reside within the transit service areas of SunTran. Clients are re-evaluated continuously and transitioned to SunTran if the

Is the CTC accomplishing the goal?	$\times$	Yes		No
------------------------------------	----------	-----	--	----

IS THE CTC IN COMPLIANCE WITH THIS REQUIREMENT?	×	Yes		No
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Review of local government, federal and state transportation applications for TD funds (all local, state or federal funding for TD services) for compliance with 427.0155(5).

"Review all applications for local government, federal, and state transportation disadvantaged funds, and develop cost-effective coordination strategies."

IS THE CTC INVOLVED WITH THE REVIEW OF APPLICATIONS FOR TD FUNDS, IN CONJUNCTION WITH THE LCB? (TD Funds include <u>all</u> funding for transportation disadvantaged services, i.e. Section 5310 [formerly Sec.16] applications for FDOT funding to buy vehicles granted to agencies who are/are not coordinated)

Yes No

If Yes, describe the application review process.

LCB is presented with all TD fund applications for review and approval prior to submittal. Once approved all applications are forwarded to the TD Commission or FDOT.

If no, is the LCB	currently r	eviewin	g app	lications for TD funds (any federal, state, an	d
local funding)?		Yes		No	

If no, is the planning agency currently reviewing applications for TD funds?

Yes 🛛 No

Π

IS THE CTC IN COMPLIANCE WITH THIS SECTION?	×	Yes		No
---	---	-----	--	----

Review priorities listed in the TDSP, according to Chapter 427.0155(7). "Establish priorities with regard to the recipients of non-sponsored transportation disadvantaged services that are purchased with Transportation Disadvantaged Trust monies."

REVIEW THE QA SECTION OF THE TDSP (ask CTC to explain):

Quality Assurance has been reviewed and is in compliance with all policies and objectives.

#### WHAT ARE THE PRIORITIES FOR THE TDTF TRIPS?

- 1. Medical Needs kidney dialysis, cancer treatments, therapy/doctor appointments
- 2. Life Sustaining Activities food, prescriptions, shopping, medicaid recertification
- 3. Education life skills training, day treatment programs for abused/neglected children
- 4. Work Daily to work and return home
- 5. Business banking, Social Security, visits to hospital/nursing homes
- 6. Recreational Trips Social interaction

HOW ARE THESE PRIORITIES CARRIED OUT?

The LCB sets the priortization guidelines. Service is provided in accordance with availability following the above priorities.

IS THE CTC IN COMPLIANCE WITH THIS SECTION?	×	Yes		No
---	---	-----	--	----

Ensure CTC compliance with the delivery of transportation services, 427.0155(8).

"Have full responsibility for the delivery of transportation services for the transportation disadvantaged as outlined in s. 427.015(2)."

Review the Operational section of the TDSP

1. Hours of Service:

Monday - Friday from 5:00am - 6:00pm or until all passenger return trips are completed.

2. Hours of Intake:

Passengers are requested to make appointments between 9am and 2pm so they can be picked up an hour prior and returned home within service hours. Residents living in

3. Provisions for After Hours Reservations/Cancellations?

Special arrangements may be made for dialysis and other special situations with early, late or Saturday appointments. Service may be available 24 hours per day, 7 days a week, if prior arrangements are made.

4. What is the minimum required notice for reservations?

Notice to the coordinator is required seventy-two (72) hours in advance. Recurring trips, such as for dialysis or therapy can be scheduled on a permanent basis.

5. How far in advance can reservations be place (number of days)?

Trips may be scheduled as early as 2 weeks, but not later than seventy-two (72) hours in advance.

IS THE CTC IN COMPLIANCE WITH THIS SECTION? Yes No

Comments:
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Review the cooperative agreement with the local WAGES coalitions according to Chapter 427.0155(9).

*"Work cooperatively with local WAGES coalitions established in Chapter 414 to provide assistance in the development of innovative transportation services for WAGES participants."* 

WHAT TYPE OF ARRANGEMENT DO YOU HAVE WITH THE LOCAL WAGES COALITION?

N/A

HAVE ANY INNOVATIVE WAGES TRANSPORTATION SERVICES BEEN DEVELOPED?

N/A

IS THE CTC IN COMPLIANCE WITH THIS SECTION? Yes No

CH	IAPTER 427
Findings:	
Recommendations:	

Compliance with 41-2.006(1), Minimum Insurance Compliance "...ensure compliance with the minimum liability insurance requirement of \$100,000 per person and \$200,000 per incident..."

WHAT ARE THE MINIMUM LIABILITY INSURANCE REQUIREMENTS?

Coverage rates are \$100,000 per person and \$300,000 per incident.

# WHAT ARE THE MINIMUM LIABILITY INSURANCE REQUIREMENTS IN THE OPERATOR AND COORDINATION CONTRACTS?

\$100,000 per person and \$300,000 per incident.

#### HOW MUCH DOES THE INSURANCE COST (per operator)?

Insurance Cost
\$120,369.00
······································

DOES THE MINIMUM LIABILITY INSURANCE REQUIREMENTS EXCEED \$1 MILLION PER INCIDENT?

Yes	×	No
Yes	×	N

If yes, was this approved by the Commission?		Yes		No
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IS THE CTC IN COMPLIANCE WITH THIS SECTION? Yes No

Comments:			

Compliance with 41-2.006(2), Safety Standards.

"...shall ensure the purchaser that their operations and services are in compliance with the safety requirements as specified in Section 341.061(2)(a), F.S. and 14-90, F.A.C."

Date of last SSPP Compliance Review 3/29/2017, Obtain a copy of this review.

Review the last FDOT SSPP Compliance Review, if completed in over a year, check drivers' records. If the CTC has not monitored the operators, check drivers' files at the operator's site.

IS THE CTC IN COMPLIANCE WITH THIS SECTION?  $\square$  Yes  $\square$  No

ARE THE CTC CONTRACTED OPERATORS IN COMPLIANCE WITH THIS SECTION?

Driver Last Name	Driver License	Last Physical	CPR/1st Aid	Def. Driving	ADA Training	Other-
J. Aquino	A256-420-51-214-0	2/14/19	Not Required	3/12/19	3/28/19	
J. Carroll	C640-428-61-962-0	7/16/15	Not Required	12/6/18	3/28/19	
S. DeBoard	D163-785-61-520-0	1/23/20	Not Required	12/6/18	12/19/19	
W. Ashberger	A216-921-53-257-0	5/8/19	Not Required	12/6/18	12/19/19	
T. Altman	A435-811-52-139-0	1/17/20	Not Required	1/27/20	1/17/20	
G. Bagley	B240-290-56-592-0	10/23/19	Not Required	12/6/18	5/28/19	
J. Baker	B260-435-58-807-0	5/29/19	Not Required	12/6/18	12/19/19	
J. Dolvilus	D614-470-57-252-0	12/17/19	Not Required	1/28/19	5/28/19	
R. Formella	F654-738-58-649-0	1/16/19	Not Required	12/6/18	12/19/19	
C. Gonzalez	G524-100-59-458-0	10/22/19	Not Required	12/6/18	12/19/19	
S. Grijalva	G624-780-67-531-0	1/30/19	Not Required	2/8/19	12/19/19	
W. Hagwell	H240-917-50-516-2	11/28/18	Not Required	12/6/18	12/19/19	
A. Hamilton	H543-004-63-180-0	1/30/20	Not Required	12/6/18	12/19/19	
R. Innis	1520-733-74-829-0	10/15/19	Not Required	8/15/18	8/15/18	
C. Jarczyk	J622-112-55-553-0	8/19/19	Not Required	2/6/18	12/19/19	
Sample Size:	1-20 Drive	rs – 50-100%	6 21-100 Driv	vers – 20-50%	100+ Driv	ers – 5-10%

#### **DRIVER REQUIREMENT CHART**

Driver Last Name	Driver License	Last Physical	CPR/1st Aid	Def. Driving	ADA Training	Other-
A. Joseph	J210-020-61-289-1	12/4/19	Not Required	12/6/18	12/19/19	
F. LaSalle	L240-240-59-311-0	12/16/18	Not Required	12/6/18	12/19/19	
K. McKelvy	M241-507-63-083-0	7/31/19	Not Required	8/6/19	12/19/19	
S. Merritt	M630-793-79-144-0	9/13/19	Not Required	9/23/19	12/19/19	
P. Metivier	M316-692-69-676-0	1/6/20	Not Required	5/2/18	1/30/2017	
K. Newton	N350-512-75-522-0	8/2/19	Not Required	8/8/19	12/19/19	
L. Olsen	0425-521-71-662-0	9/18/19	Not Required	10/2/19	12/19/19	
D. Osbourne	O216-162-60-018-0	10/11/18	Not Required	12/6/19	5/28/19	
L. Pizzaro	P260-521-72-099-0	12/24/18	Not Required	1/23/19	12/19/19	
E. Ploski-Pflieger	P421-203-64-610-0	12/9/20	Not Required	12/6/18	12/19/19	
J. Porter	P636-430-70-123-0	5/10/19	Not Required	12/6/18	12/19/19	
L. Ramos	R520-520-61-252-0	2/13/19	Not Required	12/6/18	12/19/19	
T. Rekito	R230-812-67-922-0	8/21/19	Not Required	12/6/18	5/28/19	
E. Rivers	R162-213-63-138-0	4/12/18	Not Required	12/6/18	12/19/19	
W. Sancho	S520-907-58-830-0	10/31/19	Not Required	12/6/18	12/19/19	
V. Scott	S300-876-69-513-0	3/12/19	Not Required	12/6/18	12/19/19	
T. Spencer	S152-807-55-185-0	2/7/19	Not Required	12/6/18	5/28/19	
L. Tello	T400-532-69-967-0	7/12/19	Not Required	12/6/18	12/19/19	
L. Thomas	T520-526-51-468-0	3/18/19	Not Required	12/6/18	12/19/19	
W. Thompson	T512-894-53-419-0	10/24/19	Not Required	11/4/19	12/19/19	
L. Waldren	W436-526-44-333-0	12/9/19	Not Required	12/6/18	12/19/19	
P. Wooten	W350-665-62-718-0	2/4/20	Not Required	12/6/18	12/19/19	
D. Wyrick	W620-193-52-420-0	1/11/19	Not Required	12/6/18	12/19/19	

<u>Sample Size</u>: 1-20 Drivers - 50-100% 21-100 Drivers - 20-50% 100+ Drivers - 5-10%

Compliance with 41-2.006(3), Drug and Alcohol Testing "...shall assure the purchaser of their continuing compliance with the applicable state or federal laws relating to drug testing..."

With which of the following does the CTC (and its contracted operators) Drug and Alcohol Policy comply?

- FTA (Receive Sect. 5307, 5309, or 5311 funding)
- **FHWA** (Drivers required to hold a CDL)
- Neither

# **REQUEST A COPY OF THE DRUG & ALCOHOL POLICY AND LATEST COMPLIANCE REVIEW.**

DATE OF LAST DRUG & ALCOHOL POLICY REVIEW: 12/27/2019

IS THE CTC IN COMPLIANCE WITH THIS SECTION?	$\mathbf{X}$	Yes		No
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Comments:			

Compliance with 41-2.011(2), Evaluating Cost-Effectiveness of Coordination Contractors and Transportation Alternatives.

"...contracts shall be reviewed annually by the Community Transportation Coordinator and the Coordinating Board as to the effectiveness and efficiency of the Transportation Operator or the renewal of any Coordination Contracts."

#### 1. IF THE CTC HAS COORDINATION CONTRACTORS, DETERMINE THE COST-EFFECTIVENESS OF THESE CONTRACTORS.

CTC CC #1 CC #2 CC #3 CC #4 Flat contract rate (s) (\$ amount / \$3.27 unit) mile Detail other rates as needed: (e.g. \$5.61 ambulatory, wheelchair, stretcher, mile out-of-county, group) Ambulatory \$30.24 per trip Wheelchair \$51.84 per trip Special or unique considerations that influence costs? Explanation:

Cost [CTC and Coordination Contractor (CC)]

2. DO YOU HAVE TRANSPORTATION ALTERNATIVES? Yes No (Those specific transportation services approved by rule or the Commission as a service not normally arranged by the Community Transportation Coordinator, but provided by the purchasing agency. Example: a neighbor providing the trip)

Cost [CTC and Transportation Alternative (Alt.)]

	СТС	Alt. #1	Alt. #2	Alt. #3	Alt. #4
Flat contract rate (s) (\$ amount / unit)					
Detail other rates as needed: (e.g. ambulatory, wheelchair, stretcher, out-of-county, group)					
Special or unique considerations that	influence co	osts?			
Explanation:					

IS THE CTC IN COMPLIANCE WITH THIS SECTION?  $\square$  Yes  $\square$  No

	<b>RULE 41-2</b>	•
Findings:		
, ,		
Recommendations:		

## Compliance with Commission Standards "...shall adhere to Commission approved standards..."

Review the TDSP for the Commission standards.

Commission Standards	Comments
Local toll free phone number must be posted in all vehicles.	All vehicles have the local toll free contact information posted and readily available from the driver.
Vehicle Cleanliness	Vehicles are cleaned daily at the end of the day and are inspected before being dispatched for next scheduled use.
Passenger/Trip Database	All information on trips and scheduling is maintained in a map-based computer software program called Route Match.

Adequate seating	All seating is according to manufacturer's recommended capacity and usage. The driver and passengers are properly seated using the provided seat restraint devices. There is also space to accommodate 4 wheelchairs with seat and wheel restraints.
Driver Identification	When transporting passengers, all drivers will have a picture identification displayed at all times. Drivers also have name tag and company logo on their uniform/person for identification.
Passenger Assistance	Door-to-door service is available to all clients. Drivers are required to assist all passengers from the door of their pick-up point onto the vehicle as well as off the vehicle and to the door at their destination.
Smoking, Eating and Drinking	Smoking, eating and drinking is prohibited onboard all vehicles.

Two-way Communications	All vehicles are equipped with a two-way radio communication device to provide audible accessibility between the driver and base at all times.
Air Conditioning/Heating	All vehicles are equipped with air conditioners and heaters.
Billing Requirements	All riders are expected to pay fare at time that they receive services. Passengers must have exact change; drivers do not carry cash.

	COMMISSION STANDARDS
Findings:	COMMISSION STANDARDS
i mango.	
Recommendations:	

## Compliance with Local Standards "...shall adhere to Commission approved standards..."

Review the TDSP for the Local standards.

Local Standards	Comments
Transport of Escorts and dependent children policy	Escorts are limited to one per rider, as deemed medically necessary. Escorts must be at least 16 years old and pay the standard fare. Dependent children may be transported if the child is over 5 years
Use, Responsibility, and cost of child restraint devices	Children under 5 must be in an appropriate safety seat. Child seat may be provided by the transport company if requested or can be furnished by the rider. Driver is responsible for properly securing the child
Out-of-Service Area trips	Out-of-service area trips provided only as approved by LCB and CTC.
CPR/1st Aid	Not required
Driver Criminal Background Screening	Criminal background and drug check (with local law enforcement and Florida Dept. of Law Enforcement) are done prior to date of hire.
Rider Personal Property	Riders may carry personal property on vehicles if it can be placed on lap or under seat. Drivers may not handle customer's property. Exception is shopping trips, customer may have 2-3 bags, and driver may
Advance reservation requirements	Trips must be scheduled a minimum of 72 hours prior to date of travel or 2 weeks in advance of date of travel.
Pick-up Window	There is a two hour pick-up window prior to appointment time. Three hours are required for outlying areas.

Measurable Standards/Goals	Standard/Goal	Latest Figures	Is the CTC/Operator meeting the Standard?
Public Transit Ridership	CTC	CTC 112,448	
ſ	Operator A	Operator A	N/A
	Operator B	Operator B	N/A
	Operator C	Operator C	N/A
On-time performance	CTC	CTC - 96.3%	
on mine periormanee	Operator A	Operator A	N/A
	Operator B	Operator B	N/A
	Operator C	Operator C	N/A
Passenger No-shows	CTC	CTC - 3018	
8	Operator A	Operator A	N/A
	Operator B	Operator B	N/A
	Operator C	Operator C	N/A
Accidents	CTC	CTC 0.31	
	Operator A	Operator A	N/A
	Operator B	Operator B	N/A
	Operator C	Operator C	N/A
Roadcalls	CTC	CTC 14	
	Operator A	Operator A	N/A
Average age of fleet:	Operator B	Operator B	N/A
	Operator C	Operator C	N/A
Complaints	CTC	CTC 20	
<b>r</b>	Operator A	Operator A	N/A
Number filed:	Operator B	Operator B	N/A
1. anioer juea.	Operator C	Operator C	N/A
Call-Hold Time	СТС	CTC N/A	
	Operator A	Operator A	N/A
	Operator B	Operator B	N/A
	Operator C	Operator C	N/A

	<b>x</b> 0
Findings:	LOCAL STANDARDS
Recommendations:	

### **COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT**

#### **REVIEW COPIES OF THE PUBLIC INFORMATION PROVIDED.**

DOES PUBLIC INFORMATION STATE THAT ACCESSIBLE FORMATS ARE AVAILABLE UPON REQUEST? Yes No

ARE ACCESSIBLE FORMATS ON THE SHELF? Yes No

IF NOT, WHAT ARRANGEMENTS ARE IN PLACE TO HAVE MATERIAL PRODUCED IN A TIMELY FASHION UPON REQUEST?

# DO YOU HAVE TTY EQUIPMENT OR UTILIZE THE FLORIDA RELAY SYSTEM?

IS THE TTY NUMBER OR THE FLORIDA RELAY SYSTEM NUMBERS LISTED WITH THE OFFICE PHONE NUMBER?

Florida Relay System: Voice- 1-800-955-8770 TTY- 1-800-955-8771

#### EXAMINE OPERATOR MANUALS AND RIDER INFORMATION. DO CURRENT POLICIES COMPLY WITH ADA PROVISION OF SERVICE REQUIREMENTS REGARDING THE FOLLOWING:

Provision of Service	Training Provided	Written Policy	Neither
Accommodating Mobility Aids	Yes	Yes	
Accommodating Life Support Systems (O <sub>2</sub> Tanks, IV's)	Yes	Yes	
Passenger Restraint Policies	Yes	Yes	
Standee Policies (persons standing on the lift)	Yes	Yes	
Driver Assistance Requirements	Yes	Yes	
Personal Care Attendant Policies	Yes	Yes	
Service Animal Policies	Yes	Yes	
Transfer Policies (From mobility device to a seat)	Yes	Yes	
Equipment Operation (Lift and securement procedures)	Yes	Yes	
Passenger Sensitivity/Disability Awareness Training for Drivers	Yes	Yes	

RANDOMLY SELECT ONE OR TWO VEHICLES PER CONTRACTOR (DEPENDING ON SYSTEM SIZE) THAT ARE IDENTIFIED BY THE CTC AS BEING ADA ACCESSIBLE AND PURCHASED WITH PRIVATE FUNDING, AFTER 1992. CONDUCT AN INSPECTION USING THE ADA VEHICLE SPECIFICATION CHECKLIST.

.

N/A None of the vehicles were purchased with private funding.

# INSPECT FACILITIES WHERE SERVICES ARE PROVIDED TO THE PUBLIC (ELIGIBILITY DETERMINATION, TICKET/COUPON SALES, ETC...).

IS A RAMP PROVIDED?	×	Yes	No
ARE THE BATHROOMS ACCESSIBLE?	×	Yes	No

## **Bus and Van Specification Checklist**

 Name of Provider:
 Marion Transit services

 Vehicle Number (either VIN or provider fleet number):
 1902

 Type of Vehicle:
 Minivan

 Image: Minibus (<= 22')</td>
 Minibus (>22')

Person Conducting Review: ANTON SCHAUERTE

#### Date: 1-21-20

#### Review the owner's manual, check the stickers, or ask the driver the following:

- $\blacksquare$  The lift must have a weight limit of at least 600 pounds.
- $\square$  The lift must be equipped with an emergency back-up system (in case of loss of power to vehicle). Is the pole present?
- The lift must be "interlocked" with the brakes, transmission, or the door, so the lift will not move unless the interlock is engaged. Ensure the interlock is working correctly.

#### Have the driver lower the lift to the ground:

- Controls to operate the lift must require constant pressure.
- Controls must allow the up/down cycle to be reversed without causing the platform to "stow" while occupied.
- Sufficient lighting shall be provided in the step well or doorway next to the driver, and illuminate the street surface around the lift, the lighting should activate when the door/lift is in motion. Turn light switch on, to ensure lighting is working properly.

#### Once the lift is on the ground, review the following:

- Must have an inner barrier to prevent the mobility aid from rolling off the side closest to the vehicle until the platform is fully raised.
- Side barriers must be at least 1  $\frac{1}{2}$  inches high.
- $\square$  The outer barrier must be sufficient to prevent a wheelchair from riding over it.
- The platform must be slip-resistant.
- $\square$  Gaps between the platform and any barrier must be no more than 5/8 of an inch.
- The lift must have two handrails.
- $\Box$  The handrails must be 30-38 inches above the platform surface.
- The handrails must have a useable grasping area of 8 inches, and must be at least 1 <sup>1</sup>/<sub>2</sub> inches wide and have sufficient knuckle clearance.
- The platform must be at least 28 1/2 inches wide measured at the platform surface, and 30 inches wide and 48 inches long measured 2 inches above the platform surface.

- ☐ If the ramp is not flush with the ground, for each inch off the ground the ramp must be 8 inches long.
- Lifts may be marked to identify the preferred standing position (suggested, not required)

#### Have the driver bring the lift up to the fully raised position (but not stowed):

- When in the fully raised position, the platform surface must be horizontally within 5/8 inch of the floor of the vehicle.
- The platform must not deflect more than 3 degrees in any direction. To test this, stand on the edge of the platform and carefully jump up and down to see how far the lift sways.
- $\square$  The lift must be designed to allow boarding in either direction.

#### While inside the vehicle:

- Each securement system must have a clear floor area of 30 inches wide by 48 inches long.
- The securement system must accommodate all common wheelchairs and mobility aids.
- The securement system must keep mobility aids from moving no more than 2 inches in any direction.
- A seat belt and shoulder harness must be provided for each securement position, and must be separate from the security system of the mobility aid.

#### Vehicles under 22 feet must have:

- $\Box$  One securement system that can be either forward or rear-facing.
- Overhead clearance must be at least 56 inches. This includes the height of doors, the interior height along the path of travel, and the platform of the lift to the top of the door.

#### Vehicles over 22 feet must have:

- Must have 2 securement systems, and one must be forward-facing, the other can be either forward or rear-facing.
- $\checkmark$  Overhead clearance must be at least 68 inches. This includes the height of doors, the interior height along the path of travel, and the platform of the lift to the top of the door.
- $\square$  Aisles, steps, and floor areas must be slip resistant.
- $\square$  Steps or boarding edges of lift platforms must have a band of color which contrasts with the step/floor surface.

<b>ON-SITE OBSERVATION OF THE SYSTEM</b>				
RIDE A VEHICLE WITIN THE COORDINATED SYSTEM. REQUEST A COPY OF THE MANIFEST PAGE THAT CONTAINS THIS TRIP.				
Date of Observation: 1.21. 2020				
Please list any special guests that were present: $\nu/A$				
Location: Ocalay FL				
Number of Passengers picked up/dropped off: 5				
Ambulatory 5				
Non-Ambulatory				
Was the driver on time? I Yes I No - How many minute	s late	/early?		
Did the driver provide any passenger assistance? I Yes I N	0			
Was the driver wearing any identification?		□ n	ame ]	Tag
Did the driver render an appropriate greeting? Ves INo IDriver regularly transports the rider, not	neces	sary		
If CTC has a policy on seat belts, did the driver ensure the passengers we	re pro	perly b	elted?	1
	Ø	Yes		No
Was the vehicle neat and clean, and free from dirt, torn upholstery, damage protruding metal or other objects?	_/	broker Yes	seats	s, No
Is there a sign posted on the interior of the vehicle with both a local phone number and the TD Helpline for comments/complaints/commendations? Ves I No				
Does the vehicle have working heat and air conditioning? If Yes I No				
Does the vehicle have two-way communications in good working order?	Ø	Yes		No
If used, was the lift in good working order?			No	

Was there safe and appropriate seating for all passengers?	Q	Yes	No
Did the driver properly use the lift and secure the passenger?		Yes	No
If No, please explain:			

CTC:	Tom	WILDER	County:	marion
			-	

Date of Ride: 1-21-20

<b>Funding Source</b>	No.	No. of	No. of Calls	No. of
	of Trips	<b>Riders/Beneficiaries</b>	to Make	<b>Calls Made</b>
CTD	5	5		
Medicaid				
Other				
Other				
Other)				
Other				
				0
Totals				

Number of Round Trips	Number of Riders/Beneficiaries to Survey
0-200	30%
201 - 1200	10%
1201 +	5%

Note: Attach the manifest

Run Name: Unassigned Driver Name: Tammy. Rekito         Vehicle. Bus 1902           Driver Signature         Cash Times Int         Miles Out         Cash Times Int         Cash Times Int           Driver         Signature         Inclusion         Inclusion         Inclusion         Cash Times Internation         S Internation         Cash Times Internation         Cash Times Internation         Cash Times Internation         Times Internation         Cash Times Internation         Cash Times Internation         Cash Times Internation         Times Internation         S Internation         Times Internation         Times Internation         Times Internation         S Internation         Times Internation         S Internation         Times Internation         S Internation         Times Internation		Actual T For Time Printed: 1/21	Actual Trips Summary - Fl_Marion For Time Period: 1/21/2020 Printed: 1/21/2020 1:47:44PM	1014 1017				
Divertime     Cash     Cash       etture	Run Ni Driver	ame: Unassiç Name: Tamn						
Hiles In     Time     Tickets       Pick Up     Pick U	Dri	ver		Mi	les Out		Cash	
Pick UpPick UpDrop OffDrop OffMobilityCustomeraTimeAddressTop OffDrop OffMobilityCustomera8:12:52AMVictoria StationCoala, FL 34471Coala, FL 34471SchmidtSchmidta8:12:52AMCocala, FL 344708:31:47AMSchmidtSchmidtSchmidtSchmidtb8:0-46AMS25 Ne 2adh FL 34471SchmidtSchmidtSchmidtSchmidtSchmidtcocala, FL 34470S25 Ne Sanchez Ave9:23:16AMS45 NE 24h St DONT DROP OFFWheelchair\$ 0.00(352)s8:50-46AMS25 Ne Sanchez Ave9:23:16AMSatis DONT DROP OFFWheelchair\$ 0.00(352)s0cala, FL 34470Coala, FL 34470Coala, FL 34470Schmidt\$ 0.00(352)s:02:47AM3718 Ne 8th PI Apt 105B9:23:12AMBEFORE 8:30AMWheelchair\$ 0.00(787)s:02:47AM2018, FL 34470S25 Ne 24h St DONT DROP OFFLift to Load\$ 0.00(787)s:02:47AM2018, FL 34470S250 SW 33d St Unit 103Lift to Load\$ 0.00(787)s:15:48AMTimity Villas9:23:12AMOcala, FL 34470S2 00(787)s:15:48AMTimity Villas9:23:12AMCoala, FL 34470S2 00(787)s:15:48AMTimity Villas9:23:12AMCoala, FL 34470S2 00(787)s:15:48AMTimity Villas10:02:02AMCoala, FL 34470S2 00(352)s:15:48AMTimity V	Signati	are		~	Ailes In		Tickets	
a       8:12:52AM       Victoria Station       0cala ENT North/Thomason & Ambulatory       \$ 2:00         s       8:12:52AM       0cala, FL 34470       8:31:47AM       Schmidt       Ambulatory       \$ 2:00         s       8:50:46AM       525 Ne Sanchez Ave       9:23:16AM       8:31:47AM       Ceala, FL 34471       Ambulatory       \$ 2:00         s       8:50:46AM       55 Ne Sanchez Ave       9:23:16AM       8:31:47AM       Center for Independent Living       % 0:00         s       8:50:46AM       55 Ne Sanchez Ave       9:23:16AM       8:31:47AM       Center for Independent Living       % 0:00         s       0cala, FL 34470       0cala, FL 34470       0cala, FL 34470       % 0:00       % 0:00         s       9:02:47AM       5:03:16AM       9:23:12AM       9:23:12AM       8:30AM       % 0:00       % 0:00         s       0:02:47AM       0cala, FL 34470       0cala, FL 34470       % 0:00       % 0:00       % 0:00         s       9:02:47AM       0cala, FL 34470       9:23:12AM       9:23:12AM       9:23:12AM       9:23:12AM       9:23:12AM       9:23:12AM       9:23:12AM       9:23:12AM       9:23:12AM       9:23:12A       0:00       % 0:00       % 0:00         s       9:02:47AM       0:	Customer Name	Pick Up Time	Pick Up Address	Drop Off Time	Drop Off Address	Mobility Type	Customer Pay	Telephone Ext.
s       8:50:46AM       525 Ne Sanchez Ave Ocala, FL 34470       9:23:16AM       Center for Independent Living BEFORE 8:30AM       Wheelchair       \$ 0.00         No.237AM       578 Ne 8th PI Apt 105B       9:23:16AM       9:23:15AM       9:23:16AM       9:23:16AM       \$ 0.00         9:02:47AM       7718 Ne 8th PI Apt 105B       9:23:12AM       9:45 NE 24th St DONT DROP OFF       Wheelchair       \$ 0.00         9:02:47AM       20cala, FL 34470       0cala, FL 34470       0cala, FL 34470       0cala, FL 34470       \$ 0.00       9         9:15:48AM       FL 34470       0cala, FL 34470       0cala, FL 34470       0cala, FL 34470       \$ 0.00       9         9:15:48AM       0cala, FL 34470       10:02:02AM       0cala, FL 34471       10:02:02AM       \$ 0.00       \$ 2.00       0	Phillips, Barbara	8:12:52AM		8:31:47AM	Ocala ENT North/Thomason & Schmidt 2102 Sw 20th PI Ocala, FL 34471	Ambulatory	\$ 2.00	(352) 622-6968
9:02:47AMTrinity Villas 3718 Ne 8th Pl Apt 105B Ocala, FL 344709:23:12AMCenter for Independent Living 3445 NE 24th St DONT DROP OFF DCala, FL 34470Lift to Load s 0.00\$ 0.009:15:48AMTrinity Villas 3748 NE 8th Pl #247-D Ocala, FL 344709:03:02:07 MI 103 2608 Sw 33rd St Unit 103Lift to Load to Load\$ 0.009:15:48AMOcala, FL 34470 Ocala, FL 3447010:02:02AM Ocala, FL 34471Dr Olstine Dr Ad 71Lift to Load\$ 2.00	Hamilton, James	8:50:46AM	525 Ne Sanchez Ave Ocala, FL 34470	9:23:16AM	Center for Independent Living 3445 NE 24th St DONT DROP OFF BEFORE 8:30AM Ocala, FL 34470	Wheelchair	\$ 0.00	(352) 682-9042
9:15:48AM Cala, FL 34470 Coala, FL 34470 Coala	Torres Colon, Sonia	9:02:47AM	Trinity Villas 3718 Ne 8th Pl Apt 105B Ocala, FL 34470	9:23:12AM	Center for Independent Living 3445 NE 24th St DON'T DROP OFF BEFORE 8:30AM Ocala, FL 34470	Lift to Load	\$ 0.00	(787) 429-3358
	Jacobson, Judy	9:15:48AM			Dr Olstine 2609 Sw 33rd St Unit 103 Ocala, FL 34471	Lift to Load	\$ 2.00	(352) 547-9398

Page 1 of 3

RouteMatch

Customer Name	Pick Up Time	Pick Up Address	Drop Off Time	Drop Off Address	Mobility Type	Customer Pay	Telephone Ext.
Kovacs, Victoria	9:30:35AM	Spanish Oaks - Granada 3150 NE 36th Ave #405 Ocala, FL 34479	9:49:39AM	Family Internal Medicine 1623 SW 1st Ave Ocala, FL 34471	Lift to Load	\$ 2.00	(954) 817-2074
Stewart, Druanne	10:29:12AM	Trinity Villas 3738 NE 8th PI #123-A Ocala, FL 34470	10:44:54AM	Florida Pain & Rehab 1910 SW 18th Ct #200 Ocala, FL 34471	Ambulatory	\$ 2.00	(352) 629-5321
Kovacs, Victoria	11:05:54AM	Family Internal Medicine 1623 SW 1st Ave Ocala, FL 34471	11:30:52AM	Spanish Oaks - Granada 3150 NE 36th Ave #405 Ocala, FL 34479	Lift to Load	\$ 2.00	(954) 817-2074
Torres Colon, Sonia	11:22:52AM	Center for Independent Living 3445 NE 24th St DON'T DROP OFF BEFORE 8:30AM Ocala, FL 34470	11:41:11AM	Trinity Villas 3718 Ne 8th PI Apt 105B Ocala, FL 34470	Lift to Load	0.00	(787) 429-3358
Hamilton, James	11:47:00AM	Center for Independent Living 3445 NE 24th St DONT DROP OFF BEFORE 8:30AM Ocala, FL 34470	11:55:20AM	525 Ne Sanchez Ave Ocala, FL 34470	Wheelchair	\$ 0.00	(352) 682-9042
Carroll, Christopher	12:07:06PM	VA Center 1515 E Silver Springs Blvd Ocala, FL 34471	12:34:08PM	11591 SE 59th Ave Belleview, FL 34420	Ambulatory	\$ 2.00	(813) 598-4299
Self, Frances	1:00:57PM	U-Haul 1011Nw Pine Ave Ocala, FL 34475	1:12:37PM	Spanish Oaks-Palo Alto 3150 Ne 36th Ave Lot 364 Ocala, FL 34479	Ambulatory	\$ 2.00	(352) 342-1755
			Ц	Page 2 of 3			RouteMatch Software

Page 3 of 3

RouteMatch

# **RIDER/BENEFICIARY SURVEY**

Staff making call: <u>Liz Mitche</u> Date of Call: 1/21/20	Image: Maria       Funding Source:
1) Did you receive transportation ser	rvice on $1-21-20$ ? If Yes or $\Box$ No
2) Where you charged an amount in	addition to the co-payment?  Yes or  No
If so, how much? $*2.00$	
3) How often do you normally obtain Daily 7 Days/Week Other	n transportation?
<ul><li>4) Have you ever been denied transp</li><li>□ Yes</li></ul>	ortation services?
No. If no, skip to question # 4 A. How many times in the last	st 6 months have you been refused transportation services?
□ None	□ 3-5 Times
$\Box$ 1-2 Times	□ 6-10 Times
If none, skip to question # B. What was the reason giver	# 4. 1 for refusing you transportation services?
□ Ineligible	□ Space not available
$\Box$ Lack of funds	
□ Other	_
5) What do you normally use the serv	vice for?
Medical	□ Education/Training/Day Care
□ Employment	Life-Sustaining/Other
□ Nutritional	
6) Did you have a problem with your	trip on?
☐ Yes. If yes, please state of	r choose problem from below
No. If no, skip to question What type of problem did	
☐ Advance notice	
$\Box$ Pick up times not conv	venient  Late pick up-specify time of wait
☐ Assistance	
□ Service Area Limits	Late return pick up - length of wait

Drivers - specify	$\Box$ Reservations - specify length of wait
$\Box$ Vehicle condition	□ Other

- 7) On a scale of 1 to 10 (10 being most satisfied) rate the transportation you have been receiving.
- 8) What does transportation mean to you? (Permission granted by \_\_\_\_\_\_ for use in publications.)

#### **Additional Comments:**

а <sub>10</sub> т. т.

WAITING	USED	to	bE	OVER	AN	hour	bot	NOW	WAITING
TIME is									

# **RIDER/BENEFICIARY SURVEY**

Staff making call: <u>Anton</u> Schaveck County: <u>Marion</u> Date of Call: / / Funding Source:							
Date of Call: / /	Funding Source:						
1) Did you receive transportation service on $\frac{100.21}{21}$ ? Yes or $\Box$ No							
2) Where you charged an amount in a	addition to the co-payment? $\Box$ Yes or $\Box$ No						
If so, how much?							
3) How often do you normally obtain							
Daily 7 Days/Week Other	□ 1-2 Times/Week □ 3-5Times/Week						
4) Have you ever been denied transport	ortation services?						
$\mathbf{D}$ No. If no, skip to question # 4							
	st 6 months have you been refused transportation services?						
□ None	$\Box$ 3-5 Times						
$\Box$ 1-2 Times	□ 6-10 Times						
If none, skip to question # 4. B. What was the reason given for refusing you transportation services?							
☐ Ineligible ☐ Space not available							
□ Lack of funds □ Destination outside service area							
Other							
5) What do you normally use the serv	vice for?						
Medical	□ Education/Training/Day Care						
Employment	Life-Sustaining/Other						
$\Box$ Nutritional	Gym, shaping						
6) Did you have a problem with your	trip on?						
$\Box$ Yes. If yes, please state or	r choose problem from below						
$\mathbf{Q}$ No. If no, skip to question							
What type of problem did							
$\Box$ Advance notice	□ Cost						
☐ Pick up times not conv	venient						
□ Assistance	□ Accessibility						
□ Service Area Limits	$\Box$ Late return pick up - length of wait						

Drivers - specify	□ Reservations - specify length of wait
□ Vehicle condition	□ Other

- 7) On a scale of 1 to 10 (10 being most satisfied) rate the transportation you have been receiving.
- 8) What does transportation mean to you? (Permission granted by \_\_\_\_\_\_ for use in publications.)

#### **Additional Comments:**

Tammy is the best driver.

# **Bus and Van Specification Checklist**

Name of Provider:	MAR	ion Transit	SER	VICES						
Vehicle Number (either VIN or provider fleet number): 1603 IF OFE4F5160 c03215										
Type of Vehicle:		Minivan		Van		Bus (>22')				
		Minibus (<= 22')	4	Minibus (>22'	)					
Person Conducting	Review	Liz Mitchell								

#### Date: 1-21-20

#### Review the owner's manual, check the stickers, or ask the driver the following:

The lift must have a weight limit of at least 600 pounds.

The lift must be equipped with an emergency back-up system (in case of loss of power to vehicle). Is the pole present?

The lift must be "interlocked" with the brakes, transmission, or the door, so the lift will not move unless the interlock is engaged. Ensure the interlock is working correctly.

#### Have the driver lower the lift to the ground:

Controls to operate the lift must require constant pressure. Hydraulics

- Controls must allow the up/down cycle to be reversed without causing the platform to "stow" while occupied.
- Sufficient lighting shall be provided in the step well or doorway next to the driver, and illuminate the street surface around the lift, the lighting should activate when the door/lift is in motion. Turn light switch on, to ensure lighting is working properly.

#### Once the lift is on the ground, review the following:

- Must have an inner barrier to prevent the mobility aid from rolling off the side closest to the vehicle until the platform is fully raised.
- Side barriers must be at least 1 ½ inches high.
- The outer barrier must be sufficient to prevent a wheelchair from riding over it.
- The platform must be slip-resistant.
- Gaps between the platform and any barrier must be no more than 5/8 of an inch.
- The lift must have two handrails.
- The handrails must be 30-38 inches above the platform surface.
- The handrails must have a useable grasping area of 8 inches, and must be at least  $1\frac{1}{2}$  inches wide and have sufficient knuckle clearance.
- The platform must be at least 28 1/2 inches wide measured at the platform surface, and 30 inches wide and 48 inches long measured 2 inches above the platform surface.

- If the ramp is not flush with the ground, for each inch off the ground the ramp must be 8 inches long.
- Lifts may be marked to identify the preferred standing position (suggested, not required)

### Have the driver bring the lift up to the fully raised position (but not stowed):

- When in the fully raised position, the platform surface must be horizontally within 5/8 inch of the floor of the vehicle.
- The platform must not deflect more than 3 degrees in any direction. To test this, stand on the edge of the platform and carefully jump up and down to see how far the lift sways.
- The lift must be designed to allow boarding in either direction.

#### While inside the vehicle:

- E Each securement system must have a clear floor area of 30 inches wide by 48 inches long.
- The securement system must accommodate all common wheelchairs and mobility aids.
- The securement system must keep mobility aids from moving no more than 2 inches in any direction.
- A seat belt and shoulder harness must be provided for each securement position, and must be separate from the security system of the mobility aid.

#### Vehicles under 22 feet must have:

- □ One securement system that can be either forward or rear-facing.
- Overhead clearance must be at least 56 inches. This includes the height of doors, the interior height along the path of travel, and the platform of the lift to the top of the door.

#### Vehicles over 22 feet must have:

- Must have 2 securement systems, and one must be forward-facing, the other can be either forward or rear-facing.
- Overhead clearance must be at least 68 inches. This includes the height of doors, the interior height along the path of travel, and the platform of the lift to the top of the door.

Aisles, steps, and floor areas must be slip resistant.

Steps or boarding edges of lift platforms must have a band of color which contrasts with the step/floor surface.

ON-SITE OBSERVATION OF THE SYSTEM						
RIDE A VEHICLE WITIN THE COORDINATED SYSTEM. REQUEST A COPY OF THE MANIFEST PAGE THAT CONTAINS THIS TRIP.						
Date of Observation: 1-21-20						
Please list any special guests that were present: $N/A$						
Location: Ocaua, Fl						
Number of Passengers picked up/dropped off:						
Ambulatory 4						
Non-Ambulatory						
Was the driver on time?  Yes  No - How many minutes late/early?						
Did the driver provide any passenger assistance? If Yes I No						
Was the driver wearing any identification? I Yes: Uniform Name Tag ID Badge No						
Did the driver render an appropriate greeting?Image: Type state state of the driver regularly transports the rider, not state of the driver regularly transports the rider, not state of the driver regularly transport to the driver regularly to the driver regularly to the driver regularly to the driver regularly transport to th	necessary					
If CTC has a policy on seat belts, did the driver ensure the passengers were	re properly belted?					
Was the vehicle neat and clean, and free from dirt, torn upholstery, damaged or broken seats, protruding metal or other objects?						
Is there a sign posted on the interior of the vehicle with both a local phone Helpline for comments/complaints/commendations?	e number and the TD Yes I No					
Does the vehicle have working heat and air conditioning?	Yes D No					
Does the vehicle have two-way communications in good working order?	Yes No					
If used, was the lift in good working order?	Yes No					

Was there safe and appropriate seating for all passengers?	Ŀ	Yes	No
Did the driver properly use the lift and secure the passenger?	Ø	Yes	No
If No, please explain:			

CTC:	Tom	WILDER	County:	MARION

Date of Ride: <u>1-21-20</u>

<b>Funding Source</b>	No.	No. of	No. of Calls	No. of
	of Trips	<b>Riders/Beneficiaries</b>	to Make	Calls Made
CTD				
Medicaid				
Other NUTRITIONAL	6	6	6	6
Other				
Other)				
Other				
		9		
Totals	5	б	6	to

Number of Round Trips	Number of Riders/Beneficiaries to Survey
0-200	30%
201 - 1200	10%
1201 +	5%

# Note: Attach the manifest

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12	e P	200 201 u	nacional de la constitu

Scheduled Trips Summary - FL\_Marion For Time Period: 1/21/2020

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weather	Printed: 1/20	Printed: 1/20/2020 1:16:33PM					
Run N	Run Name: Unassigned	gned Vehicle:					
Uriver	Uriver Name:						
Driver	Driver	E CAROL	Mi	Miles Out 1/022		Cash Tickets	
Customer Name	Pick Up Time	Pick Up Address	Drop Off Time	Drop Off Address	Mobility Type	Customer Pay	Telephone Ext.
Castillo, Julia	9:00:00AM	3415 Sw 34th Avenue Cir #101 Ocala, FL 34474	9:30:00AM	Marion Cafe-MSS 1101 SW 20th Ct Ocala, FL 34471	Wheelchair	\$ 0.00	(787) 409-1800
Funding Source: A Assistance Needs:	ADA s:						
Gallant, Annie	9:00:00AM	Heritage Oaks 2820 Sw 34th St #315 Ocala, FL 34474	9:30:00AM	Marion Cafe-MSS 1101 SW 20th Ct Ocala, FL 34471	Wheelchair	\$ 0.00	(352) 419-2346
Funding Source: ADA Assistance Needs:	DA						
Hightower, Hattie	9:00:00AM	2304 Ne 35th St Ocala, FL 34479	9:30:00AM	Marion Cafe-MSS 1101 SW 20th Ct Ocala, FL 34471	Ambulatory	\$ 0.00	(352) 732-0299
/							
Funding Source: Al Assistance Needs:	ADA s:						

Page 1 of 4



Customer Name	Pick Up Time	Pick Up Address	Drop Off Time	Drop Off Address	Mobility Type	Customer Pay	Telephone Ext.
Jones, Elvaray	9:00:00AM	Magnolia Walk 2501Sw 10th St #126 Ocala, FL 34471	9:30:00AM	Marion Cafe-MSS 1101 SW 20th Ct Ocala, FL 34471	Ambulatory	\$ 0.00	(352) 873-3216
Funding Source: TD Assistance Needs:		) General Comments [Magnolia Walk]					
Martir, Miguel	9:00:00AM	Silver Springs Shores 8811 Se 88th Pl Ocala, FL 34472	9:30:00AM	Marion Cafe-MSS 1101 SW 20th Ct Ocala, FL 34471	Lift to Load	0.00	(352) 854-6262
~							
Funding Source: ADA Assistance Needs:	DA						
Mendoza, Delia	9:00:00AM	1007 Ne 4th St Ocala, FL 34470	9:30:00AM	Marion Cafe-MSS 1101 SW 20th Ct Ocala, FL 34471	Ambulatory	\$ 0.00 S	(302) 992-9923
Funding Source: AL Assistance Needs:	ADA s: Requires Doo	)A Requires Door-to-Door assistance					
Ramsey, Bernice	9:00:00AM	Woodland Bend Apts 720 NE 30th Ave Apt K Ocala, FL 34470	9:30:00AM	Marion Cafe-MSS 1101 SW 20th Ct Ocala, FL 34471	Lift to Load	\$ 0.00	(352) 566-7790
1							
Funding Source: ADA Assistance Needs: Ge	DA General Com	DA General Comments [Uses walker/knock on door]	<b>J</b> r]				
Wiese, Nina	9:00:00AM	3380 NE 45th St Ocala, FL 34479	9:30:00AM	Marion Cafe-MSS 1101 SW 20th Ct Ocala, FL 34471	Ambulatory	\$ 0.00	(352) 690-7312
<ul> <li></li> </ul>							
Funding Source: ADA Assistance Needs:	AC						

Page 2 of 4



Customer Name	Pick Up Time	Pick Up Address	Drop Off Time	Drop Off Address	Mobility Type	Customer Pay	Telephone Ext.
Castillo, Julia	12:30:00PM	Marion Cafe-MSS 1101SW 20th Ct Ocala, FL 34471	1:00:00PM	3415 Sw 34th Avenue Cir #101 Ocala, FL 34474	Wheelchair	00.0 \$	(787) 409-1800
Funding Source: A Assistance Needs:	ADA s:						
Gallant, Annie	12:30:00PM	Marion Cafe-MSS 1101SW 20th Ct Ocala, FL 34471	1:00:00PM	Heritage Oaks 2820 Sw 34th St #315 Ocala, FL 34474	Wheelchair	00.0	(352) 419-2346
Funding Source: Al Assistance Needs:	ADA s:						
Hightower, Hattie	12:30:00PM	Marion Cafe-MSS 1101 SW 20th Ct Ocala, FL 34471	1:00:00PM	2304 Ne 35th St Ocala, FL 34479	Ambulatory	\$ 0.00	(352) 732-0299
Funding Source: AI Assistance Needs:	ADA s:						
Jones, Elvaray	12:30:00PM	Marion Cafe-MSS 1101 SW 20th Ct Ocala, FL 34471	1:00:00PM	Magnolia Walk 2501 Sw 10th St #126 Ocala, FL 34471	Ambulatory	\$ 0.00	(352) 873-3216
Funding Source: TD Assistance Needs: (	) General Com	) General Comments [Magnolia Walk]					
Martir, Miguel	12:30:00PM	Marion Cafe-MSS 1101 SW 20th Ct Ocala, FL 34471	1:00:00PM	Silver Springs Shores 8811 Se 88th PI Ocala, FL 34472	Lift to Load	\$	(352) 854-6262
Funding Source: ADA Assistance Needs:							

Page 3 of 4



Customer Name	Pick Up Time	Pick Up Address	Drop Off Time	Drop Off Address	Mobility Type	Customer Pay	Telephone Ext.
Mendoza, Delia	12:30:00PM	Marion Cafe-MSS 1101SW 20th Ct Ocala, FL 34471	1:00:00PM	1007 Ne 4th St Ocala, FL 34470	Ambulatory	\$ 0.00	(302) 992-9923
Funding Source: ADA Assistance Needs: Re	DA Requires Doc	Funding Source: ADA Assistance Needs: Requires Door-to-Door assistance			_	ł	
Ramsey, Bernice	12:30:00PM	Marion Cafe-MSS 1101SW 20th Ct Ocala, FL 34471	1:00:00PM	Woodland Bend Apts 720 NE 30th Ave Apt K Ocala, FL 34470	Lift to Load	\$ 0.00	(352) 566-7790
Funding Source: ADA Assistance Needs: Ge	JA General Com	Funding Source: ADA Assistance Needs: General Comments [Uses walker/knock on door]	or]			BACK IN THE REAL PARTY OF THE REAL PARTY.	
Wiese, Nina	12:30:00PM	Marion Cafe-MSS 1101 SW 20th Ct Ocala, FL 34471	1:00:00PM	3380 NE 45th St Ocala, FL 34479	Ambulatory	\$ 0.00	(352) 690-7312
Funding Source: ADA	AC						

-

Assistance Needs:



# **RIDER/BENEFICIARY SURVEY**

Staff making call: <u>Liz Mitcher</u>	County:MARION
Date of Call: 1/21/20	Funding Source:
1) Did you receive transportation ser	vice on <u>1-21-20</u> ? Yes or No
	addition to the co-payment? $\Box$ Yes or $\Box$ No
If so, how much?	
3) How often do you normally obtain	n transportation?
	1-2 Times/Week 3-5Times/Week
4) Have you ever been denied transpo Ves	ortation services?
I No. If no, skip to question # 4	
	t 6 months have you been refused transportation services?
□ None	□ 3-5 Times
$\Box$ 1-2 Times	□ 6-10 Times
If none, skip to question #	
-	for refusing you transportation services?
☐ Ineligible	□ Space not available
$\Box$ Lack of funds	$\square$ Destination outside service area
□ Other	
5) What do you normally use the serv	rice for?
Medical	Education/Training/Day Care
Employment	□ Life-Sustaining/Other
$\Box$ Nutritional	-
6) Did you have a problem with your	trip on?
☐ Yes. If yes, please state or	
No. If no, skip to question	
What type of problem did	
□ Advance notice	$\Box$ Cost
$\Box$ Pick up times not conv	enient  Late pick up-specify time of wait
☐ Assistance	□ Accessibility
□ Service Area Limits	Late return pick up - length of wait

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Drivers - specify	$\Box$ Reservations - specify length of wait
$\Box$ Vehicle condition	□ Other

- 7) On a scale of 1 to 10 (10 being most satisfied) rate the transportation you have been receiving.
- 8) What does transportation mean to you? (Permission granted by \_\_\_\_\_\_ for use in publications.)

#### **Additional Comments:**

EVERYON	E 15	NICE,	the dri	VERS	ARE	DOLITE	AND	CAUTIOUS.
Enjoy R	+DING!	don't	Know	What		would	do	without
Them.								

## **RIDER/BENEFICIARY SURVEY**

Staff making call: <u>Liz Min</u> chを11 Date of Call: 1/21/20	County: <u>INARION</u> Funding Source:
1) Did you receive transportation service	on <u>1~21-20</u> ? ビ Yes or I No
2) Where you charged an amount in additional end of the second se	tion to the co-payment? $\Box$ Yes or $\Box$ No
If so, how much?	
3) How often do you normally obtain tran	-
4) Have you ever been denied transportat	ion services?
No. If no, skip to question # 4	
	nonths have you been refused transportation services? 3-5 Times
If none, skip to question # 4.	5-10 Times
	refusing you transportation services?
□ Ineligible □ Space not available	
$\Box$ Lack of funds $\Box$ ]	Destination outside service area
□ Other	
5) What do you normally use the service	for?
Medical I	Education/Training/Day Care
Employment	Life-Sustaining/Other-Shopping
<b>Nutritional</b>	
6) Did you have a problem with your trip	on?
$\Box$ Yes. If yes, please state or cho	ose problem from below
No. If no, skip to question # 6 What type of problem did you	
☐ Advance notice	□ Cost
☐ Pick up times not convenie	nt 🛛 Late pick up-specify time of wait
□ Assistance	
□ Service Area Limits	Late return pick up - length of wait

Drivers - specify  $\Box$  Reservations - specify length of wait  $\Box$  Vehicle condition □ Other

- 7) On a scale of 1 to 10 (10 being most satisfied) rate the transportation you have been receiving. 10
- 8) What does transportation mean to you? (Permission granted by \_\_\_\_\_\_ for use in publications.)

#### **Additional Comments:**

NEVER had a problem.	LOUE Riding ESPECIALLY FOR
	JUNE is A GREAT DRIVER
)	
AND VERY SWEET.	

# **RIDER/BENEFICIARY SURVEY**

	MARION		
	○ ?  Yes or  No		
addition to the co-p	ayment? 🛛 Yes or 🖾 No		
<b>^</b>	ek 2 3-5Times/Week		
ortation services?			
	1 0 1		
	u been refused transportation services?		
<i>ŧ</i> 4.	ansportation services?		
□ Space not availa	□ Space not available		
Destination out	side service area		
-			
vice for?			
□ Education/Train	ning/Day Care		
Life-Sustaining	/Other		
trip on	?		
r choose problem fr	om below		
	· trip?		
	Cost		
venient 🛛 I	Late pick up-specify time of wait		
	Accessibility		
	ate return pick up - length of wait		
	Funding Sc Funding Sc addition to $1-2-2$ addition to the co-p a transportation? 1-2 Times/We ortation services? at 6 months have yo 3-5 Times 6-10 Times 4. a for refusing you transform 5 Space not availant Destination out vice for? Education/Train Life-Sustaining trip on r choose problem fr a # 6 you have with your Content A		

1 I

Drivers - specify	$\Box$ Reservations - specify length of wait
$\Box$ Vehicle condition	□ Other

<sup>7)</sup> On a scale of 1 to 10 (10 being most satisfied) rate the transportation you have been receiving.

8) What does transportation mean to you? (Permission granted by \_\_\_\_\_\_ for use in publications.)

### **Additional Comments:**

5

EVERY 4	ing is	we	DNOER FUL	, Dor	5-1	KNOW
	5					
WHAT I	WOULD	do	without	this	SER	VICE.

# **RIDER/BENEFICIARY SURVEY**

Funding Source:		
on $\underline{Jon}$ , $21$ ? $\underline{\Box}$ Yes or $\underline{\Box}$ No		
ion to the co-payment? $\Box$ Yes or $\overleftarrow{\Box}$ No		
sportation? 1-2 Times/Week		
on services?		
onths have you been refused transportation services?		
-5 Times		
-10 Times		
efusing you transportation services?		
pace not available		
Destination outside service area		
or?		
ducation/Training/Day Care		
□ Life-Sustaining/Other		
on?		
ose problem from below		
nave with your trip?		
Cost		
that $\Box$ Late pick up-specify time of wait		
$\Box$ Late return pick up - length of wait		

•

τ.

Drivers - specify	$\Box$ Reservations - specify length of wait
$\Box$ Vehicle condition	□ Other

- 7) On a scale of 1 to 10 (10 being most satisfied) rate the transportation you have been receiving.
- 8) What does transportation mean to you? (Permission granted by \_\_\_\_\_\_ for use in publications.)

#### **Additional Comments:**

appreciate them. Once apan a fine didn't have this service 44

# **RIDER/BENEFICIARY SURVEY**

Staff making call: <u>Aura</u> Schar Date of Call: / /	JEATE County: Funding Set	Marion
1) Did you receive transportation set		
2) Where you charged an amount in	addition to the co-p	ayment? $\Box$ Yes or $\Box$ No
If so, how much?		
3) How often do you normally obtain Daily 7 Days/Week Other	-	eek J 3-5Times/Week
4) Have you ever been denied transp	ortation services?	
No. If no, skip to question # 4	+ C	1 0 1
A. How many times in the lat $\Box$ None	at 6 months have yo 3-5 Times	bu been refused transportation services?
$\Box$ 1-2 Times	$\Box$ 5-5 Times $\Box$ 6-10 Times	
If none, skip to question #		
B. What was the reason given		ansportation services?
□ Ineligible	□ Space not avail	able
$\Box$ Lack of funds	Destination out	side service area
Other		
5) What do you normally use the ser-	vice for?	
Medical	□ Education/Trai	ning/Day Care
Employment	Life-Sustaining	/Other
□ Nutritional		
6) Did you have a problem with your	trip on	?
☐ Yes. If yes, please state o	r choose problem fi	om below
Wo. If no, skip to question What type of problem did		r trin9
$\Box$ Advance notice	-	Cost
Pick up times not conv		
$\Box$ Assistance		Late pick up-specify time of wait
_	_	Accessibility
☐ Service Area Limits		Late return pick up - length of wait

1

Drivers - specify	$\Box$ Reservations - specify length of wait
$\Box$ Vehicle condition	□ Other

- 7) On a scale of 1 to 10 (10 being most satisfied) rate the transportation you have been receiving.
- 8) What does transportation mean to you? (Permission granted by \_\_\_\_\_\_ for use in publications.)

#### **Additional Comments:**

# **RIDER/BENEFICIARY SURVEY**

Staff making call: Anton Schow	Electron Funding Source:	
Date of Call: / /	Funding Source:	
1) Did you receive transportation serv	vice on $\underline{Jan.21^{st}}$ ? $\Box$ Yes or $\Box$ No	
2) Where you charged an amount in a	addition to the co-payment? $\Box$ Yes or $\checkmark$ No	
If so, how much?		
3) How often do you normally obtain ☐ Daily 7 Days/Week ☐ Other	transportation?	
4) Have you ever been denied transpo	ortation services?	
Yes		
No. If no, skip to question # 4	6 months have very been refuged transmertation and in 2	
	t 6 months have you been refused transportation services?	
	$\Box$ 6-10 Times	
If none, skip to question #		
	for refusing you transportation services?	
□ Ineligible	□ Space not available	
$\Box$ Lack of funds	Destination outside service area	
□ Other		
5) What do you normally use the servi	ice for?	
Medical	□ Education/Training/Day Care	
Employment	Life-Sustaining/Other	
Nutritional		
6) Did you have a problem with your t	rip on?	
$\Box$ Yes. If yes, please state or	choose problem from below	
V No. If no, skip to question	# 6	
What type of problem did you have with your trip?		
Advance notice		
Pick up times not conve	enient	
□ Assistance	□ Accessibility	
□ Service Area Limits	$\Box$ Late return pick up - length of wait	

1

Drivers - specify	$\Box$ Reservations - specify length of wait
$\Box$ Vehicle condition	□ Other

- 7) On a scale of 1 to 10 (10 being most satisfied) rate the transportation you have been receiving.
- 8) What does transportation mean to you? (Permission granted by \_\_\_\_\_\_ for use in publications.)

**Additional Comments:** 

4

- It's one of the best things for seriors - It's so important to have this service because I don't have ask my family for a ride

### **COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT**

Table 1. ADA Compliance Review - Provider/Contractor Level of Service Chart

Name of Service Provider/ Contractor	Total # of Vehicles Available for CTC Service	# of ADA Accessible Vehicles	Areas/Sub areas Served by Provider/Contractor
Marion Transit Services	55	45	Marion County

BASED ON THE INFORMATION IN TABLE 1, DOES IT APPEAR THAT INDIVIDUALS REQUIRING THE USE OF ACCESSIBLE VEHICLES HAVE EQUAL SERVICE?

Yes No

	ADA COMPLIANCE	
Findings:		
Recommendations:		

### FY 2018 /2019 GRANT QUESTIONS

The following questions relate to items specifically addressed in the FY \_ <u>2018</u> /<u>2019</u> Trip and Equipment Grant.

DO YOU KEEP ALL RECORDS PERTAINING TO THE SPENDING OF TDTF DOLLARS FOR FIVE YEARS? (Section 7.10: Establishment and Maintenance of Accounting Records, T&E Grant, and FY 2018/2019)

Yes No

ARE ALL ACCIDENTS THAT HAVE RESULTED IN A FATALITY REPORTED TO THE COMMISSION WITHIN 24 HOURS AFTER YOU HAVE RECEIVED NOTICE? (Section 14.80: Accidents, T/E Grant, and FY \_\_\_\_\_)

□ Yes		No
-------	--	----

ARE ALL ACCIDENTS THAT HAVE RESULTED IN \$1,000 WORTH OF DAMAGE REPORTED TO THE COMMISSION WITHIN 72 HOURS AFTER YOU HAVE RECEIVED NOTICE OF THE ACCIDENT? (Section 14.80: Accidents, T/E Grant, and FY <sup>2018/2019</sup>)

Yes No

### **STATUS REPORT FOLLOW-UP FROM LAST REVIEW(S)**

DATE OF LAST REVIEW: 5/13/2019

5/20/2019 STATUS REPORT DATED:

#### **CTD RECOMMENDATION:**

The CTC was to develop policies and procedures to ensure that an eligibility intake form is maintained with accompanying documentation for all TD riders. Also, internal inspections of all files to be performed quarterly in order to monitor and maintain COMPLIANCE CTC Response:

Has been resolved. Intake policy and procedures have been implemented, complete with quarterly sampling of client files for monitoring of compliance.

**Current Status:** 

Procedure remains in place.

#### **CTD RECOMMENDATION:**

Update policies and procedures for the TD Rate Model and Annual Operating Report to remain current as necessary.

CTC Response:

Corrective action has been taken.

Current Status:

Updated

**CTD RECOMMENDATION:** 

CTC Response:

Current Status:

### **CTD RECOMMENDATION:**

CTC Response:

Current Status:

**CTD RECOMMENDATION:** 

CTC Response:

Current Status:

**CTD RECOMMENDATION:** 

CTC Response:

Current Status:

### **Contractor Survey**

Marion County

N/A No additional contractors.

### **Contractor name** (optional)

1. Do the riders/beneficiaries	s call your facility	directly to cancel	a trip?
--------------------------------	----------------------	--------------------	---------

🛛 Yes	🛛 No
-------	------

2. Do the riders/beneficiaries call your facility directly to issue a complaint?

□ Yes □ No

3. Do you have a toll-free phone number for a rider/beneficiary to issue commendations and/or complaints posted on the interior of all vehicles that are used to transport TD riders?

□ Yes □ No

If yes, is the phone number posted the CTC's?

 $\Box$  Yes  $\Box$  No

4. Are the invoices you send to the CTC paid in a timely manner?

□ Yes	🛛 No
-------	------

- 5. Does the CTC give your facility adequate time to report statistics?
  - $\Box$  Yes  $\Box$  No
- 6. Have you experienced any problems with the CTC?
  - $\Box$  Yes  $\Box$  No

If yes, what type of problems?

### **Comments:**

### PURCHASING AGENCY SURVEY

Staff making call:	N/A	
Purchasing Agency	/ name:	
Representative of I	urchasing Agency	

Do you purchase transportation from the coordinated system?
 YES

 $\Box$  NO If no, why?

2) Which transportation operator provides services to your clients?

3) What is the primary purpose of purchasing transportation for your clients?

□ Medical

- Employment
- □ Education/Training/Day Care
- $\square$  Nutritional
- □ Life Sustaining/Other

4) On average, how often do your clients use the transportation system?

**D** 7 Days/Week

- □ 1-3 Times/Month
- □ 1-2 Times/Week
- Less than 1 Time/Month
- □ 3-5 Times/Week

5) Have you had any unresolved problems with the coordinated transportation system?

□ Yes

 $\square$  No If no, skip to question 7

6) What type of problems have you had with the coordinated system?

- Advance notice requirement [specify operator (s)]
- Cost [specify operator (s)]
- □ Service area limits [specify operator (s)]
- Pick up times not convenient [specify operator (s)]
- □ Vehicle condition [specify operator (s)]
- □ Lack of passenger assistance [specify operator (s)]
- Accessibility concerns [specify operator (s)]
- □ Complaints about drivers [specify operator (s)]
- □ Complaints about timeliness [specify operator (s)]
- Length of wait for reservations [specify operator (s)]
- Other [specify operator (s)]

7) Overall, are you satisfied with the transportation you have purchased for your clients?

- □ Yes
- □ No If no, why? \_\_\_\_\_

### Level of Competition Worksheet 2

# 1. Inventory of Transportation Operators in the Service Area *N/A* - *There are no additional operators in the area*

			operators in	me al ca
	Column A	Column B	Column C	Column D
	Operators	Operators	Include Trips	% of all Trips
	Available	Contracted in the		
		System.		
Private Non-Profit	N/A			
Private For-Profit	N/A			
Government	N/A			
Public Transit	N1/A			
Agency	N/A			
Total				

- 2. How many of the operators are coordination contractors?
- 3. Of the operators included in the local coordinated system, how many have the capability of expanding capacity?

Does the CTC have the ability to expand?

- 4. Indicate the date the latest transportation operator was brought into the system.
- 5. Does the CTC have a competitive procurement process?
- 6. In the past five (5) years, how many times have the following methods been used in selection of the transportation operators?

Low bid	Requests for proposals
Requests for qualifications	Requests for interested parties
Negotiation only	

Which of the methods listed on the previous page was used to select the current operators?

7. Which of the following items are incorporated in the review and selection of transportation operators for inclusion in the coordinated system?

Cap	abilities of operator
Age	of company
Prev	ious experience
Man	agement
Qua	lifications of staff
Reso	ources
Econ	nomies of Scale
Con	tract Monitoring
Rep	orting Capabilities
Fina	ncial Strength
Perf	ormance Bond
Resp	ponsiveness to Solicitation

Scope of Work
Safety Program
Capacity
Training Program
Insurance
Accident History
Quality
Community Knowledge
Cost of the Contracting Process
Price
Distribution of Costs
Other: (list)

Nationally

8. If a competitive bid or request for proposals has been used to select the transportation operators, to how many potential operators was the request distributed in the most recently completed process?

How many responded?

The request for bids/proposals was distributed:

\_\_\_\_\_ Locally

Statewide
-----------

9. Has the CTC reviewed the possibilities of competitively contracting any services other than transportation provision (such as fuel, maintenance, etc...)?

### Level of Availability (Coordination) Worksheet 3

Planning – What are the coordinated plans for transporting the TD population?

Plans are coordinated between Marion Transit Services and the LCB.

Public Information – How is public information distributed about transportation services in the community?

Multiple print sources such as: Ocala Star Banner, South Marion Citizen, as well as brochure distribution.

Certification – How are individual certifications and registrations coordinated for local TD transportation services?

Certified older adults, persons with disabilities, disadvantaged residents with priority given to those who do not own or drive a vehicle and who do not have family or friends to assist them.

Eligibility Records – What system is used to coordinate which individuals are eligible for special transportation services in the community?

The potential rider must request transportation through the CTC and he determines their eligibility through a vetting process.

Call Intake – To what extent is transportation coordinated to ensure that a user can reach a Reservationist on the first call?

There are 3 reservationists answering calls from 8am and 5pm Monday thru Friday. Afterhours they can leave a message and they will be called back.

Reservations – What is the reservation process? How is the duplication of a reservation prevented?

Call reservationists document the trip and enter into a database (RouteMatch). The scheduling module prevents duplication.

Trip Allocation – How is the allocation of trip requests to providers coordinated?

N/A No trip providers are utilized at this time.

Scheduling – How is the trip assignment to vehicles coordinated?

A scheduler allocates the trips utilizing the computer software system RouteMatch.

Transport – How are the actual transportation services and modes of transportation coordinated?

The RouteMatch computer software system allocates trips according to trip type and time of day.

Dispatching – How is the real time communication and direction of drivers coordinated?

Two-way communicators and the RouteMatch software tablets located on each transport vehicle.

General Service Monitoring – How is the overseeing of transportation operators coordinated?

The Director oversees managers and the managers oversee the operators.

Daily Service Monitoring - How are real-time resolutions to trip problems coordinated?

Dispatchers utilize the RouteMatch software system to identify nearby drivers available to lend assistance for additional pick-ups.

Trip Reconciliation – How is the confirmation of official trips coordinated?

There is a Trip Manager that confirms all trips and verifies that the information on the manifest for each trip is accurate.

Billing – How is the process for requesting and processing fares, payments, and reimbursements coordinated?

All payment methods are coordinated by the Trips Manager. The Trips Manager coordinates with the rider to ensure they are aware of their financial obligation pertaining to their upcoming trip.

Reporting - How is operating information reported, compiled, and examined?

Reports are compiled according to CTD guidelines and submitted based on deadlines.

Cost Resources – How are costs shared between the coordinator and the operators (s) in order to reduce the overall costs of the coordinated program?

N/A No additional operators are utilized in the system.

Information Resources – How is information shared with other organizations to ensure smooth service provision and increased service provision?

Marion Transit Services and SunTran maintain continuous communication and coordination for client vetting and route optimization.

Overall – What type of formal agreement does the CTC have with organizations, which provide transportation in the community?

ARC and Marion Transit Services maintain a contractual agreement in the event that additional trip purchases are necessary.



### **COMPLAINT & COMPLIMENTS PROCEDURE**

### 1.0 Purpose

1.1 This document spells out the proper procedure for handling Complaints or Compliments for Marion Transit. Because we provide a community service, the agency is subject to receiving complaints and/or compliments regarding our service, employees or both.

Marion Transit strives to provide excellent service to our clients/customers.

#### Customers have the right to:

- File complaints without fear of retaliation;
- Prompt investigations and effective resolutions; and
- Current and complete program information.

#### Customers are responsible for:

- Filing complaints in a timely manner (state local time frame), and
- Providing CTC with pertinent information.

#### 2.0 Roles Responsibilities

**2.1 Supervisors/Managers** – responsible for ensuring that complaints are fully investigated in a timely manner. Proposed actions for improvement are documented and if warranted disciplinary action is taken. Compliments are also documented and discussed with the employee.

**2.2 Drivers/Employees** – responsible for providing a service to our customers that meet or exceed expectations. Notify their respective supervisor as soon as practical of any potential situation(s) that may cause someone to initiate a complaint against the agency and/or employee.

#### 3.0 Procedures

Any Marion Transit employee can receive a compliment or complaint from a citizen. When a compliment or complaint is being made the employee receiving the information is required to document with as much information including; who, what, when, where, how, and why. Forms are available to document both types of incidents and may be accessed by contacting the Transit Office Assistant.

Once the incident is documented, it should be forwarded to the respective supervisor/manager for further investigation. The supervisor/manager will make the Transportation Director aware of the complaint or compliment and forward the report(s) once the investigation is completed.

Compliment & Complaint Procedure | Marion Transit



Page 2

### **COMPLAINT & COMPLIMENTS PROCEDURE CONTINUED**

In the case of a complaint, the supervisor/manager will propose actions to remedy the situation. Both the supervisor/manager and Transportation Director will determine outcomes.

Once a complaint or compliment is completed, copies of the report will be placed in the respective Marion Transit employee folder and/or Master Index Folder. The person making the complaint should be notified of the outcome if warranted.

Complaints that may warrant severe disciplinary action will be brought to the attention of the Executive Director and Human Resources.

All complaints and/or compliments should be kept in a common index file for easy access by Month/Year.

Note: Copies of both reports are attached.

+++ END +++



# **Complaint Report**

	MARION TRANSIT	
Date:		
Bus # & Driver:		
Written By:		
Complaint made by:	Address / Phone:	
Complaint Details: (Who, What, When, Wh	nere, How, Why)	
Proposed Action Purposes	******	
Supervisor Name & Signature: Director Comments:		
Signature & Date:		
1 Complaint Report   Rev. Aug 2016		

### STATE OF FLORIDA COMMISSION FOR THE TRANSPORTATION DISADVANTAGED

### AGENCY CONTRACT

Effective: January 1, 2019 to December 31, 2019 THIS CONTRACT is entered into between the COMMUNITY TRANSPORTATION COORDINATOR, <u>MARION SENIOR SERVICES, INC.</u> designated pursuant to Chapter 427, F.S., to serve the transportation disadvantaged for the community that includes the entire area of Marion County, and hereinafter referred to as the "Coordinator" and <u>ADVOCACY RESOURCE CENTER MARION, INC.</u> hereinafter referred to as the "Agency".

WHEREAS, the Coordinator is requited, under Rule 41-2.011, F.A.C., when cost effective and efficient, to enter into contract with a transportation Agency to provide transportation services; and

WHEREAS, transportation disadvantaged funds includes any local government, state or federal funds that are for the transportation of transportation disadvantaged; and

WHEREAS, the Coordinator desires to contract with the Agency for the provision of transportation services for the transportation disadvantaged; and

WHEREAS, the Coordinator believes it to be in the public interest to provide such transportation services through the Agency for the residents of the service area who are clients of the Agency; and

WHEREAS, the Agency will provide the Coordinator the opportunity to develop a proposal for any new transportation services needed; and

WHEREAS, the Agency, in an effort to coordinate available resources, will make available transportation services to the Coordinator,

WHEREAS, this Contract allows for the provisions of transportation services be provided by the Agency, in accordance with Chapter 427, F.S., Rule 41-2, F.A.C., and the most current Community Transportation Coordinator policies.

NOW, THEREFORE, in consideration of the mutual covenants, promises and

Page 1 of 17 Advocacy Resource Center Marion, Inc.. and Marion Senior Services, Inc.- 2019

representations herein, the parties agree as follows:

### THE AGENCY SHALL:

- A. Provide services and vehicles according to the conditions specified in Attachment I.
- B. Coordinate available resources and make available transportation services to the Coordinator. Such services shall be provided in accordance with Attachment I.
- C. Annually, submit to the Coordinator a Year to Date Operating Report (from the Annual Operating Report) detailing demographic, operational and financial data regarding coordination activities in the designated service area period covering July 1, through June 30 and due by August 1 every year. The report shall be prepared on forms provided by the Commission for the Transportation Disadvantaged, hereinafter Commission, and according to the instructions for the forms.
- D. Comply with audit and record keeping requirements by:
  - 1. Utilizing the Commission recognized Chart of Accounts defined in the <u>Transportation Accounting Consortium Model Uniform Accounting System</u> for Rural and Specialized Transportation Providers (uniform accounting system) for all transportation disadvantaged accounting and reporting purposes. Agencies with existing and equivalent accounting systems are not required to adopt the Chart of Accounts in lieu of their existing Chart of Accounts but shall prepare all reports, invoices, and fiscal documents relating to the transportation disadvantaged functions and activities using the chart of accounts and accounting definitions as outlined in the above referenced manual.
  - 2. Maintaining and filing with the Coordinator such progress, fiscal, inventory and other reports as the Coordinator may require during the period of this contract.
  - 3 By reserving to the Coordinator, the right to conduct finance and compliance audits at any time. Such audits conducted by the Coordinator will be at the expense of the Coordinator.
- E. Retain all financial records, supporting documents, statistical records, and any other

Page 2 of 17 Advocacy Resource Center Marion, Inc., and Marion Senior Services, Inc.- 2019

documents pertinent to this Agreement for a period of five (5) years after termination of this Agreement. If an audit has been initiated and audit findings have not been resolved at the end of the five (5) years, the records shall be retained until resolution of the audit findings. The Agency shall assure that these records shall be subject to inspection, review, or audit at all reasonable times by persons duly authorized by the Coordinator or Commission or this Agreement. The Commission and the Coordinator shall have full access to and the right to examine any of the records and documents during the retention period.

- F. Comply with Safety Requirements by:
  - 1. Complying with Section 341 .061, F.S., and Rule 14-90, F.A.C., concerning System Safety or complying with Chapter 234.051, F.S., regarding school bus safety requirements for those services provided through a school board;
  - 2. Assuring compliance with local, state, and federal laws, and Commission policies relating to drug testing, and;
  - 3 Complying with Coordinator's System Safety Program Plan (SSPP) for designated service area.
- G. Comply with Commission insurance requirements by maintaining at least minimum liability insurance coverage in the amount of \$100,000 for any one person and \$200,000 per occurrence at all times during the existence of this Contract along with Workers Comp. Upon the execution of this Contract, the Agency shall add the Coordinator as an additional named insured to all insurance policies covering vehicles transporting the transportation disadvantaged. In the event of any cancellation or changes in the limits of liability in the insurance policy, the insurance agent or broker shall notify the Coordinator. The Agency shall furnish the Coordinator written verification of the existence of such insurance coverage prior to the execution of this Contract. School board vehicle insurance coverage shall be in accordance with Section 234.03, F.S. and 234.211, F.S. Insurance coverage in excess of \$1 million per occurrence must be approved by the Coordinator and/or the local Coordinating Board before inclusion in this contract or in the justification of rates and fare structures, s. 41- 2.006(1), FAC.
- H. Safeguard information by not using or disclosing any information concerning a user of services under this Agreement for any purpose not in conformity with the local,

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state and federal regulations, including but not limited to 45 CFR, Part 205.50, except upon order of a court of competent jurisdiction, written consent of the recipient, or his/her responsible parent or guardian when authorized by law.

- I. Protect Civil Rights by:
  - 1. Complying with Title VI of the Civil Rights Act of 1964 and Section 504 of the Rehabilitation Act of 1973, as amended. The Agency gives this assurance in consideration of and for the purpose of obtaining federal grants, loans, contracts (except contracts of insurance or guaranty), property, discounts, or other federal financial assistance to programs or activities receiving or benefiting from federal financial assistance and agreeing to complete a Civil Rights Compliance Questionnaire if so required by the Coordinator. Agency shall also assure compliance with:
    - a. Title VI of the Civil Rights Act of 1964, as amended, 42 U.S.C. 2000d et seq., which prohibits discrimination on the basis of race, color, or national origin in programs and activities receiving or benefiting from federal financial assistance.
    - b. Section 504 of the Rehabilitation Act of 1973, as amended, 29 U.S.C. 794, which prohibits discrimination on the basis of disability in programs and activities receiving or benefiting from federal financial assistance.
    - c. Title IX of the Education Amendments of 1972, as amended, 20 U.S.C. 1681 et seq., which prohibits discrimination on the basis of sex in education programs and activities receiving or benefiting from federal financial assistance.
    - d. The Age Discrimination Act of 1975, as amended, 42 U.S.C. 6101 et seq., which prohibits discrimination on the basis of age in programs or activities receiving or benefiting from federal financial assistance.
    - e. The Omnibus Budget Reconciliation Act of 1981, P.L. 97-35, which prohibits discrimination on the basis of sex and religion in programs and activities receiving or benefiting from federal financial assistance.
    - f. All regulations, guidelines, and standards lawfully adopted under the above statutes.

g The Americans with Disabilities Act of 1990, as it may be amended from time to time.

**HIPAA:** Agency agrees to enter into an agreement with Coordinator to comply with requirements of the federal Health Insurance Portability and Accountability Act of 1996 (HIPPA) and the associated regulations, 45 C.F.R. parts 160-164, as may be amended (the Privacy Rule) and 45 C.F.R. 142.308 (a) as may be finalized and amended (Chain of Trust requirement) establishing required safeguards to ensure the security and confidentiality of protected client information. See Attachment IV

- 2. Agreeing that compliance with this assurance constitutes a condition of continued receipt of or benefit from federal financial assistance, and that it is binding upon the Agency, its successors, subcontractors, transferees, and assignees for the period during which such assistance is provided. Assuring that agency's, subcontractors, subgrantees, or others with whom the Coordinator arranges to provide services or benefits to participants or employees in connection with any of its programs and activities are not discriminating against those participants or employees in violation of the above statutes, regulations, guidelines, and standards. In the event of failure to comply, the Agency agrees that the Coordinator may, at its discretion, seek a court order requiring compliance with the terms of this assurance or seek other appropriate judicial or administrative relief, to include assistance being terminated and further assistance being denied.
- J. Agency's obligation to indemnify, defend, and pay for the defense or at the Coordinator's option, to participate and associate with the Coordinator in the defense and trail of any claim and any related settlement negotiations, shall be triggered by the Coordinator's notice of claim for indemnification to the Agency. Agency's inability to evaluate liability or its evaluation of liability shall not excuse the Agency's duty to defend and indemnify within seven days after such notice by the Coordinator is given by registered mail. Only an adjudication or judgement after the highest appeal is exhausted specifically finding the Coordinator solely negligent shall excuse performance of this provision by the Agency. Agency shall pay all costs and fees related to this obligation and its enforcement by the Coordinator. The Coordinator's failure to notify Agency of a claim shall not release Agency of the above duty to defend.

- K. Comply with all standards and performance requirements of the:
  - 1. The Commission for the Transportation Disadvantaged (Attachment II);
  - 2. The local Coordinating Board approved Transportation Disadvantaged Service Plan and;
  - 3 Any entities that purchase service.

Failure to meet the requirements or obligations set forth in this Contract, and performance requirements established and monitored by the Coordinating Board in the approved Transportation Disadvantaged Service Plan shall be due cause for non-payment of reimbursement invoices until such deficiencies have been addressed or corrected to the satisfaction of the Coordinator.

- L. Provide Corrective Action. A corrective action notice is a written notice to the Agency that the Agency is in breach of certain provisions of this Contract and that correction is required. Any corrective action notice will specify a reasonable time for corrective action to be completed. Agency agrees to implement the Corrective Action specified in the notice and provide written documentation to substantiate the implementation of the Corrective Action.
- M. All contracts, subcontracts, coordination contracts will be reviewed annually by the Coordinator and local Coordinating Board for conformance with the requirements of this Contract.
- N Return to the Coordinator any overpayments due to unearned funds or funds disallowed pursuant to the terms of this Contract that were disbursed to the Agency by the Coordinator. The Agency shall return any overpayment within thirty (30) calendar days after either discovery by the Agency, or notification of the Agency by the Coordinator or entity purchasing transportation, whichever is earlier. In the event that the Coordinator first discovers an overpayment has been made, the Coordinator will notify the Agency by letter of such a finding. Should repayment not be made in a timely manner, the Coordinator or purchasing entity will charge interest after thirty (30) calendar days after the date of notification or discovery, or the Coordinator will deduct said amount from future invoices.
- 0. In performing this Contract, the Agency shall not discriminate against any employee

Page 6 of 17 Advocacy Resource Center Marion, Inc.. and Marion Senior Services, Inc.- 2019

or applicant for employment because of race, age, disability, creed, color, sex or national origin. Such action shall include, but not be limited to, the following: employment upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Agency shall insert the foregoing provision modified only to show the particular contractual relationship in all its contracts in connection with the development of operation of the Contract, except contracts for the standard commercial supplies or raw materials, and shall require all such contractors to insert a similar provision in subcontracts relating to the performance of this Contract, except subcontracts for standard commercial supplies or raw materials. The Agency shall post, in conspicuous places available to employees and applicants for employment for Project work, notices setting forth the provisions of the nondiscrimination clause.

P. By execution of this Contract, the Agency represents that it has not paid and, also, agrees not to pay, any bonus or commission for the purpose of obtaining an approval of its application for the financing hereunder. Funds disbursed to the Agency under this Contract shall not be expended for the purpose of lobbying the Legislature, the judicial branch, or a state agency.

### THE COORDINATOR SHALL:

- A. Recognize the Agency as described in Chapter 427, F.S., and Rule 41-2, F.A.C.
- B. Insure that entities with transportation disadvantaged funds will purchase transportation disadvantaged services through the coordinated system.
- C At a minimum, annually monitor the Agency for insurance, safety and reporting requirements, pursuant to Chapter 427, F.S., and Rule 41-2, F.A.C. The information contained in the Annual Operating Report must be collected, at a minimum, quarterly from the Agency.

## THE AGENCY AND COORDINATOR FURTHER AGREE:

A. Nothing in the Contract shall require the Coordinator to observe or enforce compliance with any provision thereof, perform any other act or do any other thing in contravention of any applicable state law. If any provision of the Contract is found by a court of law to violate any applicable state law, the purchasing entity will at once notify the Coordinator in writing in order that appropriate changes and modification

may be made by the Coordinator and the Agency to the end that the Agency may proceed as soon as possible with the provision of transportation services.

- B. If any part or provision of this Contract is held invalid, the remainder of this Contract shall be binding on the parties hereto.
- C. Termination Conditions:
  - 1. Termination at Will This Contract may be terminated by either party upon no less than thirty (30) days' notice, without cause. Said notice shall be delivered by certified mail, return receipt required, or in person with proof of delivery.
  - 2. Termination due to Lack of Designation In the event that the Coordinator so designated by the local Coordinating Board and approved by the Commission, loses its designation, this contract is terminated immediately upon notification to the Agency. Notice shall be delivered by certified mail, return receipt requested, or in person, with proof of delivery. Notice shall be effective upon receipt.
  - 3. Termination due to Disapproval of Memorandum of Agreement In the event that the Commission does not accept and approve any contracted transportation rates listed within the Memorandum of Agreement, this Contract is terminated immediately upon notification to the Agency. Notice shall be delivered by certified mail, return receipt requested, or in person, with proof of delivery. Notice shall be effective upon receipt.
  - 4. Termination due to Lack of Funds In the event funds to finance this contract become unavailable, the Coordinator may terminate the contract with no less than twenty-four (24) hours written notice to the Agency. Notice shall be delivered by certified mail, return receipt requested, or in person, with proof of delivery. Notice shall be effective upon receipt. The Coordinator shall be the final authority as to the availability of funds.
  - 5. Termination for Breach Unless the Agency's breach is waived by the Coordinator in writing, the Coordinator may, by written notice to the Agency, terminate this Contract upon no less than twenty-four (24) hours' notice. Notice shall be delivered by certified mail, return receipt requested, or in person with proof of delivery. Waiver by the Coordinator of breach of any provision of this

Contract shall not be deemed to be a waiver of any other breach and shall not be construed to be a modification of the terms of this Contract, and shall not act as a waiver or estoppel to enforcement of any provision of this Contract. The provisions herein do not limit the Coordinator's right to remedies at law or to damages.

- 6. Upon receipt of a notice of termination of this Contract for any reason, the Agency shall cease service and prepare all final reports and documents required by the terms of this Contract. A final invoice shall be sent to the Coordinator within thirty (30) days after the termination of this Contract.
- D. Renegotiations or Modifications of this Contract shall only be valid when they have been reduced to writing, duly approved by the Coordinator, and signed by both parties hereto.
- E. Agency shall assign no portion of this Contract without the prior written consent of the Coordinator.
- F. This Contract is the entire agreement between the parties.
- G. Attachments I and II are an integral part of the Contract and are hereby incorporated by reference into this Contract. All subsequent attachments are of an optional nature.
- H. Notice and Contact:

The name and address of the contract manager for the Coordinator for this Contract is:

Name: Frank Sofia Title: CEO/BRC

Address: 2800 SE Marican Telephone: 352 - 387 - 2210

The representative/position of the Agency responsible for administration of the program under this contract is:  $\underline{Frank Solid}$ , telephone: <u>352.387-2210</u>.

In the event that different representatives are designated by either party after execution of this Contract, notice of the name and address of the new representative will be rendered in writing to the other party and said notification attached to originals of this Contract.

This contract and its attachments contain all the terms and conditions agreed upon by the parties hereto.

WITNESS WHEREOF, the parties hereto have caused these presents to be executed

Agency: Advocacy Resource Center Marion, Inc.

Authorized Signature

Frank Sofia, CEO Name & Title of authorized individual

019

Date:

Attachments that are part of this contract: I - Service Description II - Standards & Performance Requirements IV - HIPPA Assurance Community Transportation Coordinator Marion Senior Services

Authorize

Jennifer Martinez, Executive Director Name & Title of authorized individual

1/8/2019 Date:

#### ATTACHMENT I SERVICE DESCRIPTION

### ADVOCACY RESOURCE CENTER MARION, INC.

1. The agency will be able to provide: (Type of service - ambulatory, non-ambulatory, stretcher, population, purpose)

Transportation for our 14 developmentally disabled adults to doctor & dental appointments, banks, grocery shopping, employment and volunteer jobs, weekly activities, church bowling, all Special Olympics events, outings (picnics, field trips, movies, etc.). All our residents are ambulatory.

- The agency will be available to provide transportation: (Days & hours of availability). 24 hours a day, 7 days a week for our 14 residents.
   Days agency will not be able to provide services: (Holidays & other days not available). We provide services 365 days a year.
- 3. Vehicles agency will use to transport all passengers: (Vehicle inventory attached)
- 4. Vehicle/equipment standards, if any: (Identify standards such as functioning air conditions/heating, grab rails, stanchions, first aid kits, fire extinguishers, adequate communication equipment).

r	
۲	All vehicles must display the agency's name, phone number and vehicle number unless confidentially of client is required.
•	Vehicles used to fulfill non-emergency medical transportation services
	needs must comply with provisions of Rule 10C-7-45, FL
	Administrative Code and be issued a wheelchair permit if vehicle is
	equipped and used for transportation of wheelchairs.
۲	Vehicles must be equipped with properly functioning heating and air
	conditioning units.
6	Stanchions and grab rails shall be functionally located throughout
	appropriate vehicles.
۲	Vehicles shall be properly maintained within reasonable limits which
	prevent hazardous conditions from occurring. Vehicles purchased with
	federal, state or local government funds must be maintained according to
	grant conditions. Vehicles may be subject to inspection by the FL Dept.
	of Transportation and/or the Coordinator.
6	Vehicles must have a first aid kit and fire extinguisher.
۲	Vehicles must be equipped with two-way radio or equivalent

communication device.

- Toll free number for complaints shall be posted in each vehicle. In Marion County: 352-620-3071. (MSS Transportation)
- 5. Driver requirements, if any: (Identify requirements of drivers such as current license, vision, dress, specialized training, relationship with riders provide assistance, physical contact, communication)

Drivers employed by the Agency shall:

- a) Perform their duties in due regard for the safety, comfort, and convenience of users and their property.
- b) Have a current valid Florida Chauffeurs/Class D License or commercial driver license.
- c) All drivers must pass a pre-employment and annual DOT physicalexamination and drug screen for public section bus driver and have vision which is correctable to 20/50.
- d) Dress appropriately and wear a photo identification.
- e) Announce him/herself at the address in an attempt to locate the user. If the user does not appear for pick up at the scheduled time, the driver must obtain clearance from the dispatcher before leaving the location without picking up the user.
- f) Open and close vehicle door when user enters and exits vehicle, and provide additional assistance to user if required or requested.
- 6. Training: (Identify required training of all personnel, including drivers, reservations, etc. Also provide how often this training is required and how it will be provided to agency's employees)

Driver and Agency personnel shall be trained by the Proposer to accommodate the special transportation needs of the elderly, disabled and/or socially disadvantaged users. The program developed should include a minimum of the following:

a.	Defensive driving technique.
b.	Instruction on minor, daily maintenance procedures, such as checking oil, and battery, fan belts, tire pressure, coolant level, etc.
c.	Training on the proper manipulation of wheelchair passengers.
d.	CPR
e.	First Aid
f.	Training in required forms and procedures.
g.	Sensitivity and awareness toward others.

7. Agency fare structure: (Identify fare structure and what services are eligible and ineligible) n/a

8. Billing/invoicing and reimbursement procedure for agency: (When, how often, what reports if any should be submitted) n/a

Reporting requirements: (Include all Requirements of Commission, Coordinator, Local Coordinating Board and any entities purchasing transportation)

Quarterly - Annual Operating Report cumulative data using approved TD Commission forms (previously distributed).

Other reports as may be required from time to time by CTC or funding entities.

#### ATTACHMENT II

### The Commission for the Transportation Disadvantaged Standards and Performance Requirements

Pursuant to Rule 41-2.006, Florida Administrative Code, the Community Transportation Coordinator and any Transportation Agency from whom service is purchased or arranged by the Community Transportation Coordinator shall adhere to Commission approved standards. These standards shall include:

- (a) Drug and alcohol testing for safety sensitive job positions within the coordinated system regarding pre-employment, randomization, post-accident, and reasonable suspicion as required by the Federal Highway Administration and the Federal Transit Administration;
- (b) An escort of a passenger and dependent children are to be transported as locally negotiated and identified in the local Transportation Disadvantaged Service Plan;
- (c) Child restraint devices shall be determined locally as to their use, responsibility, and cost of such device in the local Transportation Disadvantaged Service Plan;
- (d) Passenger property that can be carried by the passenger and/or driver in one trip and can be safely stowed on the vehicle, shall be allowed to be transported with the passenger at no additional charge. Additional requirements may be negotiated for carrying and loading rider property beyond this amount. Passenger property does not include wheelchairs, child seats, stretchers, secured oxygen, personal assistive devices, or intravenous devices;
- (e) Vehicle transfer points shall provide shelter, security, and safety of passengers;
- (f) A local toll free phone number for complaints or grievances shall be posted inside the vehicle. The local complaint process shall be outlined as a section in the local Transportation Disadvantaged Service Plan including, advising the dissatisfied person about the Commission's Ombudsman Program as a step within the process as approved by the local Coordinating Board;
- (g) Out of service area trips shall be provided when determined locally and approved by the local Coordinating Board, except in instances where local ordinances prohibit such trips;
- (h) Interior of all vehicles shall be free from dirt, grime, oil, trash, torn upholstery, damaged or broken seats, protruding metal or other objects or materials which

could soil items placed in the vehicle or provide discomfort for the passenger;

- Billing requirements of the Community Transportation Coordinator to subcontractors shall be determined locally by the local Coordinating Board and provided in the local Transportation Disadvantaged Service Plan. All bills shall be paid within 15 calendar days to subcontractors, after receipt of said payment by the Community Transportation Coordinator, except in instances where the Community Transportation Coordinator is a non-governmental entity;
- (j) Passenger/trip data base must be maintained or accessible by the Community Transportation Coordinator on each rider being transported within the system;
- (k) Adequate seating for paratransit services shall be provided to each rider and escort, child, or personal care attendant, and no more passengers than the registered passenger seating capacity shall be scheduled or transported in a vehicle at any time. For transit services provided by transit vehicles, adequate seating or standing space will be provided to each rider and escort, child, or personal care attendant, and no more passengers than the registered passenger seating or standing capacity shall be scheduled or transported in a vehicle at any time.
- (l) Drivers for paratransit services, including coordination contractors, shall be required to announce and identify themselves by name and company in a manner that is conducive to communications with the specific passenger, upon pickup of each rider, group of riders, or representative, guardian, or associate of the rider, except in situations where the driver regularly transports the rider on a recurring basis. Each driver must have photo identification that is in view of the passenger. Name patches, inscriptions or badges that affix to driver clothing are acceptable. For transit services, the driver photo identification shall be in a conspicuous location in the vehicle;
- (m) The paratransit driver shall provide the passenger with boarding assistance, if necessary or requested, to the seating portion of the vehicle. The boarding assistance shall include opening the vehicle door, fastening the seat belt or utilization of wheel chair securement devices, storage of mobility assistive devices, and closing the vehicle door. In certain paratransit service categories, the driver may also be required to open and close doors to buildings, except in situations in which assistance in opening/closing building doors would not be safe for passengers remaining on the vehicle. Assisted access must be in a dignified manner. Drivers may not assist wheelchair up or down more than one step, unless it can be performed safely as determined by the passenger, guardian, and driver;

- All vehicles ordered or put into service after adoption of this section of the Rule, and providing service within the coordinated system, shall be equipped with two- way communications in good working order and be audible to the driver at all times to the base. All vehicles that are not equipped with two-way communications shall have two years to be in compliance after the adoption date of this section of the Rule;
- (o) All vehicles ordered or put into service after the adoption of this section of the Rule, and providing service within the coordinated system, shall have working air conditioners and heaters in each vehicle. Vehicles that do not have a working air conditioner or heater will be scheduled for repair or replacement as soon as possible. All vehicles that are not equipped with an air conditioner and/or heater shall have two years to be in compliance after the adoption date of this section of the Rule;
- (p) First Aid shall be determined locally and provided in the local Transportation Disadvantaged Service Plan; and
- (q) Cardiopulmonary Resuscitation shall be determined locally and provided in the local Transportation Disadvantaged Service Plan.

# HIPAA CONFIDENTIALITY AGREEMENT between Advocacy Resource Center Marion, Inc.. (Vendor)

and

Marion Senior Services, Inc.

### PURPOSE:

This agreement is made and entered into in order to ensure that clients' <u>Protected Health</u> <u>Information</u> (PHI) is appropriately safeguarded and that exchange of information as a Vendor of MSS be made with integrity and confidentiality.

The Vendor agrees to maintain the confidentiality of any information provided to them by MSS in accordance with the <u>Health Portability and Accountability Act of 1996</u> (HIPAA) and associated regulations as set forth in Title 45 Code of Federal Regulations, Part 160 and 164, as may be amended (the Privacy Rule) and 45 Code of Federal Regulations 142.308 (a) (2) as may be finalized and amended (Chain of Trust requirement)

Vendor may use and/or disclose PHI only as permitted or required by this agreement or as otherwise required by law. Vendor may disclose PHI to, and permit the use of PHI by its employees only to the extent directly related to and necessary for the performance of the services and will be no more than the minimum PHI necessary to perform the services. Vendor will not use or disclose PHI in a manner inconsistent with obligations under the Privacy Rule, or that would violate the Privacy Rule if disclosed or used in such a manner.

Security measures maintained by Vendor shall include administrative safeguards, physical safeguards, technical security services and technical security mechanisms as necessary to protect such PHI. Upon request by MSS, Vendor shall provide a written description of such safeguards.

The Vendor agrees to amend this agreement from time to time, as necessary, for MSS to comply with requirements of the Privacy Rule.

Vendor agrees that it will immediately report to MSS any use or disclosure of PHI received from MSS that is not authorized by or otherwise constitutes a violation of this agreement.

Vendor agrees that upon termination of this agreement, it shall contact MSS with regard to any information currently in its possession that was received from or created on behalf of MSS, to determine whether MSS wishes to have said information returned to them or for Vendor to provide certification that information was destroyed.

Authorized signature:	$\overline{\mathcal{O}}$	+-14-	Title: CEO	Date:	1/8/2019

Page 17 of 17 Advocacy Resource Center Marion, Inc. and Marion Senior Services, Inc. 2019

NOW, THEREFORE, in consideration of the mutual covenants, promises and representations herein, the parties agree as follows:

# THE AGENCY SHALL:

- A. Provide services and vehicles according to the conditions specified in Attachment I.
- B. Coordinate available resources and make available transportation services to the Coordinator. Such services shall be provided in accordance with Attachment I.
- C. Annually, submit to the Coordinator a Year to Date Operating Report (from the Annual Operating Report) detailing demographic, operational and financial data regarding coordination activities in the designated service area period covering July 1, through June 30 and due by August 1 every year. The report shall be prepared on forms provided by the Commission for the Transportation Disadvantaged, hereinafter Commission, and according to the instructions for the forms.
- D. Comply with audit and record keeping requirements by:
  - 1. Utilizing the Commission recognized Chart of Accounts defined in the <u>Transportation Accounting Consortium Model Uniform Accounting System</u> for Rural and Specialized Transportation Providers (uniform accounting system) for all transportation disadvantaged accounting and reporting purposes. Agencies with existing and equivalent accounting systems are not required to adopt the Chart of Accounts in lieu of their existing Chart of Accounts but shall prepare all reports, invoices, and fiscal documents relating to the transportation disadvantaged functions and activities using the chart of accounts and accounting definitions as outlined in the above referenced manual.
  - 2. Maintaining and filing with the Coordinator such progress, fiscal, inventory and other reports as the Coordinator may require during the period of this contract.
  - 3 By reserving to the Coordinator, the right to conduct finance and compliance audits at any time. Such audits conducted by the Coordinator will be at the expense of the Coordinator.

- E. Retain all financial records, supporting documents, statistical records, and any other documents pertinent to this Agreement for a period of five (5) years after termination of this Agreement. If an audit has been initiated and audit findings have not been resolved at the end of the five (5) years, the records shall be retained until resolution of the audit findings. The Agency shall assure that these records shall be subject to inspection, review, or audit at all reasonable times by persons duly authorized by the Coordinator or Commission or this Agreement. The Commission and the Coordinator shall have full access to and the right to examine any of the records and documents during the retention period.
- F. Comply with Safety Requirements by:
  - 1. Complying with Section 341 .061, F.S., and Rule 14-90, F.A.C., concerning System Safety or complying with Chapter 234.051, F.S., regarding school bus safety requirements for those services provided through a school board;
  - 2. Assuring compliance with local, state, and federal laws, and Commission policies relating to drug testing, and;
  - 3 Complying with Coordinator's System Safety Program Plan (SSPP) for designated service area.
- G. Comply with Commission insurance requirements by maintaining at least minimum liability insurance coverage in the amount of \$100,000 for any one person and \$200,000 per occurrence at all times during the existence of this Contract along with Workers Comp. Upon the execution of this Contract, the Agency shall add the <u>Coordinator as an additional named insured</u> to all insurance policies covering vehicles transporting the transportation disadvantaged. In the event of any cancellation or changes in the limits of liability in the insurance policy, the insurance agent or broker shall notify the Coordinator. The Agency shall furnish the Coordinator written verification of the existence of such insurance coverage prior to the execution of this Contract. School board vehicle insurance coverage in excess of \$1 million per occurrence must be approved by the Coordinator and/or the local Coordinating Board before inclusion in this contract or in the justification of rates and fare structures, s. 41- 2.006(1), FAC.
- H. Safeguard information by not using or disclosing any information concerning a user

Page 3 of 17 Advocacy Resource Center Marion, Inc. and Marion Senior Services, Inc.- 2020

		2018	1,117,564	954,320	33	13	41	100,121			\$3,628,916	\$3,674,940	66	16	3,364	50		1.16	33,866	1.06	32.31	34.23	34.23	36.25 3.25
Florido Commission for the	Disadvantaged	2017	1,126,786	981,948	36	4	57	75,614			\$3,400,073	\$3,294,525	33	51	2,957	699		0.35	31,300	1.46	33.25	30.77	30.77	44.97 3.02
Florid	Dis	2016	1,149,596	1,067,670	51	4	99	95,461		a	\$3,359,264	\$4,296,109	2	13	2,774	553		0.35	22,541	1.25	37.02	28.14	28.14	35.19 2.92
Number 354,353 186,913	3,281	Vehicle Data	Vehicle Miles	Revenue Miles	Roadcalls	Accidents	Vehicles	Driver Hours		<b>Financial and General Data</b>	Expenses	Revenues	Commendations	Complaints	Passenger No-Shows	Unmet Trip Requests	Performance Measures	Accidents per 100,000 Miles	Miles between Roadcalls	Avg. Trips per Driver Hour	Avg. Trips per Para Pass.	Cost per Trip	Cost per Paratransit Trip	Cost per Driver Hour Cost per Total Mile
Demographics Total County Population Potential TD Population	DPHC	2018	0	0	76,741	29,283	0	0	106,024		56,417	854	27,619	15,188	5,946	106,024		30,772	5,164	22,414	0	0	47,674	106,024
<u>a</u> 1 5 8		2017	0	0	78,323	32,171	0	0	110,494		59,999	713	29,885	14,157	5,740	110,494		35,059	7,551	26,607	0	0	41,277	110,494
vices, Inc. urt	eniorservices.org	2016	0	0	87,108	32,259	0	0	119,367	pose	63,177	431	34,032	14,031	7,696	119,367	j Source	27,424	11,262	30,157	0	0	50,524	119,367
County: Marion CTC: Marion Senior Services, Inc. Contact: Tom Wilder 1101 SW 20th Court Ocala, FL 34471 357-670-3519	Email: twilder@marionseniorservices.org	Trips By Type of Service	Fixed Route (FR)	Deviated FR	Ambulatory	Non-Ambulatory	Stretcher	School Board	TOTAL TRIPS	Passenger Trips By Trip Purpose	Medical	Employment	Ed/Train/DayCare	Nutritional	Life-Sustaining/Other	TOTAL TRIPS	Passenger Trips By Funding Source	CTD	AHCA	APD	DOEA	DOE	Other	TOTAL TRIPS

98 | P age



1101 S.W. 20<sup>th</sup> Court Ocala, FL 34471 Office (352) 620-3501 Fax (352) 629-6122 www.marionseniorservices.org

"assisting the elderly, disabled and disadvantaged residents of Marion County to maintain independent living status"

March 29, 2017

District 5 Florida Department of Transportation Attn: Diane Poitras, Transit Programs Administrator 133 South Semoran Boulevard Orlando, Florida 32807

Re: System Safety Program Plan (SSPP)

Dear Ms. Poitras,

The Marion Transit system Safety Program Plan was last updated in July 2016 with minor changes and a copy was submitted to FDOT following our Triannual Review. There have been no major changes to the SSPP since then. Attached is our compliance notice dated September 13, 2016 following the Triennial On-Site Review.

Sincerely,

Mulle and

Tom Wilder, Transportation Director

#### Bus Transit System Annual Safety and Security Certification Form



#### <u>Bus Transit System Annual Safety and Security Certification</u> *Certifying Compliance with Rule 14-90, FAC to the* Florida Department of Transportation (FDOT)

Certification Date (Current): 03/29/2017

Certification Year: (Previous): 2016

Name and Address of Bus Transit System: *Marion Senior Services, Inc. / Marion Transit = 1101 S.W. 20<sup>th</sup> Court, Ocala Florida 34471* 

The Bus Transit System (Agency) named above hereby certifies the following:

- 1. The Agency has adopted a System Safety Program Plan (SSPP) and a Security Program Plan (SPP) pursuant to the standards set forth in Rule Chapter 14-90, Florida Administrative Code.
- 2. The Agency is in compliance with its adopted SSPP and SPP.
- 3. The Agency has performed annual safety inspections on all operational vehicles in accordance with Rule Chapter 14-90, Florida Administrative Code.
- 4. The Agency has conducted reviews of SSPP and SPP and the plans are up to date.

Blue Ink Signature: Com Mulde	Date:3/13/2017
(Individual Responsible for Assurance of Compliance)	

Name: <u>Tom Wilder</u>

Title: <u>Transportation Director - CTC</u>

Name and address of entity(ies) which has (have) performed bus safety inspections and security assessments:

Name: <u>Construction Tire</u>

Address: .

Name of Qualified Mechanic who performed Annual Inspection(s):<u>\_\_\_\_Ali West</u>\_\_\_\_



Florida Department of Transportation

RICK SCOTT GOVERNOR 133 South Semoran Blvd. Orlando, Florida 32807

MIKE DEW SECRETARY

October 8, 2018

Tom Wilder, Transportation Director Marion Senior Services 1101 SW 20<sup>th</sup> Court Ocala, FL 34471

#### RE: Compliance Notice for the Marion Senior Services 2018 Triennial Review

Dear Mr. Wilder:

This letter is to confirm that our site visit for the 2018 Marion Senior Services Triennial Review on July 9, 2018 was satisfactory and we have found your agency to comply with the Florida Department of Transportation's (FDOT) regulations for providing public transportation services and for receiving federal funding under 49 U.S.C. § 5310, § 5311, and § 5339. A summary of review findings is provided as an appendix to this Compliance Notice. Your agency's response was received by the FDOT reviewer via the Corrective Action Plan (CAP) on September 14, 2018.

Your cooperation during the entire process was greatly appreciated and we look forward to working with you in the future to provide safe and efficient transportation for the residents of Marion County.

Should you have any questions or require additional information, please do not hesitate to contact me directly at (407) 482-7860, <u>diane.poitras@dot.state.fl.us</u> or Kayla Costello (407) 482-7887, <u>kayla.costello@dot.state.fl.us</u>.

Sincerely,

Diane Poitras Transit Programs Administrator FDOT District Five

Attachment 1 – Triennial Review CAP Matrix

DP/kc



Florida Department of Transportation 133 S. Semoran Blvd Orlando, FL 32807

MIKE DEW SECRETARY

August 7, 2018

RICK SCOTT

GOVERNOR

Tom Wilder Marion Senior Services 1101 SW 20<sup>th</sup> Court Ocala, FL 34471

#### Re: Marion Senior Services Title VI Plan Review - Letter of Concurrence

Dear Mr. Wilder,

The Department has completed a review of the Marion Senior Services Title VI Plan adopted May 2016, amended June 2018. We find the Title VI Plan to be in compliance with Section 49 Code of Federal Regulations, part 21 and Federal Transit Administration (FTA) Circular 4702.1B as well as the Department's Title VI Plan Guidance. Therefore, the Department is in concurrence with the Marion Senior Services Title VI Plan.

We appreciate the opportunity to review the document and ensure compliance with the federal and state requirements. Please include a copy of this letter in the appendices of your agency's Title VI Plan as outlined in the Title VI requirements. The Department also recommends proper documentation of the receipt of concurrence letter in the plan's activity log.

If you have any questions, please contact me at (407) 482-7860 or e-mail diane.poitras@dot.state.fl.us.

Sincerely,

Drane Pathan

Diane Poitras Transit Programs Administrator District 5

DP/kc





January 3, 2020

Florida Department of Transportation, District Five Attn: Ms. Diane Poitras, Transit Programs Administrator 420 W. Landstreet RD Orlando, FL 32824

Re: ANNUAL CERTIFICATION – 2019 49 U.S.C. 5310 – VEHICLES

To: District Five:

This letter provides certification that Marion Senior Services, Inc. d/b/a Marion Transit is in compliance with the following criteria:

- 1. The Section 5310 vehicles(s) continue to be used for the purpose for which the grant was approved.
- 2. The vehicle(s) and equipment do not exceed that which is needed for operations.
- 3. The vehicle(s) have not been sold, damaged or otherwise taken out of service.
- 4. There has not been a reduction in local contributions made to the project.

(MAD (on

Tom Wilder, Transportation Director

Attachments





RICK SCOTT GOVERNOR Florida Department of Transportation 133 South Semoran Blvd. Orlando, Florida 32807

MIKE DEW SECRETARY

October 8, 2018

Tom Wilder, Transportation Director Marion Senior Services 1101 SW 20<sup>th</sup> Court Ocala, FL 34471

#### RE: Compliance Notice for the Marion Senior Services 2018 Triennial Review

Dear Mr. Wilder:

This letter is to confirm that our site visit for the 2018 Marion Senior Services Triennial Review on July 9, 2018 was satisfactory and we have found your agency to comply with the Florida Department of Transportation's (FDOT) regulations for providing public transportation services and for receiving federal funding under 49 U.S.C. § 5310, § 5311, and § 5339. A summary of review findings is provided as an appendix to this Compliance Notice. Your agency's response was received by the FDOT reviewer via the Corrective Action Plan (CAP) on September 14, 2018.

Your cooperation during the entire process was greatly appreciated and we look forward to working with you in the future to provide safe and efficient transportation for the residents of Marion County.

Should you have any questions or require additional information, please do not hesitate to contact me directly at (407) 482-7860, <u>diane.poitras@dot.state.fl.us</u> or Kayla Costello (407) 482-7887, kayla.costello@dot.state.fl.us.

Sincerely,

Dine Partin

Diane Poitras Transit Programs Administrator FDOT District Five

Attachment 1 - Triennial Review CAP Matrix

DP/kc

CERTIFIED TO BE A TRUE & EXACT COPY OF ORIGINAL

Mulder

www.fdot.gov



A Division of Marion Senior Services

1101 S.W. 20<sup>th</sup> Court, Ocala, FL 34474 Telephone (352) 620-3071 Fax (352) 620-3400

Mission – "Is to provide Public Transportation that offers riders a high-quality safe, reliable, and efficient paratransit experience."

ACORD

# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

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	o or ioni Avenue, Suite Suit				E-MAIL ADORE	ss: Sandra.p	erryman@bbo	cala.com		
Oca						IN	SURER(S) AFFO	RDING COVERAGE		NAIC #
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	1101 SW 20th Court				INSURE	RD:				
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See	Diane Poltras, Transit Programs Administra atlached schedule - certificate holder is liste	stor D	iane.P	oitras@dot.state.fl.us						
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LOC #:

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# ADDITIONAL REMARKS SCHEDULE

Page of

AGENCY		
Brown & Brown of Florida, Inc.		NAMED INSURED
POLICY NUMBER		Marion Senior Services Inc FKA Marion County Senior Services
CARRIER		
	NAIC CODE	
		EFFECTIVE DATE:
ADDITIONAL REMARKS		
THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACOR	D FORM,	
FORM NUMBER: 25 FORM TITLE: Certificate of Liabilit		tes
Vehicle schedule:		
2011 Chev 12pass Bus 1GB6G5BG9B1174731 2012 Chev 12pass Bus 1GB6G5BG6C1112253		
2012 Chev 120ass Bus 1GB6G5BG2C1113860		
2012 Chev 12pass Bus 1GB6G5BG2C1113125		
2013 CHEVY Glaval Titan 1GB6G5B67D1120637 2013 CHEVY Glaval Titan 1GB6G5BG4D1121678		
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2016 Ford Bus 1FDFE4FS6GDC03212		
2016 Ford Bus 1FDFE4FS8GDC03213 2016 Ford Bus 10 Pass		
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2012 Chevrolet 12 Pass Bus 1GB8G5BG2C1113125		

MARION TRANSIT SERVICES

A Division of Marion Senior Services

1101 S.W. 20<sup>th</sup> Court, Ocala, FL 34474 Telephone (352) 620-3071 Fax (352) 620-3400

Mission – "Is to provide Public Transportation that offers riders a high-quality safe, reliable, and efficient paratransit experience."

#### BUS TRANSIT SYSTEM ANNUAL SAFETY CERTIFICATION

DATE:	January 3, 2020
BUS TRANSIT SYSTEM:	Marion Senior Services, Inc. d/b/a Marion Transit
ADDRESS:	1101 S.W. 20 <sup>th</sup> Court
	Ocala, Florida 34471

#### IN ACCORDANCE WITH FLORIDA STATUTE 341.061 THE BUS TRANSIT SYSTEM NAMED ABOVE HEREBY CERTIFIES TO THE FOLLOWING:

1. The adoption of a System Safety Program Plan (SSPP) and the Security Program Plan (SPP) pursuant to Florida Department of Transportation safety standards set for in Rule Chapter 14-90, Florida Administrative Code (F.A.C.).

Current date of Adopted SSPP: July 29, 2016

Current date of Adopted SPP: August 1, 2016

- 2. Compliance with adopted safety standards in the SSPP and the SPP.
- 3. Performance of annual safety inspections on all operational buses in accordance with Rule 14-90.009, F.A.C. (This should be signed by the Officer responsible for management of the bus transit system to certify compliance.)

On Mulde	
Signature	
Tom Wilder	
Name (Printed or Typed):	
Transportation Director	
Title	······································

4. Name and address of entity(ies) which has (have) performed safety inspections:

Advanced Tire & Service Name 2199 N.W. 10th Street Address (Street Number) Ocala, Florida 34475 Address (City, State, Zip Code) January 1, 2019 - December 2019. (Present) Date(s) of Inspection Advanced Vehicle Modifications (Wheelchair Lifts) Name 7265 S.W. 62<sup>nd</sup> Avenue, Unit 1 Address (Street Number) Ocala, Florida 34476 Address (City, State, Zip Code) January 1, 2019 - December 2019. (Present) Date(s) of Inspection

Don's Garage
Name

218 S.W. 10<sup>th</sup> Street Address (Street Number)

Ocala, Florida 34471 Address (City, State, Zip Code)

January 1, 2019 – December 2019. (Present)

5. Names and contact information for all **contract** bus transit systems subject to the provisions of Rule 14-90, F.A.C.

N/A

Expected Retireme nt Date	2019	2019	2019	5102	0202	2020	2020	2020	2020	2020	2020	2021	2021	2021	2021	2021	2021	2021	2021	2021	1202	1707	2702	2022	2022	2022	2024	2024	2024	2024	2024	2025	2025	2025 707F	2022	2026	2020	9202	2026	2026
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### REVENTIVE MAINTENANCE INSPECTION REPORT

### MARION SENIOR SERVICES - MARION TRANSIT 1101 SW 20th Court Ocala, FL 34471

spector's Signature:       Printed Name       Employee #         spection Type:       Circle if - ANNUAL       I A Inspection       I Binspection       I Cinspection         Condition Indicator:       Sel = CKay       Sel = Item was repaired or adjusted       I = Follow up required       Md = Not Applicable         Interior       A       B       C       #       Exception       I       I       Md = Not Applicable         Stander link Winning       II       I       B       Orea Greater in Owner, Interior       I       I       I       Monthly Stand Inter Interior       III A Stand Stand Inter Int	spector's Signature:       Printed Name       Employee #         spection Type:       Circle if - ANNUAL       I A Inspection       I C Inspection         Condition Indicators:       Circle OK       XM       Encode       C Inspection         Tomage Doci       A B C #       Encode Name       C Inspection       I C Inspection         Tomage Doci       A B C #       Encode Name       A B C #       Chassis / Drive Inspection       A B C         Tomage Doci       A B C #       Encode Name       A B C #       Chassis / Drive Inspection       A B C #         Tomage Doci       A B C #       Encode Name       A B C #       Chassis / Drive Inspection       A B C #         The Inspection       A B C #       Encode Name       A B C #       Chassis / Drive Inspection       A Rect Doci Name       <							I			-		~			
spectors       Printed Name       Printed Name       Employee #         spection       Type:       Circle if - ANNUAL       A Inspection       Circle inspection         Spection       Type:       Circle if - ANNUAL       A Inspection       Circle inspection         Condition Indicators       M = Circle if - ANNUAL       B Inspection       Circle inspection       R inspection         Temper Condition Indicators       M = B        C       # B       Circle inspection       A B       C         Temper Condition Indicators       M & B       C       # B       Condition Indicators       A B       C         Stander Line Wrang       J Z       Condotor Indicators       A B       C       Condotor Indicators       A B       C         Stander Line Wrang       J Z       Condotor Indicators       A Rosen Doorn / Indicators       Temper Condotors	spector's Signature: Printed Name Printed Name Employee #	Βι	ıs ID #:		1			Date:	, í				Miles7		<u>i</u>	
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Hooring / Sup / All Incisio Punels         34         All Access Doors / Fund Cap / Engine Cover         1         All Access Doors / Engine Cover         1         All Access Doors / Engine Cover         1         All Access Door / Fund Cap / Engine Cover         1 <th< td=""><td>Proding / Segs / All Instance Panels     3s     All Access Doors / Ford Cap / Engine Cover all Cap and Doors / Cabe Band Ford Doors Cover all Cap and Doors / Cabe Band Ford Doors Cover all Cap Access Doors / Ford Cap / Engine Cover all Cap Access Doors / Ford Cap / Engine Cover all Cap Access Doors / Ford Cap / Engine Cover all Cap Access Doors / Ford Cap / Engine Cover all Cap Access Doors / Ford Cap / Engine Cover all Cap Access Doors / Ford Cap / Engine Cover all Cap Access Doors / Ford Cap / Engine Cover all Cap Access Doors / Ford Cap / Engine Cover all Cap Access Doors / Ford Cap / Engine Cover all Cap Access Doors / Ford Cap / Engine Cover all Cap Access Doors / Ford Cap / Engine Cover all Cap Access Doors / Ford Cap / Engine Cover all Cap Access Doors / Ford Ford Cap / Engine Cover all Cap Access Doors / Ford Ford Cap / Engine Cover all Cap Access Doors / Ford Ford Cap / Engine Cover all Cap Access Doors / Ford Ford Cap / Engine Cover all Cap Access Doors / Ford Ford Cap / Engine Cover all Cap Access Doors / Engine Cover all Cap Access Doors / Engine Cover all Cap Access Doors / Ford Ford Cap Access Doors / Fo</td><td>2</td><td>Standee Line &amp; Warning</td><td>1</td><td></td><td></td><td>37</td><td>Condensor Fan Operation</td><td></td><td></td><td></td><td>. 72</td><td>Check Exhaust System for</td><td>┝──┼</td><td></td><td><u> </u></td></th<>	Proding / Segs / All Instance Panels     3s     All Access Doors / Ford Cap / Engine Cover all Cap and Doors / Cabe Band Ford Doors Cover all Cap and Doors / Cabe Band Ford Doors Cover all Cap Access Doors / Ford Cap / Engine Cover all Cap Access Doors / Ford Cap / Engine Cover all Cap Access Doors / Ford Cap / Engine Cover all Cap Access Doors / Ford Cap / Engine Cover all Cap Access Doors / Ford Cap / Engine Cover all Cap Access Doors / Ford Cap / Engine Cover all Cap Access Doors / Ford Cap / Engine Cover all Cap Access Doors / Ford Cap / Engine Cover all Cap Access Doors / Ford Cap / Engine Cover all Cap Access Doors / Ford Cap / Engine Cover all Cap Access Doors / Ford Cap / Engine Cover all Cap Access Doors / Ford Cap / Engine Cover all Cap Access Doors / Ford Ford Cap / Engine Cover all Cap Access Doors / Ford Ford Cap / Engine Cover all Cap Access Doors / Ford Ford Cap / Engine Cover all Cap Access Doors / Ford Ford Cap / Engine Cover all Cap Access Doors / Ford Ford Cap / Engine Cover all Cap Access Doors / Engine Cover all Cap Access Doors / Engine Cover all Cap Access Doors / Ford Ford Cap Access Doors / Fo	2	Standee Line & Warning	1			37	Condensor Fan Operation				. 72	Check Exhaust System for	┝──┼		<u> </u>
Whetchan Rehr, Floor Acriton     9     The Durage & Wear     7     The Durage & Wear       Passinger Sax Condision / Condition     40     Check Whets' / Log Nuis / Value     7     The Durage & Wear       Stanchows Sets Gelis     1     Feed Cap and Doc     7     Check Uth Munificitier Tag Nothing & Check Uth Standing & Check Wear       Stanchows Sets Gelis     1     Feed Cap and Doc     7     Check Uth Standing & Check Wear       Stanchows Sets Gelis     1     Feed Cap and Doc     7     Check Uth Standing & Check Wear       Feed Graphic Compartment     7     Check Wine / Nothing & Check Wear     7     Check Wine / Nothing & Check Wear       Fee Gargency Weardow Operation     1     4     Check Wear / Yood     7     Check Wear     7       Fee Suppression System     4     Check Wear / Yood     7     Check Wear     7     Record Uth Standing Capuer       Fee Suppression System     4     Check Wear / Yood     7     Record Uth Standing Capuer     7     Record Uth Standing Capuer       Parke Accocons Pression System     4     Accomession Moveming     8     Record Uth Standing Capuer     7     Record Uth Standing Capuer       Parke Accocons Pression System     4     Accomession Moveming     8     1     Record Uth Standing Capuer     8     Record Uth Standing Capuer     8     Reared Uth	Whetchait Refs / Four Acritors     9     The Damage & Wear     14     The Damage & Wear     14       Parsenger Soar Condition / Exclusion     0     Check Whete's / Lug Nutur / Value     14     The Damage & Wear     14       Parsenger Soar Condition / Exclusion     14     Fuel Cap and Door     75     Check III Mund Activity Tig Nutur / Nutur / Nu	3	Flooring / Steps / All Interior Panels		1	-	38	All Access Doors / Fuel Cap / Engine Cover & Latch Operation				· 73	All Access Doors / Fuel Cap / Engine Cover	$\left  \right $	_	
Personger Sax Constitut         40         Check Wheels / Lug Nuts / Value         Wheel Chair Lift           Passenger Sax Bels         11         41         Fuel Cap and Door         75         Check Wheel Chair Lift           Stanchows Mand Bals         2         42         Leveling         76         Check Window Touling / Chairing A           Roof Hances / Denation         42         Leveling         76         Check Window Touling / Chairing A           Interson Manderson         43         Chen Nutrois / Check in A         77         Check Window Touling / Chairing A           Interson Manderson         43         Chen Nutrois / Check in Check         27         Check Window Touling / Chairing A           Interson Manderson         44         Check Nutry For National Straps         77         Check Mindow Touling         78           Interson Manderson         44         Check Nutry For National Mindow Manderson         79         Record Unit Acade Straps         79           Interson Manderson         44         Check Nutry For National Mindow Manderson         79         Record Unit Acade Straps         79           Interson Manderson         45         Person Mander Straps         48         170         Manderson         49         Check Mindow Manderson         18         Check Mindow Check Count         18	Person product Sait Condition /         40         Check Wheels / Lug Nuts / Vale         **/Wheel Chair Lift           Passenge Sait Bells         // 41         Full Can and Door         75         Check Ult Mandaturer Day Month Heal         //           Sanchines Frank Pass         //         42         Loceling         75         Check Ult Mandaturer Day Month Heal         //           Norf Nucles Frank Pass         //         42         Loceling         75         Check Ult Mandaturer Day Month Heal         //           Intergency Mindow Operation         //         43         Loceling         77         Check Ult Acutor Bass         //           Intergency Flangles         //         44         Check Statery Flend         77         Check The Hydrauk         //         //         Record Ult Cycle Court           Interlet Lights         //         45         Record Ult Cycle Court         //         88         Check Statery Flend         //         //         Record Ult Cycle Court           Interlet Lights         //         47         Check Statery Flenders         //         88         Check Statery Flenders         //         //         Record Ult Cycle Court         //         Record Ult Cycle Court         //         Record Ult Cycle Court         //         Record Ult Cycle Cour	4	Wheelchair Belts / Floor Acnhors			3,0	39	1				74		┝─┼		ي. ي
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Inder Reches / Operation     Engine Compartment     77     Check life to Damage / Impact Life Active Biols       Integring Vindow Operation     43     Clan Batteries / Check Electory of Level     78     Gybe Bit - Check all Selety System i Iodultona Baness       File Extinguisher / First ALK in Bengency Transless     44     Check Battery / Hold Downs / Cables / Gound Straps     79     Record Life Cybe Count       File Suppression System     44     Check Bettery / Hold Downs / Cables / Gound Straps     78     8     78     Record Life Cybe Count       Interor Lights     44     Check Betts / Tensiones & Proses     8     81     Clean All All All All All All All All All Al	Rod Huches / Operation     Fingine Compartment     77     Check Lift for Demage / Impact Lift Anche Balts       Imregency Window Operation     43     Claim Batteries / Check Electronic Level     78     Cycle Lift - Check B Stefey       Fire Suppression System     44     Check Battery / Hold     79     Record Lift Cycle Count       Fire Suppression System     45     Record Lift Cycle Count     Check Battery / Hold     70       Interior Lights     48     Check Battery / Hold     70     Deckfor Hydravic       Interior Lights     48     Check Battery / Hold     70     Deckfor Hydravic       Interior Lights     48     Check Battery / Hold     70     Deckfor Hydravic       Interior Lights     48     Check Battery / Hold     70     Becord Lift Cycle Count       Interior Lights     48     Check Battery / Hold     70     Becord Lift Cycle Count       Interior Lights     48     Check Battery / Hold     70     Becord Lift Cycle Count       Interior Lights     48     Check Battery / Hold     70     Becord Lift Cycle Count       Interior Lights     48     Check Battery / Hold     70     10       Interior Lights     48     Lift Check Battery Checker     80     Brake Inspection       Interior Lights     50     Check Anchecee Protection     81	7	Stanchions & Hand Rails			12	42	Leveling			<u>vi de c</u>	76	Check Wiring for Routing / Chafing &		-+	
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Emergency Triangles       4       Downs / Cables / Gound Straps       7       P. Record Lift Cycle Count         Frie Suppression System       4       Record Watage Output       V       8       Oceak Ant System       8         Interior Lights       4       Add Check Relit / Tensiones 8 houses       8       Clean and Lubricate Lift       Add Check Relit / Tensiones 8 houses       8       Clean and Lubricate Lift       8         Drivel'S Compartment       44       Check All Fluids       2       Barke Engestion       2       Barke Engestion       2         Drivel'S Compartment       44       Image Check All Fluids       2       Barke Engestion       2       2       Barke Engestion       2       2       Barke Engestion       2       2       Check All Grands Check All Fluids       2       3       1       2       2       2       Check All Grands Check All Fluids       2       3       2       3       2       3       2       3       2       3       2       3       2       3       2       3       2       3       2       3       2       3       2       3       3       3 <td>Enregency Triangles     4     Downs / Cables / Ground Straps     7     9     Record Uhf Cycle Count       Fire Suppression System     4     Record Whatage Output     4     0     80     Check for Hydiaulic Lask / Level     1       Interior Lights     4     A     Check Sells / Tensioners &amp; Hooses All Comparison Mounting     8     8     Oran and Lubricate Uit All X Needed     8       Driver'S Compartment     48     Inspect for Leaks     8     Baske Encode Charach Peaks     4       Driver'S Seat &amp; Belt     50     Check All Fluids     8     Baske Encode Charach Peaks     4       Horn Operation     51     Check All Fluids     8     Baske Encode Charach Peaks     4       Horn Operation     51     Check All Fluids     8     Baske Encode Charach Peaks     4       Service Brack Operation     52     Check All Fluids     8     Baske Encode Charach Peaks     4       Horn Operation     53     Check All Fluids     8     Reparke Fluid Worn:     7     4       Check All Guages / Switches     54     Check All Fluids     8     Reparke Fluid Worn:     7     4       Check All Guages / Switches     54     Check All Fluids     8     Reparke Fluid Worn:     7     1       Check All Guages / Switches     54     Check A</td> <td>) </td> <td>,</td> <td></td> <td></td> <td>۲./ ا</td> <td>43</td> <td></td> <td></td> <td></td> <td>i,</td> <td>78</td> <td></td> <td></td> <td>+</td> <td></td>	Enregency Triangles     4     Downs / Cables / Ground Straps     7     9     Record Uhf Cycle Count       Fire Suppression System     4     Record Whatage Output     4     0     80     Check for Hydiaulic Lask / Level     1       Interior Lights     4     A     Check Sells / Tensioners & Hooses All Comparison Mounting     8     8     Oran and Lubricate Uit All X Needed     8       Driver'S Compartment     48     Inspect for Leaks     8     Baske Encode Charach Peaks     4       Driver'S Seat & Belt     50     Check All Fluids     8     Baske Encode Charach Peaks     4       Horn Operation     51     Check All Fluids     8     Baske Encode Charach Peaks     4       Horn Operation     51     Check All Fluids     8     Baske Encode Charach Peaks     4       Service Brack Operation     52     Check All Fluids     8     Baske Encode Charach Peaks     4       Horn Operation     53     Check All Fluids     8     Reparke Fluid Worn:     7     4       Check All Guages / Switches     54     Check All Fluids     8     Reparke Fluid Worn:     7     4       Check All Guages / Switches     54     Check All Fluids     8     Reparke Fluid Worn:     7     1       Check All Guages / Switches     54     Check A	) 	,			۲./ ا	43				i,	78			+	
Interior Lights     L     46     Check Rels / Tensioners & Hoses An Compresson Mounting     L     Lask / Level       Registration / Plates / Manual     -     47     Check Rels / Tensioners & Hoses An Compresson Mounting     -     81     Came and Ubbrical Lift As Needed     -       Brake Racelonator Pedals     -     49     Inspect For Leaks     -     82     Brake Foundshon / Pictury     -       Brake Racelonator Pedals     -     -     49     Inspect For Leaks     -     82     Lifeon Worn     -       Brake Racelonator Pedals     -     -     90     Check Meland Cree Mounts     -     84     R / From Worn     -     -       Form Operation     -     -     50     Check Meland Cree Mounts     -     84     R / From Worn     -     -       Service Brake Operation     -     -     51     Check Rels Crime Mounts     -     86     R / Rear Worn     -     -       Service Brake Operation     -     -     -     -     -     -     -     -       Genet An Compressor Catin /     -     -     -     -     -     -     -       Out Pressures /     -     -     -     -     -     -     -     -       Out Pressures /     - <td>Interior Lights     46     Check Bells / Tersones &amp; Husses At Compressor Mounting     7     Lak/Level       Registration / Plates / Manual     47     Check Bells / Tersones &amp; Husses At Compressor Mounting     8     Brake Foundation / A Needed     7       Brake Accelorator Pedals     49     Test Ant-Freeze Protection     83     L/Front % Worn:     7       Brake Back     50     Check Alarbarc Core Mounts     84     A N Front % Worn:     7     7       Brake Back     50     Check Alarbarc Core Mounts     84     A N Front % Worn:     7     7       Service Brake Deparation     51     Lose Connections     64     A N Front % Worn:     7     7       Service Brake Operation     52     Check Ming of Routing / Chafing &amp;     85     L/Read % Worn:     7     7       Service Brake Operation     52     Check Aligoage Engles On Hitter     87     L / Front // N 22     7       Service Brake Operation     53     Check Alegaleer Fungle Oil &amp; Filter     87     L / Front // N 22     7       Lenek Histoger / Service Brake Operation     57     Check Alegaleer Fungle Dia Filter     87     N / Front // N 22     7       Diver Samel Lamps     55     Check / Replace Arifitter     89     R / R Inside     72     1       John Lawer Operation     57     <td< td=""><td></td><td>Fire Extinguisher / First Aid Kit Emergency Triangles</td><td></td><td></td><td>الممريا</td><td>44</td><td>Check Battery / Hold Downs / Cables / Ground Straps</td><td></td><td></td><td>مر</td><td>79</td><td>Record Lift Cycle Count</td><td><b>k</b></td><td>ł-</td><td></td></td<></td>	Interior Lights     46     Check Bells / Tersones & Husses At Compressor Mounting     7     Lak/Level       Registration / Plates / Manual     47     Check Bells / Tersones & Husses At Compressor Mounting     8     Brake Foundation / A Needed     7       Brake Accelorator Pedals     49     Test Ant-Freeze Protection     83     L/Front % Worn:     7       Brake Back     50     Check Alarbarc Core Mounts     84     A N Front % Worn:     7     7       Brake Back     50     Check Alarbarc Core Mounts     84     A N Front % Worn:     7     7       Service Brake Deparation     51     Lose Connections     64     A N Front % Worn:     7     7       Service Brake Operation     52     Check Ming of Routing / Chafing &     85     L/Read % Worn:     7     7       Service Brake Operation     52     Check Aligoage Engles On Hitter     87     L / Front // N 22     7       Service Brake Operation     53     Check Alegaleer Fungle Oil & Filter     87     L / Front // N 22     7       Lenek Histoger / Service Brake Operation     57     Check Alegaleer Fungle Dia Filter     87     N / Front // N 22     7       Diver Samel Lamps     55     Check / Replace Arifitter     89     R / R Inside     72     1       John Lawer Operation     57 <td< td=""><td></td><td>Fire Extinguisher / First Aid Kit Emergency Triangles</td><td></td><td></td><td>الممريا</td><td>44</td><td>Check Battery / Hold Downs / Cables / Ground Straps</td><td></td><td></td><td>مر</td><td>79</td><td>Record Lift Cycle Count</td><td><b>k</b></td><td>ł-</td><td></td></td<>		Fire Extinguisher / First Aid Kit Emergency Triangles			الممريا	44	Check Battery / Hold Downs / Cables / Ground Straps			مر	79	Record Lift Cycle Count	<b>k</b>	ł-	
Interior Lights       4       4       Check Bells / Tensioners & hosss       91       Cleen and Lubricate Uit         Registration / Plates / Nanual       4       4       Check All Fluids       7       Brake Acceloant Plates / Nanuation         Driver's Compartment       4       47       Check All Fluids       7       Brake Acceloant Plates / Nanuation       82       Brake Acceloant Plates / Nanuation       7         Driver's Seat & Belt       50       Check Radiator Cere Mounts       84       84       From Worn       7       7         Horn Operation       50       Check Radiator Cere Mounts       84       84       From Worn       7       7         Service Brake Operation       52       State Engine Oli & Filter       7       10       7       7       7         Ignition System Gaat Engine       12       53       Replace Engine Oli & Filter       7       7       7       7       7         Oneck All Guages / Witches       55       Check/ Replace Fulle Filter       88       87       7       72       7         Check All Compressor Cut in /       53       Check All Compressor Mounting / Clutch       70       7       72       7         Check All Compressor Cut in /       55       Check / Replace Fulei Filter <td>Interior Lights       46       Check Relix / Fravioress &amp; houses (an pressor Mounting)       81       Clean and Lubricate Lift As Needed         Prive's Compartment       46       Check All Fluids       2       Brake Inspection         Drive's Compartment       46       Inspect For Lesk       82       Brake Inspection         Drive's Compartment       46       Inspect For Lesk       82       Brake Ancondation / Brake Encondation       2         Drive's Compartment       46       Inspect For Lesk       83       L/Font Worm       2         Drive's Compartment       50       Check Rafator Come Mounts       88       L/Rear &amp; Worm       2         Drive's Seat &amp; Belt       50       Check Rafator Come Mounts       86       R/Font Worm       2         Horn Operation       51       Check Rafator Come Mounts       86       R/Font Worm       2         Granke All Guages / Switches       54       Check All Filter       7       Tire Tread Depth / Inflation         Check All Guages / Switches       55       Check / Replace Fuel Filter       88       R / Font       7.2       2         Check All Guages / Switches       57       Check / Replace Fuel Filter       88       87       R / Routide       7.2       2         Check All Compressor Cut</td> <td></td> <td>Fire Suppression System</td> <td></td> <td></td> <td>2</td> <td>45</td> <td>Record Voltage Output</td> <td></td> <td></td> <td>1</td> <td>80</td> <td></td> <td></td> <td>T</td> <td></td>	Interior Lights       46       Check Relix / Fravioress & houses (an pressor Mounting)       81       Clean and Lubricate Lift As Needed         Prive's Compartment       46       Check All Fluids       2       Brake Inspection         Drive's Compartment       46       Inspect For Lesk       82       Brake Inspection         Drive's Compartment       46       Inspect For Lesk       82       Brake Ancondation / Brake Encondation       2         Drive's Compartment       46       Inspect For Lesk       83       L/Font Worm       2         Drive's Compartment       50       Check Rafator Come Mounts       88       L/Rear & Worm       2         Drive's Seat & Belt       50       Check Rafator Come Mounts       86       R/Font Worm       2         Horn Operation       51       Check Rafator Come Mounts       86       R/Font Worm       2         Granke All Guages / Switches       54       Check All Filter       7       Tire Tread Depth / Inflation         Check All Guages / Switches       55       Check / Replace Fuel Filter       88       R / Font       7.2       2         Check All Guages / Switches       57       Check / Replace Fuel Filter       88       87       R / Routide       7.2       2         Check All Compressor Cut		Fire Suppression System			2	45	Record Voltage Output			1	80			T	
Pegistration / Plates / Manual       47       Check All Fluids       2       Brake function         Driver's Compartment       48       Inspect for tasks       82       Brake function       41         Brake & Acceloanty Pedals       49       Test Anti-Freeze Protection       68       L/Front & Worn       41         Brake & Acceloanty Pedals       41       Test Anti-Freeze Protection       68       82       L/Front & Worn       41         Brake & Acceloanty Pedals       50       Check Radator Core Wounts       54       64       R / Front & Worn       41         Horn Operation       51       Loss Connections       66       R / Rear & Worn       7       41         Iphilon System Gatt Engine       15       Stack Connections       66       R / Rear & Worn       7       7         Iphilon System Gatt Engine       15       Stack Connections       67       Ref / Check Range Mounts       66       R / Rear & Worn       72       47         Check All Compresor Cut in /       15       Check / Replace Ariter       78       72       72       7         Check All Compresor Cut in /       55       Check / Clean A/C Filters &       79       72       72       72         Driver Shamel Lawpb       59       Sh / Ac Comp	Registration / Plates / Nanual       47       Check All Fluids       2       Brake Inspection         Driver's Compartment       48       Inspect for tasks       82       Brake Enception       2         Driver's Compartment       48       Inspect for tasks       82       Brake Enception       2         Driver's Compartment       48       1/Font & Worn       2       Brake Enception       2       1         Driver's Comparition       50       Check Radiator Core Mounts       68       1/Font & Worn       2       2         Horn Operation       51       Check Radiator Core Mounts       68       R / Rear & Worn       2       2         Ignition System Cast Engine 01       53       Replace Engine 01 & Filter       7       Tire Tread Depth / Inflation       2         Check All Guages / Switches       55       Check / Replace Air Filter       88       R / Rear & Worn       2       2         Check All Guages / Switches       55       Check / Replace Air Filter       98       R / R Inside       72       2         Check All Compressor Cut In / Out Passues / Passie       56       Check / Replace Air Filter       98       R / R Inside       732       1         Parking Brake Operation       57       A/C Compressor Mounting / Clutch	2	Interior Lights			V	46	Check Belts / Tensioners & Hoses Air Compressor Mounting			5	.81	Clean and Lubricate Lift	-+	+	
Driver's Compartment       #8       Inspect for Leaks       88       Brake Accelorator Pedals       94       Inspect for Leaks       88       Less / Retords / Dums         Brake Accelorator Pedals       49       Test Anti-Freeze Protection       88       L/Form \$4/Worn:       7       20         Driver's Seat & Belt       50       Check Radiator Crew Nounts       88       R / Fromt \$4/Worn:       7       20         Service Brake Operation       52       Check Mining for Routing / Chaling & L/B & R / Renark Worn:       7       20         Ignition System Grant Equipie)       13       Replace Engine Routins       86       R / Reark Worn:       7       20         Ignition System Grant Equipie)       14       33       Replace Ringine Routins       86       R / Rein \$4 / Worn:       7       20         Ignition System Grant Equipie)       53       Replace Engine Routins       86       R / Routins       88       R / Routins       7       72       20         Check All Compressor Cut In /       55       Check / Replace Fuel Filter       88       87       R / R inside       72       12         Shift Lever Operation       57       A/C Compressor Mounting / Chafing       98       R / R inside       72       12         Bakup Alarm <td< td=""><td>Driver's Compartment     48     Inspect for Leak     82     Bake &amp; Accelorator Pedals     44       Brake &amp; Accelorator Pedals     44     Test Anii-Freeze Protection     83     L/From 16 Worr.     7       Driver's Sear &amp; Belt     30     Check Radiator Corection     83     L/From 16 Worr.     7       Morn Operation     51     Check Radiator Corections     84     R / From 16 Worr.     7       Service Brake Operation     52     Check Radiator Corections     86     R / Rear &amp; Worr.     7       Service Brake Operation     52     Check Vingine Douing / Chaling &amp;     86     R / From 16 Worr.     7       Ignition System Start Engine Nounins     86     R / Rear &amp; Worr.     7     7     7       Ignition System Start Engine Nounins     86     R / Front.     7     72     7       Check / Replace Engine Nounins     88     R / Front.     7     72     7       Check / Replace Fuel Filter     88     R / Front.     7     72     7       Check All Compressor Curl In /     55     Check / Replace Fuel Filter     88     R / R Inside     732     1       Shift Lever Operation     57     ArC Compressor Mouning / Chaling     90     R / R Ouside     732     1       Braking Blake Operation     58     A</td><td>3</td><td></td><td></td><td></td><td></td><td>47</td><td></td><td></td><td></td><td><math>\sum</math></td><td><u>,</u></td><td></td><td></td><td>+</td><td><del></del></td></td<>	Driver's Compartment     48     Inspect for Leak     82     Bake & Accelorator Pedals     44       Brake & Accelorator Pedals     44     Test Anii-Freeze Protection     83     L/From 16 Worr.     7       Driver's Sear & Belt     30     Check Radiator Corection     83     L/From 16 Worr.     7       Morn Operation     51     Check Radiator Corections     84     R / From 16 Worr.     7       Service Brake Operation     52     Check Radiator Corections     86     R / Rear & Worr.     7       Service Brake Operation     52     Check Vingine Douing / Chaling &     86     R / From 16 Worr.     7       Ignition System Start Engine Nounins     86     R / Rear & Worr.     7     7     7       Ignition System Start Engine Nounins     86     R / Front.     7     72     7       Check / Replace Engine Nounins     88     R / Front.     7     72     7       Check / Replace Fuel Filter     88     R / Front.     7     72     7       Check All Compressor Curl In /     55     Check / Replace Fuel Filter     88     R / R Inside     732     1       Shift Lever Operation     57     ArC Compressor Mouning / Chaling     90     R / R Ouside     732     1       Braking Blake Operation     58     A	3					47				$\sum$	<u>,</u>			+	<del></del>
Lake Accellator Pedas       2       49       leit Anth-Freeze Protection       43       1/From % Worm:       7       0         Diver's Sear & Belt       50       Check Radiator Cere Mounts       84       A/From % Worm:       7       0         Service Brake Operation       51       Check Kingine Mounts       86       8       R / Rear % Worm:       7         Service Brake Operation       52       Check Kingine Mounts       86       8       R / Rear % Worm:       7       0         Lynck Kington Mounts       86       R / Rear % Worm:       7       0       0         Lonek All Guages Switches       54       Check / Replace Air Filter       87       1/ Front       7       1/         Check All Compressor Cut In /       55       Check / Replace Fuel Filter       88       8       R / Front       7       1/2       1/2         Out Pressure;       56       Check / Clean A/C Filters & Cores / Lines for Routing / Clutch       90       R / R Outside       7/32       1/2         Shift Lever Operation       57       A/C Compressor Mounting / Clutch       90       R / R Outside       7/32       1/2         Bark-Up Alarm       2       So Shoft Lever Operation       58       A/C Pressure Check       91       L / R I	Date Oxecondator Petals       2       49       lext Anti-Freeze Protection       43       1./ Front % Worn:       7         Driver S Seat & Belt       50       Check Radiator Cee Mounts       64       87. Front % Worn:       7         Horn Operation       51       Check Ringing Creations       68       87. Front % Worn:       7         Service Brake Operation       52       Check Engine Mounts       66       86       87. Frear % Worn:       7       7         Ignition System Creat Engine       33       Replace Engine Di & filter       7       7       7       7       7         Ignition System Creat Engine       33       Replace Engine Di & filter       7       7       7       7       7         Check All Compressor Cut in /       55       Check / Replace Air Filter       88       87. Front       7       72       7         Shift Lever Operation       57       A/C Compressor Mounting / Clutch       90       87. All Notisde       72       1         Back-Up Alar Operation       57       A/C Compressor Mounting / Clutch       90       8/. R Notisde       72       1         Back-Up Alar Operation       58       A/C Pressure Check       91       L/. R Inside       722       1         Back		Driver's Compartment				.48	Inspect For Leaks				82	Brake Foundation /		-	مىسىيى ئىمىمى .
Horn Operation       51       Check Wring for Routing 7 Chafing & State Work:       2       84       R / Font Work:       2       2         Service Brake Operation       52       Check Righte Routing 7 Chafing & State Stat	Horn Operation       51       Check Wiring for Routing 7 Chafing & 52       54       R / Yront & Worn:       4         Service Brake Operation       52       Check Wiring for Routing 7 Chafing & 65       1       Rear & Worn:       4         Ignition System (Start Engine)       53       Replace Engine Oil & Filter       66       R / Rear & Worn:       4         Ignition System (Start Engine)       53       Replace Engine Oil & Filter       67       Tire Tread Depth / Inflation         Check Air Compressor Cut In /       55       Check / Replace Fuel Filter       88       R / Front       7       72       4         Check Air Compressor Cut In /       55       Check / Clean A/C Filters &       89       R / R Inside       732       4         Shift Lever Operation       57       A/C Compressor Mounting / Clutch       90       R / R Outside       732       4         Parking Blake Operation       58       A/C Pressure Check       91       1 / R Inside       732       4         Driver's Panel Lamps       -59       Stocks / Springs / MOR / cyde       93       1 / Front       732       4         Relation Wirrors       -60       Torque Rods       -79       1 / R Inside       732       4         Check Nice Spring S / MOR / cyde       -	4 5				$\mathbb{Z}$					Ţ.	, 83	L/Front % Worn: 4 /		÷	میں۔ المانی ا
Intervestigation       V       Losse Connections       68       L/Reaf % Work:       V         Ignition System (Start Engine)       V32       Check Engine Mounts       66       R/Reaf % Work:       V         Ignition System (Start Engine)       V32       Check Engine Mounts       66       R/Reaf % Work:       V         Ignition System (Start Engine)       V32       Check / Replace Engine OII & Filter       V       The Tree Treed Depth / Inflation         Check All Guages / Switches       V       S4       Check / Replace Euf Filter       87       L/Front       // J2       V         Check All Guages / Switches       S5       Check / Replace Euf Filter       88       R / Front       // J2       // J2         Check All Guages / Switches       S6       Check / Replace Euf Infer       89       R / R Inside       // J2       // J2         Out Pressures /       S6       Check / Springs / MOA / Cheng       99       R / R Inside       // J2       // J2         Shift Lever Operation       S8       X/C Ressure Check       91       L / Reside       // J2       // L         Interior Micros       Got X/ Ressure Check       91       L / Routside       / J2       // L         Interior Micros       Got X/ Ressure Check As       91	Derive Brais       V       Loose Connections       V       85       L/ Rear % Worn.       V         Ignition System (Start Engine)       V       52       Check Engine Mounts       86       R / Rear % Worn.       V         Ignition System (Start Engine)       V       53       Replace Engine Oli & Filter       V       The Treat Depth / Inflation       V         Check All Guages / Switches       V       54       Check / Replace Fuel Filter       88       R / Front       7.12       V         Check All Guages / Switches       V       54       Check / Replace Fuel Filter       88       R / Front       7.12       V         Check All Guages / Switches       V       S5       Check / Replace Fuel Filter       88       R / R Inside       7.12       V         Our Persons / Vertom Test       S5       Check / Clean A/C Filters & Check       99       R / R Outside       7.12       V         Darker Verdom Test       S5       Check / Springs / MOR / ryde       99       R / R Outside       7.12       V         Darker Verdom Test       S6       Check / Springs / MOR / ryde       91       V / Routside       7.12       V         Darker Verdom Test       G0       Torque Rods       Marker Vryde       93       V / Front		······································	-		1						84			士	1
Ignition System (Statt Engine)       153       Replace Engine Oil & Filter       11111       11111       11111       11111       11111       11111       11111       11111       11111       11111       11111       11111       11111       1111	Ignition System (Start Engine)       1       53       Replace Engine Oil & Filter       1       7         Check All Guages / Switches       54       Check / Replace Air Filter       87       L / Front       1       73         Check All Guages / Switches       55       Check / Replace Fuel Filter       88       R / Front       1       73       6         Check All Guages / Switches       55       Check / Replace Fuel Filter       88       R / Front       1       73       6         Check All Guages / Switches       56       Check / Icen A/C Filters & Cores / Lines for Routing / Chafing       89       R / R Inside       732       1         Shift Lever Operation       57       A/C Compressor Mounting / Clutch       90       R / Routside       732       1         Parking Bake Operation       58       A/C Pressure Check       91       L / R Outside       732       1         Driver S Panel Lamps       59       Shods / Springs / MOR / ryde       93       L / Front       732       1         Unitoris Mirrors       60       Torque Rods       793       L / Front       732       1         Windshield Wipers & Washers       62       Steering Gear / Linkage & Arms       96       R / R outside       732       1	5					2	Loose Connections			V	85	L / Rear % Worn;			ine.
Check All Guages / Switches       54       Check / Replace Air filter       87       L/ Front       // A       // A         Check All Guages / Switches       55       Check / Replace Air filter       88       R / Front       // A       // A<	Check All Guages / Switches       34       Check/Replace Air Filter       48       I / Front       732       7         Check Fast Idle       55       Check/Replace Air Filter       48       R / Front       7.4       7.2       7         Check Air Compressor Cut In / Out Pressures / Perform Leak Down Test       56       Check/ Clean A/C Filters & Cores / Lines for Routing / Chafing       98       R / R Inside       7.32       1         Shift Lever Operation       57       A/C Compressor Mounting / Clutch       90       R / R Unside       7.32       1         Back-Up Alarm       7.4       Check/ Gear A/C Filters & Cores / Lines for Routing / Chafing       91       L / R Inside       7.32       1         Driver's PaneL Lamps       57.5       Shock Jos / Springs / MOR / ryde       91       L / R Inside       7.32       1         Interior Mirrors       60       Torque Rods       93       L / Front       7.32       1         Windshield Wipers & Washers       7.2       61       Check Ball Joints / King Pins       95       R / R Inside       7.45       1         Cleanliness       63       Steering Shaft & Freeplay       95       R / R Inside       7.45       1         Cleanliness       64       Lube Chassis       98       R / R In							-			12	86			1	معريا
Check Fast kille       55       Check / Replace fruel File       87       L/Front       732       56         Check Air Compressor Cut In / Out Pressures / Perform Leak Nown Test       56       Check / Replace Fuel File       88       R / Front       71       732       56         Shift Lever Operation       57       A/C Compressor Mounting / Clutch       90       R / R Juside       732       1         Parking Brake Operation       57       A/C Compressor Mounting / Clutch       90       R / R Juside       732       1         Parking Brake Operation       57       A/C Compressor Mounting / Clutch       90       R / R Juside       732       1         Parking Brake Operation       58       A/C Pressure Check       91       L / R Inside       732       1         Driver's Panel Lamps       59       Shocks / Springs / MOR / ryde       93       L / Front       732       1         Uniterior Mirrors       60       Torque Rods       94       R / Front       732       1         Windshield Wipers & Washers       62       Steering Gear / Linkage & Arms       96       R / R Outside       7       2       1         Cleanliness       63       Steering Gear / Linkage & Arms       96       R / R Outside       7       2	Check Fast Idle       5       Check / Replace Fuel Filter       6       8       R / Front       7.32       7.32         Check Air Compressor Cut In / Out Pressures / Perform Lesk Down Test       56       Check / Clean A/C Filters & Cores / Lines for Routing / Chafing       88       R / Front       7.4       7.32       7.4         Shift Lever Operation       57       A/C Compressor Mounting / Clutch       90       R / R Inside       7.32       1.4         BackUp Alarm       7.4       Chassis / DriveLine       90       R / R Outside       7.32       1.4         Driver's Panel Lamps       7.59       Shocks / Springs / MOR / ryde       7.93       1.7       7.7       7.82       1.4         Interior Mirrors       60       Torque Rods       7.91       7.32       1.4         Windsheld Wipers & Washers       7.0       6.1       Check Ball Joints / King Pins       7.95       1.7         Clanalies       6.1       Check Ball Joints / King Pins       7.95       8.7       1.7       7.55       7.7         Clanalies       6.1       Check Ball Joints / King Pins       7.95       7.7       7.7       7.7       7.7       7.7       7.7       7.7       7.7       7.7       7.7       7.7       7.7       7.7			$\left  - \right $								/				
Check Air Compressor Cut In / Our Pressures / Perform Leak Down Test       56       Check / Clean A/C Filters & Cores / Lines for Routing / Chafing       89       R / R Inside       //22       ////////////////////////////////////	Check Air Compressor Cut In / Our Pressures / Perform Leak Down Test       56       Check / Clean A/C Filters & Cores / Lines for Routing / Chafing       89       R / R Inside       ////////////////////////////////////					1.1			+		~				$\downarrow$	and a start
Parking Brake Operation       58       A/C Pressure Check       91       L/R Inside       472       1         Back-Up Alarm       2       Chassis / DriveLine       91       L/R Inside       4732       1         Driver's Panel Lamps       2       Shocks / Springs / MOR / ryde       93       L/Front       672       1         Interior Mirrors       60       Torque Rods       94       R / Front       2       2       1         Climate Control System / Fans       2       61       Check Ball Joints / King Pins       95       R / R Inside       4	Parking Brake Operation       58       AVC Pressure Check       90       I/ R Notiside       732       1         Back-Up Alarm       72       Chassis / DriveLine       792       L / R Inside       732       1         Driver's Panel Lamps       759       Shocks / Springs / MOR / ryde       93       L / R Inside       732       1         Interior Mirrors       60       Torque Rods       94       R / Front       759       1         Windshield Wipers & Washers       70       61       Check Ball Joints / King Pins       95       R / R Inside       759       1         Climate Control System / Fans       62       Steering Gear / Linkage & Arms       96       R / R Outside       759       1         Fare Collection System       63       Steering Gear / Linkage & Arms       96       R / R Outside       759       1         Cleanliness       64       Lube Chassis       97       L / R Inside       765       1         Check for Exterior Damage / Cortosion / Bumpers & Mounts / Decais       66       Check Differential Oil Level / Clean Breather / Check Axle Seals       99       Check Engine Performance       1         Wiper Blades & Arms       66       Replace Transmission Fluid / Filter       700       100       Steering       700		Out Pressures / Perform Leak Down Test					Check / Clean A/C Filters &			1	e i			-+-	<u></u>
Parking Grake Operation       58       A/C Pressure Check       91       L/R Inside       972       L/R         Back-Up Alarm       72       Chassis / DriveLine       92       L/R Outside       732       1         Driver's Panel Lamps       59       Shocks / Springs / MOR / yde       93       L/Front       732       1         Interior Mirrors       60       Torque Rods       94       R/Front       759       1       1         Windshield Wipers & Washers       61       Check Ball Joints / King Pins       95       R / R Inside       759       1       1         Climate Control System / Fans       62       Steering Gear / Linkage & Arms       95       R / R Outside       759       1       1         Cleanliness       64       Lube Chassis       96       R / R Outside       759       1       1         Check for Exterior       65       Check drive Shaft & U-Joints       98       L / R Outside       759       1       1         Check for Exterior Damage / Corrosion / Bumpers & Mounts / Decals       66       Check Differential Oil Level / Clean Breather / Check Asie Seals       99       Check Engine Performance       1       1         Wiper Blades & Arms       68       Replace Transmission Fluid / Filter       101<	Parking brake Operation       58       MC Pressure Check       91       L / R Inside       732       5         Back-Up Alarm       72       Chassis / DriveLine       722       L / R Outside       732       5         Driver's Panel Lamps       75       Shocks / Springs / MOR / ryde       93       L / Front       75       75         Interior Mirrors       60       Torque Rods       94       R / Front       75       75       75         Windshield Wipers & Washers       60       Torque Rods       95       R / R Inside       76       76         Climate Control System / Fans       62       Steering Gear / Linkage & Arms       96       R / R Outside       76       78         Fare Collection System       63       Steering Gear / Linkage & Arms       96       R / R Outside       78       78       78         Cleanliness       64       Lube Chassis       98       L / R Outside       795       1         Exterior       65       Check drive Shaft & U-Joints       98       L / R Outside       795       1         Check for Exterior Damage /       66       Check Differential Oil Level / Clean       99       Check Engine Performance       1         Mounts / Decals       70       Check Fr							A/C Compressor Mounting / Clutch		-+	1.2	. 90	R/ROutside 20 /32	$\rightarrow$	+	ಕ.
Diver's Panel Lamps       2       Chassis / DriveLine       -92       L/R Outside       /32       1         Interior Mirors       2       59       Shocks / Springs / MOR / ryde       93       L/Front       2       2       1         Windshield Wipers & Washers       2       60       Torque Rods       94       R / Front       2       59       1         Climate Control System / Fans       0       61       Check Ball Joints / King Pins       95       8       R R Inside       2       55       R / R Inside       2       55       1       <	Driver's Panel Lamps       259       Shocks / Springs / MOR / ryde       93       L / Front       72       1         Interior Mirors       60       Torque Rods       94       R / Front       259       Shocks / Springs / MOR / ryde       93       L / Front       259       Shocks / Springs / MOR / ryde       93       L / Front       250       PS1       1         Windshield Wipers & Washers       (2)       1       Check Ball Joints / King Pins       95       R / R Inside       259       Steering Gear / Linkage & Arms       95       R / R Outside       259       1       1         Climate Control System / Fans       63       Steering Gear / Linkage & Arms       96       R / R Outside       259       1       1         Fare Collection System       63       Steering Shaft & Freeplay       97       L / R Outside       259       1 </td <td>_</td> <td></td> <td></td> <td></td> <td></td> <td>58</td> <td>A/C Pressure Check</td> <td></td> <td></td> <td>1.00</td> <td></td> <td></td> <td></td> <td>-+-</td> <td>2</td>	_					58	A/C Pressure Check			1.00				-+-	2
Interior Mirrors       60       Torque Rods       93       L/ Front       54       54       55       75         Windshield Wipers & Washers       61       Check Ball Joints / King Pins       95       R / R Inside       55       75         Climate Control System / Fans       62       Steering Gear / Linkage & Arms       96       R / R Outside       55       76         Fare Collection System       63       Steering Shaft & Freeplay       97       L / R Inside       56       56         Cleanliness       64       Lube Chassis       98       L / R Outside       765       1         Check for Exterior Damage / Corrosion / Bumpers & Mounts / Decals       66       Check Differential Oil Level / Clean Breather / Check Axle Seals       99       Check Engine Performance       1         Wiper Blades & Arms       68       Replice Transmission Fluid / Filter       100       Check Shift Points       1       1         Wiper Blades & Arms       68       Check Brakes (Pull Wheels)       103       Stakes       1       1       1         Wiper Blades & Reflectors       70       Check Brakes (Pull Wheels)       103       Stakes       1       1       1       1         Wideo System - if Installed       103       Stakes       1	Interior Mirrors       29       Dirocue Rods       94       R / Front       295       Piont         Windshield Wipers & Washers       21       60       Torque Rods       94       R / Front       295       Piont       295 <td>-+</td> <td></td> <td></td> <td></td> <td></td> <td><u></u></td> <td></td> <td></td> <td></td> <td></td> <td>, 92</td> <td></td> <td></td> <td>+</td> <td>~</td>	-+					<u></u>					, 92			+	~
Windshield Wipers & Washers       6       Check Ball Joints / King Pins       9       R / R note       6       6       Check Ball Joints / King Pins       95       R / R Nuside       6       6       6       7       9       R / R Nuside       6       7       9       R / R Nuside       6       7       9       R / R Nuside       7	Windshield Wipers & Washers       0       For Housing Control System / Fans       9       R / R Inside       6       6       Check Ball Joints / King Pins       9       R / R Inside       6       6       6       Steering Gear / Linkage & Arms       9       R / R Inside       6       6       6       6       1       0       0       R / R Inside       6       6       6       0       0       0       0       R / R Inside       6       0										4		L/Front 605 65 PSI			Ľ
Climate Control System / Fans       62       Steering Gear / Linkage & Arms       96       R / R / Ruside       Appli         Fare Collection System       63       Steering Gear / Linkage & Arms       96       R / R Outside       Appli       Appli         Cleanliness       64       Lube Chassis       97       L / R Inside       Appli       Appli         Exterior       65       Check drive Shaft & Freeplay       97       L / R Outside       Appli       Appli         Cleanliness       64       Lube Chassis       98       L / R Outside       Appli       Appli         Check for Exterior Damage / Corrosion / Bumpers & Mounts / Decals       66       Check Differential Oil Level / Clean Breather / Check Axie Seals       99       Check Engine Performance       Appli         Wiper Blades & Arms       68       Replace Transmission Fluid / Filter       100       Check Shift Points       Appli       Appli         Lught Lenses & Reflectors       70       Check Brakes (Pull Wheels)       103       Brakes       Appli       Appli         Notes:       105       'Video System - if installed       105       Video System - if installed       Appli	Climate Control System / Fans       V       62       Steering Gear / Linkage & Arms       V       96       R / R Inside       A A A A A B S       A A A A A B S       A A A A A B S       A A A A A B S       A A A A A B S       A A A A A B S       A A A A A B S       A A A A A B S       A A A A A B S       A A A A A B S       A A A A A B S       A A A A A B S       A A A A A B S       A A A A A B S       A A A A A B S       A A A A A B S       A A A A A B S       A A A B S       A A A B S       A A A B S       A A A B S       A A A B S       A A A B S       A A A B S       A A A A B S       A A A A B S       A A A A B S       A A A A B S       A A A A B S       A A A A B S       A A A A B S       A A A A B S       A A A A B S       A A A A B S       A A A A B S       A A A A B S       A A A A A B S       A A A A A A A A A A A A A A A A A A A			+							-					j.,
Fare Collection System     62     Steering Shaft & Freeplay     96     A / R Outside     24     24, pSI       Cleanliness     63     Steering Shaft & Freeplay     97     L / R Inside     24, pSI     24       Exterior     65     Check drive Shaft & U-Joints     98     L / R Outside     24, pSI     24       Cleanliness     64     Lube Chassis     98     L / R Outside     24, pSI     24       Check for Exterior Damage / Corrosion / Bumpers & Mounts / Decals     66     Check Differential Oil Level / Clean Breather / Check Axle Seals     99     Check Engine Performance     24       Viper Blades & Arms     67     Drain & Refill Differential     100     Check Shift Points     4       Wiper Blades & Arms     69     Check Brakes (Pull Wheels)     103     Steering     4       Vight Lenses & Reflectors     70     Check Brakes (Pull Wheels)     103     Brakes       Notes:	Fare Collection System       62       Steering Shaft & Freeplay       97       K / K Outside       22, 25       2         Cleanliness       63       Steering Shaft & Freeplay       97       L / R Inside       2, 25       2         Cleanliness       64       Lube Chassis       98       L / R Outside       2, 25       2         Exterior       65       Check drive Shaft & Freeplay       98       L / R Outside       2, 25       2         Check for Exterior Damage / Corrosion / Bumpers & Mounts / Decals       66       Check Differential Oil Level / Clean Breather / Check Axie Seals       99       Check Engine Performance       2         Condition of All Glass       67       Drain & Refill Differential       100       Check Shift Points       2         Wiper Blades & Arms       68       Replace Transmission Fluid / Filter       101       Steering       2       2         Notes:       70       Check Brakes (Pull Wheels)       103       Brakes       2       2         Notes:       105       'Video System - if installed       105       'Video System - if installed       2	_		$\rightarrow$				Steering Gear / Linkage & Arms		$\rightarrow$	-			-+	$\bot$	£,
Cleanliness       64       Lube Chassis       98       L/R Outside       200       Chassis       200         Exterior       65       Check drive Shaft & U-Joints       98       L/R Outside       200       700       100         Check for Exterior Damage / Corrosion / Bumpers & Mounts / Decals       66       Check Differential Oil Level / Clean Breather / Check Axie Seals       99       Check Engine Performance       200         Condition of All Glass       67       Drain & Refill Differential       100       Check Shift Points       200         Wiper Blades & Arms       69       Check Brakes (Pull Wheels)       700       Check Brakes (Pull Wheels)       700       Suspension       70         Notes:       103       Speedometer       104       Speedometer       70       70	Cleanliness       64       Lube Chassis       98       L/R Nusce       ACCOSh       1         Exterior       65       Check drive Shaft & U-Joints       98       L/R Outside       ACCOSh       1         Check for Exterior Damage / Corrosion / Bumpers & Mounts / Decals       66       Check Differential Oil Level / Clean Breather / Check Axle Seals       99       Check Engine Performance       1         Condition of All Glass       67       Drain & Refill Differential       100       Check Shift Points       1         Wiper Blades & Arms       68       Replace Transmission Fluid / Filter       1/01       Steering       1         Light Lenses & Reflectors       70       Check Brakes (Pull Wheels)       103       Brakes       1         Notes:       105< 'Video System - if installed	T	Fare Collection System			- A			-+-		-					
Exterior       65       Check drive Shaft & U-Joints       70       Prilodide       72       Prilodide       73       Frildide       73       Frildide       73       Frildide       74         74       74	Exterior       65       Check drive Shaft & U-Joints       70       Encodade       72       Encodade       73       Encodade       74       Encodade       74       74       Encodade       74       <		Cleanliness			1			-+	-+					+	
Check for Exterior Damage / Corrosion / Bumpers & Mounts / Decals       66       Check Differential Oil Level / Clean Breather / Check Axle Seals       99       Check Engine Performance       1         Condition of All Glass       67       Drain & Refill Differential       100       Check Shift Points       5         Wiper Blades & Arms       68       Replace Transmission Fluid / Filter       101       Steering       5         Exterior Mirrors       69       Check Brakes (Pull Wheels)       5       102       Suspension       7         Ught Lenses & Reflectors       70       Check Brakes (Pull Wheels)       103       Brakes       7         Notes:       105       'Video System - if installed       105       'Video System - if installed       105	Check for Exterior Damage / Corrosion / Bumpers & Mounts / Decals       66       Check Differential Oil Level / Clean Breather / Check Axle Seals       99       Check Engine Performance       1         Condition of All Glass       67       Drain & Refill Differential       100       Check Shift Points       1         Wiper Blades & Arms       68       Replace Transmission Fluid / Filter       101       Steering       1         Exterior Mirrors       69       Check Front Wheel Bearings       102       Suspension       1         Light Lenses & Reflectors       70       Check Brakes (Pull Wheels)       103       Brakes       1         Notes:       104       Speedometer       1         Inspector:       Av// Inspector:		Exterior				65		·		$\sim$	. 30			+	1
Wiper Blades & Arms       0	Wiper Blades & Arms     0     0     Oran drient Understand     100     Check Shift Points     1       Exterior Mirrors     0     68     Replace Transmission Fluid / Filter     7.01     Steering     7       Light Lenses & Reflectors     70     Check Brakes (Pull Wheels)     103     Brakes     7       Notes:     104     Speedometer     1     1		Check for Exterior Damage / Corrosion / Bumpers &			5.2		Check Differential Oil Level / Clean			./	99				Í.,
Miper Blades & Arms       68       Replace Transmission Fluid / Filter       101       Steering       1         Exterior Mirrors       69       Check Front Wheel Bearings       102       Suspension       1         Light Lenses & Reflectors       70       Check Brakes (Pull Wheels)       103       Brakes       1         Notes:       104       Speedometer       104       Speedometer       1       1	Wiper Blades & Arms     68     Replace Transmission Fluid / Filter     101     Steering     7       Exterior Mirrors     69     Check Front Wheel Bearings     702     Suspension     7       Light Lenses & Reflectors     70     Check Brakes (Pull Wheels)     103     Brakes     7       Notes:     104     Speedometer     105     "Video System - if installed     105	-+-			+	$\mathcal{A}$	67	Drain & Refill Differential	-+-	-+-	-+	100	Check Shift Points		+	
Exterior Mirrors     69     Check Front Wheel Bearings     102     Suspension     103       Uight Lenses & Reflectors     70     Check Brakes (Pull Wheels)     103     Brakes     103       Notes:	Exterior Mirrors     69     Check Front Wheel Bearings     102     Suspension     102       Light Lenses & Reflectors     70     Check Brakes (Pull Wheels)     103     Brakes     104       Notes:     104     Speedometer     105     'Video System - if installed     105	-							-						+	<u></u>
Light Lenses & Reflectors 70 Check Brakes (Pull Wheels) 103 Brakes 104 Speedometer 104 Speedometer 105 Video System - if installed 105 Video System - if insta	Light Lenses & Reflectors     70     Check Brakes (Pull Wheels)     103     Brakes     104       Notes:     104     Speedometer     104       Inspector:     A/C Inspector:     105     "Video System - if installed						69			-+	đ				+	÷
Notes:     104     Speedometer     Image: Comparison of the system of	Notes:     104     Speedometer     20       105     *Video System - if installed     20		Light Lenses & Reflectors		Ι	1	70								+	
Notes: 105 *Video System - if installed	Notes: 105 Video System - if installed							K	SI	L					+	
	Inspector:		Notes:					· · · · · · · · · · · · · · · · · · ·			t			+	+	
	A/C Inspector:	-									-				sedana	-

#### ADVANCED VEHICLE MODIFICATIONS, INC. Annual Lift Inspection

Date: 12/30/2019Van# 1103Mileage: 207010Lift Type: RiconSeries/Serial Number: S5510/00272302Vehicle Year: 2011Make: ChevyModel: GlavalVIN#: 1GB6G5BG9B1174731

SERVICE INITIALS

#### COMMENTS/REMARKS

1)	Service lift		RM	ALCONDUCTION	Serviced Lift
2)	Test and tighten all fittings		RM		All Fittings Tight
3)	Clean and lube lift and door		RM		Lift And Doors Cleaned And Lubed
4)	Check passenger door and door opener		RM		Passenger Door And Opener Working Properly
5)	Check all wheelchair tie-down systems - clean and lube as needed		RM		# 4 Sets of Tie Downs
6)	Check all seat belts and seats	a Morte - Davida A data data data	RM		All Seats And Belts Are good
7)	Check All Lift Interlocks		RM		All Interlocks Working
8)	Inspect lift main power circuits: check circuit breakers, all connections & grounds.		RM		All Connections Are Good
9)	Bus Door Hardware		RM		Door Hardware Good
10)	Radio & Interior Lights Off		RM		Off
11)	Comments:		RM		Wrong Size Fire Extinguisher Rear Of Bus

### PREVENTIVE MAINTENANCE INSPECTION REPORT

# MARION SENIOR SERVICES - MARION TRANSIT 1101 SW 20th Court Ocala, FL 34471

B	Bus ID #:       12 F1       Date:       2-20-19       Miles       215839         Inspector's Signature:       10115       Printed Name       DownLD       SPEARS       Employee # 121													
In	spector's Signature:		-1	Sim		Printed Name	7	201	JAN C	-()	SPEARS Employed		./	
In	spection Type: Circle if - Al	NNU	JAL	-							C Inspection	·		
	Condition Indicators:					Item was repaired or adjusted		Ø=	Foll	סw נ	up required N/A=Not Applic	able		
#	Interior	A	B	C	#	Exterior (cont.)	A		c	#	Chassis / Drive Line (cont.)	A	B	c
	Passenger Door & Door Interlock Operation				36	Check Operation of All Lights	+		~	71	Air Tank Mounting / Lines &	^	D	e Vit
2	Standee Line & Warning			V	37	Condensol Fan Operation	1-	+	1	72	Check Exhaust System for			10
3	Flooring / Steps / All Interior Panels			~	38	All Access Doors / Fuel Cap / Engine Cover & Latch Operation	1	-	1.	73	Mounting / Leaks / Restrictions All Access Doors / Fuel Cap / Engine Cover & Latch Operation	$\left  - \right $		V
4	Wheelchair Belts / Floor Acnhors	ŀ		~	39	Tire Damage & Wear		1	6	74	Tire Damage & Wear	┝╌┤		2
5	Passenger Seat Condition / Foldaway Seats Operation & Condition			~	40	Check Wheels / Lug Nuts / Valve Sterns			~		*Wheel Chair Lift			
6	Passenger Seat Belts			~	41	Fuel Cap and Door	1	-	~	75	Check Lift Manufacturer Tag Month Year	┝╌┼		
7	Stanchions & Hand Rails				42	Leveling	1		~	76	Check Wiring for Routing / Chafing & Loose Connections	7	-	
8	Roof Hatches / Operation			~		Engine Compartment	1			77	Check Lift for Damage / Inspect Lift Anchor Bolts		$\neg$	-
9	Emergency Window Operation			1.~~	43	Clean Batteries / Check Electrolyte Level			v	78	Cycle Lift - Check all Safety		$\uparrow$	
10	Fire Extinguisher / First Aid Kit Emergency Triangles			~	44	Check Battery / Hold Downs / Cables / Ground Straps			V	79	Record Lift Cycle Count	┍ <b>╾╌╴┸</b> ╸ 		
11	Fire Suppression System			2	45	Record Voltage Output:			~	80	Check for Hydraulic Leaks /Level			
12	Interior Lights			•••	46	Check Belts / Tensioners & Hoses Air Compressor Mounting			~	81	Clean and Lubricate Lift As Needed	-+		-
13	Registration / Plates / Manual			2	47	Check All Fluids			$\overline{\checkmark}$		Brake Inspection		+	
14	Driver's Compartment Brake & Accelorator Pedals	+			48	Inspect For Leaks			$\checkmark$	82	Brake Foundation / Lines / Rotors / Drums 0/3	1	+	フ
15	Driver's Seat & Belt	+-+		~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~	49 50	Test Anti-Freeze Protection Check Radiator Core Mounts			$\leq$	83	L/Front % Worn: 1)%			
16	Horn Operation		-1	~	51	Check Wiring for Routing / Chafing &			~	84	R / Front % Worn: 0.96		$\square$	$\overline{\mathbf{Z}}$
17	Service Brake Operation				52	Loose Connections			$\checkmark$	85	L/Rear % Worn. () %			1
18	Ignition System (Stan Engine)	+	-	1	53	Check Engine Mounts Replace Engine Oil & Filter			~	86	R/Rear % Worn: 0 %2	-		コ
19	Check All Guages / Switches			7	54	Check / Replace Air Filter			5	87	Tire Tread Depth / Inflation			
20	Check Fast Idle			1	55	Check / Replace Fuel Filter			NA		L/Front			4
23	Check Air Compressor Cut In / Out Pressures / 2-2 Perform Leak Down Test 3			~	56	Check / Clean A/C Filters & Cores / Lines for Routing / Chafing			<u>~</u>		R/Front         11.         132           R/R Inside         1/2         1/32			~
22	Shift Lever Operation			~	57	A/C Compressor Mounting / Clutch			7	90	R / R Outside (2 (5) /32		-+	7
	Parking Brake Operation Back-Up Alarm	┼──┼	$ \rightarrow $	~	58	A/C Pressure Check			V		L/R Inside / 132			7
	Driver's Panel Lamps			4		Chassis / DriveLine					L/ROutside U/ /32			7
	Interior Mirrors		-	4	59 60	Shocks / Springs / MOR / ryde Torque Rods	88564		$\leq$		L/Front (JS PSI			1
27	Windshield Wipers & Washers		$\neg$	5	61	Check Ball Joints / King Pins			$\frac{1}{2}$		R/Front 125 PSI		_	~
	Climate Control System / Fans			~		Steering Gear / Linkage & Arms		-+	Ť		R/RInside (75 PSI R/ROutside ) 5 PSI		_	4
	Fare Collection System Cleanliness			~	63	Steering Shaft & Freeplay			5		R/R Outside 1,5 PSI L/R Inside (, C PSI			
30	Exterior			5		Lube Chassis			$\overline{\mathbf{v}}$		L/R Outside			Ž
		┝──┝			65	Check drive Shaft & U-Joints			~		Test Drive	-	-	4
31	Check for Exterior Damage / Corrosion / Bumpers & Mounts / Decals			/	66	Check Differential Oil Level / Clean Breather / Check Axle Seals		,	/	99	Check Engine Performance		l	7
	Condition of All Glass			$\checkmark$		Drain & Refill Differential			$\overline{\mathbf{A}}$	100	Check Shift Points			
	Wiper Blades & Arms Exterior Mirrors			4		Replace Transmission Fluid / Filter			<u>~</u>		Steering	+		9
	Light Lenses & Reflectors	$\vdash$		쓹		Check Front Wheel Bearings	T			102	Suspension	+		7
	Strate Concepts			~	70	Check Brakes (Pull Wheels)					Brakes		1	フ
	Notes:	·	·····								Speedometer		<u> </u>	1
									L	105	Video System - if installed		ŀ	
Lift In	pector:			-Realizer	AVCI	nspector:				\lide .				
• Air c	onditioning systems and wheel chair lift com	ponen	it insp	ection	s will b	nspector: e performed by certified licensed technicians.		··		vide(	D inspector:			
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### ADVA, SED VEHICLE MODIFICATIONS, INC. Annual Lift Inspection

Date:02/20/2019Van# 1201 (3)Mileage: 215,846Lift Type: BraunSeries/Serial Number: NL919FIB-2/DA-07570Vehicle Year: 2012Make: ChevyModel: GlavalVIN#: 1GB6G5BG2C1113125

SERVICE INITIALS COMMENTS/REMARKS 1) Service lift MR Serviced Lift - Works Properly Replaced Bad Lift Motor 2) Test and tighten all MR All Fittings Tight fittings 3) Clean and lube lift and MR door Lift And Doors Cleaned And Lubed 4) Check passenger door MR Passenger Door And Opener and door opener Working Properly Check all wheelchair 5) MR tie-down systems -# 4 Sets of Tie Downs clean and lube as needed 1 Tie Down Needs To Be Replaced Check all seat belts 6) MR All Seats And Belts Are good and seats 7) Check All Lift MR All Interlocks Working Properly Interlocks 8) Inspect lift main power MR circuits: check circuit All Connections Are Good breakers, all connections & grounds. Bus Door Hardware 9) MR Door Hardware Good 10) Radio & Interior Lights MR Off Upon Arrival Off 11) Comments:

PREVENTIVE MAINTENANCE INSPECTION REPORT

# MARION SENIOR SERVICES - MARION TRANSIT 1101 SW 20th Court Ocala, FL 34471

In	spector's Signature:	Kar	7			Printed Name					Miles Employe	o#	$\langle \hat{\Omega} \rangle$	- 7
n	spection Type: Circle if - A	ANNU	JAL			A Inspection	וסר				cmpioye	c # _	<u></u>	<u></u>
	Condition Indicators:				(X) =	Item was repaired or adjusted	1011	isp 7	ect	ion			_	
ŧ	Interior		<u> </u>		-	Item was repaired or adjusted		-	= +C	NIO	w up required NZA = Not Ap	plical	ble	
	Passenger Door &	A	B	C	#		A	F	3 (		# Chassis / Drive Line (cont.)	٦,	AE	3 0
	Door Interlock Operation		_	1.1	36	Check Operation of All Lights				1	71 Air Tank Mounting / Lines & Valves		1	1
	Standee Line & Warning			10	37	in the operation				1	72 Check Exhaust System for Mounting / Leaks / Restrictions			┿
	Flooring / Steps / All Interior Panels				38	All Access Doors / Fuel Cap / Engine Cover & Latch Operation	r	+		+	73 All Access Doors / Fuel Cap / Engine Co	/er		+
	Wheelchair Belts / Floor Acnhors			0	39	Tire Damage & Wear		+		+	& Latch Operation			_
5	Passenger Seat Condition / Foldaway Seats Operation & Condition			V	40	Check Wheels / Lug Nuts / Valve Stems		-	<u></u>	╞	74 Tire Damage & Wear *Wheel Chair Lift	+		
;	Passenger Seat Belts			13	41	Fuel Cap and Door	+	-			The Check Lift Manufacturer Tag			+
	Stanchions & Hand Rails				42	loudies				-	MonthYear			
	Roof Hatches / Operation			ъ.		Leveling		L	14	1	76 Check Wiring for Routing / Chafing & Loose Connections		-	
-+		_		ري 		Engine Compartment				;	77 Check Lift for Damage / Inspect Lift Anchor Bolts	Τ	T	T
-	Emergency Window Operation				43	Clean Batteries / Check Electrolyte Level			1.0	1	78 Cycle Lift - Check all Safety Systems Including Barriers	+-	+	+
	Fire Extinguisher / First Aid Kit Emergency Triangles			1	44	Check Battery / Hold Downs / Cables / Ground Straps				14	9 Record Lift Cycle Count			1
1	Fire Suppression System			12	45	Record Voltage Output	+			8	Check for Hydraulic	+-		Т
- 1	Interior Lights			12	46	Check Belts / Tensioners & Hoses Air Compressor Mounting				8	Leaks / Level Clean and Lubricate Lift		+-	-
	Registration / Plates / Manual			. 1	47	Check All Fluids	$\left  - \right $		1200		As Needed		4-	L
_	Driver's Compartment				48	Inspect For Leaks			1	8	Brake Inspection	400		
	Brake & Accelorator Pedals Driver's Seat & Belt	$\square$	_	1	49	Test Anti-Freeze Protection				. 8	Lines / Rotors / Drums	+		Ĺ
	Horn Operation	╉╌╂	-+-		50 / 51	Check Radiator Core Mounts Check Wiring for Routing / Chafing &			17	.84		100	+	1
_	Service Brake Operation					Loose Connections			11	85	L / Rear % Worn:			
	gnition System (Start Engine)	┼─┼		$\frac{V}{V}$	-52 53	Check Engine Mounts Replace Engine Oil & Filter			1	.86			+	1
	Theck All Guages / Switches		-		54	Check / Replace Air Filter	-		12	2	Tire Tread Depth / Inflation	1		
0	heck Fast Idle		-		55	Check / Replace Fuel Filter	- +		1	87	6171 032			Same
0	heck Air Compressor Cut in / Dut Pressures / erform Leak Down Test			V	56	Check / Clean A/C Filters & Cores / Lines for Routing / Chafing			 	88 	1.81.31/132			i. Ve
	hift Lever Operation arking Brake Operation		Ì			A/C Compressor Mounting / Clutch	-+		í. I z	90	R/R Outside / /32	+	┝──┤	~
	ack-Up Alarm			4	58	A/C Pressure Check				91	L/R Inside /32	+	┝──┦	
	river's Panel Lamps					Chassis / DriveLine				92	L/R Outside /32	++	┝──┼	<u>مر (</u> نسر بی
In	terior Mirrors			_		Shocks / Springs / MOR / ryde		$ \rightarrow $	معين إ	. 93	L/Front PSI	+		<u></u>
W	indshield Wipers & Washers			_		Torque Rods		-	Can Can	94	R/Front PSI	1-1		ميرية محمد برياني
C	imate Control System / Fans		-			Steering Gear / Linkage & Arms				95	R / R Inside PSI			É
Fa	re Collection System		1:	_		Steering Shaft & Freeplay	-	$\rightarrow$	- to	96	R/R Outside 🦾 🎰 🖉 PSI			i
C	eanliness		4			Lube Chassis		-+		97	L/Rinside PSI			5.0
ļ	Exterior			_		Check drive Shaft & U-Joints			اند بر ب	.98	L/R Outside			È
Ch	neck for Exterior Damage /		1					+	-	_	Test Drive			
Co Mo	orrosion / Bumpers & ounts / Decals					Check Differential Oil Level / Clean Breather / Check Axle Seals			العها	99	Check Engine Performance			6-m
	iper Blades & Arms	_+_		-		Drain & Refill Differential				100	Check Shift Points	┝─-╁	-+	ļ., e
_	lerior Mirrors		1		58	Replace Transmission Fluid / Filter				1,01	Steering	┝━╋		ine ti Land
	ht Lenses & Reflectors					heck Front Wheel Bearings			1.1	102	Suspension	┝──╋		
	see a reneer(0)3		1	47	0 0	heck Brakes (Pull Wheels)		T	1	103	Brakes	┢╼╼╋	-+-	<u>(</u> 
No	otes:		*******	1						104	Speedometer	-+	-+-	_

Rev. 12/17



iviarion transit
ANNUAL LIFT INSPECTION
DATE: 6/25/19
BUS#: 1202 MILEAGE: 19/210 MAKE: (1204)
LIFT SERIES (SEDIAL BULLARDER ALL OWNERS) 0/1/ MAX CAPACITY: 800
LIFT SERIES/SERIAL NUMBER: NL919F1B-2

55. 0

	SERVICE	TECH INITIALS	COMMENTS
1.	(75) LIFT TAGS VISIBLE LIFT CONFORMS TO STATE OF FLORIDA REQUIREMENTS	6.5	
2.	(76) CHECK LIFT WIRING FOR ROUTING/CHAFING AND LOOSE CONNECTIONS	C.S.	
3.	(77) CHECK FOR DAMAGE/INSPECT ANCHOR BOLTS	(15	
4.	(78) CYCLE LIFT – CHECK SAFETY SYSTEMS INCLUDING BARRIERS	C5	14
5.	(79) RECORD LIFT CYCLE COUNT	$\langle 1 \leq $	14029
6.	(80) CHECK FOR HYDRAULIC LEAKS/LEVEL	1.5	 1031
7.	(81) CLEAN, LUBRICATE & ADJUST LIFT AS NEEDED	C.S.	
8.	CHECK ALL SEAT BELTS	$\frac{1}{rZ}$	
э.	CHECK ALL WHEELCHAIR TIE-DOWN SYSTEMS ~ CLEAN LUBE AS NEEDED	PC	
.0.	ALL INTERIOR, STAIRWELL AND LIFT LIGHTS WORK		$^{\prime}\leq$
.1.	CHECK DOOR HARDWARE TEST TIGHTEN ALL FITTINGS	$\left  \begin{array}{c} c \\ c$	1 Broken Cable (Frain)

SHOP: Mability Works COMPLETED BY:

### PREVENTIVE MAINTENANCE INSPECTION REPORT

## MARION SENIOR SERVICES - MARION TRANSIT 1101 SW 20th Court Ocala, FL 34471

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Βι	ıs ID #:					Date:		Ċ	3		Miles	2	un manuf	
יר:	spector's Signature:	ر بېگە		, - <b>1</b>		Date: / / / / / / / / / / / / / / / /			×		Employee #	ti. )	 , /	
	spection Type: (Circle if - AN											1.000		
	Condition Indicators:				) 		Bin	spe	ectio	n	💭 C Inspection	_		
_		= OK	ay		& = I	tem was repaired or adjusted	7	2=	= Foll	owι	p required NM = Not Applic	cable	5	
} 	Interior	A	B	С	#	Exterior (cont.)	A	B	C	#	Chassis / Drive Line (cont.)	A	B	С
	Passenger Door & Door Interlock Operation				36	Check Operation of All Lights	1		12	71	Air Tank Mounting / Lines &	+		-
	Standee Line & Warning	+			37	Condensor Fan Operation	-		12	72	Vaives Check Exhaust System for			
	Flooring / Steps / All Interior Panels			11	38	All Access Doors / Fuel Cap / Engine Cover & Latch Operation					Mounting / Leaks / Restrictions All Access Doors / Fuel Cap / Engine Cover & Latch Operation			
	Wheelchair Belts / Floor Acnhors			107	39	Tire Damage & Wear			3	74	Tire Damage & Wear			i. Ant
5	Passenger Seat Condition / Foldaway Seats Operation & Condition			: , 1,~~^/	40	Check Wheels / Lug Nuts / Valve Sterns			V		*Wheel Chair Lift			
	Passenger Seat Belts			1. A.	41	Fuel Cap and Door			Sec.	75	Check Lift Manufacturer Tag Month Year			
	Stanchions & Hand Rails			م م م	42	Leveling		-	1	76	Check Wiring for Routing / Chafing &			
_	Roof Hatches / Operation			مرز	( 	Engine Compartment				77	Check Lift for Damage / Inspect Lift Anchor Bolts			
	Emergency Window Operation			$\checkmark$	43	Clean Batteries / Check Electrolyte Level			12	78	Cycle Lift - Check all Safety Systems Including Barriers			
	Fire Extinguisher / First Aid Kit Emergency Triangles			1.00	44	Check Battery / Hold Downs / Cables / Ground Straps			60	79	Record Lift Cycle Count			
	Fire Suppression System			17	45	Record Voltage Output:			1	80	Check for Hydraulic Leaks / Level		T	
	Interior Lights			Ì	46	Check Belts / Tensioners:& Hoses Air Compressor Mounting			1	, S1	Clean and Lubricate Lift			
	Registration / Plates / Manual			17	47	Check All Fluids	$\rightarrow$		<u>.</u>	1	As Needed Brake Inspection			
	Driver's Compartment				48	Inspect For Leaks			1.00	.82	Brake Foundation /			
-+-	Brake & Accelorator Pedals			1	.49	Test Anti-Freeze Protection	$\rightarrow$	·,	t.e."	/83/	Lines / Rotors / Drums L / Front % Worn:			44-1
4	Driver's Seat & Belt			i som	50	Check Radiator Core Mounts		•••••	1.00	<b>. B</b> 4	R / Front % Worn:		+,	7
	Horn Operation			X	51	Check Wiring for Routing / Chafing & Loose Connections			12	85	L/Rear % Worn:			<u>م من</u> مهيد )
-	Service Brake Operation			1	52	Check Engine Mounts	-+		11	86	R / Rear % Worn:			
	Ignition System (Start Engine)				53	Replace Engine Oil & Filter	-		T.	-	Tire Tread Depth / Inflation			
-	Check All Guages / Switches			1. J.	54	Check / Replace Air Filter			11	87	L/Front (1/1/1/1//////////////////////////////			lar
4	Check Fast Idle				55	Check / Replace Fuel Filter			V	88	R/Front /32			<u>.</u>
	Check Air Compressor Cut In / Out Pressures / Perform Leak Down Test				56	Check / Clean A/C Filters & Cores / Lines for Routing / Chafing			5.2°	89	R/Rinside 5 2/ 2 /32			
	Shift Lever Operation			1		A/C Compressor Mounting / Clutch	-		( st	. 90	R/ROutside 2 3 4 /32			
	Parking Brake Operation		3		58	A/C Pressure Check	_		- Ç.2*	91	L/Rinside /32		L	<u>کې پر</u> موروق
	Back-Up Alarm		i,			Chassis / DriveLine				92	L/R Outside /32			fund.
	Driver's Panel Lamps		į		59	Shocks / Springs / MOR / ryde			12	. 93	L/Front PSI	-+-		Y.,
	Interior Mirrors		-	<u> </u>	60	Torque Rods	19.2		Ų	94	R/Front 6765 PSI			
	Windshield Wipers & Washers		1		61	Check Ball Joints / King Pins			and f	95	R/RInside / CPSI			4.0
	Climate Control System / Fans		14	$\mathbb{X}$		Steering Gear / Linkage & Arms		-		96	R/R Outside			4 12
-	Fare Collection System			6	63	Steering Shaft & Freeplay	-+-		م مر)	97	L/Rinside // C/CPSI			
1	Cleanliness	T		1	64	Lube Chassis	-+		2	. 98				ير. مور
	Exterior				65	Check drive Shaft & U-Joints			Ż					_
-			1						<u> </u>		Test Drive			
T	Check for Exterior Damage /		1	1		Check Differential Oil Level / Clean Breather / Check Axle Seals		•	4	99	Check Engine Performance			V
1	Corrosion / Bumpers & Mounts / Decals					Denia 9 Defit Differential				100	Check Shift Points			÷
()	Mounts / Decals Condition of All Glass	_				Drain & Refill Differential			_ ~ •	100 1			1 1	i _/
	Mounts / Decals Condition of All Glass Wiper Blades & Arms				68	Replace Transmission Fluid / Filter	-	-1	-1	101				
	Mounts / Decals Condition of All Glass Wiper Blades & Arms Exterior Mirrors				68					101	Steering			
	Mounts / Decals Condition of All Glass Wiper Blades & Arms			4	68 69	Replace Transmission Fluid / Filter Check Front Wheel Bearings				101 102	Steering Suspension			
	Mounts / Decals Condition of All Glass Wiper Blades & Arms Exterior Mirrors			4	68 69	Replace Transmission Fluid / Filter Check Front Wheel Bearings				101 102 103	Steering Suspension Brakés			
	Mounts / Decals Condition of All Glass Wiper Blades & Arms Exterior Mirrors			4	68 69	Replace Transmission Fluid / Filter Check Front Wheel Bearings				101 102 103 104	Steering Suspension Brakés Speedometer			] 11 12 12
	Mounts / Decals Condition of All Glass Wiper Blades & Arms Exterior Mirrors Jight Lenses & Reflectors			4	68 69	Replace Transmission Fluid / Filter Check Front Wheel Bearings				101 102 103 104	Steering Suspension Brakés			



MARION TRANSIT

ANNUAL LIFT INSPECTION

DATE: <u>7-11-2019</u> BUS#: 1204 MILEAGE: 167929 MAKE / 101 LIFT TYPE: Dual Content YR MANUFACTURED: 2011 MAX CAPACITY: 500 LIFT SERIES/SERIAL NUMBER: 1GB6G5BG6C1112253 NL 919778-2 0A-0757

	SERVICE		Τ-	
	SERVICE	TECH		COMMENTS
<u> </u>		INITIALS		
1.	(75) LIFT TAGS VISIBLE LIFT CONFORMS TO STATE OF FLORIDA REQUIREMENTS	1.5.		
2.	(76) CHECK LIFT WIRING FOR ROUTING/CHAFING AND LOOSE CONNECTIONS	C.S.		
3.	(77) CHECK FOR DAMAGE/INSPECT ANCHOR BOLTS	C.S.		At Lower activator Brat (not Making biff un suff)
4.	(78) CYCLE LIFT – CHECK SAFETY SYSTEMS INCLUDING BARRIERS	$\int \frac{\partial s}{\partial s}$		(not repring rift on sure)
5.	(79) RECORD LIFT CYCLE COUNT	0S		16,470
6.	(80) CHECK FOR HYDRAULIC LEAKS/LEVEL	125		
7.	(81) CLEAN, LUBRICATE & ADJUST LIFT AS NEEDED	25		
8.	CHECK ALL SEAT BELTS	1.5		
9.	CHECK ALL WHEELCHAIR TIE-DOWN SYSTEMS CLEAN LUBE AS NEEDED	C.S.		
10.	ALL INTERIOR, STAIRWELL AND LIFT LIGHTS WORK	C.S.		
11. 12.	CHECK DOOR HARDWARE TEST TIGHTEN ALL FITTINGS	CS		

COMPLETED BY:	1.1	SHO	P: Mubilit	<u>y 11/2</u> 1	it.
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1101 S.W. 20th Court, Ocala, Florida 34471 / 352-620-3519

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#### PREVENTIVE MAINTENANCE INSPECTION REPORT

# MARION SENIOR SERVICES - MARION TRANSIT 1101 SW 20th Court Ocala, FL 34471

	والأراهي أأراد							7						
						Date:								
In	spector's Signature:		•.			Printed Name		- 2	•	. <u> </u>	Employee #	<u>ا</u>		
In	spection Type: Circle if - A	NNL	IAL			A Inspection	B In	isne	ctic	חר	C Inspection			
	Condition Indicators:	= 0	ay		x =	Item was repaired or adjusted		<u>0</u> =	Foll	owi	up required NZ = Not Applic	able		
#	Interior	A	В	c	#	Exterior (cont.)	A		·	<b>T</b> #		A	r	c
1	Passenger Door & Door Interlock Operation				. 36	Check Operation of All Lights	$\uparrow$		<u>,</u>	. 71	Air Tank Mounting / Lines &	<u>f</u>		Ê
2	Standee Line & Warning	1			37	Condensor Fan Operation	+		<u> </u>	72	Valves Check Exhaust System for	$\left  \right $		$\vdash$
3	Flooring / Steps / All Interior Panels			1.20	38	All Access Doors / Fuel Cap / Engine Cover & Latch Operation	+		-	73	Mounting / Leaks / Restrictions All Access Doors / Fuel Cap / Engine Cover	$\left  - \right $		-
4	Wheelchair Belts / Floor Acnhors			3	39	Tire Damage & Wear	$\uparrow$	$\vdash$	121	74	& Latch Operation The Damage & Wear	$\left  - \right $		
5	Passenger Seat Condition / Foldaway Seats Operation & Condition			}	40	Check Wheels / Lug Nuts / Valve Stems				F	*Wheel Chair Lift			
6	Passenger Seat Belts			1	.41	Fuel Cap and Door	<u> </u>			75	Check Lift Manufacturer Tag Month Year	┝╌┤		
7	Stanchions & Hand Rails				. 42	Leveling	1		15	76	Check Wiring for Routing / Chafing & Loose Connections	┝╼┼		
8	Roof Hatches / Operation					Engine Compartment				77	Check Lift for Damage / Inspect Lift Anchor Bolts	┝╼╾╋		 
9	Emergency Window Operation			200	43	Clean Batteries / Check Electrolyte Level				78	Cycle Lift - Check all Safety Systems Including Barriers			
10	Fire Extinguisher / First Aid Kit Emergency Triangles				44	Check Battery / Hold Downs / Cables / Ground Straps				79	Record Lift Cycle Count			
11	Fire Suppression System			5	45	Record Voltage Output:V				80	Check for Hydraulic Leaks / Level		-	
12	Interior Lights				46	Check Belts / Tensioners & Hoses Air Compressor Mounting				81	Clean and Lubricate Lift As Needed	-+	-	
13	Registration / Plates / Manual			1	47	Check All Fluids				┣──	Brake Inspection			
. :	Driver's Compartment				48	Inspect For Leaks				82	Brake Foundation /		-+	
14	Brake & Accelorator Pedals			75	49	Test Anti-Freeze Protection				83	Lines / Rotors / Drums L / Front % Worn:		-+	<u>.</u> 
15	Driver's Seat & Belt				50	Check Radiator Core Mounts				84	R / Front % Worn:		-+	-
16	Horn Operation				51	Check Wiring for Routing / Chafing & Loose Connections				85	L / Rear % Worn:			
17	Service Brake Operation			~	52	Check Engine Mounts				86	R / Rear % Worn:		-+	7
18 19 -	Ignition System (Start Engine)				53	Replace Engine Oil & Filter					Tire Tread Depth / Inflation		-+	-
20	Check All Guages / Switches			2	54	Check / Replace Air Filter				87	L/Front /32	-		20
20	Check Fast Idle		-+		55	Check / Replace Fuel Filter				88	R/Front /32	-	-+	1
21	Check Air Compressor Cut In / Out Pressures / Perform Leak Down Test			Ъ.	56	Check / Clean A/C Filters & Cores / Lines for Routing / Chafing				89	R / R Inside /32			
22 23	Shift Lever Operation	$\square$			57	A/C Compressor Mounting / Clutch				90	R / R Outside /32		-	<u>, , , , , , , , , , , , , , , , , , , </u>
	Parking Brake Operation Back-Up Alarm			$\leq$	58	A/C Pressure Check					L/Rinside /32	-+	-	
	Driver's Panel Lamps	┝┈┼		<u> </u>		Chassis / DriveLine		_		92	L/R Outside /32		+	
	Interior Mirrors			_	59	Shocks / Springs / MOR / ryde					L / Front PSI			di la
	Windshield Wipers & Washers	┝╌╌┼	+		60 61	Torque Rods					R / Front PSI			
	Climate Control System / Fans	$ \vdash $			62	Check Ball Joints / King Pins Steering Gear / Linkage & Arms					R/RInside PSI			<u> </u>
	Fare Collection System				63	Steering Shaft & Freeplay					R / R Outside PSI			
30	Cleanliness		-+		64	Lube Chassis			-		L/R Inside PSI L/R Outside PSI			끄
	Exterior		-1		65	Check drive Shaft & U-Joints			2	30			-+-	1
31	Check for Exterior Damage / Corrosion / Bumpers & Mounts / Decals				66	Check Differential Oil Level / Clean Breather / Check Axle Seals				99	Test Drive Check Engine Performance	-		
	Condition of All Glass			1	67	Drain & Refill Differential	-+	+	-	100	Check Shift Points		_	-1
	Wiper Blades & Arms				68	Replace Transmission Fluid / Filter	-+	•	1		Steering		+	<u> </u>
	Exterior Mirrors		Τ	- 21	69	Check Front Wheel Bearings	+		1		Suspension		+	-
35	Light Lenses & Reflectors			Ι	70				7		Brakes		÷	
	NI-6										Speedometer	+	-+-	2
	Notes:								T	105	*Video System - if installed	+	+	7
ift le	spector:												-	·····
* Air c	onditioning systems and wheel chair lift com	ponen	 t insp	ection	AVC Is will I	Inspector: e performed by certified licensed technicians.				Vide	o Inspector:			. 1
						- Ferring of service accused techneligib.								

### ADVANCED VEHICLE MODIFICATIONS, INC. Annual Lift Inspection

Date:10/24/2019Van# 1302Mileage: 191887Lift Type: BraunSeries/Serial Number:NL917FIBHB-2/DA-00845Vehicle Year: 2013Make: ChevyModel: Glaval BusVIN#: 1GB6G5BG1D1122030

SERVICE

**INITIALS** 

#### **COMMENTS/REMARKS**

1)	Service lift	MR	Lubed And Cleaned Lift
2)	Test and tighten all fittings	MR	All Fittings Tightened
3)	Clean and lube lift and door	MR	Lift And Doors Cleaned And Lubed
4)	Check passenger door and door opener	MR	Passenger Door And Opener Working Properly
5)	Check all wheelchair tie-down systems - clean and lube as needed	MR	# 5 Sets of Tie Downs Working Properly, No Issues
6)	Check all seat belts and seats	MR	All Seats And Belts Are Good Working Properly
7)	Check All Lift Interlocks	MR	Interlocks Working Properly
8)	Inspect lift main power circuits: check circuit breakers, all connections & grounds.	MR	All Cables And Circuit Breakers Are Ok And Working Properly
9)	Bus Door Hardware	MR	No Issues, Working Properly
10)	Radio & Interior Lights Off	MR	N/A
11)	Comments:		

#### 'REVENTIVE MAINTENANCE INSPECTION REPORT

1_						1 1 1	/			••••••••••••••••••••••••••••••••••••••					4
Bu	us ID #:		·····		est.	Date:/	1		<u>//</u>	ć./	Miles // // ////	21			
In	spector's Signature:			1. N.		Date: Printed Name	: .	<u></u>		<u>.</u>	Employee #	ŧ		_	
In	spection Type: Circle if AN	INU	JAL:		•.,	□ A Inspection □ I	B Ir	SDe	ectio	on					
	Condition Indicators: 🗹					Item was repaired or adjusted		Q=	= Fol	low i	up required NM = Not Applic	cable			f
#	Interior	A	В	c	/ #	Exterior (cont.)	A			#	· · ·		B	c	$\left  \right $
i	Passenger Door & Door Interlock Operation	1	$\uparrow$	5.1	36	Check Operation of All Lights	1.0	+	$\frac{1}{1}$	12	Air Tank Mounting / Lines &	$\uparrow$		<u> </u>	+
2	Standee Line & Warning	+			37	Condensor Fan Operation	16	╉			Valves Check Exhaust System for	┼╌┼			ł
3	Flooring / Steps / All Interior Panels				38	All Access Doors / Fuel Cap / Engine Cover	┼──			73	Mounting / Leaks / Restrictions All Access Doors / Fuel Cap / Engine Cover	++		مر مريخ	
4	Wheelchair Belts / Floor Acnhors	$\vdash$		10	39	& Latch Operation Tire Damage & Wear				1-	& Latch Operation	$\left  \right $	-	<u>}</u>	ł
5	Passenger Seat Condition / Foldaway Seats Operation & Condition			V	40	Check Wheels / Lug Nuts / Vaive Stems			- C# - +*	74	Tire Damage & Wear *Wheel Chair Lift				
6	Passenger Seat Belts	1			41	Fuel Cap and Door		-	D	75	Check Lift Manufacturer Tag	┝╌┼╴	+		
7	Stanchions & Hand Rails	1	f		42	Leveling				76	Month Year Check Wiring for Routing / Chafing &	+-+	+		
8	Roof Hatches / Operation			1.1	ţ_	Engine Compartment		-	+	77	Loose Connections Check Lift for Damage /	┝╌┼╴	+		
9	Emergency Window Operation			ij/	43	Clean Batteries / Check Electrolyte Level			1	78	Inspect Lift Anchor Bolts Cycle Lift - Check all Safety	┢─┼─	+	$\neg$	
10	Fire Extinguisher / First Aid Kit Emergency Triangles			$\mathbf{i}$	44	Check Battery / Hold Downs / Cables / Ground Straps			ler ber		Systems Including Barriers Record Lift Cycle Count	┟──└─		$\neg$	
11	Fire Suppression System			1	45	Record Voltage Output:			ملا مرد ا	80	Check for Hydraulic	$\vdash$	Т	_	
12	Interior Lights			$v^{f}$	46	Check Belts / Tensioners & Hoses Air Compressor Mounting			1	81	Leaks / Level Clean and Lubricate Lift		+		
13	Registration / Plates / Manual			J	47	Check All Fluids				Ľ	As Needed Brake Inspection		+		Į
	Driver's Compartment				, 48	Inspect For Leaks				82	Brake Foundation /		4	-	
14 15	Brake & Accelorator Pedais			5.00	49	Test Anti-Freeze Protection			1.1	- 83	Lines / Rotors / Drums		┿	6	r
	Driver's Seat & Belt			<u>- 14</u>	50	Check Radiator Core Mounts Check Wiring for Routing / Chafing &			5	84	R / Front % Worn:			1	
16 17	Horn Operation			$\underline{\mathcal{V}}$	S1/	Loose Connections			12	85	L/Rear %Worn: 67			4	مرد
18	Service Brake Operation Ignition System (Start Engine)			<u>}</u>	52	Check Engine Mounts			10	86	R / Rear % Worn:		17	フ	2
19	Check All Guages / Switches			197 19	. 53 . 54	Replace Engine Oil & Filter Check / Replace Air Filter				Ľ_	Tire Tread Depth / Inflation	· · ·		٦	
20	Check Fast Idle			- 22	55	Check / Replace Fuel Filter			1	87	L/Front ////////32		1		7
21	Check Air Compressor Cut In / Out Pressures / Perform Leak Down Test			<u>v</u>	56	Check / Clean A/C Filters & Cores / Lines for Routing / Chafing				88 89	R/Front         ///32           R/R Inside         / ()		-	in the second se	555 d 540 d
	Shift Lever Operation			~~~	.57	A/C Compressor Mounting / Clutch				90	R/R Outside / 1/132		+		ر محم
	Parking Brake Operation Back-Up Alarm			$\leq$	·58	A/C Pressure Check				91	L/Rinside /32		+	Ħ	r"
	Driver's Panel Lamps				<u></u>	Chassis / DriveLine				<u>9</u> 2	L/ROutside /32		17	7	,
	Interior Mirrors		-+		.59	Shocks / Springs / MOR / ryde			2	. 93	L/Front CPSI		Ť	Ť.	
	Windshield Wipers & Washers				60				5.0°	,.94	R/Front Lond Long PSI	-	T		
	Climate Control System / Fans			-	61 62	Check Ball Joints / King Pins			<i>کر</i> یا رو بر ا	95	R/RInside PSi		Τ		ŕ
	Fare Collection System		+	-	63	Steering Gear / Linkage & Arms Steering Shaft & Freeplay			1		R/ROutside PSi			(. v	
	Cleanliness			V	64	Lube Chassis				. 97	L/R Inside			2	,
	Exterior			<u> </u>	65	Check drive Shaft & U-Joints	-+			. 98	L/R Outside		+	4	
31	Check for Exterior Damage / Corrosion / Bumpers & Mounts / Decals			1	66	Check Differential Oil Level / Clean Breather / Check Axle Seals				99	Check Engine Performance			-	e and a start
32	Condition of All Glass				67								Ľ		
	Wiper Blades & Arms				_0/ 68	Drain & Refill Differential Replace Transmission Fluid / Filter					Check Shift Points			Ζ.	
	Exterior Mirrors			-	69	Check Front Wheel Bearings					Steering		<u>i.</u>	1	
	Light Lenses & Reflectors	+	-+		70		252		_	*******	Suspension		$\bot$	1	2
	1		L		<u> </u>				14		Brakes			4	
	Notes:	······		I.					$\neg$		Speedometer *Video System - if installed		i.	4	
ift In	spector:					4			•				مشغه	-	
• Air c	onditioning systems and wheel chair lift com			ection	D'\A Hiliwa	Inspector: pe performed by certified licensed technicians.				Vide	o Inspector:	- Kocilianata		7	
	Sector and sincer chair fit conti	JUNCI	ir iibh	ecuon	13 WIN [	e perioritied by certified licensed technicians.							-		

# ADVANCED VEHICLE MODIFICATIONS, INC.

#### Annual Lift Inspection

Date: 01/03/2019 Lift Type: Braun Vehicle Year: 2013

Van# 1303 (24) Mileage: 191626 Series/Serial Number: NL917FIBHB-2/DA-00844 Make: Chevy Model: Glaval Bus VIN# 1GB6G5BG2D1121971

#### SERVICE

INITIALS

Service lift	LR	Cleaned And Lubed
Test and tighten all fittings	LR	All Tight, 0 Leaks
Clean and lube lift and door	LR	Cleaned And Lubed Working Properly
Check passenger door and door opener	LR	Working Properly
Check all wheelchair tie-down systems - clean and lube as needed	LR	Working Properly #6 Sets Of Tie Downs
Check all seat belts and seats	LR	All Seat Belts And Seats Working Properly
Check All Lift Interlocks	LR	Working Properly
Inspect lift main power circuits: check circuit breakers, all connections & grounds.	LR	All Breakers And Connections Are Good - 0 Issues
Bus Door Hardware	LR	Works Property No Januar
Radio & Interior Lights Off	LR	Works Properly - No Issues Off Upon Arrival
Comments:		Needs New Lift Belt
	Test and tighten all fittingsClean and lube lift and doorCheck passenger door and door openerCheck all wheelchair tie-down systems - clean and lube as neededCheck all seat belts and seatsCheck All seat belts and seatsCheck All Lift InterlocksInspect lift main power circuits: check circuit breakers, all connections & grounds.Bus Door Hardware Radio & Interior Lights Off	Test and tighten all fittingsLRClean and lube lift and doorLRCheck passenger door and door openerLRCheck all wheelchair tie-down systems - clean and lube as neededLRCheck all seat belts and seatsLRCheck All seat belts and seatsLRCheck All Lift InterlocksLRInspect lift main power circuits: check circuit breakers, all connections & grounds.LRBus Door HardwareLRRadio & Interior Lights OffLR

#### PREVENTIVE MAINTENANCE INSPECTION REPORT

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Bu	s ID #:	7		1		Date:4		9		<u> </u>	Miles9191			
Ins	pector's Signature:		ر میرینی مراجع	- 	:	Date: Date: Printed Name	- ? .	t. <sub>(</sub>	2	<u> </u>	Employee #	$\hat{\mathcal{Q}}$	0	
Ins	pection Type: Firele if - AN	ŇΝŪ	IAL	$\sum$	[	A Inspection	8 In	sne	ctic	n	C Inspection			
	Condition Indicators: 🗹	= Ok	kay	[	X =	Item was repaired or adjusted				-		- 1- 1		
#	Interior	A	В	C		Exterior (cont.)				1		abie		
1	Passenger Door &			<u> </u>	36		A	B	C	#	Chassis / Drive Line (cont.)	A	B	
	Door Interlock Operation		<b> </b>		30	Check Operation of All Lights				71	Valves			1
2	Standee Line & Warning			$\checkmark$	37	Condensor Fan Operation			$\int$	72	Check Exhaust System for Mounting / Leaks / Restrictions			Γ,
3	Flooring / Steps / All Interior Panels			$\bigvee$	38	All Access Doors / Fuel Cap / Engine Cover & Latch Operation			1	73	All Access Doors / Fuel Cap / Engine Cover & Latch Operation			t
	Wheelchair Belts / Floor Acnhors			$\overline{\mathbf{V}}$	39	Tire Damage & Wear	1-		$\overline{J}$	74	Tire Damage & Wear			F
;	Passenger Seat Condition / Foldaway Seats Operation & Condition			]	40	Check Wheels / Lug Nuts / Vaive Stems			× V		*Wheel Chair Lift			
	Passenger Seat Belts			$\checkmark$	41	Fuel Cap and Door			1	75	Check Lift Manufacturer Tag Month Year			-
	Stanchions & Hand Rails				42	Leveling			/	76	Check Wiring for Routing / Chafing &	-+		┝
3	Roof Hatches / Operation			$\overline{\checkmark}$		Engine Compartment				77	Loose Connections Check Lift for Damage /	_		┝
	Emergency Window Operation	$\left  \right $		7	43	Clean Batteries / Check					Inspect Lift Anchor Bolts Cycle Lift - Check all Safety	$ \rightarrow $		_
,	Fire Extinguisher / First Aid Kit			-		Electrolyte Level			$\underline{\checkmark}$	78	Systems Including Barriers			
	Emergency Triangles			$\underline{\checkmark}$	44	Check Battery / Hold Downs / Cables / Ground Straps			$\mathcal{J}$	79	Record Lift Cycle Count			
_	Fire Suppression System			1,	45	Record Voltage Output: 132V			$\checkmark$	80	Check for Hydraulic Leaks / Level			<b>—</b>
	Interior Lights				46	Check Belts / Tensioners & Hoses Air Compressor Mounting			./	81	Clean and Lubricate Lift	+		
-	Registration / Plates / Manual			$\vec{\nabla}$	47	Check All Fluids		-+	$\overline{\checkmark}$		As Needed Brake Inspection			
_	Driver's Compartment				48	Inspect For Leaks			$\checkmark$	82	Brake Foundation / Lines / Rotors / Drums	-		
	Brake & Accelorator Pedals Driver's Seat & Belt			¥	49 50	Test Anti-Freeze Protection Check Radiator Core Mounts			Ż	83	L/Front % Worn: 10			
T	Horn Operation			Ž	51	Check Wiring for Routing / Chafing &			4	84	R/Front % Worn: 1015			~
	Service Brake Operation			$\frac{\sqrt{3}}{\sqrt{3}}$	52	Loose Connections Check Engine Mounts			4	85	L / Rear % Worn:			V
	Ignition System (Start Engine)			$\checkmark$	53	Replace Engine Oil & Filter				86	R/Rear%Worn: 1975		_	v
	Check All Guages / Switches Check Fast Idle			4	54	Check / Replace Air Filter			Ž,	87	L/Front 12/32		-+	
	Check Air Compressor Cut In / Dut Pressures / Perform Leak Down Test			⊻ ∕	55 56	Check / Replace Fuel Filter Check / Clean A/C Filters & Cores / Lines for Routing / Chafing			$\checkmark$		R / Front         / 32           R / R Inside         (g)			
	Shift Lever Operation			$\overline{\checkmark}$	57	A/C Compressor Mounting / Clutch			$\overline{\nabla}$	90	R/R Outside			
-	Parking Brake Operation Back-Up Alarm			4	58	A/C Pressure Check			7		L/R Inside / 32 / 7 Job / 32	-+-		$\frac{1}{\sqrt{2}}$
	Driver's Panel Lamps			H	59	Chassis / DriveLine Shocks / Springs / MOR / ryde					L/ROutside / /32		-+	÷
1	nterior Mirrors		-+.	Ž	60	7		·	4		L/Front PSI			$\overline{\vee}$
	Vindshield Wipers & Washers			Z	61	Check Ball Joints / King Pins	0089	-	Ť		R/From GS PSI R/Rinside GS PSI			V
	limate Control System / Fans are Collection System		_	4		Steering Gear / Linkage & Arms	-+		Ă		R/ROutside GS PSI			$\frac{}{}$
_	leanliness			¥		Steering Shaft & Freeplay			$\overline{\mathcal{A}}$	97	L/RInside PSI			ý
T	Exterior			-	64 65	Lube Chassis Check drive Shaft & U-Joints		-ŀ	4	98	L/ROutside 6 SPSI		Ň	V.**
T	Theck for Exterior Damage /						-		4	-+	Test Drive	_		
N	Corrosion / Bumpers & Aounis / Decals			4		Check Differential Oil Level / Člean Breather / Check Axle Seals				99	Check Engine Performance			¢
	Viper Blades & Arms			/		Drain & Refill Differential		<u> </u>	· · · ·		Check Shift Points		1.	
	xterior Mirrors	-+-		${\rightarrow}$		Replace Transmission Fluid / Filter Check Front Wheel Bearings	+		÷.		Steering			Ŷ
L	ight Lenses & Reflectors		-	·				_			Suspension Brakes		_	مر. بر
				Í	L						Brakes Speedometer		<u> </u> :	4
	1.44.9.1										pecaometer		1	1
Ń	lotes:								T	05	Video System - if installed		1.	Ū,

Date:02/05/2019 Lift Type: Braun Van# 1304 (26) Mileage: 191922 Series/Serial Number: NCL917FIBHB-2, SN#: DA-00842

Vehicle Year: 2013 Make: Chevy Model: Glaval VIN#: 1GB6G5BG7D1120637

SERVICE

INITIALS

1)	Service lift	LR	Serviced Lift - Works Properly
2)	Test and tighten all fittings	LR	All Fittings Tight
3)	Clean and lube lift and door	LR	Lift And Doors Cleaned And Lubed
4)	Check passenger door and door opener	LR	Passenger Door And Opener Working Properly
5)	Check all wheelchair tie-down systems - clean and lube as needed	LR	# 5 3/4 Sets of Tie Downs Missing One Tie Down
6)	Check all seat belts and seats	LR	All Seats And Belts Are good
7)	Check All Lift Interlocks	LR	All Interlocks Working Properly
8)	Inspect lift main power circuits: check circuit breakers, all connections & grounds.	MR	All Connections Are Good
9)	Bus Door Hardware	LR	Door Hardware Good
10)	Radio & Interior Lights Off	LR	Off Upon Arrival
11)	Comments:		

#### PREVENTIVE MAINTENANCE INSPECTION REPORT

рu	s ID #:					Date:			 		Miles	$\langle \cdot \rangle$		
Ins	pector's Signature:	41				Printed Name	24	1 d ;	~		<u>k 76.5 h - Employee</u> #			;
Ins	pection Type, Circle if - A	NNU	AL	$\left( \right)$									÷-	-
	Condition Indicators:			-	_	Item was repaired or adjusted					C Inspection	able		
#	Interior	A	B	С	#	Exterior (cont.)	A		С	#				c
1	Passenger Door & Door Interlock Operation				36	Check Operation of All Lights	1-	1		71	Air Tank Mounting / Lines &	<b>-</b> +		
2	Standee Line & Warning		<u> </u>	12	37	Condensor Fan Operation	+	$\left  - \right $	4.5	72	Valves Check Exhaust System for			
3	Flooring / Steps / All Interior Panels	+			38	All Access Doors / Fuel Cap / Engine Cover				+	Mounting / Leaks / Restrictions All Access Doors / Fuel Cap / Engine Cover	$\vdash$	$\dashv$	<u>;</u>
4	Wheelchair Belts / Floor Acnhois				39	& Latch Operation				73	& Latch Operation		-	ب
-+	Passenger Seat Condition /			12	39	Tire Damage & Wear			Į,	74	Tire Damage & Wear			3 
5	Foldaway Seats Operation & Condition			2	40	Check Wheels / Lug Nuts / Valve Stems					*Wheel Chair Lift			
5	Passenger Seat Belts			9	.41	Fuel Cap and Door				75	Check Lift Manufacturer Tag		+	
,	Stanchions & Hand Rails				42	Leveling				76	Month Year Check Wiring for Routing / Chafing &		-+	
3	Roof Hatches / Operation			12	ŕ-	Engine Compartment		-+		70	Loose Connections Check Lift for Damage /		_	_
,	Emergency Window Operation				43	Clean Batteries / Check				<u> </u>	Inspect Lift Anchor Bolts Cycle Lift - Check all Safety		_	
	Fire Extinguisher / First Aid Kit	++			<u> </u>	Electrolyte Level Check Battery / Hold			<u>ل.</u>	78	Systems Including Barriers			
_	Emergency Triangles				44	Downs / Cables / Ground Straps			۰,	79	Record Lift Cycle Count			
_	Fire Suppression System			<u>ر</u> ا 	, <b>4</b> 5	Record Voltage Output:			5	80	Check for Hydraulic Leaks / Level	T	Т	
1	nterior Lights			2	46	Check Belts / Tensioners & Hoses Air Compressor Mounting				81	Clean and Lubricate Lift	-+-	╉	
	Registration / Plates / Manual			5	47	Check All Fluids			C	·	As Needed Brake Inspection			
-	Driver's Compartment				48	Inspect For Leaks		12		82	Brake Foundation /	+	+	2
	Brake & Accelorator Pedals			1. 1. 1.	.49	Test Anti-Freeze Protection	-+		_	83	Lines / Rotors / Drums			÷
1	Driver's Seat & Belt	+		<u>.</u>	50	Check Radiator Core Mounts			1		R/Front % Worn:		+	<u>.</u>
H	forn Operation		1	1	51	Check Wiring for Routing / Chafing & Loose Connections				· 1	L / Rear 96 Worn:	÷.	$\pm$	
5	ervice Brake Operation	+		$\overline{V}$	52	Check Engine Mounts		-	· .	1	69.62			••••
ŀ	gnition System (Start Engine)			с,	53	Replace Engine Oil & Filter			4	. 36	R / Rear % Worn:			
10	heck All Guages / Switches	+		12	54	Check / Replace Air Filter	-+		4	87	Tire Tread Depth 7 Inflation	· [		
19	Theck Fast Idle				55	Check / Replace Fuel Filter	-+		$\leq$		L/Front /32		1	, s
0	heck Air Compressor Cut In / Dut Pressures / erform Leak Down Test				56	Check / Clean A/C Filters & Cores / Lines for Routing / Chafing					R / Front 3 / 0 / 132 R / R Inside 6 6 5 /32		10	
	hift Lever Operation			1	57	A/C Compressor Mounting / Clutch			-	90	P/R Outside 87 67 7 /32			
	arking Brake Operation			- 17	58	A/C Pressure Check	-+		7	91				~
	ack-Up Alarm Iriver's Panel Lamps	┢┟-		. 1	d la	Chassis / DriveLine					L/R Dutside // /32 L/R Outside //32			ر معد ری در
-	niver's Paner Lamps	╞──┼╸			. 59	Shocks / Springs / MOR / ryde			2		L/Front EV PSI		- E.,	3943
	/indshield Wipers & Washers	┞──┼	_		60	Torque Rods			94		R / Front PSI			
	limate Control System / Fans				61	Check Ball Joints / King Pins			T		R/R Inside PSI			;,
	are Collection System	+-+			62	Steering Gear / Linkage & Arms			V		R/R Outside PSI			<u>_</u>
	leanliness	┝──┝			63 64	Steering Shaft & Freeplay			9		L/R Inside PSI	+	+	
T	Exterior	<u>├</u> ──┼-			65	Lube Chassis			4	98 l	L/R Outside 25 PSI	+	17	7
						Check drive Shaft & U-Joints			4		Test Drive	1	T	,
C M	heck for Exterior Damage / prrosion / Bumpers & jounts / Decals			$\mathbf{v}$	66	Check Differential Oil Level / Clean Breather / Check Axle Seals		١.	1	99 (	Check Engine Performance		L	
	ondition of All Glass				67	Drain & Refill Differential		-		100 0	heck Shift Points	+	+	_
+	fiper Blades & Arms		-		68	Replace Transmission Fluid / Filter	+		-		iteering	+	14	
	terior Mirrors ght Lenses & Reflectors				69	Check Front Wheel Bearings	-	1	-		uspension	+		.~
Ц	Jui Leuses a neilectors		'	·	70	Check Brakes (Pull Wheels)		+	_		irakes	+	+	
	otori							<u> </u>			peedometer	+	57	_
N	otes:												+	_
N									1	105 1	video system - il installed	1		- 1
	ector					Inspector:				105	Video System - if installed			n

Date:11/06/2019Van# 1305Mileage: 143,953Lift Type: BraunSeries/Serial Number:NL917FIBHB-2/DA-00843Vehicle Year: 2013Make: ChevyModel: GlavalVIN#: 1GB6G5BG4D1121678

INITIALS

<u>SERVICE</u>

1)	Service lift	RM	Serviced Lift
2)	Test and tighten all fittings	RM	All Fittings Tightened
3)	Clean and lube lift and door	RM	Lift And Doors Cleaned And Lubed Replaced Rear Lift Door Cable
4)	Check passenger door and door opener	RM	Passenger Door And Door Opener Working Properly
5)	Check all wheelchair tie-down systems - clean and lube as needed	RM	#6 Sets of Tie Downs
6)	Check all seat belts and seats	RM	Checked All Seats And Belts Working Properly
7)	Check All Lift Interlocks	RM	All Interlocks Working Properly
8)	Inspect lift main power circuits: check circuit breakers, all connections & grounds.	RM	All Connections Are Good
9)	Bus Door Hardware	RM	Cleaned And lubed
10)	Radio & Interior Lights Off	RM	Off
11)	Comments:		

	PREVENTIVE MAI						SEN SW	10 20	R S Oth	SER	VICES - MARION TR ourt Ocala, FL 3447	<b>AN</b> '1	ISI	Т
В	JS ID #:/ ⟨ ( ) ∖		,			Date:			-7		Miles <u>1439</u> 1		••••	
In	spector's Signature:	, 		<u></u>		Printed Name	Se	$U \dot{\psi}$	••		Employee #	. H	 	2
In	spection Type: Circle if - Al	NNI	IAI									·		
	Condition Indicators:					Item was repaired or adjus	L B	Insp	pect	ion	C Inspection			
#	Interior	A	В		#						· · · · · · · · · · · · · · · · · · ·	:able	<del>د</del>	-
1	Passenger Door &	+	1-		1	Exterior (cont.) Check Operation of All Lights	/	4   1	B		Chassis / Drive Line (cont.)     Air Tank Mounting / Lines &	A	B	C
2	Door Interlock Operation Standee Line & Warning		+	F	+					<u>`</u>	Valves			
3			-		37	Condensor Fan Operation				. 7	2 Check Exhaust System for Mounting / Leaks / Restrictions			1.1
	Flooring / Steps / All Interior Panels	<u> </u>		j.	38	All Access Doors / Fuel Cap / Engine ( & Latch Operation	Cover			, 7	All Access Doors / Fuel Cap / Engine Cover & Latch Operation			
4	Wheelchair Belts / Floor Acrihors				. 39	Tire Damage & Wear				,	4 Tire Damage & Wear	$\left  - \right $		
5	Passenger Seat Condition / Foldaway Seats Operation & Condition				40	Check Wheels / Lug Nuts / Valve Stems				T	*Wheel Chair Lift			
6	Passenger Seat Belts			<u> </u>	41	Fuel Cap and Door		+-	-	- 1	Check Lift Manufacturer Tag		-	
7	Stanchions & Hand Rails				42	Leveling		-	-	+-	Month Year			
8	Roof Hatches / Operation			-	ŀ	Engine Compartment			_	7	Loose Connections		_	
9	Emergency Window Operation				43	Clean Batteries / Check		-	-	7.	Inspect Lift Anchor Bolts			
10	Fire Extinguisher / First Aid Kit				43	Electrolyte Level				78	Cycle Lift - Check all Safety Systems Including Barriers			
10	Emergency Triangles				44	Check Battery / Hold Downs / Cables / Ground Straps			2	79	Record Lift Cycle Count			
11	Fire Suppression System				45	Record Voltage Output:			1.0	80	Check for Hydraulic Leaks / Level	T		$\neg$
2	Interior Lights			ئر بر	46	Check Belts / Tensioners & Hoses Air Compressor Mounting		+		81	Clean and Lubricate Lift	$\rightarrow$	+	
13	Registration / Plates / Manual			17	47	Check All Fluids			τį.		As Needed Brake Inspection	-+	_	
4	Driver's Compartment Brake & Accelorator Pedals				,48	Inspect For Leaks				82	Brake Equip dation 1/			
5	Driver's Seat & Belt	$\left  - \right $			49 50	Test Anti-Freeze Protection Check Radiator Core Mounts		$\square$		· •	L / Front % Worn:			
6	Horn Operation				51	Check Wiring for Routing / Chafing & Loose Connections		+		84				_
7	Service Brake Operation	┝╼┥		- No	52	Check Engine Mounts		+		. 85	1.42	4		
8 9	Ignition System (Start Engine) Check All Guages / Switches				53	Replace Engine Oil & Filter		+	ť	86	Tire Tread Depth / Inflation			4
0	Check Fast Idle	┝──┼	_		54 55	Check / Replace Air Filter				87	L/Front /32		+	i Sert
1	Check Air Compressor Cut In / Out Pressures / Perform Leak Down Test				56	Check / Replace Fuel Filter Check / Clean A/C Filters & Cores / Lines for Routing / Chafing			- 40 - 24	88 89	R/Front ////////////////////////////////////			
	Shift Lever Operation			14	57	A/C Compressor Mounting / Clutch				90				_
3	Parking Brake Operation Back-Up Alarm	$\vdash$			. 58	A/C Pressure Check			1	91	R / R Outside         /32         /32           L / R Inside         / 32         / 32			
	Driver's Panel Lamps			-	59	Chassis / DriveLine Shocks / Springs / MOR / ryde		<u> </u>		. 92	L/R Outside /32 /32			÷.
	Interior Mirrors				60	Torque Rods		┢──		93	L/Front PSI R/Front PSI	1		<u>a</u>
	Windshield Wipers & Washers				61	Check Ball Joints / King Pins				95	R / Front PSI R / R Inside PSi		4	4
	Climate Control System / Fans Fare Collection System				62 63	Steering Gear / Linkage & Arms			12	: 96	R/R Outside PSI	+	+	
	Cleanliness		-+	-1	64	Steering Shaft & Freeplay Lube Chassis			1	97	L/R Inside PSI			
	Exterior				65	Check drive Shaft & U-Joints			4	98	L / R Outside PSI Test Drive			4
	Check for Exterior Damage / Corrosion / Bumpers & Mounts / Decals			v	66	Check Differential Oil Level / Clean Breather / Check Axle Seals			<u>.</u>	99	Check Engine Performance	-		
	Condition of All Glass Wiper Blades & Arms	-		-17		Drain & Refill Differential			68	100	Check Shift Points	+		-
_	Exterior Mirrors			-	68 69	Replace Transmission Fluid / Filter				, 101	Steering	+-		1
	ight Lenses & Reflectors			_		Check Front Wheel Bearings Check Brakes (Pull Wheels)			2	102	Suspension	$\bot$	T	
				1	l			L	L <u>.</u> ,.	103	Brakes Speedometer		+	4
	Notes:										*Video System - if installed	1	$\pm$	-
ift In	pector:				AVC	nspector:	42.			10				
Air c	onditioning systems and wheel chair lift com	ponen	t insp	ection	s will b	e performed by certified licensed techni	cians.		-	VIC	eo Inspector:			

Rev. 12/17

 Date:09/13/2019
 Van# 1401 (08)
 Mileage: 143,914

 Lift Type: Ricon
 Series/Serial Number: RIS5510FF112070IE/526351

 Vehicle Year: 2014
 Make: Chevy
 Model: Glaval
 VIN#: 1GB6G5BG7E1171119

	SERVICE	INITIALS	COMMENTS/REMARKS
1)	Service lift	LR	Serviced Lift Pendant Cable Freyed, Still Works Recommend New Seat Belts Recepticle
2)	Test and tighten all fittings	LR	Replaced Dual Parralell Arm Bushing (Rear) (X2) Bushing Badly Worn. All Fittings Tight
3)	Clean and lube lift and door	LR	Needs Lift Alarm Light Cover.
4)	Check passenger door and door opener	LR	Checked Passenger Door And Door Opener
5)	Check all wheelchair tie-down systems - clean and lube as needed	LR	6 Sets Tie Downs - Working Properly
6)	Check all seat belts and seats	LR	Fold Lock Mechanism Broken Driver Side Seat 1 & 2
7)	Check All Lift Interlocks	LR	Working Properly
8)	Inspect lift main power circuits: check circuit breakers, all connections & grounds.	LR	All Connections Are Good
9)	Bus Door Hardware	LR	Replaced Rear Door Gas Spring Cable (X1)
10)	Radio & Interior Lights Off	LR	Off Upon Arrival
11)	Comments:		
	I [		

#### PREVENTIVE MAINTENANCE INSPECTION REPORT

Βι	is ID #: <u>_140 3</u>				_	Date:5/7		¢,	(		Miles 14 397	/		
ln:	spector's Signature:	r La constructure La construct				Printed Name	1	17	)	1	Miles <u>14 397</u>	( t <sup></sup> ,	$\overline{O}$	7
In:	spection Type: Circle if - A	NNC	JAL		f	A Inspection	Dim	• •		_		*******		
	Condition Indicators: 🖌			_	- N		BIN	sp	ecti	on	L.C.Inspection		-	
#	Interior				<b>T</b>	Item was repaired or adjusted		· · · · · · · · · · · · · · · · · · ·		-	up required . NZ = Not Applie	:abl	5	
 I	Passenger Door &			C	#	Exterior (cont.)	A	B	C	ال ا	Chassis / Drive Line (cont.)	A	В	С
	Door Interlock Operation		<u></u>		36	Check Operation of All Lights			$\mathbf{\nabla}$	e 7	Air Tank Mounting / Lines & Valves	Γ	$\square$	; /
	Standee Line & Warning			V	37	Condensor Fan Operation			1.	1 7	Check Exhaust System for Mounting / Leaks / Restrictions	$\uparrow$		1
	Flooring / Steps / All Interior Panels			V	38	All Access Doors / Fuel Cap / Engine Cover & Latch Operation	†	$\vdash$	12	/ 7:	All Agence Ones 15 15	┼	┢─┤	3. " 3
	Wheelchair Belts / Floor Acnhors			V	39	Tire Damage & Wear	1		1	74			$\vdash$	من 
5	Passenger Seat Condition / Foldaway Seats Operation & Condition			1	40	Check Wheels / Lug Nuts / Valve Stems			2 <u>2</u> 2 2 2	e e e e e e e e e e e e e e e e e e e	*Wheel Chair Lift			<u>}_</u>
	Passenger Seat Belts			1	41	Fuel Cap and Door	†		) 	75	Check Lift Manufacturer Tag			
	Stanchions & Hand Rails			i de	42	Leveling				+	Month Year Check Wiring for Routing / Chafing &		j	
	Roof Hatches / Operation		$\left  - \right $	× 	<u> </u>					76	Loose Connections Check Lift for Damage /			
-				4	4	Engine Compartment				77	Inspect Lift Anchor Bolts			
_	Emergency Window Operation			<i>بر</i> اً	<u>4</u> 3	Clean Batteries / Check Electrolyte Level			12	78	Cycle Lift - Check all Safety Systems Including Barriers			
_	Fire Extinguisher / First Aid Kit Emergency Triangles			J	44	Check Battery / Hold Downs / Cables / Ground Straps			4	79		, I		
	Fire Suppression System			$\checkmark$	;45				1.	80	Check for Hydraulic			
	Interior Lights			$\overline{\mathcal{N}}$	, 46	Check Belts / Tensioners & Hoses		,	in	81	Leaks / Level Clean and Lubricate Lift	$\rightarrow$		
1	Registration / Plates / Manual			V	47	Air Compressor Mounting Check All Fluids			100	2	As Needed			
	Driver's Compartment				,48	Inspect For Leaks			1	82.	Brake Inspection Brake Foundation /	$\rightarrow$		
	Brake & Accelorator Pedals Driver's Seat & Belt			$\mathbf{V}$	: 49	Test Anti-Freeze Protection			50	83	Lines / Rotors / Drums			منبع
+		+		<u>\</u>	50	Check Radiator Core Mounts Check Wiring for Routing / Chafing &			ć.	84	R / Front % Worn 4/			
+	Horn Operation Service Brake Operation			4	51	Loose Connections			1	85	L/Rear%Worn: 12-12			
_	Ignition System (Start Engine)			$\frac{}{}$	· 52 53	Check Engine Mounts			1.1	86	R/Rear % Worn: 2.2 - 1-4	-+	-+-	-
	Check All Guages / Switches	++		10	53 /54	Replace Engine Oil & Filter Check / Replace Air Filter			14	6	Tire Tread Depth / Inflation	-†		
I	Check Fast Idle	┥┥			55	Check / Replace Fuel Filter			1	<sup>7</sup> 87	L/Front // /32		1	_
þ	Check Air Compressor Cut In / Dut Pressures / Perform Leak Down Test			ŕ	56	Check / Clean A/C Filters & Cores / Lines for Routing / Chafing			12 7.20	88 89	R/Front /0 // / / /32 R/RInside ////32			
-	hift Lever Operation			$\overline{\nabla}$	/57	A/C Compressor Mounting / Clutch	-+		1.00	90	R/ROutside 32 /32			_
	Parking Brake Operation Back-Up Alarm			$\geq$	58	A/C Pressure Check	-		11	91	H/R Outside 2/ 2/ /32 L/R Inside // / /32	-+-	-12	9
	Driver's Panel Lamps	╉┯╌╇		<u>V</u>	2	Chassis / DriveLine				/ 92	L/ROutside // /32		-	-
-	nterior Mirrors	╉──┾		V.		Shocks / Springs / MOR / ryde			5	/93	L/Front 75 65 PSI	-+-		4
-	Vindshield Wipers & Washers	+		<u> </u>		Torque Rods			- <sup>1</sup> /	94	R/Front 75 45 PSI	+		1
	limate Control System / Fans	╉┯╋		1		Check Ball Joints / King Pins <u>L</u> FM ( Steering Gear / Linkage & Arms	.dq.   4	<u>, ie</u>	Q,	95	R/RInside / S St-PSI	1	1	7
	are Collection System	1		-	÷	Steering Shaft & Freeplay		-+	<u> </u>	96	R/R Outside / SCP PSI		16	2
(	Ileanliness	$\uparrow$				Lube Chassis		-+	4	· 97	L/R Inside / Z CPSI		14	-
	Exterior				65	Check drive Shaft & U-Joints		-+	15	98	L/ROutside (1) 2 (1) PSI		L	1
C	Theck for Exterior Damage / forrosion / Bumpers & founts / Decals				66	Check Differential Oil Level / Clean Breather / Check Axle Seals			i.	<u>, /</u> 99	Test Drive		_	
	ondition of All Glass			÷.						·			1	
	Viper Blades & Arms	┝─┟╴				Drain & Refill Differential		_	Y.	100	Check Shift Points	+	- L	Ť
	viper blades & Arms	+-+				Replace Transmission Fluid / Filter	T		V	101	Steering	-+-		ť
	ght Lenses & Reflectors	┢╌┟╴		-		Check Front Wheel Bearings	T	T	Ψ.	102	Suspension	+		
-	gen annexe o nonceto/g			4	70 0	Check Brakes (Pull Wheels)		Ι	V	103	Brakes	+		
									- 1	104	Speedometer			
N	lotes:								-+	105	*Video System - if installed		 	

Date:05/08/2019 Lift Type: Ricon Van# 1403 (17) Mileage: 143,923 Series/Serial Number:RLS5510FF1120701E, SN#: 528861

Vehicle Year: 2014 Make: Chevy Model: Glaval VIN#: 1GB6G5BG3E1187506

SERVICE

INITIALS

ImageDerived Frayed Lap Belt Frayed Cylinders Show Slight Leak2)Test and tighten all fittingsMRAll Fittings Tight3)Clean and lube lift and doorMRLift And Doors Cleaned And Lubed Needs Gas Springs4)Check passenger door and door openerMRPassenger Door And Opener Working Properly5)Check all wheelchair tie-down systems - clean and lube as neededMR# 6 Sets of Tie Downs Working Properly6)Check all seat belts and seatsMRAll Seats And Belts Are good7)Check All Lift InterlocksMRAll Connections Are Good8)Inspect lift main power circuits: check circuit breakers, all connections & grounds.MRAll Connections Are Good9)Bus Door HardwareMRDoor Hardware Good	1)	Const. I'ff		
2)Test and tighten all fittingsMRCylinders Show Slight Leak3)Clean and lube lift and doorMRAll Fittings Tight3)Clean and lube lift and doorMRLift And Doors Cleaned And Lubed Needs Gas Springs4)Check passenger door and door openerMRPassenger Door And Opener Working Properly5)Check all wheelchair tie-down systems - clean and lube as neededMR# 6 Sets of Tie Downs Working Properly6)Check all seat belts and seatsMRAll Seats And Belts Are good7)Check All Lift InterlocksMRWorking Properly8)Inspect lift main power circuits: check circuit breakers, all connections & grounds.MRAll Connections Are Good9)Bus Door HardwareMRDoor Hardware Good	1)	Service lift	MR	Serviced Lift
27       Test and tighten all fittings       MR       All Fittings Tight         3)       Clean and lube lift and door       MR       Lift And Doors Cleaned And Lubed Needs Gas Springs         4)       Check passenger door and door opener       MR       Passenger Door And Opener Working Properly         5)       Check all wheelchair tie-down systems - clean and lube as needed       MR       # 6 Sets of Tie Downs         6)       Check all seat belts and seats       MR       All Seats And Belts Are good         7)       Check All Lift Interlocks       MR       Working Properly         8)       Inspect lift main power circuits: check circuit breakers, all connections & grounds.       MR       All Connections Are Good         9)       Bus Door Hardware       MR       Door Hardware Good				
27       Test and tighten all fittings       MR       All Fittings Tight         3)       Clean and lube lift and door       MR       Lift And Doors Cleaned And Lubed Needs Gas Springs         4)       Check passenger door and door opener       MR       Passenger Door And Opener Working Properly         5)       Check all wheelchair tie-down systems - clean and lube as needed       MR       # 6 Sets of Tie Downs         6)       Check all seat belts and seats       MR       All Seats And Belts Are good         7)       Check All Lift Interlocks       MR       Working Properly         8)       Inspect lift main power circuits: check circuit breakers, all connections & grounds.       MR       All Connections Are Good         9)       Bus Door Hardware       MR       Door Hardware Good	2			Cylinders Show Slight Leak
doorLiftLift And Doors Cleaned And Lubed Needs Gas Springs4)Check passenger door and door openerMRPassenger Door And Opener Working Properly5)Check all wheelchair tie-down systems - clean and lube as neededMR# 6 Sets of Tie Downs Working Properly6)Check all seat belts and seatsMRAll Seats And Belts Are good7)Check All Lift InterlocksMRWorking Properly8)Inspect lift main power circuits: check circuit breakers, all connections & grounds.MRAll Connections Are Good9)Bus Door HardwareMRDoor Hardware Good	2)		MR	All Fittings Tight
and door openerMRHassenger Door And Opener5)Check all wheelchair tie-down systems - clean and lube as neededMR# 6 Sets of Tie Downs Working Properly6)Check all seat belts and seatsMRAll Seats And Belts Are good7)Check All Lift InterlocksMRWorking Properly8)Inspect lift main power circuits: check circuit breakers, all connections & grounds.MRAll Connections Are Good9)Bus Door HardwareMRDoor Hardware Good	3)		MR	Lift And Doors Cleaned And Lubed Needs Gas Springs
tie-down systems - clean and lube as needed# 6 Sets of Tie Downs Working Properly6)Check all seat belts and seatsMRAll Seats And Belts Are good7)Check All Lift InterlocksMRWorking Properly8)Inspect lift main power circuits: check circuit breakers, all connections & grounds.MRAll Connections Are Good9)Bus Door HardwareMRDoor Hardware Good	4)	Check passenger door and door opener	MR	Passenger Door And Opener Working Properly
and seatsMRWorking Properly7)Check All Lift InterlocksMRWorking Properly8)Inspect lift main power circuits: check circuit breakers, all connections & grounds.MRAll Connections Are Good9)Bus Door HardwareMRDoor Hardware Good	5)	tie-down systems - clean and lube as	MR	
Interlocks     MR       8)     Inspect lift main power circuits: check circuit breakers, all connections & grounds.     MR       9)     Bus Door Hardware     MR	6)	1	MR	All Seats And Belts Are good
circuits: check circuit breakers, all connections & grounds.All Connections Are Good9)Bus Door HardwareMRDoor Hardware Good	7)	1 1	MR	Working Properly
	8)	circuits: check circuit breakers, all connections &	MR	All Connections Are Good
	9)	Bus Door Hardware	MR	Door Hardware Good
10) Radio & Interior Lights MR Needs Stepwell Light	10)	Radio & Interior Lights Off	MR	Needs Stepwell Light
11) Comments:	11)	Comments:		

	PREVENTIVE MAI						NI W 2	OF 20	۲S th	ER' Co	VICES - MARION TR ourt Ocala, FL 3447	<b>AN</b> '1	1SI.	т
Bu	s ID #: [4]()					Date:	) , ) ~~ <	2	Ċ.		19 Miles 14/102	يىرى ب	5	
Ins	pector's Signature:	and the	R.T.										 	میر ز
Ins	pection Type. Circle if - AN	INU	AI-		1									- (
	Condition Indicators: 🗹 =			<u> </u>		em was repaired or adjusted		nsp 20		on I	。 了CInspection			
#	Interior		<u>,</u>	T	1							able	e	
1	Passenger Door &	A		C	#	Exterior (cont.)	A	B	C	Į į	Chassis / Drive Line (cont.)	A	B	C
	Door Interlock Operation	<u> </u>		V	36	Check Operation of All Lights			1	¥7	Air Tank Mounting / Lines & Valves			
2	Standee Line & Warning			V	37	Condensor Fan Operation				· ] /	2 Check Exhaust System for Mounting / Leaks / Restrictions	+	$\uparrow$	
3	Flooring / Steps / All Interior Panels			U.	38	All Access Doors / Fuel Cap / Engine Cove & Latch Operation	-	┢	i.	1	All Access Doors / Fuel Cap / Engine Cover	┼──	┼╌┤	<u> </u>
ŧ	Wheelchair Belts / Floor Acnhors				39			+		1	& Latch Operation			$\mathbb{P}$
	Passenger Seat Condition /			<u> </u>		Tire Damage & Wear	_	$\vdash$	$\downarrow \downarrow$	74	Tire Damage & Wear			(
5	Foldaway Seats Operation & Condition			_; ¥	40	Check Wheels / Lug Nuts / Valve Stems				K	*Wheel Chair Lift			
5	Passenger Seat Belts			ι, j	41	Fuel Cap and Door		1	1	, 75	CheckLift Manufacturer.Tag	-	K	
,	Stanchions & Hand Rails			/	42	Leveling	+	+		76	MonthYear Check Wiring for Routing / Chafing &	K	$\vdash$	
	Roof Hatches / Operation			V V	·	Engine Compartment	+		1	/0 	Loose Connections Check Lift for Damage / Inspect Lift Anchor Boits		$\left  - \right $	
	Emergency Window Operation			$\mathbf{v}$	43	Clean Batteries / Check Electrolyte Level		-	$\overline{\mathbf{v}}$	78	Custa Life Stand High C	$\left  - \right $	<b>├</b> ── <b>}</b>	<u>مم</u> کار کار
,	Fire Extinguisher / First Aid Kit Emergency Triangles			$\checkmark$	44	Check Battery / Hold Downs / Cables / Ground Straps	+-	<del> </del>		79		$\left  \right $	<b>I</b>	
1	Fire Suppression System				45	Record Voltage Output:	+			4	Check for Hydraulic		r	
-	Interior Lights	-		<u></u>	/	Check Belts / Tensioners & Hoses			12	1 <sup>80</sup>	Leaks / Level			1.
	Registration / Plates / Manual			<u></u>	46	Air Compressor Mounting			V	<u>,</u> 81	Clean and Lubricate Lift As Needed	-		
	Driver's Compartment			<u></u>	47 48	Check All Fluids			100	¢	Brake Inspection			
	Brake & Accelorator Pedals				249 249	Test Anti-Freeze Protection	·		X	. 82	Lines / Rotors / Drums			Y
_	Driver's Seat & Bell			ميد کل	50	Theck Radiator Core Mounts	+		1.4	.83 7 84	L/Front % Worn: 41.3% R/Front % Worn: 91.3%		<u> </u>	
	Horn Operation				51	heck Wiring for Routing / Chafing &				85	1.0178		-+	2
-	Service Brake Operation			- V	,52	heck Engine Mounts	+		$  \vee$	86	31 18-1-3			Y
+	Ignition System (Start Engine) Check All Guages / Switches			$\overline{\checkmark}$	r53	leplace Engine Oil & Filter			$\overline{\mathbf{v}}$	Ē	Tire Tread Depth / Inflation		-+	2
	Check Fast Idle			<u></u>	,54 55	heck / Replace Air Filter heck / Replace Fuel Filter			1	87	L/Front /32			3
	Check Air Compressor Cut In / Out Pressures / Perform Leak Down Test			V	56	heck / Clean A/C Filters & lores / Lines for Routing / Chafing			14 V	88 , 89	R / Front 1 / 732 R / R Inside 7 / 72			V
	Shift Lever Operation			A	57	VC Compressor Mounting / Clutch	+		1	1				×
-	Parking Brake Operation			Ť	-58	/C Pressure Check		••••••	1	<mark>∕ 90</mark> 91	R / R Outside         1/2         /32           L / R Inside         /32         /32	_		Y
_	Back-Up Alarm Driver's Panel Lamps			Ľ	×	Chassis / DriveLine		******		· 92	L/R Outside /32			X
	nterior Mirrors			$\rightarrow$	59 /60	hocks / Springs / MOR / ryde prque Rods	56669		~	¢ 93	L/Front GUL PSI		1	Ž
Ţ	Windshield Wipers & Washers	-+		$\mathbb{K}$	-61	heck Ball Joints / King Pins			کن: این	,/94 7 95	R/Front As 3 PSI R/R Inside TCI PSI			Ý
	Climate Control System / Fans			4	•62	teering Gear / Linkage & Arms			1	/ 96	R/RInside PSI R/ROutside PSI		<u> </u>	4
-	are Collection System Cleanliness					teering Shaft & Freeplay			$\sim$	97	L/RInside 70 PSI	-+-		4
╀	Exterior			14	64 65	ube Chassis			<u> </u>	<i>*</i> 98	L/R Outside 77 PSI		1	5
	Check for Exterior Damage / Corrosion / Bumpers & Vounts / Decals			V	and a	heck drive Shaft & U-Joints heck Differential Oil Level / Clean reather / Check Axle Seals			$\checkmark$	,# 99	Test Drive Check Engine Performance	_		
	Condition of All Glass			7		rain & Refill Differential	╆╍╂			*100	Check Shift Points	+		_
-	Wiper Blades & Arms xterior Mirrors	-		4	68	eplace Transmission Fluid / Filter			1	101	Steering	-+	- <sup>2</sup> ~	1
	ight Lenses & Reflectors			4	69 70	heck Front Wheel Bearings	10000		1	/102	Suspension		_ <del>`</del>	1
		1		-4	/0	heck Brakes (Pull Wheels)			V	103	Brakes			
1	Votes:									104	Speedometer *Video System - if installed	-+		4
	<u> </u>					÷			- 1		HACO DYSICHT - H HISIGHED		14	1番

 Date:03/27/2019
 Van# 1405 (29)
 Mileage: 144015

 Lift Type: Ricon
 Series/Serial Number: RIS5510/28927

 Vehicle Year: 2014
 Make: Chevy
 Model: Glaval
 VIN#: 1GB6G5BG6E1188493

	SERVICE	INITIALS	COMMENTS/REMARKS
1)	Service lift	LR	Serviced Lift
2)	Test and tighten all fittings	LR	All Fittings Tight
3)	Clean and lube lift and door	LR	Lift And Doors Cleaned And Lubed
4)	Check passenger door and door opener	LR	Passenger Door And Opener Working Properly
5)	Check all wheelchair tie-down systems - clean and lube as needed	LR	# 6 Sets of Tie Downs Working Properly
6)	Check all seat belts and seats	LR	All Seats And Belts Are good
7)	Check All Lift Interlocks	LR	Working Properly
8)	Inspect lift main power circuits: check circuit breakers, all connections & grounds.	LR	All Connections Are Good
9)	Bus Door Hardware	LR	
10)	Radio & Interior Lights Off	LR	Off Upon Arrival
11)	Comments:		

	PREVENTIVE MAI					E	MARION SE 1101 S	NI W 2	OF 20	۲S th	ER\ Co	/ICES - MARION TR urt Ocala, FL 3447	<b>AN</b> 71	SIT	
	JS ID #: ) ムー) ク	3					Date: 4	9-		R		Miles 🕺	81		
In	spector's Signature:	1				- ··· <u>- ···</u>	_ Printed Name $\leq$	1/1	<u>)</u> ['i	<u>n</u>		<u>Miles</u> <u></u>	<u>+ \(</u>	1	
In	spection Type: Circle if - Al		JAL	$\geq$										6	
	Condition Indicators: 🕅	=0	kay		<b>X</b> =	ltern wa	s repaired or adjusted		-			up required NZ = Not Applic	cable		4
#	Interior	A	B	C	<i>,</i> #		Exterior (cont.)	A	B	c	#				c
1	Passenger Door & Door Interlock Operation			1	36	Check O	peration of All Lights			Tr	, 71	At T - 1 th	+	-+	
2	Standee Line & Warning			V	37	Condens	or Fan Operation	1-	1		72	Check Exhaust System for	++		Ϋ,
3	Flooring / Steps / All Interior Panels			ī	38	All Acces & Latch (	s Doors / Fuel Cap / Engine Cover Operation		┢	1	73	Mounting / Leaks / Restrictions All Access Doors / Fuel Cap / Engine Cover & Latch Operation	┼─┼		
4	Wheelchair Belts / Floor Acnhors			1	39	1	age & Wear	+-	-	+ <u>,</u>		Tire Damage & Wear	┼╌┼	$-\frac{1}{1}$	
5	Passenger Seat Condition / Foldaway Seats Operation & Condition			ķ	40	Check W Sterns	neels / Lug Nuts / Valve	1		V		*Wheel Chair Lift			1
6	Passenger Seat Belts	1		i	41,	Fuel Cap	and Door		┼─	+	175	Check Lift Manufacturer Tag	$\left  - \right $		-
7	Stanchions & Hand Rails	-		V	42	Leveling		-			76	Month Year Check Wiring for Routing / Chafing &	$\left  - \right $	-1-	7
8	Roof Hatches / Operation			1	1	Er	gine Compartment	+			77	Loose Connections Check Lift for Damage /	┝──┼	$-\frac{1}{1}$	1
9	Emergency Window Operation	1	1	V	43	Clean Bat Electrolyt	eries / Check	+			78	Inspect Lift Anchor Bolts Cycle Lift - Check all Safety			$\mathbf{x}$
10	Fire Extinguisher / First Aid Kit Emergency Triangles			1.	4	Check Ba	tery / Hold Tables / Ground Straps	-		1	79	Systems Including Barriers Record Lift Cycle Count	┟╌╌┸	1	$\frac{1}{2}$
11	Fire Suppression System	-		1/	45		Itage Output	-	-		80	Check for Hydraulic		ų T	4
12	Interior Lights	†		1	45	Check Bel	ts / Tensioners & Hoses			1	81	Leaks / Level Clean and Lubricate Lift			4
13	Registration / Plates / Manual	$\square$		$\overline{V}$	,47 "ť	Check All		+			1º	As Needed Brake Inspection		1	4
	Driver's Compartment				48	Inspect Fo	Leaks ST ALL OIL	7		1	82	Brake Foundation / Lines / Rotors / Drums			X
14 15	Brake & Accelorator Pedals Driver's Seat & Belt		$\left  - \right $	4	A9 50,	Test Anti-I	reeze Protection iator Core Mounts			V	83	L/Front % Worn C Children			3
16	Horn Operation				Sly	Check Wir Loose Cor	ng for Routing / Chafing &	$\left  - \right $		1	_84 	R/Front % Worn: 5 M.M		- (P)	<u>a</u> N
17	Service Brake Operation	-		ž	52	L	ine Mounts	+		-	85	L / Rear % Worn: 34		Ľ.	4
18 19	Ignition System (Start Engine)			V	58/	Replace Er	igine Oil & Filtei				<u> </u>	Tire Tread Depth / Inflation		-12	2
20	Check All Guages / Switches Check Fast Idle			신	54 55		place Air Filter			1	87	L/Front /32		1	X
21	Check Air Compressor Cut In AP 160 Out Pressures	Ú.		2 V	56	Check/Cl	place Fuel Filter ean A/C Filters & es for Routing / Chafing			2	88 89	/R / Front         /32           R / R Inside         /32			
22 23	Shift Lever Operation Parking Brake Operation			V.	57		essor Mounting / Clutch	┝╌┤		V	- %	R / R Outside /32		-	$\mathbf{I}$
24	Back-Up Alarm			$\mathcal{A}$	58.	A/C Pressu					91	L/Rinside /32		10	1
25	Driver's Panel Lamps			1			hassis / DriveLine prings / MOR / ryde	┝╌┼		12	92 93	L/ROutside // /32		1.	7
26	Interior Mirrors			12	60	Torque Roo			-	10		L/Front PSI		- 12	Ł
27 28	Windshield Wipers & Washers Climate Control System / Fans			20	61,		Joints / King Pins			V	, 95	R/RInside PSI		+	F
	Fare Collection System	-		7	,62 ,63		ar / Linkage & Arms aft & Freeplay	-		V	- 96	R/ROutside PSI		- V	7
10	Cleanliness	:		V	64	Lube Chas		┝╌┼		100		L/RInside PSI L/ROutside CO SCO PSI		1	2
	Exterior 🧭		1	2	<u>6</u> 5	Check drive	Shaft & U-Joints			1.00	~	L/ROutside Test Drive PSI	$\rightarrow$	14	7
	Check for Exterior Damage / Corrosion / Bumpers & Mounts / Decals			V	66	Check Diffe Breather / (	rential Oil Level / Clean Theok Axle Seals				99	Check Engine Performance		1	
	Condition of All Glass			$\overline{\mathcal{M}}$			ll Differential			A	100	Check Shift Points		+	-
	Wiper Blades & Arms Exterior Mirrors			4	~68 / 0		nsmission Fluid / Filter			1		Steering		$+\frac{1}{7}$	1/
	Light Lenses & Reflectors		-+	H		The second s	t Wheel Bearings 25 (Pull Wheels)	100 A		V		Suspension		1	
	19		L		<u> </u>					2		Brakes Speedometer		16	1
ķ (	Notes:						ч					*Video System - if installed		12	Y
Lift In	spector:		-1-1- <u>72-14</u>	10 10 10 10 10			-Admi-			•			malma		4
* Air e	onditioning systems and wheel chair lift com	pone	nt insp	ectior	is will b	Inspector: _ performe	d by certified licensed technician	<u> </u>			Vide	o Inspector:			1

Date:04/15/2019Van# 1406Mileage: 143,889Lift Type: RiconSeries/Serial Number: RIS5510/527684Vehicle Year: 2014Make: ChevyModel: Glaval VIN#: 1GB6G5BG9E1170795

	SERVICE	INITIALS	COMMENTS/REMARKS
1)	Service lift	LR	Serviced Lift
2)	Test and tighten all fittings	LR	All Fittings Tight
3)	Clean and lube lift and door	LR	Lift And Doors Cleaned And Lubed
4)	Check passenger door and door opener	LR	Passenger Door And Opener Working Properly
5)	Check all wheelchair tie-down systems - clean and lube as needed	LR	# 6 Sets of Tie Downs Working Properly
6)	Check all seat belts and seats	LR	All Seats And Belts Are good
7)	Check All Lift Interlocks	LR	Working Properly
8)	Inspect lift main power circuits: check circuit breakers, all connections & grounds.	LR	All Connections Are Good
9)	Bus Door Hardware	LR	Works Properly
10)	Radio & Interior Lights Off	LR	Off Upon Arrival
11)	Comments:		
	1		

							1101 SW 20th Court Ocala, FL 34471									
	Sus ID #:		ų				Date: <u>12/16/76</u> Miles <u>12/01/04</u>									
lr	nspector's Signature:	and	<u> </u>	, A			Printed Name_ <u>Specific the Address</u> Employee # 1()									
	nspection Type: Circle if - ,		-					🗆 B I								
	Condition Indicators: b	2=0	kay	-			is repaired or adjuste		-			up required NZ = Not Appli		-		
#	Interior	A	B	c	<b>#</b>		Exterior (cont.)		B	~						
1	Passenger Door & Door Interlock Operation		1-	1	1 -		ceration of All Lights				#	List of the Line (conc.)	A	B		
2	Standee Line & Warning				37	+				1-	+	Valves		L		
3				<b> </b>	<u> </u>		or Fan Operation s Doors / Fuel Cap / Engine Co			12	7	Mounting / Leaks / Restrictions				
F	Flooring / Steps / All Interior Panels		ļ	· ·	, i	& Latch C	peration	over			, 7 <u>.</u>	All Access Doors / Fuel Cap / Engine Cover & Latch Operation				
4	Wheelchair Belts / Floor Acnhors			5	39	Tire Dam.	age & Wear			13	74	Tire Damage & Wear	+			
5	Passenger Seat Condition / Foldaway Seats Operation & Condition			V	40	Check Wł Stems	neels / Lug Nuts / Valve			1.		*Wheel Chair Lift				
6	Passenger Seat Belts				41	Fuel Cap	and Door		+-		1 75	Check Lift Manufacturer Tag				
7	Stanchions & Hand Rails			1	42	Leveling				+	76	Month Year Check Wiring for Routing / Chafing &				
8	Roof Hatches / Operation			,	1	En	gine Compartment		+	+	77	Loose Connections				
9	Emergency Window Operation			਼ਾਂ	43		eries / Check	<u> </u>			78	Inspect Lift Anchor Bolts Cycle Lift - Check all Safety				
10	Fire Extinguisher / First Aid Kit Emergency Triangles			-y	44	Check Bat	tery / Hold				79	Systems Including Barriers				
11	Fire Suppression System				45	+	lables / Ground Straps				<b> </b>	Record Lift Cycle Count		r		
12	Interior Lights						s / Tensioners & Hoses				80	Leaks / Level				
13	Registration / Plates / Manual				46	Air Compr	essor Mounting			2,	81	Clean and Lubricate Lift As Needed				
	Driver's Compartment				47 48	Check All I Inspect Fo						Brake Inspection Brake Foundation /		-		
14	Brake & Accelorator Pedals	-			49	f	reeze Protection				82 	Lines / Rotors / Drums				
15	Driver's Seat & Belt			1,	50	Check Rad	iator Core Mounts			1	.83 .84	L / Front % Worn:		_+		
16	Horn Operation			Ó	51	Check Wiri Loose Con	ng for Routing / Chafing &				85	L/ Rear % Worn:		-+		
17	Service Brake Operation		-+	V	.52		ine Mounts		<u> </u>							
18	Ignition System (Start Engine)			<u></u>	53		gine Oil & Filter				. 86	R / Rear % Worn:				
19	Check All Guages / Switches			1.2	54	Check / Re	place Air Filter			-	87	Tire Tread Depth / Inflation		$\rightarrow$		
20	Check Fast Idle			$1 \ge 1$	55		place Fuel Filter			12	88	L / Front /32 R / Front /32				
21	Check Air Compressor Cut In / Out Pressures / Perform Leak Down Test				56	Check / Cle Cores / Line	an A/C Filters & es for Routing / Chafing			$\overline{\nabla}$	89	R/R Inside // /32				
22	Shift Lever Operation			2	57	A/C Compr	essor Mounting / Clutch	- -		5.00		0 (0.0		-		
23 24	Parking Brake Operation Back-Up Alarm	<b>_</b>		17	58	A/C Pressur	e Check			-{2	91	L/R Inside // /32	-+-	\$		
25	Driver's Panel Lamps			14		C	nassis / DriveLine				92	L/R Outside / / /32				
26	Interior Mirrors	+ +		<u>v</u>	· 59		rings / MOR / ryde			i-	93	L/Front AND PSI		-		
	Windshield Wipers & Washers	++	+	2	,60 -61	Torque Rod	s joints / King Pins			•	94	R/Front States PSI	-+-	+		
28	Climate Control System / Fans	++			62		oints / King Pins ar / Linkage & Arms			4	95	R / R Inside PSI		Ţ		
29	Fare Collection System	+-+					aft & Freeplay			$\frac{1}{4}$	96	R/R Outside PSI		i		
30	Cleanliness	11		Ó	64	Lube Chass		╶┼╾┤		4	,97 09	L/R Inside PSI				
	Exterior			2	65		Shaft & U-Joints		+	4	,98	L/ROutside PSI Test Drive		<u> </u>		
31	Check for Exterior Damage / Corrosion / Bumpers & Mounts / Decals			U	66	Check Differ Breather / C	rential Oil Level / Clean heck Axle Seals			Ú	99	Check Engine Performance				
	Condition of All Glass	$\mathbf{T}^{\dagger}$		1	67	Drain & Refi	I Differential	+++	-+	7	100	Check Shift Points	$\perp$			
	Wiper Blades & Arms			Ų	68	The second s	nsmission Fluid / Filter	++	-+	Ť		Steering	_	<u> </u>		
	Exterior Mirrors	+		ं	69		Wheel Bearings		-+	.7		Suspension		+		
1.1	Light Lenses & Reflectors			_	70	Check Brake	s (Pull Wheels)					Brakes		-		
	Notes:											Speedometer				

Date: 12/11/2019 VAN 1407 Mileage: 144,011 Series/Serial Number: RIS5510/527687 VAN 1407 Lift Type: Ricon Series/Serial Number: RIS5510/527687 Vehicle Year: 2014 Make: Chevy Model: Glaval Bus VIN#: 1GB6G5BG3E1171067

	SERVICE	INITIALS	COMMENTS/REMARKS
1)	Service lift	MR	Lift Has Slow Drift From Cylinders *Recommend Replacement*
2)	Test and tighten all fittings	MR	All Fittings Tight
3)	Clean and lube lift and door	MR	Cleaned And Lubed Lift *Gas Springs A Little Weak
4)	Check passenger door and door opener	MR	Passenger Door And Opener Work Properly
5)	Check all wheelchair tie-down systems - clean and lube as needed	MR	# 6 Sets of Tie Downs 24 Total
6)	Check all seat belts and seats	MR	All Seats And Belts Are good
7)	Check All Lift Interlocks	MR	All Interlocks Working
8)	Inspect lift main power circuits: check circuit breakers, all connections & grounds.	MR	All Connections Are Good
9)	Bus Door Hardware	MR	Emergency Exits Working Properly
10)	Radio & Interior Lights Off	MR	Off Upon Arrival
11)	Comments:		

PREVENTIVE	MAINTENANCE
INSPECTI	ON REPORT

<b>)</b> :	spector's Signature:					Date:			!	ų€ <sup>~</sup>	MilesEmployee	‡_ <u>1/</u>	рт. т. 	7
	spection Type; Circle if - A	NNU	JAL	)	(	A Inspection	RIn	nar	tio	n	C Inspection			-
	Condition Indicators:			1	<b>X</b> ; =	tem was repaired or adjusted	7	2 = F	ollo	wι	ip required NZA = Not Appli	cable	 e	
	Interior Passenger Door &	A	В	C	#	Exterior (cont.)	A	В	C	/#	Chassis / Drive Line (cont.)	A		c
	Door Interlock Operation			1 6.8	36	Check Operation of All Lights			المري	71	Air Tank Mounting / Lines & Valves	+	<u> </u>	
	Standee Line & Warning				37	Condensor Fan Operation				72	Check Exhaust System for	+	┟──┤	÷
	Flooring / Steps / All Interior Panels			5	38	All Access Doors / Fuel Cap / Engine Cover & Latch Operation			ير. بريا	73	Mounting / Leaks / Restrictions All Access Doors / Fuel Cap / Engine Cover		$\left  - \right $	
	Wheelchair Belts / Floor Acnhors				39	Tire Damage & Wear			i, er	74	& Latch Operation Tire Damage & Wear	┼╌┥	$\left  - \right $	<u>.</u>
	Passenger Seat Condition / Foldaway Seats Operation & Condition			12	/ 40	Check Wheels / Lug Nuts / Valve Sterns		4	1	/1	*Wheel Chair Lift			1.0
	Passenger Seat Belts			14	41,	Fuel Cap and Door			レ	75	Check Lift Manufacturer Tag	$\left  - \right $	┝╼┥	
	Stanchions & Hand Rails			5	42	Leveling		$\rightarrow$		76	Month Year Check Wiring for Routing / Chafing &	$\left  - \right $	┝─┥	
	Roof Hatches / Operation			1		Engine Compartment				77	Loose Connections Check Lift for Damage /	$\left  - \right $	-+	
	Emergency Window Operation			È	43	Clean Batteries / Check		- F	7	78	Inspect Lift Anchor Bolts Cycle Lift - Check all Safety	┢─┤	-+	
	Fire Extinguisher / First Aid Kit Emergency Triangles			1.1	44	Check Battery / Hold Downs / Cables / Ground Straps			<u>م</u> ر	79	Systems Including Barriers Record Lift Cycle Count	╞╼┸		
	Fire Suppression System			1.1	45	Record Voltage Output		-		80	Check for Hydraulic			
	Interior Lights		_	$\checkmark$	. 46	Check Bells / Tensioners & Hoses Air Compressor Mounting		Ť		81	Leaks / Level Clean and Lubricate Lift	$\vdash$		
_	Registration / Plates / Manual			∕	47	Check All Fluids		+	1	2	As Needed Brake Inspection			
1	Driver's Compartment				48	Inspect For Leaks			, i	182	Brake Foundation /	+	-+	16)
4	Brake & Accelorator Pedals			$\overline{\mathcal{V}}$	49	Test Anti-Freeze Protection	-+		Ľ	/83	Lines / Rotors / Drums L / Front % Worn: I C 10			4.00°
-	Driver's Seat & Belt			$\bigcirc$	50	Check Radiator Core Mounts	-+			84	R/Front % Worn;			land Galant
	Horn Operation			1	51	Check Wiring for Routing / Chafing & Loose Connections			Ŵ	85		-+	-+	<u></u>
T	Service Brake Operation	+		1	52	Check Engine Mounts			ľ				Ľ	2
	Ignition System (Start Engine)			1	53	Replace Engine Oil & Filter			4	86	R / Rear % Worn: 53			ð
4	Check All Guages / Switches			6	,54	Check / Replace Air Filter	-+			87	Tire Tread Depth / Inflation		1	
+	Check Fast Idle			$\mathbb{V}$	55	Check / Replace Fuel Filter			7		1.			مرا
	Check Air Compressor Cut In / Out Pressures / Perform Leak Down Test				56	Check / Clean A/C Filters & Cores / Lines for Routing / Chafing		1	T		R/Front 732 R/R Inside 79 37 732			and a second
Ţ	Shift Lever Operation	++		V	57	A/C Compressor Mounting / Clutch		+	1	00	0/00-with 2/			
-	Parking Brake Operation			Ń	58	A/C Pressure Check					R / R Outside /32 L / R Inside /32			200
-	Back-Up Alarm			V		Chassis / DriveLine		-	·					~
÷	Driver's Panel Lamps			9	<i>5</i> 9	Shocks / Springs / MOR / ryde		12	/		L/ROutside 32 /32 L/Front PSI		į.	2
-	Interior Mirrors			$\mathbf{M}$	60	Torque Rods	26		-	_	R / Front PSI		-+-	_
-	Windshield Wipers & Washers					Check Ball Joints / King Pins		1			R/R Inside PSI		-+-	-
	Climate Control System / Fans	<b> </b>				Steering Gear / Linkage & Arms			1		R/R Outside PSI			
-	Fare Collection System	$\vdash$				Steering Shaft & Freeplay			77		L/RInside PSI		-+-	-
╀	Cleanliness	┝┞		f		Lube Chassis	T		T		L/ROutside PSI	+		
╀	Exterior	┣┞		-	65	Check drive Shaft & U-Joints		•	4		Test Drive		-+-	-
	Check for Exterior Damage / Corrosion / Bumpers & Mounts / Decals				, 66 ,	Check Differential Oil Level / Clean Breather / Check Axle Seals		i		99	Check Engine Performance			
+	Condition of All Glass			U,	67	Drain & Refill Differential	-+-		1	00	Chart Chife Daiay			
+-	Wiper Blades & Arms			_		Replace Transmission Fluid / Filter					Check Shift Points Steering			_
	Exterior Mirrors			<u>, s</u>	69	Check Front Wheel Bearings	+	$\pm$	-	_	Suspension			_
1	ight Lenses & Reflectors			v.				17	-		Brakes			_
						<b>k</b>	-884	_ <u>L</u>	<u> </u>		peedometer			_
I	Notes:								-		Video System - if installed		-+	4
									- L.		saco system - a installed			1



Date:09/26/2019 Lift Type: Ricon

Van# 1601 Mileage: 95938.0 Series/Serial#: RIS5510FF1120701N/534956 Vehicle Year: 2016 Make: Ford Model: Glavel VIN#: 1FDFE4FS4GDC03211

SERVICE

INITIALS

1)	Service lift	LR	Serviced Lift
			Working Properly
2)	Test and tighten all fittings	LR	Tightened All Fittings
3)	Clean and lube lift and door	LR	Lubed And Cleaned Door Latch And Handle
4)	Check passenger door and door opener	LR	Passenger Door And Door Opener Working Properly
5)	Check all wheelchair tie-down systems - clean and lube as needed	LR	6 Sets Tie Downs - Replaced Q'Straint Bag Working Properly
6)	Check all seat belts and seats	LR	All Seat Belts Working Properly
7)	Check All Lift Interlocks	LR	Working Properly
8)	Inspect lift main power circuits: check circuit breakers, all connections & grounds.	LR	All Connections Are Good
9)	Bus Door Hardware	LR	Working Properly
10)	Radio & Interior Lights Off	LR	Off Upon Arrival
11)	Comments:		

	PREVENTIVE MA					Œ	MARION SE 1101 S	ENIQ W 2	OR 20t	SE	ER\ Co	/ICES - MARION TR/ urt Ocala, FL 3447	<b>AN</b> 1	ISI	т
В	us ID #: \ (a O a	<u>}~</u>	4				Date:	·) -	10	]		Miles A A A A			
lr	spector's Signature:	1	<u>j</u> Ę	· ···			Printed Name			:	<u>'}</u>	Employee #	10	37	-7
lr	spection Type: Circle if - A	NN	UAL	>											-
	Condition Indicators:	= C	)kay				s repaired or adjusted					up required NZ = Not Applic	able		_
#	interior	A	В		#		Exterior (cont.)	A		γ	#	Chassis / Drive Line (cont.)		<b></b>	
	Passenger Door & Door Interlock Operation				36	Check O	peration of All Lights		1		- 71	Air Tank Mounting / Lines &	A	В	C
2	Standee Line & Warning		-	1	37	Condens	or Fan Operation			1	/ 72	Valves Check Exhaust System for		$\left  - \right $	
3	Flooring / Steps / All Interior Panels	+-	+-	15	, 38	All Acces	s Doors / Fuel Cap / Engine Cover	r		<u></u>	73	Mounting / Leaks / Restrictions All Access Doors / Fuel Cap / Engine Cover		<b>—</b>	
4	Wheelchair Belts / Floor Acnhors		+	17	39	-	age & Wear			1	╂──	& Latch Operation			
	Passenger Seat Condition /	+-	+-	+	<u> </u>					1.0	74	Tire Damage & Wear			5
5	Foldaway Seats Operation & Condition			12	40	Check W Stems	reels / Lug Nuts / Valve			م مرينا	ľ	*Wheel Chair Lift			
6	Passenger Seat Beits			1.1	.41	Fuel Cap	and Door			Q.	75	Check Lift Manufacturer Tag Month Year		-+	
2	Stanchions & Hand Rails			arphi	42	Leveling					76	Check Wiring for Routing / Chafing & Loose Connections	-+		$\neg$
8	Roof Hatches / Operation			12	1	Er	gine Compartment				77	Check Lift for Damage / Inspect Lift Anchor Bolts	-+	+	
9	Emergency Window Operation			V	43	Clean Bat Electrolyte	eries / Check	1		:~	78	Cycle Lift - Check all Safety Systems Including Barriers		+	
10	Fire Extinguisher / First Aid Kit Emergency Triangles			12	44		tery / Hold Jables / Ground Straps			51	79	Record Lift Cycle Count			$\neg$
11	Fire Suppression System	1			45	+	hage Output	+	-+	1/	80	Check for Hydraulic			_
12	Interior Lights	+		V	46	Check Bel	ts / Tensioners & Hoses		-	$\frac{2}{2}$		Leaks / Level Clean and Lubricate Lift	_		_
13	Registration / Plates / Manual	1		V	47	Air Comp Check All	essor Mounting Fluids	+		مرز المراجع	81	As Needed			
	Driver's Compartment				48	Inspect Fo	r Leaks	+		V	82	Brake Inspection		+	322 6-1
14	Brake & Accelorator Pedals Driver's Seat & Belt			2	49 50		reeze Protection			į.	83	Lines / Rotors / Drums			-
16	Horn Operation	+	1		51	Check Wir	iator Core Mounts ng for Routing / Chafing &	+		2		R / Front % Worn:		-	
17	Service Brake Operation		+	1.0	52	Loose Cor Check Enc	nections ine Mounts			4		L/Rear % Worn: 100 cc.			2
18	Ignition System (Start Engine)			Ĩ.	53		igine Oil & Filter	+	-+	2	86	R / Rear % Worn: 722 / 22 Tire Tread Depth / Inflation			
19	Check All Guages / Switches	<u> </u>		47	54	Check / Re	place Air Filte:	++	$\neg$	्री	87	L/Front /32	-		4,-
20	Check Fast Idle	+		i/	55	Check / Re	place Fuel Filter		1	1	88	R / Front /32	-		41
21	Check Air Compressor Cut In / Out Pressures / Perform Leak Down Test				56		ean A/C Filters & es for Routing / Chafing		1		89	R/RInside /32		-	
22	Shift Lever Operation			V	57	A/C Comp	essor Mounting / Clutch	┝╌┼		7	90	R/ROutside 6 132			<u>i</u> z
23 24	Parking Brake Operation Back-Up Alarm	<b> </b>		<u>i/</u>	58	A/C Pressu						L/Rinside 72 7 /32			
25	Driver's Panel Lamps				/ 59		hassis / DriveLine				********	L/ROutside 1/32			7
26	Interior Mirrors	+		- V	60	Torque Roo	prings / MOR / ryde	5326		بر/ب 10	93	L/Front PSI		2	and the
27	Windshield Wipers & Washers			17	61		Joints / King Pins					R/Front GS ST ASY PSI R/Rinside TT SEPSI		$-\frac{\ell}{2}$	4
28 29	Climate Control System / Fans				- 62		ear / Linkage & Arms			7		R/RInside Zer PSI R/R Outside Zer TC-PSI			
30	Fare Collection System Cleanliness				<i>.</i> 63		aft & Freeplay			$\overline{\mathcal{A}}$		L/Rinside 752 SCPSI		f	<u> </u>
	Exterior			$\underline{\nu}$	64 65	Lube Chass			_		<sup>.</sup> 98	L/R Outside 79 SCPSI	+		
31	Check for Exterior Damage / Corrosion / Bumpers & Mounts / Decals			şr	65 66	Check Diffe	: Shaft & U-Joints rential Oil Level / Clean Theck Axle Seals		(	4	99	Test Drive Check Engine Performance		A. C. A. MAR	8
32	Condition of All Glass			$\overline{\mathcal{V}}$	67	Drain & Ref	ll Differential		-+	Æ	100	Chack Shift Deine			
33	Wiper Blades & Arms			$\overline{C}$	<i>,</i> 68		nsmission Fluid / Filter	┝─┼	-+			Check Shift Points Steering	+-	بر ا	
	Exterior Mirrors			4	69	Check Fron	Wheel Bearings		+			Suspension		6	
33	Light Lenses & Reflectors	I		-17	70	Check Brak	es (Pull Wheels)			2	103	Brakes	+-	- 4	
	Notes:											Speedometer *Video System - if installed	-		
Lift Ir	ispector:									ine.			-	1.5	4
* Air	conditioning systems and wheel chair lift com	npone	ent ins	pection	AVC. Ins will I	inspector: _ be performe	d by certified licensed technicians	5			Vide	o Inspector:			1

#### Rev 17/17

Date:05/15/2019Van# 1602Mileage: 119,997Lift Type: RiconSeries/Serial Number: RIS5510FF12070N, SN#: 534953Vehicle Year: 2016Make: FordModel: GlavalVIN#: 1FDFE4FS8GDC03213

SERVICE

**INITIALS** 

1)	Service lift	LR	Serviced Lift
2)	Test and tighten all fittings	LR	All Fittings Tight
3)	Clean and lube lift and door	LR	Needs Lift Door Needs Gas Springs Lift And Doors Cleaned And Lubed
4)	Check passenger door and door opener	LR	Passenger Door And Opener Working Properly
5)	Check all wheelchair tie-down systems - clean and lube as needed	LR	# 6 Sets of Tie Downs Working Properly
6)	Check all seat belts and seats	LR	All Seats And Belts Are good
7)	Check All Lift Interlocks	LR	All Interlocks Working
8)	Inspect lift main power circuits: check circuit breakers, all connections & grounds.	LR	All Circuit/Breakers And Connections Are Making Good Contact
9)	Bus Door Hardware	LR	Needs Right Lift Door Cable
10)	Radio & Interior Lights Off	LR	Off Upon Arrival
11)	Comments:	LR	NEEDS NEW Q'STRAINT BAGS 7 Lift

PREVENTIVE	MAINTENANCE
INSPECTI	ON REPORT

Bu	us ID #: <u>1663</u> ,			<u> </u>		Date:2		- 1			Miles	<del></del>		
In	spector's Signature:			مرک ر		Printed Name	)	1		6.	Fmployee #		 	
In	spection Type: (Circle if - Al	VNU	AI			A Inspection	0 1-							
	Condition Indicators: - 🗹	=.Ok	ay	(	X =	Item was repaired or adjusted	11 0	a=	Foll	on low u	p required NA = Not Applic	able	2	<b>1777 17</b> 7
#	Interior	A	B	C	#	Exterior (cont.)	A		C	#	Chassis / Drive Line (cont.)	A	В	c
1	Passenger Door & Door Interlock Operation			1	36	Check Operation of All Lights	1			71	Air Tank Mounting / Lines &	+	F	
2	Standee Line & Warning			1	37	Condensor Fan Operation			1	72	Valves Check Exhaust System for			NI 7
3	Flooring / Steps / All Interior Panels			1	38	All Access Doors / Fuel Cap / Engine Cover & Latch Operation	1	†	7	73	Mounting / Leaks / Restrictions All Access Doors / Fuel Cap / Engine Cover			É
4	Wheelchair Belts / Floor Acnhors	1	<b> </b>	17	39	Tire Damage & Wear		1	7	74	& Latch Operation Tire Damage & Wear			+
5	Passenger Seat Condition / Foldaway Seats Operation & Condition			1	40	Check Wheels / Lug Nuts / Valve Stems			7		*Wheel Chair Lift			
6	Passenger Seat Belts			1	41	Fuel Cap and Door	1		7	75	Check Lift Manufacturer Tag Month Year	$\left  - \right $		7
7	Stanchions & Hand Rails			/	42	Leveling			7	76	Check Wiring for Routing / Chafing &		7	ŕ
8	Roof Hatches / Operation			1		Engine Compartment				77	Check Lift for Damage / Inspect Lift Anchor Bolts	1		
9	Emergency Window Operation			1	43	Clean Batteries / Check Electrolyte Level	1		1	78	Cycle Lift - Check all Safety Systems Including Barriers			
10	Fire Extinguisher / First Aid Kit Emergency Triangles			/	44	Check Battery / Hold Downs / Cables / Ground Straps			/	79	Record Lift Cycle Count		k	
11	Fire Suppression System			1	45	Record Voltage Output: <u>13</u>			/	80	Check for Hydraulic Leaks / Level			
12	Interior Lights			1	46	Check Belts / Tensioners & Hoses Air Compressor Mounting	1		7	81	Clean and Lúbricate Lift			
13	Registration / Plates / Manual			1	47	Check All Fluids			-7		As Needed Brake Inspection			
	Driver's Compartment			184	48	Inspect For Leaks			7	82	Brake Foundation /	$\dashv$		7
14	Brake & Accelorator Pedals				49	Test Anti-Freeze Protection	$\left  - \right $		7	83	Lines / Rotors / Drums L / Front % Worn:	+	-+	-
15	Driver's Seat & Belt			1	50	Check Radiator Core Mounts Check Wiring for Routing / Chafing &			/	84	R / Front % Worn:			->
16	Horn Operation			/	51	Loose Connections			1	85	L/Rear % Worn:			مر
17 18	Service Brake Operation Ignition System (Start Engine)	$\left  \right $		1	52	Check Engine Mounts			1	86	R / Rear % Worn;	-+	-+	7
19	Check All Guages / Switches			4	53 54	Replace Engine Oil & Filter			1		Tire Tread Depth / Inflation	-+	-	·
20	Check Fast Idle				55	Check / Replace Air Filter Check / Replace Fuel Filter			4		L/Front /32			$\geq$
21	Check Air Compressor Cut In / Out Pressures / Perform Leak Down Test			/	56	Check / Clean A/C Filters & Cores / Lines for Routing / Chafing			4		R / Front         7/32           R / R Inside         / ->/32			<u>_</u>
22	Shift Lever Operation				57	A/C Compressor Mounting / Clutch			-/	90	R/R Outside / > /12		$\rightarrow$	4
23	Parking Brake Operation			1	58	A/C Pressure Check			$\neq$		R / R Outside         / >         /32           L / R Inside         6         /32	-+		4
24 25	Back-Up Alarm Driver's Panel Lamps			/		Chassis / DriveLine		-	-		L/R Outside /32		+	-4
	Interior Mirrors	┞──┼		4	59	Shocks / Springs / MOR / ryde			Ζ	93	L/Front PSI	+	+	Ź
20 27	Windshield Wipers & Washers	┝─┼		-4	60	Torque Rods		T	4		R/Front PSI			7
28	Climate Control System / Fans			$\neq$	61 62	Check Ball Joints / King Pins Steering Gear / Linkage & Arms			4		R/RInside OT PSI			Z
29	Fare Collection System	<u>├</u>		7	63	Steering Gear / Linkage & Arms		-+	4		R/R Outside 6 5 PSI	$\bot$	-	1
30	Cleanliness			$\overline{\gamma}$	64	Lube Chassis			1		L/R Inside GA PSI L/R Outside GA PSI		$\downarrow$	4
	Exterior				65	Check drive Shaft & U-Joints		-+	7		L/ROutside C PSI Test Drive	-+-	-+-	
,1	Check for Exterior Damage / Corrosion / Bumpers & Mounts / Decals			1	66	Check Differential Oil Level / Clean Breather / Check Axle Seals			į	99	Check Engine Performance			_/
12	Condition of All Glass				67	Drain & Refill Differential		-+		100	Check Shift Points	-+		-4
13	Wiper Blades & Arms			7	68	Replace Transmission Fluid / Filter			7		Steering	-+	+	4
	Exterior Mirrors	-			69	Check Front Wheel Bearings		Ť	7		Suspension	-+-	+	÷
5	Light Lenses & Reflectors			4	70	Check Brakes (Pull Wheels)			$\overline{Z}$		Brakes	-+-	+	4
·····	Notes:								<u></u>	104	Speedometer	-	+	1
	NOTES!								Τ	105	*Video System - if installed	+	-	7
Lift Ir	Ispector:		-		A 1/	Inconctor	977-07-0					-		
Air	conditioning systems and wheel chair lift com	nponer	nt inst	pection	AVU. Is will I	Inspector: be performed by certified licensed technicians.				Vide	o Inspector:			_
						, since by contract incensed technicians,								
												•	1"	1/17

COMMENTS/REMARKS

Date:01/30/2019Van# 1603Mileage: 95904.0Lift Type: RiconSeries/Serial Number: RIS5510FF112070IN/534954Vehicle Year: 2016Make: FordModel: GlavalVIN#: 1FDFE4FS1GDC03215

INITIALS

SERVICE

1) Service lift MR Serviced Lift Test and tighten all 2) MR All Fittings Tight fittings 3) Clean and lube lift and MR Needs Lift Door Gas Springs door Lift And Doors Cleaned And Lubed 4) Check passenger door Passenger Door And Opener MR and door opener Working Properly 5) Check all wheelchair MR tie-down systems -#6 Sets of Tie Downs clean and lube as Working Properly needed 6) Check all seat belts MR All Seats And Belts Are good and seats 7) Check All Lift MR All Interlocks Working Interlocks 8) Inspect lift main power MR circuits: check circuit All Circuit/Breakers And Connections Are breakers, all Making Good Contact connections & grounds. 9) Bus Door Hardware MR Needs Right Lift Door Cable 10) Radio & Interior Lights MR Off Upon Arrival Off 11) Comments:

	PREVENTIVE MA					ENI W	OF 20	S th	ER Co	VICES - MARION TR purt Ocala, FL 3447	<b>AN</b> '1	ISI	Т	
В	Js ID #: (∂ () <sup>⊥</sup>				<u> </u>	Date: 1/2-2	2.22 -	- {	Cn.		Miles <u></u>			Man
In	spector's Signature:	الر إلى محمد من محمد محمد	A			Printed Name	dr.			-   -	$\frac{1}{2\pi m los} = \frac{1}{2\pi m los}$	.10	 	
In	spection Type: Circle if -	ANNU		>								* <u>****</u>	<i>i</i>	-
	Condition Indicators:							1sp	ecti	ION	up required NM = Not Applic			
#	Interior	A	В		#						up required WA = Not Applic	:able	;	
1	Passenger Door &	<u> </u>			1/	Exterior (cont.)	A	B			A second for the conception of the second	A	B	C
2	Door Interlock Operation			1	36	Check Operation of All Lights			1	- 14	Air Tank Mounting / Lines & Valves			
	Standee Line & Warning			V	37	Condensor Fan Operation				7.	Check Exhaust System for Mounting / Leaks / Restrictions	$\square$		5
3	Flooring / Steps / Ali Interior Panels			V	38	All Access Doors / Fuel Cap / Engine Cov & Latch Operation	er	T	l	, <sup>7</sup> 73	All Access Dans 15 15 15	$\left  - \right $		L
4	Wheelchair Belts / Floor Acnhors			V	39	Tire Damage & Wear		+	1	-		$\left  - \right $		
	Passenger Seat Condition /		1		<u> </u>			+	+		Tire Damage & Wear			
5	Foldaway Seats Operation & Condition			V	40	Check Wheels / Lug Nuts / Valve Stems			<u>з</u> ,		*Wheel Chair Lift			
6	Passenger Sear Belts			i pr	41	Fuel Cap and Door			ŧ,	/ 75	Check Lift Manufacturer Tag Month Year			$\neg$
7	Stanchions & Hand Rails			Speak	42	Leveling	1			76	Check Wiring for Routing / Chafing &		$\rightarrow$	$\neg$
8	Roof Hatches / Operation			1,		Engine Compartment		+	+	77	Loose Connections Check Lift for Damage /			
9	Emergency Window Operation			V	43	Clean Batteries / Check			┼╌		Inspect Lift Anchor Bolts Cycle Lift - Check all Safety		_	
10	Fire Extinguisher / First Aid Kit	-		: /	<i>2</i>	Electrolyte Level Check Battery / Hold		_	12	, 78	Systems Including Barriers			
	Emergency Triangles				44	Downs / Cables / Ground Straps			12	79	Record Lift Cycle Count			
11	Fire Suppression System			ب	45	Record Voltage Output			16	80	Check for Hydraulic Leaks / Level		T	$\neg$
12	Interior Lights			V	,46	Check Belts / Tensioners & Hoses Air Compressor Mounting	1-	<b> </b>	1	81	Clean and Lubricate Lift	+	+	
13	Registration / Plates / Manual			Z	47	Check All Fluids			1		As Needed Brake Inspection			
14	Driver's Compartment Brake & Accelorator Pedals				48	Inspect For Leaks			1	- 82	Brake Foundation / Lines / Rotors / Drums		-+-	
15	Driver's Seat & Belt	+		<u> </u>	/ 49 50	Test Anti-Freeze Protection Check Radiator Core Mounts			12	. 83	L / Front % Worn:		- L	7
16	Horn Operation			V	51	Check Wiring for Routing / Chafing & Loose Connections				84	R / Front % Worn:			]
17	Service Brake Operation			V	· 52	Check Engine Mounts			12	85 86	L / Rear % Worn:		4	1
	Ignition System (Start Engine) Check All Guages / Switches			<u>V</u>	53	Replace Engine Oil & Filter				<b>1</b>	Tire Tread Depth / Inflation		-	
	Check Fast Idle			¥ V	<u>54</u> 55	Check / Replace Air Filter Check / Replace Fuel Filter				- 87	L/Front 12 /-2 /-2 /32	-+-		Sec. 10
	Check Air Compressor Cut In /			Ť			+		<u></u>	88	R/Front ////////////////////////////////////			Z
	Out Pressures / Perform Leak Down Test				56 /	Check / Clean A/C Filters & Cores / Lines for Routing / Chafing			لار أ	89	R / R Inside /32			
	Shift Lever Operation			V	57	A/C Compressor Mounting / Clutch	┿╌┥			- 90	R/R Outside /32			
	Parking Brake Operation Back-Up Alarm				58	A/C Pressure Check			- 64	91	L/R Inside /32	-+-		تر المرا س
	Driver's Panel Lamps		-+-	성	.59	Chassis / DriveLine				, 92	L/ROutside 27 /32			
5	Interior Mirrors	+-+			60	Shocks / Springs / MOR / ryde Torque Rods				- 93	L/Front PSI			U.
	Windshield Wipers & Washers			1	61	Check Ball Joints / King Pins	349		2	94 -95	R/Front All JC/PSI R/R Inside 7.5 OVC/PSI			<u>7</u>
	Climate Control System / Fans				,62	Steering Gear / Linkage & Arms	╋╼╊	-+	1* 1*	96		+-		4
	Fare Collection System Cleanliness		_	Y	63	Steering Shaft & Freeplay			·	97	R/R Outside 76, 82 PSI L/R Inside 76, 82 PSI	+-	- 5"	-
+	Exterior			4	64 65	Lube Chassis Check drive Shaft & U-Joints			2	98	L/R Outside / S RU PSI		+7	4
T		+++		-+	<u>.</u>	Check drive Shan & U-Joints	┼╌┼		1		Test Drive		T	
1	Check for Exterior Damage / Corrosion / Bumpers & Mounts / Decals			4	66	Check Differential Oil Level / Clean Breather / Check Axle Seals			~	99	Check Engine Performance			
	Condition of All Glass Wiper Blades & Arms	+		-		Drain & Refill Differential			57	100	Check Shift Points	+-		Ļ
	Exterior Mirrors	┿╌╄			68	Replace Transmission Fluid / Filter			1.1		Steering	-+	+-	-
	ight Lenses & Reflectors	+-+		_	69 70	Check Front Wheel Bearings Check Brakes (Pull Wheels)	100000				Suspension	1-	1.	7
		<u></u>	. 1	4	· <u>·</u> [	CHICK DIDICS (FUIL WINEPIS)	62	L	<u> </u>		Brakes	T	T	
1	Notes:			L.							Speedometer	1		<u> </u>
									L	100	*Video System - if installed	<u></u>		
ft Ins	pector:				A/C I	nspector: e performed by certified licensed technician				Vide	o Inspector:	-		-

Date: 10/23/2019Van# 1604Mileage: 95946Lift Type: RiconSeries/Serial Number: RIS5510FF112070IN/534955Vehicle Year: 2016Make: FordModel: Getaway BusVIN#: 1FDFE4FSXGDC03214

	SERVICE		INITIALS	COMMENTS/REMARKS
1)	Service lift		RM	Serviced Lift Replaced 1 Drift Catch
2)	Test and tighten all fittings		RM	All Fittings Tight
3)	Clean and lube lift and door		RM	Lift And Doors Cleaned And Lubed
4)	Check passenger door and door opener		RM	Passenger Door And Opener Working Properly
5)	Check all wheelchair tie-down systems - clean and lube as needed		RM	# 5 Sets of Tie Downs
6)	Check all seat belts and seats		RM	All Seats And Belts Are good
7)	Check All Lift Interlocks		RM	All Interlocks Working
8)	Inspect lift main power circuits: check circuit breakers, all connections & grounds.		RM	Battery Box Damaged And Missing One Latch All Connections Are Good
9)	Bus Door Hardware		RM	Door Hardware Good
10)	Radio & Interior Lights Off	A Contraction of the second	RM	Off
11)	Comments:			

Pector's Signature:       Printed Name         ection Type:       Circle if - ANNUAD       A Inspection       B Inspection         Condition Indicators:       Image = 0 (Interior)       A B       C       #       Exterior (cont.)       A B         assenger Door & Oor & Oor Alloy (Context)       A B       C       #       Exterior (cont.)       A B         assenger Door & Oor & Oor Alloy (Context)       A B       C       #       Exterior (cont.)       A B         assenger Sear Bells       Image & Warning       Image & War       Image & War </th <th></th> <th>n DW U # 71 72 73 74 75 76 77 78 80 81</th> <th><math>\lambda \neq</math></th> <th>2</th> <th><u>07</u></th> <th></th>		n DW U # 71 72 73 74 75 76 77 78 80 81	$\lambda \neq$	2	<u>07</u>	
Pector's Signature:       Printed Name         ection Type:       Circle if - ANNUAD       A Inspection       B Inspection         Condition Indicators:       Image = 0 (Interior)       A B       C       #       Exterior (cont.)       A B         assenger Door & Oor & Oor Alloy (Context)       A B       C       #       Exterior (cont.)       A B         assenger Door & Oor & Oor Alloy (Context)       A B       C       #       Exterior (cont.)       A B         assenger Sear Bells       Image & Warning       Image & War       Image & War </th <th></th> <th>n DW U # 71 72 73 74 75 76 77 78 80 81</th> <th>Employee # C Inspection p required W/ = Not Applic Chassis / Drive Line (cont.) Air Tank Mounting / Lines &amp; Valves Check Exhaust System for Mounting / Leaks / Restrictions Ail Access Doors / Fuel Cap / Engine Cover &amp; Latch Operation Tire Damage &amp; Wear Wheel Chair Lift Check Lift Manufacturer Tag MonthYear Check Writing for Routing / Chafing &amp; Loose Connections Check Lift for Damage / Inspect Lift Anchor Bolts Cycle Lift - Check all Safety Systems Including Barriers Record Lift Cycle Count Check Kift Hydraulic Leaks / Level Clean and Lubricate Lift</th> <th>able</th> <th><u>07</u></th> <th></th>		n DW U # 71 72 73 74 75 76 77 78 80 81	Employee # C Inspection p required W/ = Not Applic Chassis / Drive Line (cont.) Air Tank Mounting / Lines & Valves Check Exhaust System for Mounting / Leaks / Restrictions Ail Access Doors / Fuel Cap / Engine Cover & Latch Operation Tire Damage & Wear Wheel Chair Lift Check Lift Manufacturer Tag MonthYear Check Writing for Routing / Chafing & Loose Connections Check Lift for Damage / Inspect Lift Anchor Bolts Cycle Lift - Check all Safety Systems Including Barriers Record Lift Cycle Count Check Kift Hydraulic Leaks / Level Clean and Lubricate Lift	able	<u>07</u>	
election Type: { Circle if - ANNUAD       Image: A Inspection       Image: B Inspection         Condition Indicators:       Image: Point A       B       C       #       Exterior (cont.)       A       B         Sasenger Door & Door & Door & Door & Image: Poor & Image: Poor & Image: Poor & Poor & Poor & Poor & Image: Poor & Poor & Poor & Image: Poor & Imag		n DW U # 71 72 73 74 74 75 76 77 78 79 80 81	C Inspection  p required We = Not Applic  Chassis / Drive Line (cont.)  Air Tank Mounting / Lines & Valves  Check Exhaust System for Mounting / Leaks / Restrictions  Ail Access Doors / Fuel Cap / Engine Cover & Latch Operation  Tre Damage & Wear  #Wheel Chair Lift  Check Lift Manufacturer Tag MonthYear Check Writing for Routing / Chafing & Loose Connections  Check Lift for Damage / Inspect Lift Anchor Bolts Cycle Lift - Check all Safety Systems Including Barriers  Record Lift Cycle Count  Check Kird Hydraulic Leaks / Level  Clean and Lubricate Lift	able	<u></u>	
Condition Indicators:       Image Science		Power         U           #         71           772         73           74         75           76         77           78         79           800         81	p required     Null = Not Applic     Chassis / Drive Line (cont.)     Air Tank Mounting / Lines &     Valves     Check Exhaust System for     Mounting / Leaks / Restrictions     Ail Access Doors / Fuel Cap / Engine Cover     & Latch Operation     Tire Damage & Wear     Wheel Chair Lift     Check Lift Manufacturer Tag     Month Year     Check Willing for Routing / Chafing &     Loose Connections     Check all Safety     Systems Including Barriers     Record Lift Cycle Count     Check for Hydraulic     Leaks / Level     Clean and Lubricate Lift			
Interior       A       B       C       #       Exterior (cont.)       A       B         Door Interlock Operation       1       36       Check Operation of All Lights       1         Landee Line & Warning       37       Condensor Fan Operation       1         Lowing / Steps / All Interior Panels       38       All Access Doors / Fuel Cap / Engine Cover       1         All Access Doors / Fuel Cap / Engine Cover       38       All Access Doors / Fuel Cap / Engine Cover       1         Anter Condition /       1       39       Tite Damage & Wear       1         assenger Seat Condition /       40       Check Wheels / Lug Nuts / Valve       1         Addway Seats Operation &       40       Check Wheels / Lug Nuts / Valve       1         assenger Seat Belts       41       Fuel Cap and Door       1       1         aschors & Hand Rails       42       Leveling       1       1         percency Window Operation       43       Clean Batteries / Check Battery / Hold Doors       1       1         restinguisher / First Ald Kit       43       Record Voltage Output /////       1       1       1         restinguisher / Parse / Manual       47       Check Battery / Hold Door       1       1       1         Driv	C V V V V V V O V V 000	#           71           72           73           74           75           76           77           78           79           80           81	Chassis / Drive Line (cont.)      Air Tank Mounting / Lines &     Valves     Check Exhaust System for     Mounting / Leaks / Restrictions      Ail Access Doors / Fuel Cap / Engine Cover     & Latch Operation      Tre Damage & Wear      */Wheel Chair Lift      Check Lift Manufacturer Tag     MonthYear Check Witing for Routing / Chafing &     Loose Connections      Check Lift Anchor Bolts     Cycle Lift Anchor Bolts     Systems Including Barriers      Record Lift Cycle Count      Check Grey August      Check In Hydraulic     Leaks / Level      Clean and Lubricate Lift			
assenger Door &       1       36       Check Operation of All Lights         loosing / Steps / All Interior Panels       37       Condensor Fan Operation         interior & Warring       38       All Access Doors / Fuel Cap / Engine Cover         wheel chair Belts / Floor Acnhors       18       All Access Doors / Fuel Cap / Engine Cover         wheel chair Belts / Floor Acnhors       19       The Damage & Wear         assenger Seat Condition /       40       Check Wheels / Lug Nuts / Valve         officin       40       Check Wheels / Lug Nuts / Valve         anchions & Hand Rails       1       41       Fuel Cap and Door         anchions & Hand Rails       1       42       Leveling         oof Hatches / Operation       1       43       Clean Batteries / Check         e Stinguisher / First Aid Kit       1       44       Check Battery / Hold         porns / Cables / Ground Straps       1       46       Check Battery / Hold         Devers / Scondard Compartment       48       Inspect For Lasks       1         etrin Lights       1       46       Check Battery / Hold       1         Devers / Compartment       48       Record Voltage Output/////       1       1         etrin Lights       1       46       Check Raite	1 1 1 1 1 1 1 0 1 1 0 0 1 1 0 0 1 1 0 0 1 1 0	71 72 73 74 74 75 76 77 78 79 80 81	Air Tank Mounting / Lines & Valves Check Exhaust System for Mounting / Leaks / Restrictions All Access Doors / Fuel Cap / Engine Cover & Latch Operation Tire Damage & Wear <b>*Wheel Chair Lift</b> Check Lift Manufacturer Tag MonthYear Check Wiring for Routing / Chafing & Loose Connections Check Lift on Damage / Inspect Lift Anchor Bolts Cycle Lift - Check all Safety Systems Including Barriers Record Lift Cycle Count Check for Hydraulic Leaks / Level Clean and Lubricate Lift			
tandee Line & Warning       1       37       Condensor Fan Operation         leoring / Steps / All Intenor Panels       38       All Access Doors / Fuel Cap / Engine Cover         wheelchair Belts / Floor Acnhors       1       39       Tire Damage & Wear         assenger Seat Condition /       40       Check Wheels / Lug Nuts / Vave       1         ondition       40       Check Wheels / Lug Nuts / Vave       1         assenger Seat Belts       1       41       Fuel Cap and Door         anchions & Hand Rails       1       42       Leveling         aof Hatches / Operation       2       43       Clean Bateries / Check         religency Window Operation       2       43       Clean Bateries / Check         e Extinguisher / First Aid Kin       1       44       Check Battery / Hold         perior Lights       1       45       Record Volarge Output /// Mole         pistration / Plates / Manual       47       Check Battery / Hold       1         Driver's Compartment       48       Inspect For Leaks       1       1         gistration / Plates / Manual       47       Check Raita Core Mounts       1       1         vers Seat & Belt       49       Test Anti-Fieeze Protection       1       1		72 73 74 75 75 76 77 78 79 80 81	Check Exhaust System for Mounting / Leaks / Restrictions All Access Doors / Fuel Cap / Engine Cover & Latch Operation The Damage & Wear *Wheel Chair Lift Check Lift Manufacturer Tag Month Year Check Writing for Routing / Chafing & Loose Connections Check Lift for Damage / Inspect Lift Anchor Bolts Cycle Lift - Check all Safety Systems Including Barriers Record Lift Cycle Count Check for Hydraulic Leaks / Level Clean and Lubricate Lift			
Icouing / Steps / All Intenor Panels       10       1		73 74 75 75 76 77 78 79 80 81	Mounting / Leaks / Restrictions All Access Doors / Fuel Cap / Engine Cover & Latch Operation The Damage & Wear <b>*Wheel Chair Lift</b> Check Lift Manufacturer Tag Month Year Check Writing for Routing / Chafing & Loose Connections Check Lift for Damage / Inspect Lift Anchor Bolts Cycle Lift - Check all Safety Systems Including Barriets Record Lift Cycle Count Check for Hydraulic Leaks / Level Clean and Lubricate Lift			
Aheelchair Belts / Floor Acnhors       Image & Wear         assenger Seat Condition / oldaway Seats Operation & ondition       Image & Wear         assenger Seat Belts       Image & Wear         anchiors & Hand Rails       Image & Wear         and Grammed & Hand Rails       Image & Wear         and Grammed & Hand Rails       Image & Wear         and Grammed & Hand Rails       Image & Wear         anchiors & Hand Rails       Image & Wear         anchiors & Monser       Image & Check All Fluids         Driver'S Compartment	V V 0 V V 0 V	74 75 76 77 78 79 80 81				
assenger Seat Condition /       assenger Seat Condition /         downy Seats Operation &       40       Check Wheels / Lug Nuts / Valve Steins         anchions & Hand Rails       41       Fuel Cap and Door         anchions & Hand Rails       42       Leveling         pof Hatches / Operation       42       Leveling         pof Hatches / Operation       43       Clean Batteries / Check         nergency Window Operation       44       Check Battery / Hold         port Hatches / Operation       44       Check Battery / Hold         port Signal       44       Check Battery / Hold         powns / Cables / Ground Straps       esuppression System       45         rerior Lights       46       Check Battery / Hold         powns / Cables / Ground Straps       46         Driver's Compartment       48         48       Inspect For Leaks         ke & Accelorator Pedals       49         49       Test Raiting For Routing / Chaing & Loses         41       Check All Fluids         42       Check Raitaro Core Mountis         43       Check Raitaro Core Mounts         44       Check Milling for Routing / Chaing & Loses         45       Record Voltage Core Mounts         46       Che	V V 0 V V 0 V	75 76 77 78 79 80 81	*Wheel Chair Lift Check Lift Manufacturer Tag MonthYear Check Wiring for Routing / Chafing & Loose Connections Check Lift for Damage / Inspect Lift Anchor Bolts Cycle Lift - Check all Safety Systems Including Barriers Record Lift Cycle Count Check for Hydraulic Leaks / Level Clean and Lubricate Lift			
Index Sears Operation & Ondition       Index Sterns       Check Wheels / Lug Nuts / Valve Sterns         assenger Sear Belts       Index Sterns       Fuel Cap and Door         anchions & Hand Rails       Index Sterns       Engine Compartment         pool Hatches / Operation       Index Sterns       Engine Compartment         nergency Window Operation       Index Sterns       Engine Compartment         nergency Window Operation       Index Sterns       Check Battery / Hold         e Extinguisher / First Aid Kit       Index Sterns       Check Battery / Hold         e Extinguisher / First Aid Kit       Index Sterns       Index Sterns         e Extinguisher / First Aid Kit       Index Sterns       Index Sterns         e Extinguisher / First Aid Kit       Index Sterns       Index Sterns         e Extinguisher / First Aid Kit       Index Sterns       Index Sterns         gistration / Plates / Manual       Index Sterns       Index Sterns         Driver's Compartment       48       Inspect For Leaks       Index Sterns         wer's Seat & Belt       Index Sterns       Index Sterns       Index Sterns         wer's Seat & Belt       Index Sterns       Index Sterns       Index Sterns         wer's Seat & Belt       Index Sterns       Index Sterns       Index Sterns		76 77 78 79 80 81	*Wheel Chair Lift Check Lift Manufacturer Tag MonthYear Check Wiring for Routing / Chafing & Loose Connections Check Lift for Damage / Inspect Lift Anchor Bolts Cycle Lift - Check all Safety Systems Including Barriers Record Lift Cycle Count Check for Hydraulic Leaks / Level Clean and Lubricate Lift			
anchions & Hand Rails       1       1       Pell Cap and boor         pref Hatches / Operation       42       Leveling         nergency Window Operation       1       43       Clean Batteries / Check         re Extinguisher / First Ald Kit       1       44       Check Battery / Hold         nergency Window Operation       1       43       Clean Batteries / Check         re Extinguisher / First Ald Kit       1       44       Check Battery / Hold         nergency Triangles       1       44       Check Battery / Hold         re Suppression System       1       46       Check Battery / Hold         gistration / Plates / Manual       1       47       Check All Fluids         Driver's Compartment       48       Inspect For Leaks       48         ake & Accelorator Pedals       1       49       Test Anti-Freeze Protection         wer's Seat & Belt       1       50       Check Rajter Core Mounts       47         on Operation       1       52       Check Rajter Ore All Fluids       48         inton System (Start Engine)       1       53       Replace Engine Oil & Filter       54         ceck Fast Idle       1       55       Check / Replace Fuel Filter       7       48 <td< td=""><td>OVVOL</td><td>76 77 78 79 80 81</td><td>Month Year Check Writing for Routing / Chafing &amp; Loose Connections Check Lift for Damage / Inspect Lift Anchor Bolts Cycle Lift - Check all Safety Systems Including Barriers Record Lift Cycle Count Check for Hydraulic Leaks / Level Clean and Lubricate Lift</td><td></td><td></td><td></td></td<>	OVVOL	76 77 78 79 80 81	Month Year Check Writing for Routing / Chafing & Loose Connections Check Lift for Damage / Inspect Lift Anchor Bolts Cycle Lift - Check all Safety Systems Including Barriers Record Lift Cycle Count Check for Hydraulic Leaks / Level Clean and Lubricate Lift			
Def Hatches / Operation       Image: Construction       Image: Construction         regency Window Operation       Image: Construction       Image: Construction         re Extinguisher / First Ald Kit       Image: Construction       Image: Construction         re Extinguisher / First Ald Kit       Image: Construction       Image: Construction         re Extinguisher / First Ald Kit       Image: Construction       Image: Construction         re Suppression System       Image: Construction       Image: Construction         revior Lights       Image: Construction       Image: Construction         gistration / Plates / Manual       Image: Construction       Image: Construction         Driver's Compartment       Image: Construction       Image: Construction         review State & Belt       Image: Construction       Image: Construction         vers Seat & Belt       Image: Construction       Image: Construction <t< td=""><td>L D L</td><td>77 78 79 80</td><td>Check Wirling for Routing / Chafing &amp; Loose Connections Check Lift for Damage / Inspect Lift Anchor Bolts Cycle Lift - Check all Safety Systems Including Barriers Record Lift Cycle Count Check for Hydraulic Leaks / Level Clean and Lubricate Lift</td><td></td><td></td><td></td></t<>	L D L	77 78 79 80	Check Wirling for Routing / Chafing & Loose Connections Check Lift for Damage / Inspect Lift Anchor Bolts Cycle Lift - Check all Safety Systems Including Barriers Record Lift Cycle Count Check for Hydraulic Leaks / Level Clean and Lubricate Lift			
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e CATRIGUISTIE? / FIRST AND NT         nergency Triangles         e Suppression System         i 43         Record Voltage Output//////////////////////////////////	L D L	79 80	Systems Including Barriers Record Lift Cycle Count Check for Hydraulic Leaks / Level Clean and Lubricate Lift			_
nergency Triangles       1       44       Check Ballety / Hold         e Suppression System       1       45       Record Voltage Output//////////////////////////////////	L D L	80	Check for Hydraulic Leaks / Level Clean and Lubricate Lift			-
terior Lights       1       46       Check Belts / Tensioners & Hoses 1/2/2/2/2/2/2/2/2/2/2/2/2/2/2/2/2/2/2/2			Leaks / Level Clean and Lubricate Lift			
terior Lights       1       46       Check Belts Tensioners & Hoses 1/2/2/2/2/2/2/2/2/2/2/2/2/2/2/2/2/2/2/2			Clean and Lubricate Lift		- <u>T</u> -	_
Driver's Compartment       47       Check All Fluids         Driver's Compartment       48       Inspect For Leaks         ake & Accelorator Pedals       49       Test Anti-Freeze Protection         iver's Seat & Belt       50       Check Radiator Core Mounts         inn Operation       51       Check Writing for Routing / Chafing & Loose Connections         nvice Brake Operation       52       Check Rigine Mounts         nition System (Start Engine)       53       Replace Engine Oil & Filter         eck All Guages / Switches       54       Check / Replace Fuel Filter         eck Air Compressor Cut In /       75       Check / Replace Fuel Filter         rest's Panel Lamps       56       Check / Replace Fuel Filter         er's Panel Lamps       58       A/C Pressure Check         wing Brake Operation       57       A/C Compressor Mounting / Chafing         rest's Panel Lamps       59       Shocts / Springs / MOR / ryde         wing Misers       59       Shocts / Springs / MOR / ryde       10         rest's Panel Lamps       61       Check Bil Joints / King Pins       11         ecolection System / Fans       63       Steering Shaft & Freeplay       12         ecolection System       63       Steering Shaft & Freeplay       14 </td <td>4</td> <td></td> <td></td> <td></td> <td></td> <td></td>	4					
Driver's Compartment       48       Inspect For Leaks         ake & Accelorator Pedals       49       Test Anti-Freeze Protection         wer's Seat & Belt       50       Check Radiator Core Mounts         in Operation       51       Check Ming for Routing / Chafing & Loose Connections         rvice Brake Operation       52       Check Ming for Routing / Chafing & Loose Connections         rvice Brake Operation       53       Replace Engine Mounts       1         eck All Guages / Switches       53       Replace Engine Oil & Filter       1         eck Fast Idle       55       Check / Replace Air Filter       1         eck Fast Idle       55       Check / Clean A/C Filters & Cores / Lines for Routing / Chafing       1         ft Lever Operation       1       56       Check / Clean A/C Filters & Cores / Lines for Routing / Chafing       1         ft Lever Operation       1       57       A/C Compressor Mounting / Church       1         kkup Alarm       59       Shocks / Springs / MOR / ryde       1       1         wer's Panel Lamps       59       Shocks / Springs / MOR / ryde       1         wittor Mirrors       50       Check Ball Joints / King Pins       1         ate Control System / Fans       52       Steering Shaft & Freeplay       1	2	- 1				
wer's Seat & Belt       0       90       Test Anitr' resear Formation         win Operation       1       50       Check Radiator Core Mounts         win Operation       1       51       Check Radiator Core Mounts         wite Brake Operation       1       52       Check Radiator Core Mounts         wite Brake Operation       1       52       Check Radiator Core Mounts         wite Brake Operation       1       52       Check Viring for Routing / Chafing & Loose Connections         wite Brake Operation       1       53       Replace Engine Oil & Filter         eck All Guages / Switches       1       53       Check / Replace Air Filter         eck Fast Idle       i       55       Check / Replace Fuel Filter         eck Fast Idle       i       55       Check / Clean A/C Filters & Cores / Lines for Routing / Chafing         form Leak Down Test       56       Check / Clean A/C Filters & Cores / Lines for Routing / Chafing       ////////////////////////////////////	~ I	82	Brake Inspection Brake Foundation /	_		
In Operation       Image: Second	2		Lines / Rotors / Drums			
Vice Brake Operation       Losse Connections         Ittion System (Start Engine)       Losse Connections         Losse Connections       Place Engine Mounts         Ittion System (Start Engine)       Loss         Losse Connections       Place Engine Mounts         eck All Guages / Switches       Loss         Losse Connections       Place Engine Oil & Filter         eck Fast Idle       Loss         eck Fast Idle       Loss         theresures /       Stock / Replace Fuel Filter         form Leak Down Test       Stock / Clean A/C Filters & Cores / Lines for Routing / Chafing         ft Lever Operation       Loss         king Brake Operation       Loss         k-Up Alarm       Chassis / DriveLine         ver's Panel Lamps       Loss         entor Mirrors       J.         60'       Torque Rods         wisheld Wipers & Washers       Los         to Collection System / Fans       Los         to Collection System       Los         to Collection System       Los         to Collection System       Koll Uube Chassis			R / Front % Worn:			4
itition System (Start Engine)       i, 53       Replace Engine Oil & Filter         eck All Guages / Switches       i, 54       Check / Replace Air Filter i, 71       i         eck All Guages / Switches       i, 54       Check / Replace Air Filter i, 71       i         eck Fast Idle       i       55       Check / Replace Air Filter i, 71       i         eck Air Compressor Cut In /       i       55       Check / Clean A/C Filters & Cores / Lines for Routing / Chafing         form Leak Down Test       56       Check / Clean A/C Filters & Cores / Lines for Routing / Clutch       i         ft Lever Operation       i       57       A/C Compressor Mounting / Clutch       i         k-Up Alarm       i       58       A/C Pressure Check       i       i         ver's Panel Lamps       i       59       Shocks / Springs / MOR / ryde       i       i         rrior Mirrors       i       60       Torque Rods       i<	10	85	L / Rear % Worn: 8		1	7
eck All Guages / Switches       1       5       Neplace Air Filter       7       7       6         eck Fast Idle       1       55       Check / Replace Air Filter       7       7       6         eck Air Compressor Cut In / t Pressures / form Leak Down Test       56       Check / Replace Fuel Filter       6         At Lever Operation       1       57       A/C Compressor Mounting / Chafting       6         R Lever Operation       1       57       A/C Compressor Mounting / Clutch       6         k-Up Alarm       1       58       A/C Pressure Check       6         ver's Panel Lamps       1       59       Shocks / Springs / MOR / ryde       1         ver's Panel Lamps       1       50       Torque Rods       1         verior Mirrors       1       60       Torque Rods       1         vers Swashers       1       60       Torque Rods       1         collection System / Fans       1       62       Steering Gear / Linkage & Arms       1         collection System       1       63       Steering Shaft & Freeplay       1	1		R / Rear % Worn: 8 8	<u></u>		4
eck Fast Idle       L       55       Check / Replace Fuel Filter       F         eck Air Compressor Cut In / t Pressures / form Leak Down Test       56       Check / Clean A/C Filters & Cores / Lines for Routing / Chafing       F         ft Lever Operation       L       57       A/C Compressor Mounting / Clutch       F         king Brake Operation       L       57       A/C Compressor Mounting / Clutch       F         k-Up Alarm       L       59       A/C Pressure Check       F         ver's Panel Lamps       L       59       Shocks / Springs / MOR / ryde       F         ver's Panel Lamps       L       59       Shocks / Springs / MOR / ryde       F         ver's Panel Lamps       L       60       Torque Rods       L       L         ver's Panel Lamps       L       60       Torque Rods       L       L         ver's Panel Lamps       L       60       Torque Rods       L       L         ver's Panel Lamps       L       60       Torque Rods       L       L         ver's Panel Lamps       L       60       Torque Rods       L       L         ver's Panel Lamps       L       60       Torque Rods       L       L         ver's Panel Lamps	1		Tire Tread Depth / Inflation			4
eck Air Compressor Cut In / t Pressures / form Leak Down Test       56       Check / Clean A/C Filters & Cores / Lines for Routing / Chafing         ft Lever Operation       1       57       A/C Compressor Mounting / Clutch         king Brake Operation       58       A/C Pressure Check         k-Up Alarm       2       Chassis / DriveLine         ver's Panel Lamps       1       59       Shocks / Springs / MOR / ryde         trior Mirrors       1       60       Torque Rods       1         dshield Wipers & Washers       2       61       Check Ball Joints / King Pins       1         ate Control System / Fans       1       62       Steering Shaft & Freeplay       1         c Collection System       2       64       Lube Chassis       1	-		/Front / 0 5 / / /32	-†-	12	7
t Pressures /       56       Check / Clean A/C Filters & Cores / Lines for Routing / Chafing         form Leak Down Test       56       Check / Clean A/C Filters & Cores / Lines for Routing / Chafing         ft Lever Operation       57       A/C Compressor Mounting / Clutch         king Brake Operation       58       A/C Pressure Check         k-Up Alarm       -       Chassis / DriveLine         ver's Panel Lamps       L       59         shield Wipers & Washers       -       60         trior Mirrors       1       60         dshield Wipers & Washers       -       61         check Ball Joints / King Pins       1         nate Control System / Fans       L       62         tc Collection System       L       63       Steering Shaft & Freeplay         anliness       -       64       Lube Chassis       L		88	1/Front 5 2 /32		1	7
king Brake Operation     1.59     A/C Compressor Mounting / Clutch       k-Up Alarm     1.58     A/C Pressure Check       ver's Panel Lamps     1	1-1	89 I	RInside 799 /32			[
k-Up Alarm     L     Chassis / DriveLine       ver's Panel Lamps     L     Shocks / Springs / MOR / ryde     1       order Mirrors     J     60     Torque Rods     1       odshield Wipers & Washers     L     61     Check 8all Joints / King Pins     1       nate Control System / Fans     L     62     Steering Gear / Linkage & Arms     1       collection System     L     63     Steering Shaft & Freeplay     1	29	90 F	1/R Outside 079 11/ /32			-1
Ver S raher Lamps     59     Shocks / Springs / MOR / ryde     1       trior Mirrors     /	9		/Rinside 8 8 /32	+	12	4
rrior Mirrors     /     60     Torque Rods     /       vdshield Wipers & Washers     /     61     Check Ball Joints / King Pins     /       nate Control System / Fans     1     62     Steering Gear / Linkage & Arms     /       c Collection System     1     /     63     Steering Shaft & Freeplay     /       anliness     9     64     Lube Chassis     1			/ R Outside / 9 / /32		U	7
Adshield Wipers & Washers     Image: 61     Check Ball Joints / King Pins     Image: 61       nate Control System / Fans     Image: 62     Steering Gear / Linkage & Arms     Image: 63       Collection System     Image: 63     Steering Shaft & Freeplay     Image: 63       anliness     Image: 64     Lube Chassis     Image: 64			/Front BERG PSI		1.	_
nate Control System / Fans     1     62     Steering Gear / Linkage & Arms       t Collection System     1     63     Steering Shaft & Freeplay     1       anliness     5     64     Lube Chassis     1		_	/Front 67 55 PSI /RInside 66 60 PSI		$\perp$	
anliness 2 64 Lube Chassis	_				4	
	19		/ROutside 66 RO PSI /RInside 66 RO PSI			4
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Exterior 65 Check drive Shaft & U-Joints	4		Test Drive	+-	+	1
	9	9 C	heck Engine Performance			1
dition of All Glass 67 Drain & Refill Differential i		20 C	heck Shift Points	+	+c	×
9 06 Replace transmission Fluid / Filter	10		eering		+	1
09 Check Floht Wheel Beatings	- 10		Jspension		$+\frac{1}{7}$	41
t Lenses & Reflectors 70 Check Brakes (Pull Wheels)		DZ   SU		1	1.0	7
tes:	-/10		akes			_
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A/C Inspector:	- 10 - 10 - 10	)3 Br )4 Sp	akes		6	1

Date:05/14/2019Van# 1605Mileage: 95969.9Lift Type: RiconSeries/Serial Number: RIS5510/534952Vehicle Year: 2016Make: FordModel: E450 GlavalVIN#: 1FDFE4FS6GDC03212

	SERVICE	<b>INITIALS</b>		COMMENTS/REMARKS
1)	Service lift	LR		Serviced Lift Lift Shows Signs Of Minor Wear
2)	Test and tighten all fittings	LR	100 (100 (100 (100 (100 (100 (100 (100	All Fittings Tight
3)	Clean and lube lift and door	LR		Lift And Doors Cleaned And Lubed
4)	Check passenger door and door opener	LR		Passenger Door And Opener Working Properly Replaced Stepwell Light
5)	Check all wheelchair tie-down systems - clean and lube as needed	LR		# 6 Sets of Tie Downs Working Properly
6)	Check all seat belts and seats	LR		All Seats And Belts Are good
7)	Check All Lift Interlocks	LR		All Interlocks Working
8)	Inspect lift main power circuits: check circuit breakers, all connections & grounds.	LR		All Circuit/Breakers And Connections Are Making Good Contact
9)	Bus Door Hardware	LR		Needs Right Lift Door Cable
10)	Radio & Interior Lights Off	LR		Off
11)	Comments:			

,	PREVENTIVE MA					E	MARION SE 1101 S	ENI W 2	OR 201	l SI th	ER\ Co	/ICES - MARION TR/ urt Ocala, FL 3447	<b>AN</b> 1	SI	Т
	ıs ID #:		3	9			Date:	12	17	Ŋ	Q	Miles	Q	7	
In	spector's Signature:			4 3								<u>Employee</u> #			
In	spection Type: Circle if - A					🗆 A In:		∃ B Ir				□ C Inspection	1		
	Condition Indicators: 🛛 🛛	( = Ok	kay		X =	ltem wa	is repaired or adjusted	ł	0=	- Fol	ow ι	up required NZA = Not Applic	able		-
#	Interior	A	В	С	<i>,</i> #		Exterior (cont.)	A	B	C	#	Chassis / Drive Line (cont.)	A	В	c
	Passenger Door & Door Interlock Operation			1.2	36	Check O	peration of All Lights		1-	<b>i</b> ,	71	Air Tank Mounting / Lines & Valves		-	<u> </u>
2	Standee Line & Warning			1	37	Condens	or Fan Operation		1		. 72	Check Exhaust System for	$\left  - \right $		
3	Flooring / Steps / All Interior Panels		1		38	All Acces	s Doors / Fuel Cap / Engine Cove Operation	er	+		73	Mounting / Leaks / Restrictions All Access Doors / Fuel Cap / Engine Cover	┝─┤		Ļ.
4	Wheelchair Belts / Floor Acnhors		1	$\overline{\mathbf{V}}$	39	1	age & Wear		+			& Latch Operation	┝─┥		
	Passenger Seat Condition /		+		1-				+	16	/ 74	Tire Damage & Wear			5
5	Foldaway Seats Operation & Condition			174 	40	Check W Stems	heels / Lug Nuts / Valve			0		*Wheel Chair Lift			
6	Passenger Seat Belis			1. S.	41	Fuel Cap	and Door			1.1	75	Check Lift Manufacturer Tag Month Year			$\neg$
7	Stanchions & Hand Rails			لمر مريخية	42	Leveling			1		76	Check Wiring for Routing / Chafing & Loose Connections			<u> </u>
8	Roof Hatches / Operation			5	s <sup>1</sup>	Er	igine Compartment	1		1	77	Check Lift for Damage / Inspect Lift Anchor Bolts	+	$\neg$	-
9	Emergency Window Operation			V	43	Clean Bat Electrolyt	teries / Check e Level		1		78	Cycle Lift - Check all Safety Systems Including Barriers	-+		
10	Fire Extinguisher / First Aid Kit Emergency Triangles			÷2	44	Check Ba	ttery / Hold Cables / Ground Straps			i	79	Record Lift Cycle Count			$\neg$
11	Fire Suppression System			V	45	Record Vo	Itage Output				80	Check for Hydraulic Leaks / Level			$\neg$
12	Interior Lights			V	46	Check Be	ts / Tensioners & Hoses ressor Mounting	+	-		81	Clean and Lubricate Lift	-+	-+	
13	Registration / Plates / Manual			V	47	Check All				м. С/		As Needed Brake Inspection		-	_
14	Driver's Compartment Brake & Accelorator Pedals	+			48 ~49	Inspect Fo				12	82	Brake Foundation / Lines / Rotors / Drums		1	र्ज
15	Driver's Seat & Belt			<u>ر :</u> الحر :	50	Check Rad	reeze Protection liator Core Mounts			<b>7</b> 57	83 84	L / Front % Worn: R / Front % Worn:		_	
16	Horn Operation			Low	51	Check Wir Loose Cor	ing for Routing / Chafing & inections			~	85	L/Rear % Worn:			
17 18	Service Brake Operation Ignition System (Start Engine)	+		$\overline{\mathcal{M}}$	52		ine Mounts			1	86	R / Rear % Worn:	+		-
	Check All Guages / Switches	+	-+	<u>V</u> 1 0	53 54	Replace E	ngine Oil & Filter place Air Filter		3	a. 1 a. 15.		Tire Tread Depth / Inflation			
20	Check Fast Idle				55		place Fuel Filter	+			87 88	L / Front 732 R / Front 732			2
21	Check Air Compressor Cut In / Out Pressures / Perform Leak Down Test		×		56		ean A/C Filters & es for Routing / Chafing			./	89	R/RInside /32	-+-		
	Shift Lever Operation				57	A/C Comp	ressor Mounting / Clutch	+		$\overline{\nabla}$	90	R/R Outside /32		-	
	Parking Brake Operation Back-Up Alarm	+		1	58	A/C Pressu	re Check				, 91	L/R Inside /32	+		-
	Driver's Panel Lamps	┿╌┼		السويل ريخ	59		hassis / DriveLine prings / MOR / ryde				92	L/ROutside La Mar /32	_		
26	Interior Mirrors	+-+		-	.60	Torque Ro		346		_	93	L/Front PSI			2
	Windshield Wipers & Washers			12	61	Check Ball	Joints / King Pins	建建筑		<del>يري</del> راكي	94 95	R/Rinside PSI		<u>_+</u> -	
	Climate Control System / Fans Fare Collection System			ł.,	62		ear / Linkage & Arms				96	R/R Outside /PSI	+	-+-	
		+		4	63		haft & Freeplay				97	L/R Inside PSI		- <u>+</u> -	
-	Exterior			넝	64 65	Lube Chas	sis e Shaft & U-Joints	+			98	L/R Outside PSI			
31	Check for Exterior Damage / Corrosion / Bumpers & Mounts / Decals				66	Check Diffe	rential Oil Level / Clean Check Axle Seals			V	99	Test Drive			
	Condition of All Glass	<b> </b>		i.e.	67		ill Differential	Int			100	Check Shift Points	-+-	-+-	d'
	Wiper Blades & Arms Exterior Mirrors	┨──┨-		<u> </u>	68		ansmission Fluid / Filter			111 A.		Steering			
	Light Lenses & Reflectors	╋╌╋		- (4 - 12	69 70	Check From	t Wheel Bearings	140800		4		Suspension			Ť
		L		-	/0	CHECK BLAK	es (Pull Wheels)					Brakes	1		12
	Notes:									-		Speedometer *Video System - if installed		+	4
Lift In	spector:	Liter Character Strate			<u>۸/۲</u>	Inspector				-					
• Air c	onditioning systems and wheel chair lift co	mponen	nt insp	ectior	ns will b	Inspector: e performe	d by certified licensed techniciar	ns.			Vide	o Inspector:			

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Rev. 12/17

Jate:12/30/2019 Lift Type: Braun

Van# 1701 Mileage: 043281 Series/Serial Number: NVL919FIBHB-2/16110700125

Vehicle Year: 2017 Make: Ford Model: Gateway Bus VIN#: 1FDVU4XG7HKA67565

**SERVICE** 

INITIALS

Service lift	LR	Serviced Lift
Test and tighten all fittings	LR	All Fittings Tight
Clean and lube lift and door	LR	Lift And Doors Cleaned And Lubed
Check passenger door and door opener	LR	Passenger Door And Opener Working Properly
Check all wheelchair tie-down systems - clean and lube as needed	LR	# 2 Sets of Tie Downs
Check all seat belts and seats	LR	All Seats And Belts Are good
Check All Lift Interlocks	LR	All Interlocks Working
Inspect lift main power circuits: check circuit breakers, all connections & grounds.	LR	All Connections Are Good
Bus Door Hardware	LR	Door Hardware Good
Radio & Interior Lights Off	LR	Off Upon Arrival
Comments:		· · · · · · · · · · · · · · · · · · ·
	Test and tighten all fittingsClean and lube lift and doorCheck passenger door and door openerCheck all wheelchair tie-down systems - clean and lube as neededCheck all seat belts and seatsCheck All seat belts and seatsCheck All Lift InterlocksInspect lift main power circuits: check circuit breakers, all connections & grounds.Bus Door HardwareRadio & Interior Lights Off	Test and tighten all fittingsLRClean and lube lift and doorLRCheck passenger door and door openerLRCheck all wheelchair tie-down systems - clean and lube as neededLRCheck all seat belts and seatsLRCheck All seat belts and seatsLRCheck All Lift InterlocksLRInspect lift main power circuits: check circuit breakers, all connections & grounds.LRBus Door HardwareLRRadio & Interior Lights OffLR

#### PREVENTIVE MAINTENANCE INSPECTION REPORT

Printed Name       Employee # Emplo	Bu	s ID #:	·			_	Date:	Ç	ųε	ì		Miles - 1771	· .				
USDECTION Type       Lince if - ANNUAL       Image: Annotation indicators: Image: Condition indicators: Image: Im	Ins	pector's Signature:	- single		·		Printed Name		: : 3*	1 - 1		Miles	<u></u>				
Condition Indicators: $\forall z = 0$ kay $\forall z = 1$ therm was repaired or adjusted $\forall z = 0$ clow up required $\forall d = Na Applicable         Interior       A       B       C       /*       Exterior (cont)       A       B       C       /*       Consist / Direct Operation       A       B       Consist / Direct Operation       A       Dire$	ns	pection Type: Circle if - A	NNU	IAL	>								+				
Interior         A         B         C         #         Exterior toxel         A         B         C         #         Chassis / Drive Line (cont.)         A         B         C           Dom innercial Operation         Image		Condition Indicators: 🖌	= Ok	ay	-	-	Item was repaired or adjusted	7	2=	Follo	οw ι	ip required NM = Not Appli	cable	<b>.</b>			
Door diversity Operation         P         PA         Descriptions         P         PA Text Moving / Lets 4           3 andre Line & Starring         27         Constructions Press         27         Constructins Press         27         Constr	#		A	B	С	/#	Exterior (cont.)		-	T		1			c		
Storder Une & Vanning         21         Condensition Repeation         27         Mach Shebr System for Marken David System Contents         28           Wheednam beta / Four Acrimas         29         All Access Door / Fuel Cap / Engine Coner         27         All Access Door / Fuel Cap / Engine Coner         27           Pattering State Construct         29         All Access Door / Fuel Cap / Engine Coner         27         All Access Door / Fuel Cap / Engine Coner         27           Pattering State Construct         29         The Damage Wear         20         70         The Damage Wear         27         The Damage Wear         27         The Damage Wear         28         27         Construct Tag         28					$ _{V}$	36	Check Operation of All Lights				71	Air Tank Mounting / Lines &	+	-	-		
Roundy / Sep / All Interior Panels         // <th <="" th=""> <th <="" th="">         //</th></th>	<th <="" th="">         //</th>	//		Standee Line & Warning			9	37	Condensor Fan Operation	$\square$		1.1	77	Check Exhaust System for			
Wheeldbark Beb/Floor Achinos       V       39       The Durage & Wear       V       74       The Durage & Wear       V       74         Pessenger Sear Candoon / Contion       V       40       Onct Mineter / Lug Nuis / Valve       V       75       Under Sear Durage & Wear       V       76       Under Sear Durage & Wear       V       75       Under Sear Durage & Wear       V       76       Under Sear Durage & Wear       V       77       Under Sear Durage & Wear       V       78       Under Sear Durage & Wear       V       79       Record Ulding Durage & Wear       V       70       Under Sear Durage & Wear <td>-</td> <td>Flooring / Steps / All Interior Panels</td> <td></td> <td></td> <td>V</td> <td>,38</td> <td>All Access Doors / Fuel Cap / Engine Cover &amp; Latch Operation</td> <td></td> <td></td> <td></td> <td>73</td> <td>All Access Doors / Fuel Cap / Engine Cover</td> <td></td> <td></td> <td></td>	-	Flooring / Steps / All Interior Panels			V	,38	All Access Doors / Fuel Cap / Engine Cover & Latch Operation				73	All Access Doors / Fuel Cap / Engine Cover					
Processory Sac Condition / Conditions / Sac Operation & Conditions / Sac Operation & Conditions / Sac Operation & Sac O		Wheelchair Belts / Floor Acnhors			v	39	Tire Damage & Wear				74		┼╌┥		i.e.		
Stanchorns & Hand Ruls       /       41       Perf Cap and Door       /       75       Otext Munducture Tag         Stanchorns & Hand Ruls       /       42       Leveling       76       The King Ga Ruling / Challing & Loose Connection Tag         Rand Functions / Operation       /       /       Engine Compartment       77       The King Ga Ruling / Challing & Loose Connection Tag         Fire Extinguisher / First Aid King       /       /       /       Check Rules / Check       77       Recent Lin / Check a Bis/Pig         Fire Suppression System       /       /       /       Check Rules / Check       77       Recent Lin / Check a Bis/Pig         Innder Lupis       / <td< td=""><td>5</td><td>Foldaway Seats Operation &amp;</td><td></td><td></td><td>V</td><td>40</td><td>Check Wheels / Lug Nuts / Valve Stems</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></td<>	5	Foldaway Seats Operation &			V	40	Check Wheels / Lug Nuts / Valve Stems										
Stanchons & Hand Rais       42       Leveling       76       Check Wing Ge Bouting / Chaling & Leveling         Roof Hatches / Operation       71       Record Windson Operation       77       Check Wing Ge Bouting / Chaling & Leveling       76         Standard Rais       74       Ende Batters / Check       77       Check Wing / Chaling & Leveling       77         File Econgue Level       78       Schult Archon Jobit       77       Check Ming / Ming	5	Passenger Seat Belts			and a second	41	Fuel Cap and Door			1.1	75	Check Lift Manufacturer Tag					
Hour Housey / Departon       Image: It / Anoto dots         Simegrey Window Operation       Image: It / Anoto dots         File Exinguister / First Aid All       Image: It / Anoto dots         File Exinguister / First Aid All       Image: It / Anoto dots         File Suppression System       Image: It / Anoto dots         Interior Ughs       Image: It / Anoto         Interior Ughs       Image: It / Anoto         Divers' State / Anotometer Heads       Image: It / Anotometer Heads         Image: It / Anotometer Heads       Image: It / Anotometer Heads         Divers' State & Anotometer Heads       Image: It / Anotometer Heads         Divers' State & Anotometer Heads       Image: It / Anotometer Heads         Divers' State & Anotometer Heads       Image: It / Anotometer Heads         Divers' State & Anotometer Heads       Image: It / Anotometer Heads         Divers' State & Anotometer Heads       Image: It / Anotometer Heads         Divers' State & Anotometer Heads       Image: It / Anotometer Heads         Divers' State & Anotometer Heads       Image: It / Anotometer Heads         Divers' State & Anotometer Heads       Image: It / Anootometer	/	Stanchions & Hand Rails			V	42	Leveling			-	76	Check Wiring for Routing / Chafing &	┝──┤	-+			
Emergency Window Operation         1         4-B         Cleen Barteler / Check         7-B         Cycle Lift - Check al Selecy           File Exanguister / First Ad Kit         ////////////////////////////////////	+				$\checkmark$	/					77	Check Lift for Damage /					
Energency Trangles       / 44       Deck Battery / Hold       Staps       72       Record Lift Cycle Count         Fire Suppression System       / 45       Record Voltage Output       // 26       Bo       Check for Hydraulic         Interior Lights       // 46       Arc Ompartment       // 48       Interior Lights       // 47       Check All Flucts       // 47       Drever's Compartment       // 48       // 48       Interior Lights       // 47       Check All Flucts       // 48       // 48       Drever's Compartment       // 48       // 48       // 48       Drever's Compartment       // 48       // 49       Test Anl/Fridge       // 48       // 48       Drever's Compartment       // 48       // 49       Test Anl/Fridge       // 48       // 48       Drever's Compartment       // 48       // 49       // 48       // 48       // 48       // 48       // 48       // 48       // 48       // 48       // 48       // 48       // 48       // 48       // 48       // 48       // 48	-+				V	<i>;</i> 43				1.00	78	Cycle Lift - Check all Safety	$\vdash$	$\rightarrow$			
Fire Suppression System       45       Recnd Voltage Output       40       80       Check for Hydraulic Leak / Level         Interior Lights       46       Ar Compresson Mounting       41       80       Check for Hydraulic Leak / Level         Priver's Compartment       48       Import for Lask       12       80       Erake Inspection         Bake & Accompartment       48       Import for Lask       12       Bote Foundation / Development       12         Bake & Accompartment       48       Import for Lask       12       Bote Foundation / Development       12         Bake & Accompartment       49       Test Anti-Freeze Protection       12       Bote Foundation / Development       12         Driver's Seat & Beit       12       Oneck Kangue Kouns       14       18       L/Front Worm       12         Service Bake Operation       12       Check King for Fouling / Chaing & Life       12       12       12         Unox Science       12       Check / Replace Full Filter       12       88       R/Reir Worn       12       12         Driver's Stant Gle       55       Check / Replace Full Filter       18       18       17       12       12         Check And Gauges / Switches       57       Check / Replace Full Filter       18<	,	Fire Extinguisher / First Aid Kit Emergency Triangles			V	44	Check Bartery / Hold Downs / Cables / Ground Straps			2	79						
Interingins         A         A         Check Belty / Inscinces & Hoses         A         B         Clean and Lubricate LR           Registration / Plates / Manual         1         47         Check All Fulgios         1         As Needed         Brake Enspection         1           Bake Accelorator / Pedation / Divers's Compartment         48         Inspect For Leaks         7         2         Brake Enspection         1         1         As Needed           Brake Accelorator / Pedation / Lines / Adopts / Durins         43         L/ Front % Worn         44         1         1         44         1         1         44         1         1         1         44         1         1         44         1         1         44         1         1         44         1         1         44         1         1         44         1         1         44         1         1         44         1         1         44         1         1         44         1         1         1         1         1         1         1         1         1         1         1         1         1         1         1	_	Fire Suppression System			12	45				1	80	Check for Hydraulic					
Integration / Pate/ Annual       V       47       Check All Fluids       V       Bake Inspection         Interver's Compartment       48       Inspect for Leaks       File & Foundation / Umer's Sear & Belt       File & Foundation / Umer's Part & Foundation / Umer's Part & Foundation / East & Foundatio		5		T	$\checkmark$	46	Check Belts / Tensioners & Hoses Air Compressor Mounting	-+	+	4	81	Clean and Lubricate Lift	-+				
Back Dorder Grunds Arterit     44     Impect for Lasis     24     Brack Accelorator Pedais     24       Diver's Sear & Belt     25     Test Anti-Freeze Protection     43     L/Form % Worn     44       Diver's Sear & Belt     25     Check Radiator Core Nounts     24     14     27       Hotn Operation     25     Check Radiator Core Nounts     24     24     14     27       Service Brake Operation     25     Check Radiator Core Nounts     26     86     R / Rear & Worn     27       Service Brake Operation     25     Check And Guages / Switches     26     86     R / Rear & Worn     27       Check All Guages / Switches     25     Check / Replace Filter     27     17     Time Tread Depth / Inflation     28       Check All Guages / Switches     25     Check / Replace Filter     27     88     R / Forn     28       Check All Guages / Switches     25     Check / Replace Filter     27     88     R / Forn     28       Check All Guages / Switches     25     Check / Compressor Multing / Chaining     89     R / Rinside     132     28       Parform Leak Down Test     55     Check / Replace Filter     27     88     R / Forn     28     28       Patring Brake Operation     25     AC Compressor M					V	47			-+	1							
Driver's Seat & Belt         2         23         Clerk Mations Core Mounts         2         83         L / Font % Worn.         2         23           Horn Operation         51         Check Radians Cree Mounts         54         R / Font % Worn.         2         28           Service Bake Operation         51         Check Ring for Routing / Chaing %         85         L / Reat % Worn.         2         28           Ignition System (State Engine)         V, 53         Replace Engine OU & Filter         12         7         Tire Tread Depth / Inflation         2           Check All Gages / Switches         54         Check / Replace Puel Filter         12         7         Tire Tread Depth / Inflation         2           Check All Compressor Cut In / Our Pressures / Perform Leak Down Test         56         Check / Clean A/C Filters & Cores / Lines for Routing / Chaing         88         R / Routide         732         4           Bark-Up Paration         57         A/C Compressor Mounting / Chaing         88         R / Routide         732         4           Shift Lever Operation         57         A/C Compressor Mounting / Chaing         88         R / Routide         732         4           Driver / Shane         59         Shock / Springs / MOR / ryde         59         N/C Compressor Mounting / Chain	-					48	Inspect For Leaks				82	Brake Foundation /			2522		
Horn Operation       53       Check Madator Oder Mounts       43       IV/Font % Worn:       44       IV/Font % Worn:       45         Service Bake Operation       52       Check Minig for Boulting / Chafing &       45       L/ Rear % Worn:       45         Ignition System (Start Engine)       52       Check Rigine Mounts       46       85       L/ Rear % Worn:       45         Ignition System (Start Engine)       52       Check Rigine Mounts       46       87       L/ Frant @ U/ Filter       47         Check All Guages / Switches       54       Check / Replace Engine Gild # Riter       77       17			+						-+-	ह	.83				north Alt		
Incomposition       Image: Solution       Im	+		┽──┼	-+	4		Check Radiator Core Mounts								2		
John Start Engine       2.2       Check Engine Mounts       2.8       R / Rear % Worn:       3.8         Ignition System Giart Engine ()       3.3       Replace Engine (0) & Filter       2.7       Tire Tread Depth / Infilation       3.6         Check All Guages / Switches       5.5       Check/ Replace Full Filter       2.7       Tire Tread Depth / Infilation       3.6         Check All Guages / Switches       5.5       Check / Replace Full Filter       2.8       8.7       From       2.9       3.7         Check All Compressor Cut In / Our Perssures / Perform Leak Down Test       5.6       Check / Clean A/C Filters & Cores / Lines for Routing / Clutch       5.0       R / R Inside       1.92       3.7         Shift tever Operation       V       5.7       A/C Compressor Mounting / Clutch       5.0       R / R Outside       1.92       3.7         Driver's Panel Lamps       5.8       A/C Perssure Check       9.1       L / In Risde       1.92       1.7         Driver's Panel Lamps       5.9       Shocks/ Springs / MOR / ryde       9.2       L / R Outside       1.92       1.7         Oriver's Panel Lamps       5.9       Shocks/ Springs / MOR / ryde       9.3       L / R Outside       1.92       1.7         Oriver's Panel Lamps       5.9       Shocks/ Springs / MOR / ryde </td <td></td> <td></td> <td></td> <td></td> <td><math>\mathcal{P}</math></td> <td><ul> <li>1</li> </ul></td> <td>Loose Connections</td> <td></td> <td></td> <td>4</td> <td>85</td> <td>- 44 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1</td> <td></td> <td></td> <td></td>					$\mathcal{P}$	<ul> <li>1</li> </ul>	Loose Connections			4	85	- 44 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1					
Check All Guages / Switches       Check / Replace Ingine Old & Filer       //       Tire Tread Depth / Infifation         Check All Guages / Switches       S       Check / Replace Air Filer       8       Priont       2       7         Check All Compressor Cut In / Our Pressures / Perform Leak Down Test       S       Check / Replace Fuel Filer       8       8       R / Front       2       V         Shift Lever Operation       V       S7       AC Compressor Mounting / Clutch       90       R / R Inside       7       72       1         Patking Brake Operation       V       S7       AC Compressor Mounting / Clutch       90       R / R Outside       7       72       1         Driver's Panel Lamps       S       Shock / Springs / MOR / ryde       91       L / R Inside       7       72       1         Driver's Panel Lamps       S       Shock / Springs / MOR / ryde       93       L / Front       72       1       1         Driver's Panel Lamps       S       Shock / Springs / MOR / ryde       93       L / Front       72       1       1         Driver's Panel Lamps       S       Shock / Springs / MOR / ryde       93       L / Front       72       1       1         Driver's Panel Lamps       S       Sock Cut Rade / L			++					-+-		7	86	R / Rear % Worn					
Check Fast Idle       55       Check / Replace Fuel Filter       1       87       L/Front       32       1         Check Air Compressor Cut In / Out Pressures / Perform Leak Down Test       55       Check / Clean A/C Filters & Cores / Lines for Routing / Charing       88       R / Front       2       1       1         Shift Lever Operation       57       A/C Compressor Mounting / Clutch       4       .89       R / R Outside       7.32       1         Shift Lever Operation       58       A/C Pressure Check       1       .91       L/R Inside       7.32       1         Back-Up Alarm       57       A/C Compressor Mounting / Clutch       4       .90       R / R Outside       7.32       1         Dirver/S Parel Lamps       58       A/C Pressure Check       1       .91       L/R Inside       7.32       1         Interior Mirrors       59       Shocks / Springs / MOR / ryde       .92       L / R Outside       7.82       1         Interior Mirrors       50       Shocks / Springs / MOR / ryde       .93       L / Front       .95       R / R Inside       7.92       1         Climate Control System / Fans       50       61       Check Ball Joints / King Pins       1.95       R / R Inside       7.95       1       1	+	heck All Guages / Switches	+-+		4	·	Replace Engine Oil & Filter			Z	7			-	1.4°		
Check Air Compressor Cut In / Our Pressures / Perform Leak Down Test       56       Check / Clean NC Filters & Cores / Lines for Routing / Chafing       89       R / R Inside       / 32       1         Shift Lever Operation       V       57       A/C Compressor Mounting / Clutch       58       89       R / R Inside       / 32       1         Parking Bizek Operation       V       57       A/C Compressor Mounting / Clutch       50       80       R / R Outside       / 32       1         Driver's Panel Lamps       S9       Shock / Springs / MOR / rycle       .92       L / R Outside       / 32       1         Driver's Panel Lamps       S9       Shock / Springs / MOR / rycle       .92       L / R Outside       / 32       1         Under Wirrors       G0       Torque Rods       .93       L / Front       .92       L / R Outside       / 92       1         Interior Mirrors       G1       Check Ball Joints / King Pins       .96       R / R Outside       / 95       1       .2         Climate Control System / Fans       G2       Steering Shaft & Freeplay       .97       L / R Inside       / 95       1       .2         Cleanliness       G4       Lube Chassis       .98       L / R Outside       / 97       / 95       1       .2			+	-+-	-2					1	87	L/Front 227/32	-+-	-	and the		
Shift Lever Operation       V       57       A/C Compressor Mounting / Clutch       4       50       R / R Outside       /       ////       ////       ////       //////       /////       //////       //////       ////////       ///////////       /////////////       //////////////////////       ////////////////////////////////////	0	heck Air Compressor Cut In / Dut Pressures /					Check / Clean A/C Filters &					R / Front 2. 1/2 /32	-	+			
Parking Brake Operation       58       A/C Pressure Check       1       91       L/R Inside       //32       1         Back-Up Alarm       V       Chassis / DriveLine       92       L/R Inside       //32       1         Driver's Panel Lamps       59       Shocks / Springs / MOR / rycle       92       L / R Outside       //32       1         Interior Mirrors       60       Torque Rods       1       94       R / Front       //4       //2       1         Windshield Wipers & Washers       V       61       Check Ball Joints / King Pins       1       /95       R / R Outside       //4 <t< td=""><td></td><td></td><td>┝┣-</td><td></td><td>4</td><td>4</td><td></td><td></td><td></td><td></td><td>  </td><td>/32</td><td></td><td>ļ</td><td>~1</td></t<>			┝┣-		4	4						/32		ļ	~1		
Back-Up Alarm       V       Chassis / DriveLine       91       L/R Inside       //2       //2         Driver's Panel Lamps       59       Shocks / Springs / MOR / ryde       92       L/R Outside       //32       //2         Interior Mirrors       60       Torque Rods       //2       93       L/Front       //2       //2         Windshield Wipers & Washers       60       Torque Rods       //2       94       R / Front       //2       //2         Climate Control System / Fans       //2       62       Steering Gear / Linkage & Arms       //2       96       R / R Inside       //2       //2         Cleanliness       //2       63       Steering Gear / Linkage & Arms       /       96       R / R Outside       //2       //2         Cleanliness       //2       64       Lube Chassis       98       L / R Outside       //2       //2         Check for Exterior       65       Check drive Shaft & U-Joints       Test Drive       //2       //2         Check for Exterior       66       Check Differential Oil Level / Clean Breather / Check Avie Seals       98       L/R Outside       //2       //2         Condition of All Glass       //2       66       Check Differential Oil Level / Clean Breather / Check Avie Seals<			┾─┾·	<u> </u>	_	57	A/C Compressor Mounting / Clutch			ι» 	90	R/R Outside / / /32	-+-				
Driver's Panel Lamps       59       Shocks / Springs / MOR / ryde       .92       L / R Outside       / 32          Interior Mirrors       60       Torque Rods   <	B	ack-Up Alarm				20								_			
Interfor Airrors       60       Torque Rods       94       R / Front       751       751         Windshield Wipers & Washers       761       Check Ball Joints / King Pins       755       R / R Inside       751       751         Climate Control System / Fans       762       Steering Gear / Linkage & Arms       96       R / R Outside       751 <td>C</td> <td>river's Panel Lamps</td> <td></td> <td></td> <td></td> <td>.59</td> <td>Shocks (Springs (MOR (and a</td> <td></td> <td></td> <td>-</td> <td></td> <td>1.12</td> <td></td> <td></td> <td></td>	C	river's Panel Lamps				.59	Shocks (Springs (MOR (and a			-		1.12					
Windshield Wipers & Washers       V       61       Check Ball Joints / King Pins       V       94       N/ Front       V       <							Terro Dul	5.3						L	7		
Climate Control System / Fans       62       Steering Gear / Linkage & Arms       96       R / R Outside       PSI       1         Fare Collection System       12       63       Steering Shaft & Freeplay       97       L / R Inside       PSI       1         Cleanliness       64       Lube Chassis       98       L / R Outside       PSI       1         Exterior       65       Check drive Shaft & U-Joints       98       L / R Outside       PSI       1         Check for Exterior Damage / Corrosion / Bumpers & Mounts / Decals       66       Check Differential Oil Level / Clean Breather / Check Axle Seals       99       Check Engine Performance       1         Wiper Blades & Arms       168       Replace Transmission Fluid / Filter       100       Check Shift Points       1         Light Lenses & Reflectors       70       Check Brakes (Pull Wheels)       103       Brakes       1         Notes:       105       Video System - if installed       105       Video System - if installed       1	N	findshield Wipers & Washers	$\Box$		-			<u> _</u>	-			100 C C C C C C C C C C C C C C C C C C		1	1		
Parter Collection System       V       63       Steering Shaft & Freeplay       V       97       L / R inside       PSI       V         Cleanliness       64       Lube Chassis       98       L / R Outside       PSI       V       V       PSI       V         Exterior       65       Check drive Shaft & U-Joints       98       L / R Outside       PSI       V         Check for Exterior Damage / Corrosion / Bumpers & Mounts / Decals       66       Check Differential Oil Level / Clean Breather / Check Axle Seals       99       Check Engine Performance       V       0         Condition of All Glass       V       67       Drain & Refill Differential       V       100       Check Shift Points       V         Wiper Blades & Arms       V       68       Replace Transmission Fluid / Filter       101       Steering       V       V         Light Lenses & Reflectors       70       Check Brakes (Pull Wheels)       V03       Brakes       V       V         Notes:       105       Video System - if installed       V       V       V       V					1				-+-		_			i.	-		
Cleanliness       64       Lube Chassis       98       L/ R Outside       PSI         Exterior       65       Check drive Shaft & U-Joints       98       L/ R Outside       PSI       PSI         Check for Exterior Damage / Corrosion / Bumpers & Mounts / Decals       66       Check Differential Oil Level / Clean Breather / Check Axle Seals       99       Check Engine Performance       99         Condition of All Glass       66       Prain & Refill Differential       100       Check Shift Points       100         Wiper Blades & Arms       68       Replace Transmission Fluid / Filter       101       Steering       101         Light Lenses & Reflectors       70       Check Brakes (Pull Wheels)       103       Brakes       104       Speedometer         Notes:       105       Video System - if installed       105       Video System - if installed       105					¥Z.							10		_			
Excertor       65       Check drive Shaft & U-Joints       Test Drive         Check for Exterior Damage / Corrosion / Bumpers & Mounts / Decals       66       Check Differential Oil Level / Clean Breather / Check Axle Seals       99       Check Engine Performance       100         Condition of All Glass       16       67       Drain & Refill Differential       100       Check Shift Points       100         Wiper Blades & Arms       16       68       Replace Transmission Fluid / Filter       101       Steering       101         Exterior Mirrors       69       Check Brakes (Pull Wheels)       103       Brakes       101         Notes:       104       Speedometer       103       Brakes       104	10	and the second			1							100			F		
Check for Exterior Damage / Corrosion / Bumpers & Mounts / Decals       66       Check Differential Oil Level / Clean Breather / Check Axle Seals       99       Check Engine Performance       100         Condition of All Glass       16       67       Drain & Refill Differential       100       Check Shift Points       100         Wiper Blades & Arms       16       68       Replace Transmission Fluid / Filter       100       Check Shift Points       100         Exterior Mirrors       69       Check Front Wheel Bearings       101       Steering       101         Light Lenses & Reflectors       70       Check Brakes (Pull Wheels)       103       Brakes       100         Notes:       105       Video System - if installed       105       Video System - if installed       101	╇	Exterior				65	Check drive Shaft & U-Joints			4	20 1						
Mounts / Decals       Vol       Breather / Check Axle Seals       Pg       Check Engine Performance         Condition of All Glass       Vol       67       Drain & Refill Differential       Vol       100       Check Shift Points       Vol         Wiper Blades & Arms       Vol       68       Replace Transmission Fluid / Filter       100       Check Shift Points       Vol         Exterior Mirrors       Vol       68       Replace Transmission Fluid / Filter       101       Steering       Vol         Light Lenses & Reflectors       Vol       69       Check Front Wheel Bearings       Vol       103       Brakes       Vol         Notes:       Vol       Speedometer       Vol       104       Speedometer       Vol					ŀ					1	$\neg$	lest Drive					
Conduction Air Glass       0       67       Drain & Refill Differential       100       Check Shift Points       12         Wiper Blades & Arms       1       68       Replace Transmission Fluid / Filter       12       J01       Steering       12         Exterior Mirrors       5       69       Check Front Wheel Bearings       12       J02       Suspension       12         Light Lenses & Reflectors       70       Check Brakes (Pull Wheels)       103       Brakes       12         Notes:       103       Speedometer       103       Video System - if installed       12	M	ounts / Decals			ĺ	00	Breather / Check Axle Seals			9	99 0	heck Engine Performance		. North	Sala		
Might blades withins     0     68     Replace Transmission Fluid / Filter     1     Jol     Steering     1       Exterior Mirrors     69     Check Front Wheel Bearings     1,00     Suspension     1       Light Lenses & Reflectors     70     Check Brakes (Pull Wheels)     103     Brakes     1       Notes:     104     Speedometer     1     1				_	_			+-	+	Ti	0010	heck Shift Points			4		
Light Lenses & Reflectors     69     Check Front Wheel Bearings     102     Suspension     102       Light Lenses & Reflectors     70     Check Brakes (Pull Wheels)     103     Brakes     103       Notes:     104     Speedometer     105     Video System - if installed     102				_L	_				17					12	4/		
Notes: 103 Video System - if installed		and the second state of th						1		_				+	4		
Notes:     104     Speedometer     105       105     Video System - if installed     4	1	nic conses a nenectors			÷	70	Check Brakes (Pull Wheels)								-1/		
105 *Video System - if installed		otac										And and a second se		_			
	- A I	U(C).												1 **			
	N									10	15   1	/ideo System - if installed		1.1			

Date:10/22/2019 Lift Type: Braun

Van# 1702 Mileage: 47999 Series/Serial Number: NVL919FIBHB-2/17030800156

# Vehicle Year: 2017 Make: Ford Model: Transit VIN#: 1FDVU4XG9HKA67566

**SERVICE** 

**INITIALS** 

1)	Service lift	MR	Lubed And Cleaned Lift No Issues
2)	Test and tighten all fittings	MR	Tested And Tightened To Specification
3)	Clean and lube lift and door	MR	Lift And Doors Cleaned And Lubed
4)	Check passenger door and door opener	MR	Passenger Door And Opener Working Properly
5)	Check all wheelchair tie-down systems - clean and lube as needed	MR	# 2 Sets of Tie Downs Working Properly
6)	Check all seat belts and seats	MR	All Seats And Belts Are Good Working Properly
7)	Check All Lift Interlocks	MR	Working To Specification No Issues
8)	Inspect lift main power circuits: check circuit breakers, all connections & grounds.	MR	All Connections Are Good
9)	Bus Door Hardware	MR	Door Hardware Good
10)	Radio & Interior Lights Off	MR	Off Upon Arrival
11)	Comments:		

	PREVENTIVE MA INSPECTION	Г		1101 9	SW	20	th	Co	VICES - MARION TR ourt Ocala, FL 3442	71					
В	us ID #: <u>703</u>					± 14	Date: _/()	ž-į <sup>j</sup>	) ) )	<del>.</del>		Miles <u>719</u>	18		
In	spector's Signature:	<u> </u>	$U_{i}$	7	÷.Ĵ	<u>Vellij</u>	Printed Name_	U	<u>் </u>	173	<u>e</u> j	<u>Catiolla</u> Employee	#		
In	spection type. / Circle II - A	ININC	JAF	>		🗆 A In:	pection	□BI	ं nsp	: ecti	on	C Inspection			
	Condition Indicators: 🖌	= 0	kay	<b>.</b>	X =	ltem wa	is repaired or adjuste	ed	0	= Fo	llow	up required N2 = Not Appli	cable	 A	<u></u>
#	Interior	A	B	C	#		Exterior (cont.)	A				1.1.	A	<del></del>	Te
1	Passenger Door & Door Interlock Operation			1.2	36	Check O	peration of All Lights		+-	1	7	Air Tank Mounting / Lines &	+		<b>с</b> (ग्रे
2	Standee Line & Warning		T	1200	37	Condens	or Fan Operation			5.00	77	Valves Check Exhaust System for		╞	19/
3	Flooring / Steps / All Interior Panels		1-	1	38	All Acces	s Doors / Fuel Cap / Engine Con	ver	+-		1	Mounting / Leaks / Restrictions		<u> </u>	X
4	Wheelchair Belts / Floor Acnhors				39				+-	-	/3	& Latch Operation			1
5	Passenger Seat Condition / Foldaway Seats Operation &			- /			age & Wear			<u> X</u>	74	Tire Damage & Wear			X
	Condition		L		40	Stems	iceis / Eug Nuts / Valve			1		*Wheel Chair Lift			
6	Passenger Seat Belts	_		4	41	Fuel Cap	and Door			1	, 75	Check Lift Manufacturer Tag Month Year			
7	Stanchions & Hand Rails	_		¥,	42	Leveling				y/	76	Check Wiring for Routing / Chafing & Loose Connections			
8	Roof Hatches / Operation	_		1			gine Compartment				77	Check Lift for Damage / Inspect Lift Anchor Bolts			
9	Emergency Window Operation			Ma	43	Clean Bat Electrolyt	teries / Check e Level			17	78	Cycle Lift - Check all Safety Systems Including Barriers	$\left[ \right]$		
10	Fire Extinguisher / First Aid Kit Emergency Triangles			Leaver	44		tery / Hold Tables / Ground Straps			5	79	Record Lift Cycle Count	L		
11	Fire Suppression System			Nβ	45		ltage Output:			1	80	Check for Hydraulic Leaks / Level		T	
12	Interior Lights			Х	46	Check Bel Air Comp	is / Tensioners & Hoses essor Mounting		1	1	81	Clean and Lubricate Lift As Needed			
13	Registration / Plates / Manual Driver's Compartment			م.	47	Check All	Fluids		<u> </u>	K.		Brake Inspection			
14	Brake & Accelorator Pedals				48 49	Inspect Fo			ļ	12	82	Brake Foundation / Lines / Rotors / Drums			مرجع
15	Driver's Seat & Belt			1. 1. a	50	Check Rac	reeze Protection iator Core Mounts		<u> </u>	1	83 84	L/ Front % Worn:			(mark)
16	Horn Operation			1 seals	51	Check Wir Loose Con	ng for Routing / Chafing &		1	7	85				jer. Ier
17	Service Brake Operation			1	52	1	ine Mounts			1	вó	L / Rear % Worn:	4		*
18 19	Ignition System (Start Engine) Check All Guages / Switches	+		1	53		igine Oil & Filter		1	1		Tire Tread Depth / Inflation		+	<u>.</u>
20	Check Fast Idle			$\leq$	54 55		place Air Filter place Fuel Filter			2	87	L/Front : [ /32		-	1
21	Check Air Compressor Cut In / Out Pressures / Perform Leak Down Test			× M/≬	56	Check / Ch	place rule Filters & ean A/C Filters & es for Routing / Chafing			<u>A/A</u>	88 89	R / Rinside 732 /32			2
22 23	Shift Lever Operation Parking Brake Operation			×.	57	A/C Comp	essor Mounting / Clutch		_		90	R/R Outside 7/32			$\neq$
4	Back-Up Alarm	++		4	58	A/C Pressu					91	L/ R Inside /32		-6	X
25	Driver's Panel Lamps	++	-+	7	59		nassis / DriveLine				92	. 134		_	X
	Interior Mirrors			7	60	Torque Roc	the second se			<u></u>	93	L/Front PSt			
	Windshield Wipers & Washers			2	61	Check Ball	loints / King Pins	4767835		<u>1</u> 	94 95	R/RInside SC PSI			4
9	Climate Control System / Fans Fare Collection System	+		/	62		ar / Linkage & Arms			1	96	R/R Outside PSI			Z
	Cleanliness	+		4	63 64	Steering St Lube Chass	aft & Freeplay			2	97	L/Rinside 7.5 PSI			7
	Exterior				65		Shaft & U-Joints	+-+		$\frac{\sqrt{2}}{\sqrt{2}}$	98	L/R Outside 75 PSI		1	$\leq$
1	Check for Exterior Damage / Corrosion / Bumpers & Mounts / Decals		(	/	66	Check Diffe	rential Oil Level / Clean heck Axle Seals			, /	99	Test Drive Check Engine Performance			
_	Condition of All Glass			2	67		ll Differential			$\geq$	100	Check Shift Points		_	
	Wiper Blades & Arms Exterior Mirrors	┢╼╍┝		4	68	Replace Tra	nsmission Fluid / Filter			$\geq$		Steering	-+-	-+-	
	light Lenses & Reflectors	╆╌┾		-	69 70		Wheel Bearings (Pull Wheels)	Hanal	-	4	*****	Suspension		4	7
	·····	·	L	Í						4		Brakes	1	2	
	Notes:									-	+	Speedometer *Video System - if installed			4
i6 !	norton				110000					ι.				1	_
aar in ' Air e	pector: onditioning systems and wheel chair lift cor	000000		aci	A/C	Inspector:	4 h				Vide	o Inspector:			-
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Date:10/09/2019Van# 1703Mileage: 71922Lift Type: BraunSeries/Serial Number: NVL919FIBHB-2/17030800151Vehicle Year: 2017Make: FordModel: TransitVIN#: 1FDVU4XGHKA67567

	SERVICE	INITIALS	COMMENTS/REMARKS
1)	Service lift	MR	Serviced Lift
2)	Test and tighten all fittings	MR	All Fittings Tight
3)	Clean and lube lift and door	MR	Lift And Doors Cleaned And Lubed
4)	Check passenger door and door opener	MR	Passenger Door And Opener Working Properly
5)	Check all wheelchair tie-down systems - clean and lube as needed	MR	1 Broken Tie Down Missing a Tie down Strap # 2 Sets of Tie Downs
6)	Check all seat belts and seats	MR	All Seats And Belts Are good
7)	Check All Lift Interlocks	MR	All Interlocks Working
8)	Inspect lift main power circuits: check circuit breakers, all connections & grounds.	MR	All Connections Are Good
9)	Bus Door Hardware	MR	Door Hardware Good
10)	Radio & Interior Lights Off	MR	Off
11)	Comments:		

#### PREVENTIVE MAINTENANCE INSPECTION REPORT

	s ID #:					l			بر در					
Bu	s ID #: i <u>i i i i i i i i i i i i i i i</u>					Date:	14				Miles	<u> </u>		
Ins	pector's Signature:	•				Printed Name			<i>,</i> ?		Employee #		· • · ·	7
Ins	pection Type: Circle if - AN	INU	AL	2	C	A Inspection	3 In:	spe	ctio	n	C Inspection			
	Condition Indicators: 🗹 =					tem was repaired or adjusted						able	<u></u>	-
#	Interior	A	В	C	#	Exterior (cont.)	A	В	С	#	Chassis / Drive Line (cont.)	A	B	С
1	Passenger Door & Door Interlock Operation			1	36	Check Operation of All Lights			4	71	Air Tank Mounting / Lines & Valves			
2	Standee Line & Warning				37	Condensor Fan Operation	1		Į.	72	Check Exhaust System for Mounting / Leaks / Restrictions			
3	Flooring / Steps / All Interior Panels				38	All Access Doors / Fuel Cap / Engine Cover & Latch Operation	1			73	All Access Doors / Fuel Cap / Engine Cover & Latch Operation			
4	Wheelchair Belts / Floor Acnhors			12	39	Tire Damage & Wear			12	74	Tire Damage & Wear			
5	Passenger Seat Condition / Foldaway Seats Operation & Condition			1.00	40	Check Wheels / Lug Nuts / Valve Sterns				je ngoj				<u>- 1985</u>
6	Passenger Seat Belts			5	41	Fuel Cap and Door			Ę.e	75	Check Lift Manufacturer Tag Month Year			
7	Stanchions & Hand Rails				42	Leveling				76	Check Wiring for Routing / Chafing &			
8	Roof Hatches / Operation				/	Engine Compartment			·	77	Check Lift for Damage / Inspect Lift Anchor Bolts			
9	Emergency Window Operation				43	Clean Batteries / Check Electrolyte Level			$\mathcal{V}$	78	Cycle Lift - Check all Safety Systems Including Barriers			
10	Fire Extinguisher / First Aid Kit Ernergency Triangles			1	44	Check Battery / Hold Downs / Cables / Ground Straps				79	Record Lift Cycle Count	<b>i</b> .	l	
11	Fire Suppression System	-			45	Record Voltage Output				80	Check for Hydraulic Leaks / Level			
12	Interior Lights			1	46	Check Belts / Tensioners & Hoses Air Compressor Mounting				81	Clean and Lubricate Lift As Needed	$\rightarrow$		
13	Registration / Plates / Manual				47	Check All Fluids					Brake Inspection			
	Driver's Compartment				48	Inspect For Leaks				82	Brake Foundation / Lines / Rotors / Drums		1	d.
14 15	Brake & Accelorator Pedals Driver's Seat & Belt	ļ		1.1	49	Test Anti-Freeze Protection			. /	83	L / Front % Worn:			
				1.	50	Check Radiator Core Mounts Check Wiring for Routing / Chafing &			<u>``</u>	84	R / Front % Worn:			
16 17	Horn Operation			$\leq$	<sub>51</sub>	Loose Connections				85	L / Rear % Worn:			
17	Service Brake Operation Ignition System (Start Engine)				52 53	Check Engine Mounts				86	R / Rear % Worn:			22
19	Check All Guages / Switches			$\frac{V}{V}$	54	Replace Engine Oil & Filter Check / Replace Air Filter				<b>8</b> 7	Tire Tread Depth / Inflation			
20	Check Fast Idle			1	55	Check / Replace Fuel Filter				87 88	L/Front /32 R/Front /32	-+	<u> </u>	
21	Check Air Compressor Cut In / Out Pressures / Perform Leak Down Test				56	Check / Clean A/C Filters & Cores / Lines for Routing / Chafing				89	R/Binside /32			5
	Shift Lever Operation			1	57	A/C Compressor Mounting / Clutch			V	. 90	R/ROutside 7 6 7 /32	-+	-+	12
23 24	Parking Brake Operation Back-Up Alarm			14	(58	A/C Pressure Check			1	91	L/Rinside 3 / 32			1
25	Driver's Panel Lamps			$\frac{V_{i}}{V}$	59	Chassis / DriveLine Shocks / Springs / MOR / ryde				. 92 93	L/R Outside /32 L/Front /SI	$\rightarrow$	<u> </u>	1.4
26	Interior Mirrors				60	Torque Rods						$\rightarrow$	-+	
	Windshield Wipers & Washers				61	Check Ball Joints / King Pins	esentistic				R/Front PSI R/RInside PSI	-+		لنشم
28	Climate Control System / Fans				- 62	Steering Gear / Linkage & Arms			1	96	R/R Outside PSI	+	-+	
29 30	Fare Collection System			N.	63	Steering Shaft & Freeplay			1	97	L/R Inside PSI		$\neg$	41
20	Cleanliness Exterior			25	64 65	Lube Chassis				98	L/R Outside PSI		$\square$	4-
					, 05	Check drive Shaft & U-Joints			1		Test Drive			<u>19</u>
31	Check for Exterior Damage / Corrosion / Bumpers & Mounts / Decals			V	66	Check Differential Oil Level / Clean Breather / Check Axle Seals			J	99	Check Engine Performance			Ş
32	Condition of All Glass				67	Drain & Refill Differential				100	Check Shift Points			2.1
33 34	Wiper Blades & Arms Exterior Mirrors	$\left  - \right $		N) Vi	_68 69	Replace Transmission Fluid / Filter					Steering	-		j.r
35	Light Lenses & Reflectors	$\left  - \right $			69 70	Check Front Wheel Bearings Check Brakes (Pull Wheels)				102 103	Suspension Brakes			4
		·		ц.	<u> </u>			ł	- 4	103	Speedometer	-+	-+	<u> </u>
	Notes:										*Video System - if installed		-+	
							-					manda	annada	
Lift i * Air	nspector: conditioning systems and wheel chair lift cor	npone	ent ins	spectio	A/C ons will	Inspector:	5.			Vide	eo Inspector:			

Date: 12/31/2019Van# 1704Mileage: 70525Lift Type: BraunSeries/Serial Number: NVL919FIBHB-2/16110700124Vehicle Year: 2017Make: FordModel: Transit 350HDVIN#: 1FDVU4XG2HKA67568

SERVICE

INITIALS

1)	Service lift	LR	Serviced Lift
2)	Test and tighten all fittings	LR	All Fittings Tight
3)	Clean and lube lift and door	LR	Lift And Doors Cleaned And Lubed
4)	Check passenger door and door opener	LR	Passenger Door And Opener Working Properly
5)	Check all wheelchair tie-down systems - clean and lube as needed	LR	# 2 Sets of Tie Downs
6)	Check all seat belts and seats	LR	All Seats And Belts Are good
7)	Check All Lift Interlocks	LR	All Interlocks Working
8)	Inspect lift main power circuits: check circuit breakers, all connections & grounds.	LR	All Connections Are Good
9)	Bus Door Hardware	LR	Door Hardware Good
10)	Radio & Interior Lights Off	LR	Off
11)	Comments:		

#### PREVENTIVE MAINTENANCE INSPECTION REPORT

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Вι	ג ID #: <u>1705</u>					Date: <u></u>	- 77 -	_\^C	1		Miles Kar	ļ	******	
In	spector's Signature:	1	/ 	<u>7%</u>		Printed Nam	ie	<u>. a</u>	) 		Employee #	r <u>(</u>	<u>ul</u>	
In	spection Type: Circle if - Al	NNU	JAL	$\sum$		A Inspection								
	Condition Indicators.	=0	kay			Item was repaired or adju					IP required NM = Not Applic		-	
#	Interior	A	B		#					-		·		<del></del>
1	Passenger Door &	+				Check Operation of All Lights	A	B	C  √	#	Chassis / Drive Line (cont) Air Tank Mounting / Lines &	A	B	C
2	Door Interlock Operation Standee Line & Warning			$\downarrow$	/			+	-	71	Valves		N	p
		-			37	Condensor Fan Operation			$\bigvee$	72	Check Exhaust System for Mounting / Leaks / Restrictions			X
3	Flooring / Steps / All Interior Panels		_	$\bigvee$	38	All Access Doors / Fuel Cap / Engir & Latch Operation	ië Cover			73	All Access Doors / Fuel Cap / Engine Cover & Latch Operation	1		$\nabla$
4	Wheelchair Belts / Floor Acnhors			V	39	Tire Damage & Wear			1	74	Tire Damage & Wear	<u>+</u>		5
5	Passenger Seat Condition / Foldaway Seats Operation & Condition			1	40	Check Wheels / Lug Nuts / Valve Sterns		-			*Wheel Chair Lift			4
6	Passenger Seat Belts			1	41	Fuel Cap and Door			1.7	75	Check Lift Manufacturer Tag Month Year			┢──
7	Stanchions & Hand Rails			V	42	Leveling		1	$\overline{}$	76	Check Witing for Routing / Chafing &		$\vdash$	
8.	Roof Hatches / Operation	1	$\square$	$\overline{\mathbf{V}}$	1	Engine Compartme	nt	1		77	Loose Connections Check Lift for Damage/			
9	Emergency Window Operation		+	$\overline{J}$	43	Clean Batteries / Check				78	Inspect Lift Anchor Bolts Cycle Lift - Check all Safety			
10	Fire Extinguisher / First Aid Kit	+	+	$\frac{1}{7}$	1	Electrolyte Level Check Battery / Hold			$\overline{\checkmark}$	/8	Systems Including Barriers			
	Emergency Triangles	<u> </u>	-	Ľ,	44	Downs / Cables / Ground Straps			$\checkmark$	79	Record Lift Cycle Count	ĺ		
11	Fire Suppression System	ļ			45	Record Voltage Output: <u>194</u> .V			$\checkmark$	80	Check for Hydraulic Leaks / Level	$\overline{\backslash}$		
12	Interior Lights			$ \vee$	46	Check Belts / Tensioners & Hoses Air Compressor Mounting			$\checkmark$	81	Clean and Lubricate Lift As Needed			
13	Registration / Plates / Manual			1	47	Check All Fluids			$\checkmark$		Brake Inspection			
14	Driver's Compartment				48	Inspect For Leaks			$\leq$	82	Brake Foundation / Lines / Rotors / Drums			X
15	Brake & Accelorator Pedals Driver's Seat & Belt			H	49 50	Test Anti-Freeze Protection Check Radiator Core Mounts			Z,	83	L/Front % Worn: 10			$\overline{V}$
16	Horn Operation	1	†	Ď	51	Check Wiring for Routing / Chafing - Loose Connections			$\frac{1}{2}$	84 85	R / Front % Worn:	$\dashv$		$\frac{\Lambda}{7}$
17	Service Brake Operation	+		ťŻ	52	Check Engine Mounts			4	85	L / Rear % Worn: V0 R / Rear % Worn: Lip			$\sim$
18	Ignition System (Start Engine)			V	53	Replace Engine Oil & Filter			$\frac{1}{2}$	60	Tire Tread Depth / Inflation	-+		<u>√</u>
19 20	Check All Guages / Switches Check Fast Idle	<b> </b>	<u> </u>	Ŀ4	54	Check / Replace Air Filter		·		87	L/Front / 3/32	-+	-	7
21	Check Air Compressor Cut In / Out Pressures /			$\overline{\vee}$	55 56	Check / Replace Fuel Filter Check / Clean A/C Filters & Cores / Lines for Routing / Chafing			√ /	88 89	R / Front // /32 R / R Inside 77 /32			<u>~</u>
2	Perform Leak Down Test Shift Lever Operation								Ľ		//32			^
23	Parking Brake Operation			$\frac{\sqrt{3}}{\sqrt{3}}$	57 58	A/C Compressor Mounting / Clutch A/C Pressure Check			¥	90	R/ROutside 7/32		二	$\overline{\checkmark}$
4	Back-Up Alarm			Ĵ.		Chassis / DriveLine	2.2 A.A.		-	91 92	L/R Inside 7/32 L/R Outside 7/32	_		Ľ,
5	Driver's Panel Lamps			Ż	59	Shocks / Springs / MOR / ryde			$\overline{\checkmark}$	93	L/ R Outside 7/32 L/ Front 6 PSI	-+-		$\frac{1}{2}$
6 7	Interior Mirrors Windshield Wipers & Washers			4	60	Torque Rods			$\checkmark$	94	R/Front : PSI			$\overline{\vee}$
_	Climate Control System / Fans			Ž	61 62	Check Ball Joints / King Pins Steering Gear / Linkage & Arms			4		R/R Inside Co. PSI			$\overline{\checkmark}$
9	Fare Collection System			$\overline{\mathbf{v}}$	63	Steering Shaft & Freeplay			긧		R/R Outside PSI			1
0	Cleanliness			$\overline{\mathbf{v}}$	64	Lube Chassis	20		Ť		L/R Inside (a PSI L/R Outside (a PSI			씱
	Exterior			194	65	Check drive Shaft & U-Joints			Ż		L/R Outside (September 2017) Test Drive			ĽН
	Check for Exterior Damage / Corrosion / Bumpers & Mounts / Decals			<i>_</i> /	66	Check Differential Oil Level / Clean Breather / Check Axle Seals				99	Check Engine Performance		-	/
	Condition of All Glass			$\overline{\checkmark}$	67	Drain & Refill Differential		<u> </u>	7	100	Check Shift Points			7
	Wiper Blades & Arms	$\square$		V,	68	Replace Transmission Fluid / Filter			र		Steering	-+-		Ź
	Exterior Mirrors Light Lenses & Reflectors	-		sД	69	Check Front Wheel Bearings					Suspension	-+-		Ť
<u> </u>	adur censes or nerection?			$\checkmark$	70	Check Brakes (Pull Wheels)			$\overline{\mathbf{V}}$		Brakes	+		7
	Notes:				L				-		Speedometer *Video System - if installed	1	1	$\overline{\mathbf{Y}}$
- <b>F</b> _ 1									_ L	المت		<u> </u>	-	Ň
Litt In * Air≠	spector: conditioning systems and wheel chair lift corr		DT Inc	00	AVC	Inspector:				Vide	o Inspector:		20200 <u>07</u>	-
	g systems and wheel chas hit con	ihaus	arcins	hectio	IIS WII	be performed by certified licensed tec	hnicians.						-	-



Date:03/22/2019

Van# 1705 Mileage: 119819 Series/Serial Number: NVL919FIBHB-2/SN#: M030800150

✓ ehicle Year: 2017 Make: Ford Model: Transit VIN#: 1FDVU4XG4HKA67569

**SERVICE** 

INITIALS

1)	Service lift	LR	Serviced Lift
2)	Test and tighten all fittings	LR	Tightened All Fittings
3)	Clean and lube lift and door	LR	Lift And Doors Cleaned And Lubed
4)	Check passenger door and door opener	LR	Passenger Door And Opener Working Properly
5)	Check all wheelchair tie-down systems - clean and lube as needed	LR	# 2 Sets of Tie Downs Working Properly
6)	Check all seat belts and seats	LR	All Seats And Belts Are good
7)	Check All Lift Interlocks	LR	Working Properly
8)	Inspect lift main power circuits: check circuit breakers, all connections & grounds.	LR	All Connections Are Good
9)	Bus Door Hardware	LR	Door Hardware Good
10)	Radio & Interior Lights Off	LR	Off Upon Arrival
11)	Comments:		

# PREVENTIVE MAINTENANCE INSPECTION REPORT

# MARION SENIOR SERVICES - MARION TRANSIT 1101 SW 20th Court Ocala, FL 34471

Βι	ıs ID #:		<del></del>			Date: ?			$\langle \overline{\zeta} \rangle$		Miles, 9 7	7 J		
n	spector's Signature:	<u>,</u>			_	Date: /	در ۱		<u>`</u>	<u>-</u> 	- Miles <u>Card</u>	<u>(</u>	` / ```	
<u>ו</u>	spection Type: Circle if - A			_					<u> </u>		Employee #		$\cup$	_
-	Condition Indicators:						B In	spe	ctic	n	C Inspection			
	T	=0	kay T		<b>X</b> =	Item was repaired or adjusted	C	2=	Foli	ow	up required NZA = Not Applic	able	2	
ŧ	Interior	A	B	C	#	Exterior (cont.)	A	B	c	#		A	В	7
	Passenger Door & Door Interlock Operation			1	36	Check Operation of All Lights		1	τ	71	Air Tank Mounting / Lines &	<b>^</b>		+
	Standee Line & Warning				. 137	Condensor Fan Operation			V	72	Valves Check Exhaust System for	$\left  - \right $		$\downarrow$
	Flooring / Steps / All Interior Panels	1	1	1.	38	All Access Doors / Fuel Cap / Engine Cover & Latch Operation			V	73	Mounting / Leaks / Restrictions			$\frac{1}{1}$
	Wheelchair Belts / Floor Acnhors		1-	17	39	Tire Damage & Wear			17		& Latch Operation			
	Passenger Seat Condition / Foldaway Seats Operation & Condition				40	Check Wheels / Lug Nuts / Valve Stems			V	74	Tire Damage & Wear *Wheel Chair Lift			
	Passenger Sear Beits			1	, 41	Fuel Cap and Door			$\overline{V}$		Charles in a	_		
	Stanchions & Hand Rails	+		V	<u>،</u> 42	Leveling				75	Month Year Check Wiring for Routing / Chafing &			
	Roof Hatches / Operation					Engine Compartment		1		176	Loose Connections Check Lift for Damage /			ļ
-	Emergency Window Operation				43	Clean Batteries / Check			V	77	Inspect Lift Anchor Bolts			
-	Fire Extinguisher / First Aid Kit	+		<u> </u>		Electrolyte Level Check Battery / Hold			¥' د	78	Cycle Lift - Check all Safety Systems <u>Including Barriers</u>			
+	Emergency Triangles	$\left  \right $		Ļ,	<i>4</i> 4	Downs / Cables / Ground Straps			Į.	79	Record Lift Cycle Count			
-	Fire Suppression System			/	<i>,</i> 45	Record Voltage Output			V	80	Check for Hydraulic Leaks / Level			Γ
	Interior Lights			17	,46	Check Belts / Tensioners & Hoses Air Compressor Mounting			V	81	Clean and Lubricate Lift			-
+	Registration / Plates / Manual			Y	47	Check Ail Fluids	-+	-+	Ŷ	$\overline{}$	As Needed Brake Inspection			i C
4	Driver's Compartment				48	Inspect For Leaks			14	.82	Brake Foundation /		-1	_
	Brake & Accelorator Pedals Driver's Seat & Belt				49	Test Anti-Freeze Protection			U	/ 83	Lines / Rotors / Drums			1
t		+			50	Check Radiator Core Mounts Check Wiring for Routing / Chafing &			2	.84	R / Front % Worn:		+	-
+	Horn Operation			12	,51	Loose Connections			1/	85	L/ Rear % Worn:			1.00
+	Service Brake Operation Ignition System (Start Engine)	<b> </b>		, k	52	Check Engine Mounts			1	86	R / Rear % Worn:	294 277		ī
	Check All Guages / Switches	$\vdash$			53	Replace Engine Oil & Filter			1	, en	Tire Tread Depth / Inflation		-+	-
	Check Fast Idle			-1	54	Check / Replace Air Filter			1	87	L/Front E 5 /32		+	-
	Check Air Compressor Cut In / Dut Pressures /				55 56	Check / Replace Fuel Filter Check / Clean A/C Filters &	+			88	R / Front 7 7 /32		Ì	1
1.	Perform Leak Down Test hift Lever Operation			_		Cores / Lines for Routing / Chafing			٦.	89	R/R Inside			
	Parking Brake Operation				57	A/C Compressor Mounting / Clutch			2	90	R/ROutside 5 6 //32		+	
	Back-Up Alarm		<u>-</u> +	-	- 00	A/C Pressure Check			1	91	L/Rinside (7)		+	•
(	Driver's Panel Lamps		-+		59	Chassis / DriveLine			_	92	L/R Outside / /32		+	^
	nterior Mirrors		-+			Shocks / Springs / MOR / ryde Torque Rods	8.40	_	-	93	L/Front PSI		$\uparrow$	-
١	Vindshield Wipers & Washers		-			Check Ball Joints / King Pins	<u> 198</u>		-		R/Front ASPSI		Τ	
(	limate Control System / Fans		+			Steering Gear / Linkage & Arms	_	-li	_		R/R Inside			(
F	are Collection System		$\uparrow$			Steering Shaft & Freeplay					R/R Outside / A PSI			į
0	leanliness		+	-		Lube Chassis			-		L/R Inside PSI		3	
	Exterior				65	Check drive Shaft & U-Joints			Æ	98	L/R Outside / 22 / PSI			Ļ
c	heck for Exterior Damage /				2			-+-'	-	-+	Test Drive	_	1	ť,
0 N 	orrosion / Bumpers & Nounts / Decals					Check Differential Oil Level / Clean Breather / Check Axle Seals			1	99	Check Engine Performance			
	ondition of All Glass			7	67	Drain & Refill Differential		-+	J.	00	Charle Chill D	1		ě
	Viper Blades & Arms					Replace Transmission Fluid / Filter	+	-	1	-	Check Shift Points			Į.
	sterior Mirrors	T		1		Check Front Wheel Bearings	-	+:	the second		Steering			ŕ
Li	ght Lenses & Reflectors	J				Check Brakes (Pull Wheels)		1			Suspension		1	
_					L		£.]	1.	_		Brakes	1	JĪ,	2
	lotes:			I		A	_		1		Speedometer		3	Ύ,
V														
<b>∧</b>									L	05	*Video System - if installed			1



		M,	ARION TRANSIT	
Da	TE: 7/23/14		AL LIFT INSPECTION	
Bu	s#: 1801 M	ILEAGE: 27	965	
	rTure Qual Cast		965 MAKE: (1/1) CTURED: 5/18 MAX CAPACITY: 2000	internet and a
a-21-		YK MANUFA	CTURED: 5/18 MAX CAPACITY: 1000	
Lif	r Series/Serial Nur	MBER: NCZ	1000F1B345414B-2	
<b></b>		1# 18050	130/335	
	SERVICE	TECH		
		INITIALS	COMMENTS	
1.	(75) LIFT TAGS VISIBLE	INNIALS		
	LIFT CONFORMS TO STATE OF	15		
2.	FLORIDA REQUIREMENTS (76) CHECK LIFT WIRING			
	FOR ROUTING/CHAFING			
	AND LOOSE CONNECTIONS	25		
3.	(77) CHECK FOR			
	DAMAGE/INSPECT	10		
	ANCHOR BOLTS	(-S. )		
4.	(78) CYCLE LIFT - CHECK			
	SAFETY SYSTEMS	C.5.	ad alat 11 a	
	INCLUDING BARRIERS	(, ,),	adjosted fold Pressure	
5.	(79) RECORD LIFT CYCLE	15		
6.	COUNT (20) Current	- ( - 2	-637	
υ.	(80) CHECK FOR	22		
7.	HYDRAULIC LEAKS/LEVEL (81) CLEAN, LUBRICATE	1.5		
•••	& ADJUST LIFT AS NEEDED	n <		
8.	CHECK ALL SEAT BELTS			
9.	CHECK ALL WHEELCHAIR			
	TIE-DOWN SYSTEMS -			
	CLEAN LUBE AS NEEDED	0.5.		
10.	ALL INTERIOR, STAIRWELL			
	AND LIFT LIGHTS WORK		Preir Emergency Dur Cights (mich)	7.26.19
11.	CHECK DOOR HARDWARE	(.5.	1 1 1 1 000 Cights["(Cf))	KEPAIRD
12.	TEST TIGHTEN ALL	105		INVOICE
	FITTINGS	( <u>)</u> -		REPAIRD INVOICE #315017

SHOP: MORITY UUPTES - T.

1101 S.W. 20th Court, Ocala, Florida 34471 / 352-620-3519

### PREVENTIVE MAINTENANCE INSPECTION REPORT

# MARION SENIOR SERVICES - MARION TRANSIT 1101 SW 20th Court Ocala, FL 34471

	is ID #:	4	1			Date: <u></u>	,	$\frac{1}{k}$			Miles			
ר: יר	spector's Signature:	<u></u>	4	•.3.#		Printed Name	16	<u>"U(</u>	<i></i>		<u>(m,5 h, c)</u> Employee (	+ <u>1</u> (	)	7
	spection Type: Circle if - A	NNU	AL	)							C Inspection			
	Condition Indicators:	= Ok	ay			Item was repaired or adjusted						able		
ŧ	Interior Passenger Door &	A	B	c	#	Exterior (cont.)	A		C	:#	Chassis / Drive Line (cont.)	A	B	Ţ
	Door Interlock Operation				36	Check Operation of All Lights		Ι	1	71	Air Tank Mounting / Lines & Valves	$\left  \right $		+
	Standee Line & Warning			0	37	Condensor Fan Operation	+			72	Check Exhaust System for	$\left  - \right $	••••••••	╞
	Flooring / Steps / All Interior Panels			1.2	38	All Access Doors / Fuel Cap / Engine Cover & Latch Operation			$\frac{1}{\sqrt{2}}$	73	Mounting / Leaks / Restrictions All Access Doors / Fuel Cap / Engine Cover			╀
	Wheelchair Belts / Floor Acnhors				39	Tire Damage & Wear			1	74	& Latch Operation Tire Damage & Wear			╞
	Passenger Seat Condition / Foldaway Seats Operation & Condition			1.2	40	Check Wheels / Lug Nuts / Valve Steins			<u>ار</u>		*Wheel Chair Lift			
5	Passenger Seat Belts				41	Fuel Cap and Door			į,	<u>,                                     </u>	Check Lift Manufacturer Tag		-	┞
	Stanchions & Hand Rails				42	Leveling				76	Month Year Check Wiring for Routing / Chafing &		_	┝
	Roof Hatches / Operation			19		Engine Compartment				77	Loose Connections Check Lift for Damage /		-	-
	Emergency Window Operation			( <i>.</i> *	43	Clean Batteries / Check Electrolyte Level			1	78	Inspect Lift Anchor Bolts Cycle Lift - Check all Safety	-+	+	
,	Fire Extinguisher / First Aid Kit Emergency Triangles			1	44	Check Battery / Hold Downs / Cables / Ground Straps				79	Systems Including Barriers Record Lift Cycle Count			
	Fire Suppression System	$\uparrow \uparrow$		2	45	Record Voltage Output				80	Check for Hydraulic			
	Interior Lights			~	46	Check Belts / Tensioners & Hoses Air Compressor Mounting		$\rightarrow$	رمی مرب	81	Leaks / Level Clean and Lubricate Lift		4	
	Registration / Plates / Manual	++		$\nabla$	47	Check All Fluids			7		As Needed			
	Driver's Compartment				48	Inspect For Leaks		-+	$\vec{v}$	/ 82	Brake Inspection Brake Foundation /		-	_
	Brake & Accelorator Pedals			21	49	Test Anti-Freeze Protection			V		Lines / Rotors / Drums	<u></u>	_	Y
+	Driver's Seat & Belt	+		1	50	Check Radiator Core Mounts	-+		-		L / Front % Worn: 96		+	
	Horn Operation			12	51	Check Wiring for Routing / Chafing & Loose Connections					L / Rear % Worn:		+	
	Service Brake Operation			11	52	Check Engine Mounts	-		Ì		R / Rear % Worn:			-
4	Ignition System (Start Engine)			1.1	53	Replace Engine Oil & Filter			$\rightarrow$	<del>, ~  </del>			_	
	Check All Guages / Switches			$\mathcal{U}'$	,54	Check / Replace Air Filter	$\rightarrow$			87	Tire Tread Depth / Inflation		_	
+	Check Fast Idle			12	55	Check / Replace Fuel Filter			t				4	4
	Check Air Compressor Cut In / Out Pressures / Perform Leak Down Test				56	Check / Clean A/C Filters & Cores / Lines for Routing / Chafing		1	X		R / Front 7 7 732 R / R Inside 7 732			i.
-	Shift Lever Operation			S.	57	A/C Compressor Mounting / Clutch	-+-		H	.90	R/ROutside /32	_	4	_
-	Parking Brake Operation			7	58	A/C Pressure Check		-+-	ur Gel	_	101 11		4	į
_	Back-Up Alarm			11	2	Chassis / DriveLine			<u>67</u>		G C 7 1 102		_	Ì,
	Driver's Panel Lamps			1	.59	Shocks / Springs / MOR / ryde			ा				-	1
	nterior Mirrors			12		*					22012 July 1 1		1	_
	Windshield Wipers & Washers			$\langle Z \rangle$	61	Check Ball Joints / King Pins	352.6		7				1	_
	limate Control System / Fans		T	$\leq$		Steering Gear / Linkage & Arms	-+-		्रि		R/Rinside PSI		_	
_	are Collection System					Steering Shaft & Freeplay					R/R Outside		- <del>  ``</del>	į.
10	leanliness					Lube Chassis	-+-		-		/ R Inside PSI	_	-	<i>'</i> _
1	Exterior		-			Check drive Shaft & U-Joints		-+	4	98 L	/R Outside 7(6) St PSI			Ł
1	heck for Exterior Damage /		-	-+					-		Test Drive		L	
N	Corrosion / Bumpers & Nounts / Decals				66	Check Differential Oil Level / Clean Breather / Check Axle Seals		-	1	99 C	Theck Engine Performance			
	ondition of All Glass		Γ			Drain & Refill Differential			ी		Theck Shift Points		+-	<u>.</u>
	Viper Blades & Arms			2		Replace Transmission Fluid / Filter			_		teering		+	<u>.</u>
+	xterior Mirrors		$\Box$	<u> </u>		Check Front Wheel Bearings			-		uspension	_	+-	-
ΙL	ight Lenses & Reflectors		Τ	ा		Charle Parties (Bull) (Annula)					rakes		Ļ	_
					L		(104)				peedometer		Ļ	
N	lotes:						*******						1	
			_						L	05	Video System - if installed	L		5
1000														-
ns	Dector:				A/C I	nspector: e performed by certified licensed technicians.					Inspector:			-



Date: 10/28/2019 Lift Type: Braun

Van# 1802 Series/Serial Mileage: 23931 Number:NCL1000FIB3454HB-2/18051-101376

Vehicle Year: 2018 Make: Chevy Model: World Trans VIN#: 1HA6GUBG5JN002298

SERVICE

INITIALS

COMMENTS/REMARKS

1)	Service lift	RM	Serviced Lift
2)	Test and tighten all fittings	RM	All Fittings Tightened Lifting Cylinders And Pump Working Properly
3)	Clean and lube lift and door	RM	Lift And Doors Cleaned And Lubed
4)	Check passenger door and door opener	RM	Passenger Door And Door Opener Working Properly
5)	Check all wheelchair tie-down systems - clean and lube as needed	RM	# 6 Sets of Tie Downs Missing 1 Seat Belt Receptical
6)	Check all seat belts and seats	RM	Checked All Seats And Belts Working Properly
7)	Check All Lift Interlocks	RM	All Wires And Connections Are Good
8)	Inspect lift main power circuits: check circuit breakers, all connections & grounds.	RM	All Connections Are Good
9)	Bus Door Hardware	RM	No Issues All E-Exits Working Branarhy
10)	Radio & Interior Lights Off	RM	All E-Exits Working Properly No Issue
11)	Comments:	_	

	PREVENTIVE MAI										/ICES - MARION TR urt Ocala, FL 344)		ISI	т	
Bu	us ID #:3(73) spector's Signature:		i. I.			Date:	<u>93/11</u>	ŝ			Miles <u>2378</u>	Ś			
IN	spector's Signature:	27. S.S.S. 	<u></u>			Printed Nam	e <u>````@</u> ,	4g-	1	<u></u> ; ;	Employee	#	<u>[``</u>		
In	spection Type: Circle if - Al			-		A Inspection		spe	ectio	n	☐ C Inspection				
	Condition Indicators: 🖌	= 0	kay	, 	X =	Item was repaired or adju	isted i	Q=	Foll	ow I	up required NM = Not Appli	cable	2 2		1
#	Interior Passenger Door &	A	B	C	#	Exterior (cont.)	A	B	C	#	Chassis / Drive Line (cont)	A	В	С	1
1	Door Interlock Operation			1.	36	Check Operation of All Lights			U	71	Air Tank Mounting / Lines & Valves	1	†	$\vdash$	1
2	Standee Line & Warning			×-	37	Condensor Fan Operation			<u>.</u>	12	Check Exhaust System for	+	-		1
3	Flooring / Steps / All Interior Panels			1,.	38	All Access Doors / Fuel Cap / Engine & Latch Operation	e Cover			73	Mounting / Leaks / Restrictions All Access Doors / Fuel Cap / Engine Cover & Larch Operation	+		-	-
4	Wheelchair Belts / Floor Acnhors			: 1	39	Tire Damage & Wear		+		7.1			$\left  - \right $		-
5	Passenger Seat Condition / Foldaway Seats Operation & Condition			١.,	40	Check Wheels / Lug Nuts / Valve Stems					*Wheel Chair Lift	-	  ·		
6	Passenger Seat Belts			12	41	Fuel Cap and Door		-		75	Check Lift Manufacturer Tag	┼─┤	$\vdash$		-
7	Stanchions & Hand Rails	-			42	Leveling		-		76	Month Year Check Wiring for Routing / Chafing &	+			
8	Roof Hatches / Operation	+	-	1.7	ŕ	Engine Compartmer	nt l			77	Loose Connections Check Lift for Damage /	+			
9	Emergency Window Operation	+			43	Clean Batteries / Check				78	Inspect Lift Anchor Bolts Cycle Lift - Check all Safety	+			
0	Fire Extinguisher / First Aid Kit Emergency Triangles			2	44	Electrolyte Level Check Battery / Hold			<u>v</u>	/0 / 79	Systems Including Barriers Record Lift Cycle Count	+ -			
1	Fire Suppression System	+		~	45	Downs / Cables / Ground Straps Record Voltage Output					Check for Hydraulic	<u> </u>			
2	Interior Lights				46	Check Belts / Tensioners & Hoses			2.00	80	Leaks / Level Clean and Lubricate Lift				
3	Registration / Plates / Manual	+		2 - 2	47	Air Compressor Mounting Check All Fluids				31	As Needed				
	Driver's Compartment				48	Inspect For Leaks				87	Brake Inspection Brake Foundation /	14	_		1
45	Brake & Accelorator Pedals Driver's Seat & Belt			1,2	49	Test Anti-Freeze Protection			17	83	Lines / Rotors / Drums			-	
<u> </u>	Horn Operation			:/	50 51	Check Radiator Core Mounts Check Wiring for Routing / Chafing &	2		2	,84	R / Front % Worn:			17	
7	Service Brake Operation			191 <sup>4</sup> 		Loose Connections			$\mathcal{V}$	· 85	L / Rear % Worn:			4	
8	Ignition System (Start Engine)			<u></u>	52 53	Check Engine Mounts Replace Engine Oil & Filter				86	R / Rear % Worn: 9			2	ĺ
9	Check All Guages / Switches	+		ť	54	Check / Replace Air Filter			Y	87	Tire Tread Depth / Inflation				1
0	Check Fast Idle			$\mathbf{y}$	55	Check / Replace Fuel Filter			17	88		┝──┼	+		
1	Check Air Compressor Cut In / Out Pressures / Perform Leak Down Test				56	Check / Clean A/C Filters & Cores / Lines for Routing / Chafing			V	89	R/Rinside 7 7 5 /32				'
23	Shift Lever Operation Parking Brake Operation	$\left  - \right $		1.1	57	A/C Compressor Mounting / Clutch			$\geq$	/ 90	R / R Outside /32		-1	Sec. 1	10.00
1	Back-Up Alarm	$\left  - \right $			,58	A/C Pressure Check Chassis / DriveLine			laur.	91	L/R Inside 6 3 5 /32				
	Driver's Panel Lamps			$\frac{1}{\sqrt{2}}$	59	Shocks / Springs / MOR / ryde				92 - 93	L/R Outside /32			1	•*
	Interior Mirrors			12	.60	Torque Rods			1	93	L/Front PSI R/Front PSI	┝──┾		-	
_	Windshield Wipers & Washers			15	61	Check Ball Joints / King Pins			$\overline{\nabla}_{j}$	95	R / Front PSI R / R Inside PSI	<b>┌─</b> ┼	<del>-+</del> -	-4	
	Climate Control System / Fans Fare Collection System			$\mathbb{N}$	62	Steering Gear / Linkage & Arms			9	96	R/ROutside		-+-	-	المعر م
-	Cleanliness			$\frac{\mathcal{V}}{\mathcal{V}}$	63 64	Steering Shaft & Freeplay		_	V	97	L/ R Inside PSI		- ty	1	, d
	Exterior	┝─┤		<u> </u>	65	Lube Chassis Check drive Shaft & U-Joints			4	98	L/ROutside PSI				
	Check for Exterior Damage / Corrosion / Bumpers & Mounts / Decals			1	66	Check Differential Oil Level / Clean Breather / Check Axle Seals			N N	99	Test Drive			the second second	
?	Condition of All Glass			17	67	Drain & Refill Differential		$\neg \uparrow$	7	100	Check Shift Points	+	$-\frac{1}{5}$		
3	Wiper Blades & Arms Exterior Mirrors	$ \vdash $		4	68	Replace Transmission Fluid / Filter			V.	101	Steering	+	-+-		
	Light Lenses & Reflectors		-+	14	_69 70	Check Front Wheel Bearings		$\Box$	17	102	Suspension				
<b>k</b>		<u> </u>		-4	70	Check Brakes (Pull Wheels)			<u></u>		Brakes			2	
	Notes:			1			•		-		Speedometer *Video System - if installed		-		
ift Ir	ispector:				^ ، ر	Inspector:						Pennekaes			
Air	conditioning systems and wheel chair lift corr	проле	nt insp	ection	ns will l	pe performed by certified licensed tech	hnicians.			Vide	o Inspector:				

17/17

Date:09/24/2019 Lift Type: Braun

Van# 1803 Mileage: 23995 Series/Serial Number: NCL1000GIB30454HB-2/8051101383

Vehicle Year: 2018 Make: Chevy Model: Glaval VIN#: 1HA6GUBG1JN002394

**SERVICE** 

INITIALS

COMMENTS/REMARKS

1)	Service lift	MR	
,			Serviced Lift All Bolts Tightened
2)	Test and tighten all	MR	All Safety Measures Working Properly
	fittings		All Fittings Tightened And Lubed
3)	Clean and lube lift and door	MR	Lubed And Cleaned Door Latch And Handle
4)	Check passenger door and door opener	MR	Working Properly
5)	Check all wheelchair tie-down systems - clean and lube as needed	MR	6 Sets Tie Downs - Working Properly
6)	Check all seat belts and seats	MR	All Seat Belts Working Properly
7)	Check All Lift Interlocks	MR	Working Properly
8)	Inspect lift main power circuits: check circuit breakers, all connections & grounds.	MR	All Connections Are Good
9)	Bus Door Hardware	MR	Working Properly
10)	Radio & Interior Lights Off	MR	Working Properly
11)	Comments:		

# PREVENTIVE MAINTENANCE INSPECTION REPORT

# MARION SENIOR SERVICES - MARION TRANSIT 1101 SW 20th Court Ocala, FL 34471

Passy Doc Stann Floo Passy Fold Conu Stann Passy Fold Conu Fassy Fold Conu Fassy Fold Conu Fassy Fold Conu Fassy Fold Conu Fassy Fold Conu Fassy Fold Conu Fassy Fold Conu Fassy Fold Conu Fassy Fold Fassy Fassy Fold Fassy Fa	Ction Type: Circle if - Condition Indicators: Interior Interior andee Line & Warning Doring / Steps / All Interior Panels boring / Steps / All Interior Panels beekchair Belts / Floor Acnhors ssenger Seat Condition / Idaway Seats Operation & indition	ANNUA	AL) ay B (		Date: Printed Name Printed Name A Inspection = Item was repaired or adjusted # Exterior (cont.) 36 Check Operation of All Lights 37 Condensor Fan Operation 38 All Access Doors / Fuel Cap / Engine Cover	B In	specti	on llowι #	<u>ر کا C Inspection</u> په او او ارتخاص کو او			
Pass Doc Starn Floo Vhe Pass Fold Cond Cond Cond Cond Cond Cond Cond Con	Ction Type: Circle if - Condition Indicators: Interior Interior andee Line & Warning Doring / Steps / All Interior Panels boring / Steps / All Interior Panels beekchair Belts / Floor Acnhors ssenger Seat Condition / Idaway Seats Operation & indition	ANNUA Z = Oka	AL) ay B (		A Inspection     Alispection     Alispection     Alispection     Alispection     Alispection     Alispection     Check Operation     Alispection     Alispection     Alispection	B In	specti 2 = Fo B C	on llowι #	Image: Construction       Image: Construction       Image: Construction       Chassis / Drive Line (cont.)	cable		
Passs Doc Star Floo Passs Fold Cond Passs Fold Cond Pass Fold Cond Pass Fold Cond Pass Fold Cond Pass Fold Cond Pass Fold Cond Pass Fold Cond Pass Fold Cond Pass Fold Cond Pass Fold Cond Pass Fold Cond Pass Fold Cond Fire E Errer Fire S Interir Regis Brake Drive Horn Servic Check C	Interior Interior ssenger Door & oor Interlock Operation andee Line & Warning ooring / Steps / All Interior Panels heekchair Belts / Floor Acnhors ssenger Seat Condition / Idaway Seats Operation & ndition	ы <u>с</u> ; = Ока	B (		Item was repaired or adjusted     Exterior (cont.)     Check Operation of All Lights     Condensor Fan Operation     All Across Deve (5, c) (5, c) (5, c)		2 = Fo B C	llowι #	up required NM = Not Applic Chassis / Drive Line (cont.)		-	
Doc Star Floo Passs Fold Com Pass Fold Com Pass Fold Com Pass Fold Com Pass Fold Com Pass Fold Com Pass Fold Com Pass Fold Com Pass Fold Com Pass Fold Com Pass Fold Com Pass Fold Com Pass Fold Com Pass Fold Com Pass Fold Com Pass Fold Com Fire E Fire E Fire S Fold Com Fire S Fold Com Com Fire S Com Fire S Com Com Com Com Com Com Com Com Com Com	ssenger Door & Dor Interlock Operation andee Line & Warning Doring / Steps / All Interior Panels heekchair Belts / Floor Acnhors ssenger Seat Condition / Idaway Seats Operation & ndition	A			Check Operation of All Lights     Condensor Fan Operation     All Agence Development (5, 1) (5, 1) (5, 1)	A	╉━━┼━╸			A	3	
Doco Starn Floo Passs Fold Com Passs Fold Com Passs Stan Roof Erner Fire S Interio Regis Brake Drive Horn Servic Check C	bor Interlock Operation andee Line & Warning boring / Steps / All Interior Panels heelchair Belts / Floor Acnhors ssenger Seat Condition / Idaway Seats Operation & ndition		1. A		37 Condensor Fan Operation		3	71		1		
Floo Whe Passs Fold Com Passs Fold Com Passs Fold Com Fire E Erner Fire E Erner Fire E Interior Brake Drive Brake Drive Check	boring / Steps / All Interior Panels heelchair Belts / Floor Acnhors ssenger Seat Condition / Idaway Seats Operation & ndition			+		+			Valves	TT	+	
Whee Passs Fold Conor Stann Roof Erner Fire S Interio Brake Drive Horn Service Check Out P. Perfor Shift L Check Check Out P. Passo Brake Drive The Service Check	heelchair Belts / Floor Acnhors ssenger Seat Condition / Idaway Seats Operation & ndition		1		All Access Doors / Fuel Cap / Engine Cover			1/72	Check Exhaust System for	╋╋	-	
Passs Fold Conn Passs Stann Roof Erner Fire S Interin Regis Brake Drive Horn Servic Check	ssenger Seat Condition / Idaway Seats Operation & ndition		2	-	& Latch Operation				Mounting / Leaks / Restrictions All Access Doors / Fuel Cap / Engine Cover	+		
Fold Conne Passs Stan Roof Fire S Erner Fire S Interior Regis Brake Drive Horn Servic Check Out P. Perfor Shift L Drive Check Out P. Passs Brake Check Chech	Idaway Seats Operation & ndition			1	39 Tire Damage & Wear	+		-	& Latch Operation	+	_	
Stann Roof Fire S Fire S Interir Regiss Brake Drive Horn Servici Ignitti Check Out P, Perfor Shift L Parkin Back-L Uriver Interir Shift S Check Out P, Perfor Shift S Check Out P, Perfor Shift S Check Out P, Perfor Shift S Check Out P, Perfor Shift S Check Out P, Perfor Shift S Check Out P, Perfor Shift S Shift S Check Out P, Perfor Shift S Shift S Check Out P, Perfor Shift S Shift S Shif			:		Check Wheels / Lug Nuts / Valve Stems		i.		Tire Damage & Wear *Wheel Chair Lift		+	
Roof Erner Fire E Fire S Interir Regis Brake Drive Horn Servic Ugnitic Check Check Check Check Check Check Check Check Drive Farfs in Servic Ugnitic Check Check Check Check Check Check Drive Farfs in Servic Check Che	ssenger Seat Belts		1	/ 4	P Fuel Cap and Door	+	1.1	75	Check Lift Manufacturer Tag	╂}	+	
Erneric Fire E Erner Fire S Brake Brake Drive Horn Servic Ignitic Check Out P, Perfor Shift L Parkin Back-l Back-l Ving Sack Ving Ving Sack Ving Sack Ving Ving Sack Ving Sack Ving Sack Ving Sack Ving Sack Ving Sack Ving Sack Ving Sack Ving Sack Ving Sack Ving Sack Ving Sack Ving Sack Sack Ving Sack Ving Sack Ving Sack Sack Ving Sack S	inchions & Hand Rails		5.0	4	12 Leveling	+		76	Month Year Check Wiring for Routing / Chafing &	$\left  - \right  $	+	
Fire E Fire S Interin Regis Brake Drive Horn Servici Ignitic Check Out P, Perfor Shift L Parkin Back-L Driver Interic Winds Climan Fare C	of Hatches / Operation		1	Ť	Engine Compartment			77	Loose Connections Check Lift for Damage /	┝─┼─	+	
Erneri Fire S Interim Regis Brake Drive Horn Servic Ignitic Check Check Out P. Parfor Shift L. Parkin Back-I Driver Interior Shift Check Check Out P. Parfor Shift L. Parkin Back-I Check	ergency Window Operation		1	14	Clean Batteries / Check	$\left  \right $		78	Inspect Lift Anchor Bolts Cycle Lift - Check all Safety	╞╌┠╼	+	
Fire S Interir Regiss Brake Drive Horn Servici Ignititi Check Check Check Check Check Check Check Check Check Check Check Check Drive Shift L Back-L Drive Check C	e Extinguisher / First Aid Kit ergency Triangles		·	4	Electrolyte Level     Check Battery / Hold	┼╌┼	- V 1.0	70	Systems Including Barriers	$\square$		
Regiss Brake Drive Horn Servici Ignitic Check Check Out P. Perfor Shift L Parkin Back-L Driver Interice Winds Climat	Suppression System			4	<ul> <li>Downs / Cables / Ground Straps</li> <li>Record Voltage Output: 42 24,</li> </ul>	+		ļ.	Record Lift Cycle Count Check for Hydraulic			
Brake Drive Horn Servic Ignitic Check Check Check Out P. Perfor Shift L Parkin Back-I Interior Winds Climau Fare C	erior Lights	-+			Check Belts / Tensioners & Hoses	┼╌┼		80	Leaks / Level Clean and Lubricate Lift		╞	
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Brake Drive Horn Servic Ignitic Check Check Out P Perfor Shift L Parkin Back-I Driver Interic Winds Climat	Driver's Compartment	-+-+-		4		$\left  - \right $			Brake Inspection	der en 1	T	
Drive Horn Servic Ignitic Check Check Out Pr Perfor Shift L Parkin Back-t Driver Interic Winds Climat Fare C	ke & Accelorator Pedals					$ \downarrow \downarrow$	- 50	82	Lines / Rotors / Drums			
Service Ignitic Check Check Out P Perfor Shift L Parkin Back-L Driver Interice Winds Climat Fare C	ver's Seat & Belt	-+-+-			and the second second	_	-14	/83	L/Front % Worn:		1	
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Ignitic Check Check Out P Perfor Shift L Parkin Back-I Driver Interic Winds Climat Fare C	vice Brake Operation				Loose Connections		2.4	85	L/Rear % Worn: 99			
Check Check Out Pr Perfor Shift L Parkin Back-I Driver Interior Winds Climat Fare C	tion System (Start Engine)		- <del>  .</del>	1 53			1	86	R / Rear % Worn:	1	į,	
Check Out P Perfor Shift L Parkin Back-L Driver Interior Winds Climat Fare C	ck All Guages / Switches	-+-+-					<u> </u>	1	Tire Tread Depth / Inflation	1.1	T	
Out P Perfor Shift L Parkin Back-I Driver Interic Winds Climat Fare C	ck Fast Idle		-					<u>.</u> •87	L/Front 6 7 4/ /32		T è	
Parkin Back-U Driver Interic Winds Climat Fare C	ck Air Compressor Cut In / Pressures / orm Leak Down Test			56	Charle (Charles and File			88 89	R / Front         7 <th7< th=""> <th 7<<="" td=""><td></td><td>1</td></th></th7<>	<td></td> <td>1</td>		1
Back-U Driver Interic Winds Climat Fare C	t Lever Operation		5	/ 57	A/C Compressor Mounting / Clutch		1	90	R/R Outside		$\bot$	
Driver Interic Winds Climat Fare C	ing Brake Operation			58	A/C Pressure Check						4	
Interio Winds Climat Fare C	-Up Alarm			X	Chassis / DriveLine				313 12 12		¥	
Winds Climat Fare C	er's Panel Lamps		ستحررة	59			A.		1 S. 194		12	
Climat Fare C			~	, 60		1938		<u></u>			1	
Fare C	rior Mirrors		1.08	61	Check Ball Joints / King Pins						<u> </u>	
	dshield Wipers & Washers	1 1	12	62	Steering Gear / Linkage & Arms		10				14	
	dshield Wipers & Washers ate Control System / Fans		12	63			- 5				in Ser	
Cleani	dshield Wipers & Washers ate Control System / Fans Collection System		- desired	64	Lube Chassis		6.00				-	
	dshield Wipers & Washers ate Control System / Fans Collection System nliness		10		Check drive Shaft & U-Joints		12		L/R Outside // /PSI Test Drive			
Corros Mount	dshield Wipers & Washers ate Control System / Fans Collection System		<u>··</u> /	65	CHECK GIVE SHALL & U-JOINTS			7	iear Dilve		┢	
	dshield Wipers & Washers are Control System / Fans Collection System nliness <b>Exterior</b> ck for Exterior Damage / osion / Bumpers & nts / Decals			65 66	Check Differential Oil Level / Clean Breather / Check Axle Seals		low	99	Check Engine Performance		ζ.,	
	dshield Wipers & Washers are Control System / Fans Collection System Niness Exterior Exterior Damage / osion / Bumpers & nts / Decals dition of Ali Glass				Check Differential Oil Level / Clean Breather / Check Axle Seals					_	L	
	dshield Wipers & Washers are Control System / Fans Collection System Niness Exterior Exterior Damage / osion / Bumpers & nts / Decals dition of Ali Glass er Blades & Arms			66	Check Differential Oil Level / Clean Breather / Check Axle Seals Drain & Refill Differential			100	Check Shift Points			
Light L	dshield Wipers & Washers are Control System / Fans Collection System nliness <b>Exterior</b> ck for Exterior Damage / osion / Bumpers & nts / Decals dition of Ali Glass er Blades & Arms ior Mirrors			66 67	Check Differential Oil Level / Clean Breather / Check Axle Seals Drain & Refill Differential Replace Transmission Fluid / Filter		77	_100 _101	Check Shift Points Steering			
	dshield Wipers & Washers are Control System / Fans Collection System Niness Exterior Exterior Damage / osion / Bumpers & nts / Decals dition of Ali Glass er Blades & Arms			66 67 68	Check Differential Oil Level / Clean Breather / Check Axle Seals Drain & Refill Differential Replace Transmission Fluid / Filter Check Front Wheel Bearings		1	,100 101 ,102	Check Shift Points Steering Suspension			
Note	dshield Wipers & Washers are Control System / Fans Collection System nliness Exterior Exterior Damage / osion / Bumpers & nts / Decals dition of Ali Glass er Blades & Arms ior Mirrors Lenses & Reflectors			66 67 68 69	Check Differential Oil Level / Clean Breather / Check Axle Seals Drain & Refill Differential Replace Transmission Fluid / Filter Check Front Wheel Bearings			,100 101 ,102 103	Check Shift Points Steeting Suspension Brakes			
12 To 12 - 23 - 23 - 27 - 27 - 27 - 27 - 27 - 2	dshield Wipers & Washers are Control System / Fans Collection System nliness Exterior Exterior Damage / osion / Bumpers & nts / Decals dition of Ali Glass er Blades & Arms ior Mirrors Lenses & Reflectors			66 67 68 69	Check Differential Oil Level / Clean Breather / Check Axle Seals Drain & Refill Differential Replace Transmission Fluid / Filter Check Front Wheel Bearings			100 101 102 103 104	Check Shift Points Steeting Suspension Brakes Speedometer			
nspecto conditio	dshield Wipers & Washers are Control System / Fans Collection System nliness Exterior Exterior Damage / osion / Bumpers & nts / Decals dition of Ali Glass er Blades & Arms ior Mirrors Lenses & Reflectors			66 67 68 69	Check Differential Oil Level / Clean Breather / Check Axle Seals Drain & Refill Differential Replace Transmission Fluid / Filter Check Front Wheel Bearings			100 101 102 103 104	Check Shift Points Steeting Suspension Brakes			

Date: 10/09/2019Van# 1804Mileage: 23843Lift Type: BraunSeries/Serial #: NCL1060FIB3454HB-2Vehicle Year: 2018Make: ChevyModel: StaBiltrack 4500

SERVICE

INITIALS

# COMMENTS/REMARKS

Service lift	MR	Serviced Lift
Test and tighten all fittings	MR	All Fittings Tightened And Lubed
Clean and lube lift and door	MR	Lubed And Cleaned Door Latch And Handle
Check passenger door and door opener	MR	Working Properly
Check all wheelchair tie-down systems - clean and lube as needed	MR	6 Sets Tie Downs - Working Properly 5 Full Sets Missing 1 Tiedown
Check all seat belts and seats	MR	All Seat Belts Working Properly
Check All Lift Interlocks	MR	Interlocks Working Properly
Inspect lift main power circuits: check circuit breakers, all connections & grounds.	MR	All Connections Are Good
Bus Door Hardware	MR	Working Properly
Radio & Interior Lights Off	MR	Working Properly
Comments:		· · ·
	Test and tighten all fittingsClean and lube lift and doorCheck passenger door and door openerCheck all wheelchair tie-down systems - clean and lube as neededCheck all seat belts and seatsCheck All seat belts and seatsCheck All Lift InterlocksInspect lift main power circuits: check circuit breakers, all connections & grounds.Bus Door HardwareRadio & Interior Lights Off	Test and tighten all fittingsMRClean and lube lift and doorMRCheck passenger door and door openerMRCheck all wheelchair tie-down systems - clean and lube as neededMRCheck all seat belts and seatsMRCheck All Lift InterlocksMRInspect lift main power circuits: check circuit breakers, all connections & grounds.MRBus Door HardwareMRRadio & Interior Lights OffMR

### **/ENTIVE MAINTENANCE** INSPECTION REPORT

# MARION SENIOR SERVICES - MARION TRANSIT 1101 SW 20th Court Ocala, FL 34471

J	s ID #:	see. See.	·· ·			Date:		 			Miles	32	$\overline{)}$	
Ins	pector's Signature:					Printed Name	- -	i , tr	υę	, 	<u>A to to to Employee #</u>	<u>,                                     </u>	<u>بر</u> ک	i
Ins	pection Type: Circle if 7	ÁNNU	IAL	Sea any	ς [	A Inspection	3 In:	spe	ctic	n				-
	Condition Indicators: $\widehat{\mathscr{A}}$	Z≡OK	ay	ал <sup>ана (УС<sup>27</sup></sup>	8=	tem was repaired or adjusted	Z	2=	Foll	ow u	p required NZ = Not Applic	able	2	-
#	Interior	A	В	C	#	Exterior (cont.)	A	B	C	#	Chassis / Drive Line (cont.)	A	В	c
1	Passenger Door & Door Interlock Operation			2.00	36	Check Operation of All Lights				- '71	Air Tank Mounting / Lines & Valves	+		
2	Standee Line & Warning		1	~	37	Condensor Fan Operation			-	72	Check Exhaust System for	+		
3	Flooring / Steps / All Interior Panels		-		38	All Access Doors / Fuel Cap / Engine Cover & Latch Operation				73	Mounting / Leaks / Restrictions All Access Doors / Fuel Cap / Engine Cover	$\left  - \right $		Ĥ
4	Wheelchair Belts / Floor Acnhors				39	Tire Damage & Wear				* 74	& Latch Operation Tire Damage & Wear	$\left\{ - \right\}$		
5	Passenger Seat Condition / Foldaway Seats Operation & Condition				40	Check Wheels / Lug Nuts / Valve Stems					*Wheel Chair Lift			
6	Passenger Seat Belts			(or or	41	Fuel Cap and Door			3.	<i> </i> 75	Check Lift Manufacturer Tag Month Year	┼─┤		
7	Stanchions & Hand Rails			مر	42	Leveling				76	Check Wiring for Routing / Chafing &	+		
8	Roof Hatches / Operation			مر	une.	Engine Compartment				77	Check Lift for Damage / Inspect Lift Anchor Bolts			$\neg$
9	Emergency Window Operation			ممنر	43	Clean Batteries / Check Electrolyte Level			~	78	Cycle Lift - Check all Safety Systems Including Barriers		$\neg$	$\neg$
10	Fire Extinguisher / First Aid Kit Emergency Triangles			ore	44	Check Battery / Hold Downs / Cables / Ground Straps				79	Record Lift Cycle Count	┟───└	l	$\neg$
11	Fire Suppression System			م در	45	Record Voltage Output			5.0	80	Check for Hydraulic Leaks / Level			
12	Interior Lights			-	46	Check Belts / Tensioners & Hoses Air Compressor Mounting			 	81	Clean and Lubricate Lift		-	
13	Registration / Plates / Manual			1	47	Check All Fluids				<u>/</u>	As Needed Brake Inspection	$\square$	-	
	Driver's Compartment				48	Inspect For Leaks				82	Brake Foundation / Lines / Rotors / Drums			카
	Brake & Accelorator Pedals Driver's Seat & Belt				49	Test Anti-Freeze Protection			3	83بر	L/Front % Worn:		$\neg \uparrow$	7
		╾┼╌┥		4	50 -51	Check Radiator Core Mounts Check Wiring for Routing / Chafing &			~~~~	84	R / Front % Worn: 7			
	Horn Operation	_		~~~		Loose Connections			~	85	L / Rear % Worn:			1
17 18	Service Brake Operation Ignition System (Start Engine)				52	Check Engine Mounts			+***	86	R / Rear % Worn: Ca		-+	ア
19	Check All Guages / Switches			<del>برماني.</del> عرب	53 54	Replace Engine Oil & Filter Check / Replace Air Filter					Tire Tread Depth / Inflation			
	Check Fast Idle				55	Check / Replace Fuel Filter			<u></u>	87	L/Front //32	<u> </u>		$\propto$
	Check Air Compressor Cut In / Out Pressures / Perform Leak Down Test				56	Check / Clean A/C Filters & Cores / Lines for Routing / Chafing				88 89	R / Front         /32           R / R Inside         /32			× ×
	Shift Lever Operation				57	A/C Compressor Mounting / Clutch	-+		7	.90	R / R Outside 3/32	-+		
	Parking Brake Operation	-1		ليماعه	~58	A/C Pressure Check			1	-	L/Rinside 1/32		-+	$\leq$
	Back-Up Alarm			***		Chassis / DriveLine				92	L/ROutside /32			हरी
	Driver's Panel Lamps	_		: مر	59	Shocks / Springs / MOR / ryde				93	L / Front PSI		-	1
	Interior Mirrors Windshield Wipers & Washers	+			60				~		R/Front PSI			
	Climate Control System / Fans				61 62	Check Ball Joints / King Pins			4		R/R Inside PSI	L		
	Fare Collection System				52 63	Steering Gear / Linkage & Arms Steering Shaft & Freeplay		-+	4		R/ROutside Art PSI		$\downarrow$	ł
	Cleanliness				95 64	Lube Chassis	-+-		-		L/Rinside /A/O PSI			
	Exterior			-	65	Check drive Shaft & U-Joints			-	,.90		-+-		4
31	Check for Exterior Damage / Corrosion / Bumpers &				66	Check Differential Oil Level / Clean				99	Test Drive		+	
	Mounts / Decals Condition of All Glass				 67	Breather / Check Axle Seals Drain & Refill Differential								
	Wiper Blades & Arms	++	-+		68	Replace Transmission Fluid / Filter			_		Check Shift Points			
	Exterior Mirrors	++		1		Check Front Wheel Bearings		_			Steering		$\rightarrow$	<u> </u>
	Light Lenses & Reflectors	┿┥	$\rightarrow$		70			+		****	Suspension Brakes			
		<u></u>									Speedometer		+	
1	Notes:										Video System - if installed			
Lift In	spector:				A/C	Inspector:				1/:	a Jacoastar	-		$\dashv$
* Air c	onditioning systems and wheel chair lift o	ompone	nt insp	ection	ns will t	pe performed by certified licensed technicians.				vide	o Inspector:			-

Date:12/31/2019 Lift Type: Braun

Van# 1805 Mileage: 21926 Series/Serial Number: NCL1000FIB3454HB-2/18051101381

Vehicle Year: 2018 Make: Chevy Model: Rev Group VIN#: 1HA6GUBG9JN002403

SERVICE

INITIALS

COMMENTS/REMARKS

1)	Service lift	RM	Serviced Lift
2)	Test and tighten all fittings	RM	All Fittings Tight
3)	Clean and lube lift and door	RM	Lift And Doors Cleaned And Lubed
4)	Check passenger door and door opener	RM	Passenger Door And Opener Working Properly
5)	Check all wheelchair tie-down systems - clean and lube as needed	RM	6 Tiedown Locations # 5 Sets of Tie Downs Complete Missing 1 Set Of Slide And Clicks
6)	Check all seat belts and seats	RM	All Seats And Belts Are good
7)	Check All Lift Interlocks	RM	All Interlocks Working
8)	Inspect lift main power circuits: check circuit breakers, all connections & grounds.	RM	All Connections Are Good
9)	Bus Door Hardware	RM	Door Hardware Good
10)	Radio & Interior Lights Off	RM	Off
11)	Comments:		

PREVENTIVE	MAINTENANCE
INSPECTI	ON REPORT

# MARION SENIOR SERVICES - MARION TRANSIT 1101 SW 20th Court Ocala, FL 34471

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Bu	s ID #:7_7_7			3	1	Date: <u>24</u>	3 <u>(7)</u>	Ŋ	9		Miles 3516	"]	,	
Ins	s ID #:		) 345	<u>}</u> .K		Printed Name	< +		17	•	Miles <u>516</u> Harasher Employee #	<u>}(</u>		7
Ins	pection Type: Circle if - A	ANNU	JAL			A Inspection							<u> </u>	÷
	Condition Indicators: 🛛	1-0	kay			A Inspection	s in	spe	Ctic	n ·				
	[				~= 	Item was repaired or adjusted	2	2=	Foll	ow	up required N/A = Not Applic	able	2	
#	Interior	A	B	C	#	Exterior (cont.)	A	В	c	#	Chassis / Drive Line (cont.)		-	Tr
1	Passenger Door & Door Interlock Operation			L	36	Check Operation of All Lights		-		71	the concy	A	B	C
2	Standee Line & Warning		+-	1	1					<u> </u> "	Valves			
			4		37	Condensor Fan Operation			م مر	72	Check Exhaust System for Mounting / Leaks / Restrictions			34
3	Flooring / Steps / All Interior Panels			12	38	All Access Doors / Fuel Cap / Engine Cover & Latch Operation			1	73	All Access Doors / Fuel Cap / Engine Cover			┢
4	Wheelchair Belts / Floor Acnhors			1	39						& Latch Operation			1
			+		39	Tire Damage & Wear			\$	74	Tire Damage & Wear			1
5	Passenger Seat Condition / Foldaway Seats Operation & Condition			U.	40	Check Wheels / Lug Nuts / Valve Sterns			فتعمرا	् स्ट्रिय्से रहा	*Wheel Chair Lift	V <sub>es</sub>		
5	Passenger Seat Belts			1	41	Fuel Cap and Door				75	Check Lift Manufacturer Tag			<u> </u>
,	Stanchions & Hand Rails		†		È.				$\leq$		Month Year			
-+			ļ	1	42	Leveling				76	Check Wiring for Routing / Chafing & Loose Connections			
	Roof Hatches / Operation			1		Engine Compartment				77	Check Lift for Damage /			
	Emergency Window Operation		1.	17	43	Clean Batteries / Check				e Con	Inspect Lift Anchor Bolts Cycle Lift - Check all Safety			
-+-	Fire Extinguisher / First Aid Kit		–			Electrolyte Level			1	78	Systems Including Barriers			
_	Emergency Triangles		 	~	44	Check Battery / Hold Downs / Cables / Ground Straps			$\checkmark$	79	Record Lift Cycle Count		L	
_	Fire Suppression System			a contraction of the second	45	Record Voltage Output	T		U	80	Check for Hydraulic	T		
	nterior Lights			1	46	Check Belts / Tensioners & Hoses	+	-+			Leaks / Level Clean and Lubricate Lift			
	Registration / Plates / Manual			1	47	Air Compressor Mounting Check All Fluids	_			. 81	As Needed			
	Driver's Compartment			<u> </u>	48	Inspect For Leaks					Brake Inspection Brake Foundation /	1.4		1
1	Brake & Accelorator Pedals	+			.49	Test Anti-Freeze Protection			$\sim$	82	Lines / Rotors / Drums		l.	
1	Driver's Seat & Belt			- 2/	50	Check Radiator Core Mounts			1	83	L / Front % Worn:		1	محسد في
}	forn Operation			2	51	Check Wiring for Bouting / Chafing &			1					<u>(</u>
5	ervice Brake Operation	++		Ť	.52	Loose Connections Check Engine Mounts				_	L / Rear % Worn:	1.1		
1	nition System (Start Engine)			1.1	-53	Replace Engine Oil & Filter			4	86	R / Rear % Worn:		1	. a.a.
	heck All Guages / Switches heck Fast Idle	+		12	54	Check / Replace Air Filter	+	-†-	V	.87	Tire Tread Depth / Inflation		4	5
				347	55	Check / Replace Fuel Filter			Ŭ		L / Front / 5 2 /32 R / Front /32		_	س مورع
С Р	heck Air Compressor Cut In / ut Pressures / erform Leak Down Test nift Lever Operation					Check / Clean A/C Filters & Cores / Lines for Routing / Chafing			1	/	R/RInside /32	+-	+	می: امراز
	arking Brake Operation	┽─┼		_	.57	A/C Compressor Mounting / Clutch		1	7	90	R/R Outside 732		+-	E
	ack-Up Alarm	╆╾╄	-+		.58	A/C Pressure Check Chassis / DriveLine	_	1			L/Rinside /32		_	1
+	river's Panel Lamps		-+	- F	59	Shocks / Springs / MOR / ryde	-	_			L/R Outside /32		T	1,-
+	terior Mirrors					Torque Rods	8		-		L/Front PSI R/Front PSI		$\square$	1
_	indshield Wipers & Washers imate Control System / Fans					Check Ball Joints / King Pins		$-\frac{1}{1}$			R/Front PSI R/R Inside PSI			<u>()</u>
	re Collection System / Fans	┼─┼			-	Steering Gear / Linkage & Arms		1			R/R Outside	+	_	Č,
	eanliness	┢╌┼	-+			Steering Shaft & Freeplay Lube Chassis		,	M	97	L/Rinside	+	+-	키
	Exterior		-			Check drive Shaft & U-Joints		+	+	98	L/R Outside / A PSI			9
0	neck for Exterior Damage / prosion / Bumpers & punts / Decals			T	66	Check Differential Oil Level / Clean Breather / Check Axle Seals		<u>v</u> 		99	Test Drive			
	ndition of All Glass				57 [	Drain & Refill Differential	+	+	+,	00	Check Shift Points		$\downarrow$	÷
****	iper Blades & Arms		T		68	Replace Transmission Fluid / Filter	+		-		Steering		+-	Ì
	terior Mirrors ht Lenses & Reflectors			· · · · ·	59 (	Check Front Wheel Bearings		Ċ			Suspension		$\frac{1}{2}$	
1-1				4	70 (	Check Brakes (Pull Wheels)		1	1	03 I	Brakes	+		-
				- 1					1 1	04 5	Speedometer	+	+	-
N	otes:										Video System - if installed		12	-

Date: 12/30/2019 Lift Type: Braun

Van# 1900 Mileage: 15174 Series/Serial Number: NCL1000FIB3451HB-2/19020701529

# Vehicle Year: 2019 Make: Ford Model: Bus Rev Group VIN#: 1FDFE4FS1KDC14093

SERVICE

**INITIALS** 

**COMMENTS/REMARKS** 

1)	Service lift	RM	Serviced Lift
2)	Test and tighten all fittings	RM	All Fittings Tight
3)	Clean and lube lift and door	RM	Lift And Doors Cleaned And Lubed
4)	Check passenger door and door opener	RM	Passenger Door And Opener Working Properly
5)	Check all wheelchair tie-down systems - clean and lube as needed	RM	# 4 Sets of Tie Downs
6)	Check all seat belts and seats	RM	All Seats And Belts Are good
7)	Check All Lift Interlocks	RM	All Interlocks Working
8)	Inspect lift main power circuits: check circuit breakers, all connections & grounds.	RM	All Connections Are Good
9)	Bus Door Hardware	RM	Door Hardware Good
10)	Radio & Interior Lights Off	RM	Off
11)	Comments:		

Pixeger Dors         A         B         C         #         Ditter instruction         A         B         C           2         Sender Line & Warning         J.B         Christ Operation of At Lypis         L         7         Winker Source (Line Role Control And Lypis)         L         7         Winker Source (Line Role Control And Lypis)         L         7         Vinker Source (Line Role Control And Lypis)         L         7         Vinker Source (Line Role Control And Lypis)         L         7         Vinker Source (Line Role Control And Lypis)         L         7         Vinker Source (Line Role Control And Lypis)         L         7         Vinker Source (Line Role Control And Lypis)         L         7         Vinker Source (Line Role Control And Lypis)         L         7         Vinker Source (Line Role Control And Lypis)         L         7         Vinker Source (Line Role Control And Lypis)         L         7         Vinker Source (Line Role Control And Lypis)         L         7         Vinker Source (Line Role Control And Lypis)         L <t< th=""><th></th><th>PREVENTIVE MA</th><th></th><th></th><th></th><th>SEN 1 SW</th><th>10 2(</th><th>R S Dth</th><th>EI</th><th>٦V</th><th>/ICES - MARION TR urt Ocala, FL 3447</th><th><b>AN</b> '1</th><th>151</th><th>T</th></t<>		PREVENTIVE MA				SEN 1 SW	10 2(	R S Dth	EI	٦V	/ICES - MARION TR urt Ocala, FL 3447	<b>AN</b> '1	151	T		
Inspection Signature:       Printed Name       Employee #         Inspection Type: Circle IF ANNUAL       A Inspection       B Inspection       Classection         Condition Indicators:       Ø - Okay       B = Tetravial       Ø = Follow up required       M# = Not Applicable         Impection Type: Circle IF ANNUAL       B = C       #       Chassis / Drive Immed.       A B       C       #       Chassis / Drive Immed.       A B       C         Impection Signature:       Immediate Immedi	Bu	s ID #:					Date: / 27	120	$\frac{1}{2}$	1	<u> </u>	 	Aller DAGC	77		
Inspection Type: Circle IF ANNUAL A A B C A Inspection Circle Supervised adjusted C = Follow up required Add = Not Applicable  A Dear Instein A B C B B C A C Construction Con	Ins	pector's Signature:	م چ				Printed Nam	e	·				Employee t	<u> </u>	 ; ;	
Condition Indicators:       Important Separation       Lip Cingention       Lip Cingention         #       Interior       A       B       C       #       Exterior (cost)       A       B       C       #       Condition Indicators:       A       B       C       #       Constitution Quined       MB = NO       A       B       C       #       Constitution Quined       A       B       C       #       Reserver       A       B       Constitution Quined       Constitution Quined       Constitution Quined	Ins	pection Type: Circle if - Al	NNI		$\left( \right)$								$\sum f$	شيك '	<u>_</u> +	
#       Interfor       A       B       C       #       Description       A       B       C       #       Check Departure       A       A       Check Departure       A					-											
Priseoper Dox A         Priseoper	#			<u>,</u>		-			·····			·····	p required NM = Not Applic	able	e	
2       Sandse Une & Marring       2       2       Condensor Fan Operation       1       2       Divide: Sharet System for Montring Lease System for Montring	1	Passenger Door &	- <u> ^</u>		F			!	4	BC	-	#		A	В	C
Interference         Image: Control and Departion           3         Potomary Stags / All Interces Panels         1         38         Recession Stags         1         2         Recession Stags         1         2         Recession Stags         1         2         Recession Stags         1         2         Recession Stags         1         1         1         1         1         Recession Stags         1				ļ		,36	Check Operation of All Lights			1	Λ	71	Air Tank Mounting / Lines & Valves	Γ	Γ	
Proteining Steps / Alt Inserve Dansels         1         38         Protection Step Control (Section Control)         2         Alt Access Document France Control           Wheethan #Elds / Floor Actives         V         33         The Damage & Wear         V/         7         Alt Access Document France Control         V           Proteining Years December A         V         30         The Damage & Wear         V/         7         The Damage & Wear         V/           Proteining Years December A         V         40         Check Wears / Value         V/         7         Check Wears         V//           Proteining Years December A         V         41         Fuel Cap and Doc         V/         7         Check Wears         Value         Nonth         Nonth </td <td>2</td> <td>Standee Line &amp; Warning</td> <td></td> <td></td> <td>1.5</td> <td>37</td> <td>Condensor Fan Operation</td> <td></td> <td></td> <td>1</td> <td>1</td> <td>72</td> <td>Check Exhaust System for</td> <td>+</td> <td>+</td> <td></td>	2	Standee Line & Warning			1.5	37	Condensor Fan Operation			1	1	72	Check Exhaust System for	+	+	
Meterinal Bells / Root Acations         L         All Lick Operation         L         The Damage & Wear         L         L         L         The Damage & Wear         L         L         C         C         Conce Understand the Damage / What / Valve         L         L         C         Descent Machinet Damage / What / Valve         L         C         The Damage / What / Chair Bain         L         A         L         Cenel (In Gamage / What / Valve         L         C         Descent Damage / What / Chair Bain         L         A         Levelop         Cenel (In Gamage / What / Chair Bain         L         A         Descent Damage / What / Chair Bain         L         A         Descent Damage / What / Chair Bain         L         A         Descent Damage / Wear         Descent Damage / Wear         Descent Damage / Wear         Descent Damage / Wear <thdescen< td=""><td>3</td><td>Flooring / Steps / All Interior Panels</td><td></td><td>1</td><td>12</td><td>38</td><td>All Access Doors / Fuel Cap / Engin</td><td>e Cover</td><td></td><td>-</td><td>+</td><td></td><td>Mounting / Leaks / Restrictions</td><td>ļ</td><td></td><td><b></b></td></thdescen<>	3	Flooring / Steps / All Interior Panels		1	12	38	All Access Doors / Fuel Cap / Engin	e Cover		-	+		Mounting / Leaks / Restrictions	ļ		<b></b>
Pasterger Sear Condition / Allowing Sears Operation & Condition       Image Allowing Allowing Allowing Allowing Allowing Allowing Sears Operation & Condition       Image Allowing	4	Wheelchair Belts / Floor Acabors				-	& Latch Operation				+	73	& Latch Operation			Č.
Floridany Seas Operation &       40       Check Whats/ Lug Nus / Valve       1       *Wheel Chair Lift         Passenger Seat Bells       41       Floridany Bell Chair Lift       75       Cineck Lift Manufacturer Eng         Standhorn & Mand Rails       42       Leveling       75       Cineck Lift Manufacturer Eng       76         Roof Harcher / Operation       42       Leveling       75       Cineck Winger Routing / Chaining & Lovel Cha					12	39	Hre Damage & Wear			1	1	74	Tire Damage & Wear			5
Stanchions & Hand Rails       /       41       Puel Cap and Door       //       75       Concel LM Mundacure Tag         Stanchions & Hand Rails       /       42       Leveling       76       Concert Killing Graving / Chaling & Loos Connections         Bool Hatches / Operation       //       42       Leveling       77       Check Killing Graving / Chaling & Loos Connections         Emergency Window Operation       //       43       Clean Branties / Oreck       78       Record Lin Code Call Stery         File Extragulater, Files Ad Rai       //       42       Check Barbery / Hold       79       Record Lin Code Call Stery         File Suppression System       //       45       Record Lin Code Call       18       14         Presc Vining Les       1       //       46       Check Barbery / Hold       10	5	Foldaway Seats Operation &			1	40	Check Wheels / Lug Nuts / Valve Sterns			1.			*Wheel Chair Lift			
Stanchions & Hand Rais       -/       42       Leveling       76       Check Wing Round / Chafing & Low Connections         Roof Hatches / Operation       -/       42       Leveling       77       Check Wing Round / Chafing & Low Connections         Energiency Window Operation       -/       42       Clane Braness / Check Engline Compared       77       Check Unit Round / Chafing & Low Connections         Fire Engling Vindow Operation       -/       42       Clane Braness / Check Engline Compared       78       Check Unit Round Round / Check Black       78         Fire Suppression System       -/       44       Check Barry / Hold Barriss       79       Record Unit Cycle Count       78         Fire Suppression System       -/       44       Check Barry / Hold Barriss       79       Record Unit Cycle Count       78         Fire Suppression System       -/       44       Check Barry Hold Barriss       79       Record Unit Cycle Count       78         Fire Suppression Pression System       -/       46       Check Barry Hold Barriss       79       Record Unit Cycle Count       78         Registration / Pater / Manual       -/       47       Check Anathere Protection       78       Record Unity Check Anathere Protection       78       Record Unity Check Anathere Protection       78       Refere Streprotect	6	Passenger Seat Belts			4	41	Fuel Cap and Door		+-		Ŧ	75	Check Lift Manufacturer Tag			
Roof Hatches / Operation       V       Engline Compartment       77       Check (If to Camage / Impact (If Anche Bols)         Energiency Window Operation       V       43       Clean Barreles / Check       78       Systems Including Barriers         File Estimulative / First Add Ge       V       43       Clean Barreles / Check       78       Systems Including Barriers         File Suppression System       V       44       Check Barry       Y       Pecord Ult Cycle Court         Fire Suppression System       V       45       Record Vallage Councy C_LLLV       90       Check Gringdate       V         Meriot Lights       V       46       Check Barry (Franzers) All All States       V       Barry (Franzers) Al	, ]	Stanchions & Hand Rails			2	.42	Leveling		┿		4					
Emergency Window Operation       43       Clean Battelies / Check       78       Impact Lift Anchor Bolts         File Estinguahe / First Ad Kit       44       Check Barney / Hold       79       Record Lift Cycle Count         Fire Suppression System       44       Check Barney / Hold       80       Check Stepsy       80         Intelior Lights       4       6       Check Barney / Hold       80       Check Count         Fire Suppression System       4       6       Check Eder/ Fensiones & Holes       80       Check Count         Intelior Lights       4       6       Check Eder/ Fensiones & Holes       1       8       Neecold Lift Cycle Count         Pression Patter / Manual       1       4       Check All Fluxts       1       8       Neecold Lift Cycle Count         Patter S Compartment       54       Free Suppression System       1       8       Neecold Lift Cycle Count       1	3	Roof Hatches / Operation			1.1	ľ			+	+	-		Loose Connections Check Lift for Damage /			<del>.</del>
Price Stringuisher / First Ack Kit       Price Schnorge Level       78       System Mickadin Barring         Price Suppression System       V       44       Check Barry / Hold       79       Record UR Cycle Count         Fire Suppression System       V       45       Record Voltage Ourput: Voltage       V       49       Check Barry / Hold         Interior Lights       I       44       Check Barry / Hold       V       45       Record Voltage Ourput: Voltage       V       48       Check Air Muds       V       48       Air Compression Muniting       V <td< td=""><td>,  </td><td>Emergency Window Operation</td><td></td><td></td><td><math>\overline{\mathbf{x}}</math></td><td>42</td><td></td><td><u> </u></td><td></td><td></td><td>+</td><td></td><td>Inspect Lift Anchor Bolts</td><td></td><td></td><td></td></td<>	,	Emergency Window Operation			$\overline{\mathbf{x}}$	42		<u> </u>			+		Inspect Lift Anchor Bolts			
Energency Mangles       V       44       Downs / Cables / Gound Straps       V       99       Record Uit Cycle Count         Fire Suppression System       V       45       Record Valtage Output:       V       40       Downs / Cables / Gound Straps       V       40       Downs / Cables / Level       10         Interior Lights       V       45       Record Valtage Output:       V       40       Clear and Lubricate Lift       10         Registration / Plates / Manual       V       47       Check All Phulds       20       Brake foundation /       10         Bake & Accelorator Poddis       U       40       Ites Anti-Freeze Protection       21       Bake Foundation /       21         Divers Seat & Belt       25       Check All Phulds       27       Bake Foundation /       23       10         Hon Operation       V       50       Check Registre Mounts       34       81       L/Form % Worn:       23       10         Service Bake Operation       V       52       Check Registre Mounts       46       81       L/Form % Worn:       24       10         Onex All Gauges / Switches       V       52       Check/Registre Aniter       V       71       10       10       10       10       10       1		Fire Extinguisher / First Aid Kit			~	-	1		_	1						
Interior Lights     Oracle Relation     Oracle Relation     Oracle Relation       Interior Lights     V     46     Check Relation     81     Clean and Lubricate Lift       Registration / Plates / Manual     V     47     Check Relation     82     State Foundation       Bake & Accelorator Redats     V     46     Instance     81     State Foundation     20       Bake & Accelorator Redats     V     40     Itest Anti-Freeze Protection     48     1// From % Worn:     20       Diver's Scard, Bet     20     Check Raiduor Core Mounts     24     81/ From % Worn:     23     20       Diver's Scard, Bet     25     Check Raiduor Core Mounts     24     81     1/ From % Worn:     23     20       Born Core Connections     25     Check Raiduor Core Mounts     24     81     1/ From % Worn:     23     20       Ignition System (Start Engine)     25     Check Raighere Anones     26     81     1/ From % Worn:     23     20       Ignition System (Start Engine)     25     Check Raighere Mounts     26     81     1/ From % Worn:     23     20       Check All Guages / Switches     25     54     Check / Replace Fragne Oli & Riter     26     71     27     1/       Ignition System (Start Engine Mounts <td></td> <td>Emergency Triangles</td> <td></td> <td></td> <td>V</td> <td>44</td> <td>Downs / Cables / Ground Straps</td> <td></td> <td></td> <td>10</td> <td></td> <td>79</td> <td>Record Lift Cycle Count</td> <td></td> <td></td> <td></td>		Emergency Triangles			V	44	Downs / Cables / Ground Straps			10		79	Record Lift Cycle Count			
Interior Ughts     i     4     Accel Rebits Thersioness & Houss     i     8     Check Rebits Thersioness & Houss       Registration / Plates / Manual     i     4     Check All Fluids.     i     B       Important / Plates / Manual     i     4     Check All Fluids.     i     B       Driver's Compartment     48     Import for Leaks     i     82     Brake Enzymetric     i       Driver's Seat & Belt     2     9     Text Anti-Freeze Protection     -     83     1.// Form % Worn:     i       Driver's Seat & Belt     2     0     Text Radius of Come Mounts     48     1./ Rev % Worn:     i     i       Horn Operation     51     Check Wining for Routing / Chafing &     48     1./ Rev % Worn:     i     i       Service Brake Operation     1     25     Check / Regine Mounts     48     8     1./ Rev % Worn:     i     i       Ignition System Grat Engine     51     Check / Regine Chafiter     1     7     Tire Tread Depth / Infliction     i       Check All Grages / Switches     1     45     Check / Replace Engine Mounts     48     8     8     8     1     2     1       Check All Compressor Cut In /     31     Check / Replace All Filter     1     47     1     1 <td>_</td> <td>Fire Suppression System</td> <td></td> <td></td> <td><math>\sim</math></td> <td>45</td> <td>Record Voltage Output</td> <td></td> <td>T</td> <td>4</td> <td>1</td> <td></td> <td></td> <td></td> <td></td> <td></td>	_	Fire Suppression System			$\sim$	45	Record Voltage Output		T	4	1					
registration / Pates / Annual       //       47       Check All Fluids       //       Brake inspection         Driver's Compartment       48       Inspect for tasks       //       82       Brake foundation / Lines / Accelorator Podis       //         Driver's Seat & Beit       //       49       Test Anti-Freeze Protection       -<		Interior Lights			2	46	Check Belts / Tensioners & Hoses		+		T,		Clean and Lubricate Lift		$\dashv$	<b></b>
All Proversor Diversity Constraints       48       Inspect for Leaks       42       Diversity Constraints       43       Lines / Rotards / Rotards / Lines					Ω.	47			╋		÷					i
Brake & Accelorator Pedals       49       fest Anti-Freeze Protection       48       1/ From % Worn:       47         Driver's Seat & Belt       50       Check Madiator Core Mounts       48       1/ From % Worn:       51       1         Horn Operation       51       Check Ming On Routing / Chafing &       48       1/ From % Worn:       51       1         Service Brake Operation       1/       52       Check Ming On Routing / Chafing &       45       1 / Rear % Worn:       1       1         Ignition System (Start Engine)       1/       52       Check Ang Counges / Switches       1/		Driver's Compartment				48	Inspect For Leaks		+		ť		Brake Foundation /		-	
Divers Seat & Belt       // 50       Check Radiator Core Mounts       24       A Prionit % Work       // 5         Horn Operation       // 51       Check Writing for Routing / Chafing & Loss Connections       65       1 / Rear % Work       // 5         Service Brake Operation       // 52       Check Kingine Mounts       // 68       R / Reart % Work       // 6         Ignition System Gart Engine)       // 53       Replace Engine Oil Filter       // 6       // 7       // 7         Check All Guages / Switches       // 55       Check / Replace Filter       // 88       R / Fronit       // 202       (         Check All Guages / Switches       // 55       Check / Replace Filter       // 88       R / Fronit       // 202       (         Check All Guages / Switches       // 56       Check / Clean A/C Filters & Cores / Lines for Routing / Chafting       // 88       R / Fronit       // 202       (         Out Pressures /       // 56       Check / Clean A/C Filters & Cores / Lines for Routing / Chafting       // 98       R / R Inside       // 202       (         Divers Panel Lamps       // 59       Snock / Spings / MOR / nyde       // 91       L / Routside       // 22       (         Divers Panel Lamps       // 50       Torque Rods       // 60       Torque Rods					U	49	Test Anti-Freeze Protection		╋	+-	-	_				1
Horn Operation       Image: Soluting / Chafing & Lose Connections       85       L / Rear & Wom:       Image: Soluting / Chafing & Lose Connections         Ignition System (Start Engine)       Image: Soluting / Chafing & Lose Connections       86       R / Rear & Wom:       Image: Soluting / Chafing & Lose Connections         Ignition System (Start Engine)       Image: Soluting / Chafing & Lines       Image: Soluting / Chafing & Soluting / Chafing & Lines       Image: Soluting / Chafing & Lines       Image: Soluting / Chafing & Soluting / Chafing	-+-	Driver's Seat & Belt	-			50	Check Radiator Core Mounts		+	+	-					
Service Brake Operation       1/2       S2       Check Engine Mounts       1/2       66       P / Rear % Worn       1/2         Ignition System (Start Engine)       1/2       S3       Replace Engine Oil & Filter       1/2       66       P / Rear % Worn       1/2       Check / Replace Kingline Oil & Filter       1/2       66       P / Rear % Worn       1/2       Check / Replace Kingline Oil & Filter       1/2       67       1/2 <td></td> <td>Horn Operation</td> <td></td> <td></td> <td>محمد (</td> <td>51</td> <td>Check Wiring for Routing / Chafing &amp; Loose Connections</td> <td>i  </td> <td></td> <td></td> <td></td> <td>-</td> <td></td> <td></td> <td>-+-</td> <td></td>		Horn Operation			محمد (	51	Check Wiring for Routing / Chafing & Loose Connections	i				-			-+-	
Ignition System (Start Engine)       V       53       Replace Engine Oil & Filter       V       The Tread Depth / Inflation         Check All Guages / Switches       V       54       Check / Replace Air Filter       V       / 87       L / Front       2       / / / / / / / / / / / / / / / / / / /					12	52			+	+		_				Y
Check Fast Idle       V       55       Check / Replace Fuel Filter       V       88       R / Front       A/32       1         Check Air Compressor Cut In / Out Pressures / Perform Leak Down Test       S6       Check / Clean A/C Filters & Cores / Lines for Routing / Clutch       V       89       R / R Inside       77       A2       A/2         Shift Lever Operation       V       56       Check / Cean A/C Filters & Cores / Lines for Routing / Clutch       V       90       R / R Dutside       77       A2       V         Parking Bake Operation       V       58       A/C Compressor Mounting / Clutch       V       90       R / R Dutside       77       A2       V         Back-Up Alarm       V       58       A/C Pressure Check       V       91       L / R Inside       77       A2       V         Driver's Panel Lamps       V       59       Shocks / Springs / MOR / ryde       93       U / Front       77       A2       V         Mindshield Wipers & Washers       V       60       Torque Rods       V       94       R / Front       77       PSI       V         Climate Control System / Fans       V       61       Check Ball Joints / King Pins       V       95       R / R Inside       77       PSI       V <td>-</td> <td>gnition System (Start Engine)</td> <td></td> <td></td> <td>Ъ.</td> <td>53</td> <td>Replace Engine Oil &amp; Filter</td> <td></td> <td>+</td> <td>-</td> <td>†°</td> <td><u>+</u></td> <td></td> <td>-</td> <td>-+</td> <td>4</td>	-	gnition System (Start Engine)			Ъ.	53	Replace Engine Oil & Filter		+	-	†°	<u>+</u>		-	-+	4
Check Air Compressor Cut In / Out Pressures / Perform Leak Down Test       55       Check / Replace Fuel Filter       88       R / Front       56       All         Shift Lever Operation       57       A/C Compressor Mounting / Clutch       90       R / R Inside       72       12         Shift Lever Operation       57       A/C Compressor Mounting / Clutch       90       R / R Outside       732       12         Back-Up Alarm       57       A/C Compressor Mounting / Clutch       90       R / R Outside       732       12         Driver's Panel Lamps       58       A/C Pressure Check       91       L / R Outside       732       12         Interior Mirrors       59       Shocks / Springs / MOR / ryde       93       L / R Outside       732       12         Windshield Wipers & Washers       56       Check Ball Joins / King Pins       59       Shocks / Springs / MOR / ryde       93       L / Front       74       751       12         Uimate Control System / Fans       12       60       Torque Rods       59       8 / R / Rinside       74       751       12         Climate Control System / Fans       12       62       Steering Shaft & Freeplay       12       79       12       759       751       12         Climate			-			54	Check / Replace Air Filter		+	- i	8	7 1				-
Check Air Compressor Cut In / Out Pressures / Perform Leak Down Test       56       Check / Clean A/C Filters & Cores / Lines for Routing / Chafing       89       R / R Inside       732       14         Shift Lever Operation       16       57       A/C Compressor Mounting / Clutch       90       R / R Dutside       772       132       14         Parking Brake Operation       16       57       A/C Compressor Mounting / Clutch       90       R / R Dutside       772       132       14         Back-Up Alarm       16       Chassis / DriveLine       92       L / R Nouside       772       132       14         Interior Mirrors       17       59       Shocks / Springs / MOR / ryde       93       L / Front       78       12       14         Windshield Wipers & Washers       17       61       Check Ball Joints / King Pins       17       15       17         Climate Control System / Fans       17       62       Steering Gear / Linkage & Arms       17       96       R / R Dutside       77       17       16         Check for Exterior System       17       64       Lube Chassis       17       96       R / R Dutside       77       17       17       17       17       17       17       17       16       17 <td< td=""><td>-</td><td></td><td></td><td></td><td><u></u></td><td>55</td><td>Check / Replace Fuel Filter</td><td></td><td></td><td>1</td><td>8</td><td></td><td>1.5 3 A</td><td>-+-</td><td></td><td>_</td></td<>	-				<u></u>	55	Check / Replace Fuel Filter			1	8		1.5 3 A	-+-		_
Parking Brake Operation       V       90       R / R Outside       7/4/7/32       V         Back-Up Alarm       V       58       A/C Pressure Check       V       91       L / R Inside       7/4/7/32       V         Driver's Panel Lamps       V       59       Shocks/Springs/ MOR / ryde       92       L / R Outside       7/4/7/32       V         Interior Mirrors       V       59       Shocks/Springs/ MOR / ryde       93       L / Front       7/4/7/32       V         Windshield Wipers & Washers       V       60       Torque Rods       V       93       L / Front       7/4/7/951       V         Windshield Wipers & Washers       V       61       Check Ball Joints / King Pins       V       95       R / R Nottice       7/4/7/951       V         Climate Control System / Fans       V       61       Check Ball Joints / King Pins       V       95       R / R Outside       7/4/7/951       V         Cleanliness       V       63       Steering Gear / Linkage & Arms       V       96       R / R Outside       7/4/7/951       V         Cleanliness       V       64       Lube Chassis       V       97       L / R Notside       7/4/7/951       V         Check for Exterior Damage /		Dut Pressures / Perform Leak Down Test				56	Cores / Lines for Routing / Chafing			17	8	9 8				
Back-Up Alarm       V       Chassis / DriveLine       91       L / R Inside       72       V         Driver's Panel Lamps       V       Chassis / DriveLine       92       L / R Outside       732       V         Interior Mirrors       V       59       Shocks / Springs / MOR / ryde       93       L / Front       72       732       V         Windshield Wipers & Washers       V       60       Torque Rods       V       94       R / Front       72       PSI       V         Climate Control System / Fans       V       61       Check Ball Joints / King Pins       V       95       R / R Noteside       75       R / R         Climate Control System / Fans       V       62       Steering Gear / Linkage & Arms       V       96       R / R Outside       75       R/R Inside										$\mathbb{V}$	90	D R	R Outside			
Driver's Panel Lamps       1       59       Shocks / Springs / MOR / ryde       92       1 / R Outside       732       1         Interior Mirrors       1       59       Shocks / Springs / MOR / ryde       93       L / Front       77       731       1         Windshield Wipers & Washers       1       60       Torque Rods       1       94       R / Front       77       PS1       1         Climate Control System / Fans       1       62       Steering Gear / Linkage & Arms       1       96       R / R Outside       77       1       1         Fare Collection System       1       64       Lube Chassis       1       96       R / R Outside       77       1       1       1         Cleanliness       1       64       Lube Chassis       1       98       L / R Outside       77       1 <td< td=""><td>-</td><td></td><td>┝─┼</td><td>-+</td><td></td><td>58</td><td></td><td></td><td></td><td>Ø</td><td>9</td><td></td><td></td><td>+</td><td></td><td>-</td></td<>	-		┝─┼	-+		58				Ø	9			+		-
Interior Mirrors       1/2       3/3       JDCR3/Springs/MOR/ryde       9/3       L/ Front       1/2       1/2         Windshield Wipers & Washers       1/2       60       Torque Rods       1/2       6/2       R/ Front       1/2       1/2       1/2         Climate Control System / Fans       1/2       6/2       Steering Gear / Linkage & Arms       1/2       9/3       R / R Inside       1/2       1/2         Fare Collection System       1/2       6/2       Steering Gear / Linkage & Arms       1/2       9/6       R / R Outside       1/2       1/2         Cleanliness       1/2       6/3       Steering Shaft & Freeplay       1/2       9/7       L / R Inside       1/2       1/2         Cleanliness       1/2       6/4       Lube Chassis       1/2       9/7       L / R Outside       1/2       1/2         Check for Exterior       Damage /       6/5       Check drive Shaft & U-Joints       1/2       1/2       1/2       1/2         Check for Exterior Damage /       6/6       Check Differential Oil Level / Clean       9/9       Check Engine Performance       1/2         Condition of All Glass       1/2       6/7       Drain & Refill Differential       1/2       1/0       Check Shift Points			┝──┾	-		50	Chassis / DriveLine				_	_		+		
Windshield Wipers & Washers       V       61       Check Ball Joints / King Pins       V       94       N / Front       V       PSI       V         Climate Control System / Fans       I       62       Steering Gear / Linkage & Arms       I       95       R / R Inside       V       PSI       V         Fare Collection System       V       63       Steering Gear / Linkage & Arms       I       96       R / R Outside       V       95       R / R Inside       V       95       R / R Outside       V       96       R / R Outside       V       96       R / R Outside       V       96       R / R Outside       V       97       Check Engine Performance       0       0       0       0       0       0				+	ž					Ļ.		_	/ Front / PSI			J
Climate Control System / Fans       1       62       Steering Gear / Linkage & Arms       2       20       N/ Induce       20       V       Pail       1/         Fare Collection System       V       63       Steering Shaft & Freeplay       V       96       R / R Outside       7       7       1/       64       Lube Chassis       V       98       L / R Outside       7       7       1/       65       Check drive Shaft & U-Joints       V       98       L / R Outside       7       7       1/       65       Check drive Shaft & U-Joints       V       98       L / R Outside       7       7       1/       65       Check drive Shaft & U-Joints       V       98       L / R Outside       7       7       1/       66       Check Differential Oil Level / Clean Breather / Check Axle Seals       V       99       Check Engine Performance       V       99       Check Engine Performance       V       100       Check Shift Points       V       10       Steering       1	_				7						· · · ·	-				
Parte Collection System       V/       G3       Steering Shaft & Freeplay       V/       97       L/R Inside       V/       5, P31       V/         Cleanliness       1/       64       Lube Chassis       1/       98       L/R Outside       7/       7/       P51       1/         Exterior       65       Check drive Shaft & U-Joints       1/       64       Lube Chassis       1/       98       L/R Outside       7/       7/       1/       1/         Check for Exterior Damage / Corrosion / Bumpers & Mounts / Decals       66       Check Differential Oil Level / Clean Breather / Check Axle Seals       99       Check Engine Performance       1/       1/         Condition of All Glass       1/       67       Drain & Refill Differential       1/       100       Check Shift Points       1/         Wiper Blades & Arms       1/       68       Replace Transmission Fluid / Filter       1/01       Steering       1/       1/         Exterior Mirrors       1/       69       Check Front Wheel Bearings       1/02       Suspension       1/       1/         Light Lenses & Reflectors       1/       70       Check Brakes (Pull Wheels)       1/03       Brakes       1/												_		-		
Cleantiness       1/       64       Lube Chassis       98       L/R Outside       991       2         Exterior       65       Check drive Shaft & U-Joints       1/       98       L/R Outside       992       1/// R Outside       993       1/// R Outside       1// R Outside <td></td> <td></td> <td></td> <td></td> <td><math>\bigvee</math></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>t</td> <td>_</td> <td></td> <td></td> <td>_</td> <td></td>					$\bigvee$						t	_			_	
Check for Exterior Damage / Corrosion / Bumpers & Mounts / Decals       66       Check Differential Oil Level / Clean Breather / Check Axle Seals       99       Check Engine Performance         Condition of All Glass       66       Check Differential Oil Level / Clean Breather / Check Axle Seals       99       Check Engine Performance         Wiper Blades & Arms       68       Replace Transmission Fluid / Filter       100       Check Shift Points       100         Exterior Mirrors       69       Check From Wheel Bearings       101       Steering       102         Light Lenses & Reflectors       70       Check Brakes (Pull Wheels)       103       Brakes       103	+	······································			-		Lube Chassis			-	·	_				4
Corrosion / Bumpers & Mounts / Decals       66       Check Differential Oil Level / Clean Breather / Check Axle Seals       99       Check Engine Performance         Condition of All Glass       67       Drain & Refill Differential       700       Check Shift Points       70         Wiper Blades & Arms       76       Beplace Transmission Fluid / Filter       7010       Check Shift Points       70         Exterior Mirrors       70       Check Regine (Pull Wheels)       703       Brakes       703	$\frac{1}{c}$				1	65	Check drive Shaft & U-Joints			V					+	1
Wiper Blades & Arms     V     O     Drain & Refin Uniferential     V     100     Check Shift Points     V       Exterior Mirrors     V     68     Replace Transmission Fluid / Filter     V     101     Steering     V       Exterior Mirrors     V     69     Check Front Wheel Bearings     V     102     Suspension     V       Light Lenses & Reflectors     V     70     Check Brakes (Pull Wheels)     V     103     Brakes     V	N N	orrosion / Bumpers & lounts / Decals		, j			Breather / Check Axle Seals			V.	99	a	heck Engine Performance		\$	م م
Exterior Mirrors     V     68     Replace Transmission Fluid / Filter     V     101     Steering       Exterior Mirrors     V     69     Check Front Wheel Bearings     V     102     Suspension     V       Light Lenses & Reflectors     V     70     Check Brakes (Pull Wheels)     V     103     Brakes     V											/100		heck Shift Points		-	÷
Light Lenses & Reflectors     70     Check Brakes (Pull Wheels)     2     103     Brakes     2					÷					أسنسا	10		the second se		+	H
Check blacks (run wheels)										$\nabla$		-			1	7∤
Notac: 104 Speedometer P <sup>2</sup>		<b>v</b>		l	4	<u>,                                    </u>	check brakes (Pull Wheels)				<b></b>					

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Notes:



Date: 12/26/2019

Van#: 1901

Mileage: 23,980

L∎**ff**t Type: Braun

Series/Serial Number: NCL1000FIB3451HB-2/19022201628

Vehicle Year: 2019 Make: Ford Model: E-450 VIN#: 1FDFE4FS5KDC27574

	SERVICE	INITIALS	COMMENTS/REMARKS
1)	Service lift	MR	Serviced Lift
2)	Test and tighten all fittings	MR	All Fittings Tight
3)	Clean and lube lift and door	MR	Cleaned And Lubed Lift And Door
4)	Check passenger door and door opener	MR	Passenger Door And Opener Work Properly
5)	Check all wheelchair tie-down systems - clean and lube as needed	MR	# 4 Sets of Tie Downs
6)	Check all seat belts and seats	MR	All Seats And Belts Are good
7)	Check All Lift Interlocks	MR	All Interlocks Working
8)	Inspect lift main power circuits: check circuit breakers, all connections & grounds.	MR	All Connections Are Good
9)	Bus Door Hardware	MR	Emergency Exits Working Properly
10)	Radio & Interior Lights Off	MR	Off Upon Arrival
11)	Comments:		

	PREVENTIVE MAI					.E						/ICES - MARION TRA urt Ocala, FL 34471		IT
Зu	sID#: 1902						Date: 11- 3		- 2	20	19	Miles <u>15, 22</u> SPEARS Employee #.	 < '-	• •
ns	pector's Signature:	ina	Å-:	1.	Sai	مسلمهم	Printed Name	0	14	2)		IPEARS FOR	2	
115	pection Type: Circle A	-	-	-						_		C Inspection		
	Condition Indicators: 🔀	=0	kay		× =	ltem wa	as repaired or adjusted	í	Q=	Foll	ow ı	prequired NZA = Not Applica	ble	
#	Interior	A	B	C	#		Exterior (cont.)	A	В	C	#	Chassis / Drive Line (cont.)	AE	3 C
1	Passenger Door & Door Interlock Operation			V	36	Check C	peration of All Lights		1	1	71	Air Tank Mounting / Lines &		
2	Standee Line & Warning		$\uparrow$		1 37	Conden	for Fan Operation	+	-	$\frac{1}{2}$	72	Valves Check Exhaust System for		<u>y</u> A
3	Flooring / Steps / All Interior Panels	+	╋		1 38		s Doors / Fuel Cap / Engine Cover	. <u> </u>				Mounting / Leaks / Restrictions		~
		_	<u> </u>	~	38	& Latch	Dperation			V	73	All Access Doors / Fuel Cap / Engine Cover & Latch Operation		V
4	Wheelchair Belts / Floor Acnhors			V	39	Tire Dan	age & Wear			V	74	Tire Damage & Wear		1
5	Passenger Seat Condition / Foldaway Seats Operation & Condition			~	40	Check W Stems	heels / Lug Nuts / Valve			~	1	*Wheel Chair Lift		
6	Passenger Seat Belts	1		1	41	Fuel Can	and Door			V	75	Check Lift Manufacturer Tag		
7	Stanchions & Hand Rails	+	+		<u> </u>	+				ļ		Month Year		_
		- <b> </b>		V	42	Leveling			N	A	76	Check Wiring for Routing / Chafing & Loose Connections		
3	Roof Hatches / Operation		·	$\checkmark$	1	E	ngine Compartment				77	Check Lift for Damage / Inspect Lift Anchor Bolts	$\uparrow$	-
	Emergency Window Operation			V	43	Clean Ba Electroly	tteries / Check			V	78	Cycle Lift - Check all Safety 1		+
)	Fire Extinguisher / First Aid Kit Emergency Triangles			V	44	Check Ba	ttery / Hold Cables / Ground Straps			~	79	Systems Including Barriers		
	Fire Suppression System			N	45	Record V	oltage Output <u>14-</u> V			1	80	Check for Hydraulic	- <u> </u>	<del></del>
2	Interior Lights	+		~	46		Its / Tensioners & Hoses			-		Leaks / Level Clean and Lubricate Lift		<u> </u>
3	Registration / Plates / Manual		ļ	E	40	Air Comp	ressor Mounting			V	81	As Needed		
	Driver's Compartment	+	<u> </u>		47	Check Al					<u> </u>	Brake Inspection	1	1
	Brake & Accelorator Pedals	1-	<u> </u>	V	49		Freeze Protection	$\left  - \right $		2	82 83	Lines / Rotors / Drums		V
<u>i</u>	Driver's Seat & Belt			1	50	Check Ra	diator Core Mounts			V	83 84	L/Front % Worn: 20 R/Front % Worn: 20		4
	Horn Operation			~	- 51	Loose Co	ring for Routing / Chafing & nnections			V	85	1 / Rear % Worn:	+-	1r
	Service Brake Operation			V	52	Check En	gine Mounts			V	86	R / Rear % Worn: 40		+-
	Ignition System (Start Engine) Check All Guages / Switches		ļ	V	53 54		ngine Oil & Filter eplace Air Filter			V		Tire Tread Depth / Inflation	+	+
	Check Fast Idle	+			55	-	eplace Air Filter eplace Fuel Filter			1	87	L/Front 8 /32		$\overline{\checkmark}$
	Check Air Compressor Cut In / Out Pressures / Perform Leak Down Test	$\sim$	A		56	Check/C	lean A/C Filters & nes for Routing / Chafing			2	88 89	R/Front         \$\$ /32           R/R Inside         7 /32	-	
	Shift Lever Operation			V	57	A/C Com	pressor Mounting / Clutch			ン	90	R/ROutside '7 /32		L.
	Parking Brake Operation Back-Up Alarm			-1	58	A/C Press				V	91	L/RInside 8 /32		14
_	Driver's Panel Lamps			V	59		hassis / DriveLine prings / MOR / ryde				92	L/ROutside 🕺 /32		Ŭ
	nterior Mirrors			1	60	Torque Ro		-558	-+	$\frac{\nu}{\nu}$	93 94	L/Front 10.5 PSI R/Front 15 PSI		12
	Windshield Wipers & Washers			V	61		Joints / King Pins			V	95	R/Front 25 PSI R/RInside 50 PSI		Ľ
	Climate Control System / Fans Fare Collection System			$\frac{1}{2}$	62 , 63		iear / Linkage & Arms			V		R/ROutside SO PSI		1
	Cleanliness			~	64	Lube Cha	haft & Freeplay			4	, 97 98	L/RInside SC PSI		4
_	Exterior				65		e Shaft & U-Joints	-+		5	30	L/R Outside SS PSI Test Drive		
-	Theck for Exterior Damage / Torrosion / Burnpers & Mounts / Decals			~	66		erential Oil Level / Clean Check Axle Seals			~	-99	Check Engine Performance		v
_	Condition of All Glass			V	67	Drain & Re	fill Differential		+	V	100	Check Shift Points		$\vdash$
	Wiper Blades & Arms Exterior Mirrors			V	68		ansmission Fluid / Filter			N		Steering	+	5
	ight Lenses & Reflectors	┝──┤		Y	69 70		nt Wheel Bearings	-T		4		Suspension		V
		<u>ц</u>		-	70	CUECK BI9	kes (Pull Wheels)	1632 1		4		Brakes Speedometer	+	1
-					-						101	JACCAUNICIEI	1	V

Date: 12/30/2019Van# 1902Mileage: 15232.4Lift Type: BraunSeries/Serial Number: NCL1000FIB-2/19022201625Vehicle Year: 2019Make: FordModel: Bus Rev GroupVIN#: 1FDFE4FS2KDC29671

<u>SERVICE</u>

INITIALS

### COMMENTS/REMARKS

1)	Service lift	LR	Serviced Lift
2)	Test and tighten all fittings	LR	All Fittings Tight
3)	Clean and lube lift and door	LR	Lift And Doors Cleaned And Lubed
4)	Check passenger door and door opener	LR	Passenger Door And Opener Working Properly
5)	Check all wheelchair tie-down systems - clean and lube as needed	LR	# 4 Sets of Tie Downs
6)	Check all seat belts and seats	LR	All Seats And Belts Are good
7)	Check All Lift Interlocks	LR	All Interlocks Working
8)	Inspect lift main power circuits: check circuit breakers, all connections & grounds.	LR	All Connections Are Good
9)	Bus Door Hardware	LR	Door Hardware Good
10)	Radio & Interior Lights Off	LR	Off
11)	Comments:		
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### PREVENTIVE MAINTENANCE INSPECTION REPORT

# MARION SENIOR SERVICES - MARION TRANSIT 1101 SW 20th Court Ocala, FL 34471

BL	is ID #:	7	4			Date: <u>197</u>	<u>X</u>	: 11	<u> </u>		Miles	<u>,C</u>	
	spector's Signature:		-			Printed Name	[ <sub>22</sub> ,	73	`	<u>l-fr</u>	Miles // Jk /Employee #	10	7
1	spection Type: Circle if Al	NNL	JAL	)		□ A Inspection □ E	Bln	spec	tio	n	 □_,C Inspection		
	Condition Indicators: 🗭	= 01	kay			Item was repaired or adjusted	-	-	-		up required Na = Not Applic		
ŧ	Interior	A	B		/#	Exterior (cont.)	A	· · · · · · · · · · · · · · · · · · ·	С	#			
	Passenger Door & Door Interlock Operation		[	2	36	Check Operation of All Lights	1		-	- 71	Air Tank Mounting / Lines &		B
	Standee Line & Warning	+	1		37	Condensor Fan Operation			1		Valves Check Exhaust System for		
					12	All Access Doors / Fuel Cap / Engine Cover	ļ		4	72	Mounting / Leaks / Restrictions		-
	Flooring / Steps / All Interior Panels			V	38	& Latch Operation			$\overline{\mathbf{U}}$	73	All Access Doors / Fuel Cap / Engine Cover & Latch Operation		
	Wheelchair Belts / Floor Acnhors			د الريخ	39	Tire Damage & Wear			1.7	74	Tire Damage & Wear	$\vdash$	-
	Passenger Seat Condition / Foldaway Seats Operation & Condition			$\overline{\mathbf{v}}$	40	Check Wheels / Lug Nuts / Valve Stems			$\overline{\mathbb{V}}$	/	*Wheel Chair Lift	┝╌┼	-
	Passenger Seat Belts			V	,41	Fuel Cap and Door		-+		<u></u> 75	Check Lift Manufacturer Tag	┝─┼	+
	Stanchions & Hand Rails			$\nabla$	42	Leveling			-		Month Year Check Wiring for Routing / Chafing &		_
	Roof Hatches / Operation									76	Loose Connections		
				<u> </u>	4	Engine Compartment				77,	Check Lift for Damage / Inspect Lift Anchor Bolts		
	Emergency Window Operation			1.1	43	Clean Batteries / Check Electrolyte Level		1	and the second	78	Cycle Lift - Check all Safety Systems Including Barriers		+
	Fire Extinguisher / First Aid Kit Emergency Triangles			V	<u>,</u> 44	Check Battery / Hold Downs / Cables / Ground Straps		-+		79	Record Lift Cycle Count		
_	Fire Suppression System			ų.	45	Record Voltage Output			7	80	Check for Hydraulic		
	Interior Lights			1	46	Check Belts / Tensioners & Hoses			1		Leaks / Level Clean and Lubricate Lift		+
	Registration / Plates / Manual				47	Air Compressor Mounting Check All Fluids			4	81	As Needed		
	Driver's Compartment			-	48	Inspect For Leaks			-	82	Brake Inspection Brake Foundation /	4	-
4	Brake & Accelorator Pedals			1	49	Test Anti-Freeze Protection		-+	4	83	Lines / Rotors / Drums		Ì
┥	Driver's Seat & Belt		-+	$\mathcal{I}$	50	Check Radiator Core Mounts			才	84 84	L / Front % Worn:		- <del> .</del> -
4	Horn Operation			$\mathcal{M}$	51	Check Wiring for Routing / Chafing & Loose Connections			1	85	L / Rear % Worn:		6
+	Service Brake Operation			17	. 52	Check Engine Mounts	-+		-	86	R / Rear % Worn:		<u> </u>
	Ignition System (Start Engine) Check All Guages / Switches			1,14	53	Replace Engine Oil & Filter	- [		7		Tire Tread Depth / Inflation		-
-	Check Fast Idle			14	-54	Check / Replace Air Filter		:	1	87	L/Front /32		
t	and the second design of the s			32	55	Check / Replace Fuel Filter		1	7	88	R/Front / 52 /32	-+-	27
	Check Air Compressor Cut In / Out Pressures / Perform Leak Down Test				56	Check / Clean A/C Filters & Cores / Lines for Routing / Chafing		in the	đ	89	R / R Inside /32	1	L
	Shift Lever Operation Parking Brake Operation			57	57	A/C Compressor Mounting / Clutch			1	90	R / R Outside /32		10
+	Back-Up Alarm		-+	-4	58	A/C Pressure Check					L/R Inside /32		
	Driver's Panel Lamps			1		Chassis / DriveLine				92	L/R Outside //32		- 10×
1	nterior Mirrors					Shocks / Springs / MOR / ryde		\$	1		L/Front 67 15 PSI	+	t
	Windshield Wipers & Washers	+		$\mathbf{\mathbf{\mathbf{\mathbf{\mathbf{\mathbf{\mathbf{\mathbf{\mathbf{\mathbf{\mathbf{\mathbf{\mathbf{\mathbf{\mathbf{\mathbf{\mathbf{\mathbf{$	60 61	Torque Rods Check Ball Joints / King Pins		1			R/Front 72 70 PSI	1	TE.
	limate Control System / Fans	-+	+	V.		Steering Gear / Linkage & Arms		<u></u>			R/RInside Z Z Z PSI	1	6
1	are Collection System			-	63	Steering Shaft & Freeplay		- <u> </u>			R/R Outside		TC
Ľ	leanliness			đ		Lube Chassis			-		L/R Inside PSI		11
L	Exterior				65	Check drive Shaft & U-Joints	-+-		-	98	L/ROutside 73 X/PSI		12
(	heck for Exterior Damage /	T		T				- 3.2		-+	Test Drive		<u> </u>
1	Corrosion / Bumpers & Nounts / Decais			Â	66	Check Differential Oil Level / Clean Breather / Check Axle Seals		1.	4	99	Check Engine Performance		I,
-	ondition of All Glass			$\mathbb{C}_{p}$		Drain & Refill Differential	+	-+	1	00 0	Check Shift Points		Ļ
	Miper Blades & Arms			्र	68	Replace Transmission Fluid / Filter	+				Steering		H
-	xterior Mirrors ight Lenses & Reflectors				69	Check Front Wheel Bearings	1		-		Suspension		
Ľ	ישייר בביוצפא מ הפוופכנסוא			<u>, 1</u>	70	Check Brakes (Pull Wheels)		1 :			Brakes	+	1.
	lotes:								1		peedometer	+	10
P													1 10
ľ	101CJ.								10	35 •	Video System - if installed		12

Date:12/26/2019Van# 1903Mileage: 24079.3Lift Type: BraunSeries/Serial Number: NCL1000FIB3451HB-2/19022201623Vehicle Year: 2019Make: FordModel: RAV GroupVIN#: 1FEFE4S4KDC29672

	SERVICE	<b>INITIALS</b>	LS <u>COMMENTS/REMARKS</u>					
1)	Service lift	MR		Serviced Lift				
2)	Test and tighten all fittings	MR		All Fittings Tight				
3)	Clean and lube lift and door	MR		Lift And Doors Cleaned And Lubed				
4)	Check passenger door and door opener	MR		Passenger Door And Opener Working Properly				
5)	Check all wheelchair tie-down systems - clean and lube as needed	MR		# 4 Sets of Tie Downs				
6)	Check all seat belts and seats	MR		All Seats And Belts Are good				
7)	Check All Lift Interlocks	MR		All Interlocks Working				
8)	Inspect lift main power circuits: check circuit breakers, all connections & grounds.	MR		All Connections Are Good				
9)	Bus Door Hardware	MR		Emergency Exits Working Properly				
10)	Radio & Interior Lights Off	MR		Off Upon Arrival				
11)	Comments:							

# .VENTIVE MAINTENANCE INSPECTION REPORT

# MARION SENIOR SERVICES - MARION TRANSIT 1101 SW 20th Court Ocala, FL 34471

Inspector's Signature:     Printed Name     Miles       Inspection Type:     Cricle IF-ANNUAL     A Inspection     I Inspection     Constitution Indicators:       Condition Indicators:     Solution     I Inspection     I Conspection     I Conspection       A Inspection     A Is C #     Chassis / Drive Line (not)     A Is C     Inspection       Paregnetions     A Is C     #     Chassis / Drive Line (not)     A Is C       Paregnetions     A Is C     #     Chassis / Drive Line (not)     A Is C       Paregnetions     A Is C     #     Chassis / Drive Line (not)     A Is C       Paregnetions     A Is C     #     Chassis / Drive Line (not)     A Is C       Paregnetions     A Is C     #     Chassis / Drive Line (not)     A Is C       Paregnetions     A Is C     #     Chassis / Drive Line (not)     A Is C       Paregnetions     A Is C (Drive Chassis / Drive Line (not)     A Is C     #     A Is C (Drive Chassis / Drive Line (not)       Paregnetions     A Is C (Drive Chassis / Drive Line (not)     A Is C (Drive Chassis / Drive Line (not)     A Is C (Drive Chassis / Drive Line (not)       Paregnetions / Line Share (Drive Int (Not)     A Is Receiver Line (Not)     A Is Receiver Line (Not)     A Is Receiver Line (Not)       Paregnetions / Line Share (Drive Int (Not)     A Is Receiver Line (Not)<	Вu	is ID #:					Date				;	A A 11 -			
Inspection Type: Circle (f < ANNUAL) <table>      Condition Indicators:     O &lt; Okay     B = term was repaired or adjusted     C = Follow up required     M2B = Not Applicable       Provegators:     A B     C     #     Exterior (cent.)     A B     C     #     Chassis / Drive Line (cent.)     A B     C       Provegators:     A     B     C     #     Exterior (cent.)     A B     C     #     Chassis / Drive Line (cent.)     A B     C       2     Sandet line &amp; Naming     I     J     Creation (A Lippis)     I     I     The Naming (Line Jack Shaws Symm for Macro Shaws Shaws Symm for Macro Shaws Symm for Macro Shaws Sy</table>	Ins	spector's Signature:					Printed Name	<u>&gt; +</u> { -			<u>ا</u> مرجع	Miles	1.1		
Condition Indicators: $\mathbf{Z} = Ckay       \mathbf{R} = ltern was repaired or adjusted       \mathbf{Z} = Follow up required       \mathbf{R} = Not Applicable         #       Interior       A       B       C       #       Chassis / Drive Line (ont)       A       B       C         #       Interior       A       B       C       #       Chassis / Drive Line (ont)       A       B       C         Sunder Line & Waring       Interior       A       B       C       #       Chassis / Drive Line (ont)       A       B       C         Sunder Line & Waring       Interior       Interior       Interior       Interior       A       B       C       #       Chassis / Drive Line (ont)       A       B       C         Sunder Line & Waring       Interior       $	Ins	Dection Type: Circle if a	NINI			ŕ		~ .		-i			<u> </u>		•
#       Interior       A       B       C       #       Exter/or fcont.1       A       B       C       #       Chassis/ Drive Line (ont.)       A       B       C         Pointing Door, J.       Door Medico Operation		Condition Indicators:	= 0	(ay	 	، = 🛿	tem was repaired or adjusted	-							_
Pressenge boor & Door Instruct Operation         Set         Check Operation of All Lights         Pressenge All Microsoft Monitory (Line & Week - Maximum) (Line & Week - M	#	Interior	A	B		T	T		·		<b>T</b>		T		
Standee Line & Warning       11       Condensor Fan Operation       12       Check & Enhaud Sylem for Monormy And Operation         Meekhua Belts / Floor Anchors       38       All Access Doors / Fail Cap / Engine Cover       12       Check & Enhaud Sylem for Monormy And Operation         Weekhua Belts / Floor Anchors       38       All Access Doors / Fail Cap / Engine Cover       12       All Access Doors / Fail Cap / Engine Cover         Passenger Sust Condition /       39       The Damage & Wear       12       74       The Damage & Wear         Passenger Sust Condition /       40       Check Wheel / Lug Nuts / Value       12       Year Engine Comparition /       14         Passenger Sust Condition /       40       Check Wheel / Lug Nuts / Value       17       Check Wheel Chair Lift         Passenger Sust Condition /       41       Full Cap and Door       17       Check Wind Mutatours Fing Acoes         Stanchors & Hard Bale       42       Leveling       70       Check Wind Mutatours Fing Acoes       17         Roof Hasther / Operation       43       Elemander / Operation       17       Check Wind Mutatours Fing Acoes       17         Findawy Sama Operation       43       Elemander / Pool       17       Gree Lift - Polaring / Chairing / Chair	1		+	$\uparrow$		36		+	-				A	<u>B</u>	C
Ploning / Steps / All Interior Panels       38       All Access Doory / Fuel Cap / Engline Cover       4       Ploning / Steps / All Interior Panels       38       All Access Doory / Fuel Cap / Engline Cover       5       All Access Doors / Fuel Cap / Engline Cover       5       All Access Doors / Fuel Cap / Engline Cover       5       All Access Doors / Fuel Cap / Engline Cover       5       All Access Doors / Fuel Cap / Engline Cover       5       All Access Doors / Fuel Cap / Engline Cover       5       All Access Doors / Fuel Cap / Engline Cover       5       All Access Doors / Fuel Cap / Engline Cover       5       All Access Doors / Fuel Cap / Engline Cover       5       Check Uth Munchauver Tig Month       7       Check Uth Munchauver Tig Month	2		+	-		17		57				Valves		$\downarrow$	
4       Meetchair Bels / Roor Acchions       39       The Damage & Wear       74       \$ starth Operation         6       Meetchair Bels / Roor Acchions       39       The Damage & Wear       74       The Damage & Wear       74         7       Postenger Seat Condition / Conditions       40       Check Meets / Lug Nuts / Valve Stems       74       The Damage & Wear       75         6       Check Meets / Lug Nuts / Valve Stems       40       Check Meets / Lug Nuts / Valve Stems       75       Check Uif Manufacturer Top Acchieves Top Stems         5       Pastenger Seat Belts       41       Fuel Cop and Door       75       Check Uif Manufacturer Top Acchieves Top Stems       76         5       Pastenger Seat Belts       42       Leveling       75       Check Uif Manufacturer Top Acchieves Top Stems       78         6       One Bageres / Check Barley / Viold       77       Starch Achieves Adstem       78       Starch Achieves Adstem         7       Starch Achieves Adstem       79       Starch Achieves Adstem       78       Starch Achieves Adstem         7       Starch Achieves Adstem       78       Record Values Cound Staps       79       Starch Achieves Adstem         7       Starch Achieves Adstem / Viold       78       Record Values Cound Staps       78       Record Values Co	3	Flooring / Steps / All Interior Papels									72	Mounting / Leaks / Restrictions			1.0
Persenger Seat Condition / Cricitway Seats Operation & Condorn         Pail Time Damage & Wear           Passenger Seat Beits         41         Fuel Cap and Door         75         Check Wheels / Lug Nuss / Valve Seams         75         Check Wheels / Lug Nuss / Valve Seams         75         Check Wheels / Lug Nuss / Valve Seams         76         Wheel Chair Lift         75           5         Passenger Seat Beits         41         Fuel Cap and Door         75         Check Wing Fooling / Challing & Long Condition         76         Check Wing Fooling / Challing & Long Condition         76         Check Wing Fooling / Challing & Long Condition         76         Check Wing Fooling / Challing & Long Condition         78         Check Ming Fooling / Challing & Long Condition         78         Check Ming Fooling / Challing & Long Condition         78         Check Ming Fooling / Challing & Long Condition         78         Record Vallage Output:         79         Record Vallage Output:         79         Record Vallage Output:         79         Record Vallage Output:         79         Record Vallage Output:         78         Record Vallage Output:         78         Record Vallage Output:         78         Record Vallage Output:         78         Record Vallage Outpu	4						& Latch Operation	ļ		1. 2°	73	& Latch Operation			; .
5       Foldswir Seas Operation &       40       Check Winder / Valve       ************************************	-					39	Tire Damage & Wear				74	Tire Damage & Wear		1	÷.,•
The Lap and Door         75         Ordex Lift Manufacturer Fig           Stanchions & Hand Rails         4         Leveling         70         Deck Wining for Routing / Laing & Lobe Concentors           Roof Hatches / Operation         4         Leveling         70         Deck Wining for Routing / Laing & Lobe Concentors           Energency Window Operation         43         Clevel Barbanies / Check B         70         Deck Utifs to Lamage / Import Life Ancho B dis           File Extrement / Figs Ad Kit         44         Check Barbanies / Check B         79         Record Life Cycle Cource           File Extrement / Figs Ad Kit         44         Check Barbanies / Check B         79         Record Life Cycle Cource           File Suppression System         45         Record Voltage Output:         70         Book Anthole Sates           Pre Suppression System         45         Record Voltage Output:         79         Record Life Cycle Cource           Pres Suppression System         45         Record Voltage Output:         79         Record Life Cycle Cource           Driver's Compartment         48         Import Life Ancho B dis         81         Check All Fulds           Brance Exclession Mounting         43         Teck Ancho B dis         82         Beak E Inspection           Driver's Contagrartment         48 <td>5</td> <td>Foldaway Seats Operation &amp;</td> <td></td> <td></td> <td>1</td> <td>40</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>*Wheel Chair Lift</td> <td></td> <td></td> <td></td>	5	Foldaway Seats Operation &			1	40						*Wheel Chair Lift			
Sunchione & Hand Rails       4       Leveling       7       Deck Wing for Rounding / Lange / Lovel (Info Damage / Lovel (Info Damag	6	Passenger Seat Belts				41	Fuel Cap and Door			1	75	Check Lift Manufacturer Tag		+	
Proof Hatches / Operation       Look Connections       Look Connections         Emergency Window Operation       //       Gene Batteries / Check       70       Check Ulfro Damage / Impect Ulf Antor Bots         Pret Estinguishe / First Aid Kit       //       //       Gene Batteries / Check       78       Cyclet Ulfro Damage / Impect Ulfraction Bots         Pret Estinguishe / First Aid Kit       //       //       Check Earby / Hold       79       Record Ulft Cycle Count         Pret Suppression System       //       //       Check Earby / Hold       78       Record Ulft Cycle Count         Interior Lights       //       //       Check Earby / Hold       88       Check For Hydraulic       Record Ulft Cycle Count         Driver's Compartment       //       //       Record Unit Ryster       88       Check Air Hudds       Record Ulft Cycle Count         Baske Accelorator Pedals       //       //       Record Unit Ryster       80       Check Air Hudds       Record Ulft Cycle Count         Driver's Compartment       //       //       //       Record Ulft Cycle Count       Record Ulft Cycle Count       Record Ulft Cycle Count       Record Ulft Cycle Count         Driver's Compartment       //       //       //       Record Ulft Cycle Count       Record Ulft Cycle Count       Record Cycle Cycle Count<	7	Stanchions & Hand Rails				42	Leveling				76	Check Wiring for Routing / Chafing &		+	
Emergency Window Operation         All         Clean Batteriery Check         Pre         Pre         Suffyr           Pre Extinguisher / First Ad Kit Emergency Window Streps         Pre         Pre         Suffyr         Pre         Pre         Suffyr         Pre         Pre </td <td>8</td> <td>Roof Hatches / Operation</td> <td></td> <td></td> <td></td> <td></td> <td>Engine Compartment</td> <td></td> <td></td> <td></td> <td>77</td> <td>Check Lift for Damage /</td> <td></td> <td></td> <td>-</td>	8	Roof Hatches / Operation					Engine Compartment				77	Check Lift for Damage /			-
File Estiguistiker / Fisst Aid Kit       Images / Strong Including Barliers       //images         Emergency Triangles       //images       //images       //images         Pre Suppression System       //images       //images       //images       //images         Interior Lights       //images       //images       //images       //images       //images         Interior Lights       //images       //images       //images       //images       //images       //images         Interior Lights       //images       //images       //images       //images       //images       //images       //images         Interior Lights       //images       //images       //images       //images       //images       //images       //images       //images       //images         Driver's Compartment       //images       /images	9	Emergency Window Operation			:	43		·	<u> </u>		78	Cycle Lift - Check all Safety		+	$\neg$
Fire Suppression System       45       Record Voltage Output:       80       Check for Hydraulic Leaks / Level         Interior Lights       46       Check Belts / Tensioners & Hotes / An Compression Mounting       81       Clean and Lubricate Lift / As Needed         Registration / Plates / Manual       47       Check Ail Fluids       82       Brake Inspection       1         Driver's Compartment       48       Impect For Leaks       82       Brake Inspection       1         Driver's Longartment       49       Test Anti-Freeze Protection       68       1 // Font % Worn:       1         Driver's Longartment       49       Test Anti-Freeze Protection       68       1 // Font % Worn:       1         Driver's Longart Engine       51       Check Regine Mounts       84       R // Font % Worn:       1         Service Bake Operation       52       Check Flighter Mounts       66       R // Rear % Worn:       1         Ignition System (Start Engine)       52       Check // Replace Air Filter       20       1 // Font       7         Check Ail Guages / Switches       54       Check // Replace Air Filter       20       1 // Font       72       1         Check Ail Guages / Switches       55       Check // Replace Air Filter       98       R // Front       72 <td>10</td> <td>Fire Extinguisher / First Aid Kit Emergency Triangles</td> <td></td> <td></td> <td></td> <td>44</td> <td>Check Battery / Hold</td> <td></td> <td></td> <td><u>×</u> . ,</td> <td></td> <td>Systems Including Barriers</td> <td></td> <td></td> <td><math>\neg</math></td>	10	Fire Extinguisher / First Aid Kit Emergency Triangles				44	Check Battery / Hold			<u>×</u> . ,		Systems Including Barriers			$\neg$
Interior Lights     46     Check Belts / Tensioners & Hoses Air Compressor Mounting     81     Clear and Unkriter Lift Air Compressor Mounting       Driver's Compartment     48     Inspect For Leaks     82     Brake Inspection       Driver's Compartment     48     Inspect For Leaks     82     Brake Chourdation / Lift Wom:     91       Other's Sear & Belt     50     Check All Fluids     81     L/Font % Wom:     92       Driver's Compartment     51     Check Wing (76 Analga & Love Wing (76 Analga & Love Wing (76 Analga & Love Kong Kong Kong Kong Kong Kong Kong Kong	11	Fire Suppression System				45				i. Lin	80	Check for Hydraulic		$\top$	-
Registration / Plates / Marual       40       All Compressor Mounting       60       As Needed         Driver's Compartment       48       Inspect for Leaks       62       Brake Foundation /         Brake Accelorator Pedals       49       Test Anti-Freeze Protection       63       L/ Front % Worn:         Driver's Compartment       50       Check All Freeze Protection       63       L/ Front % Worn:         Horn Operation       51       Check Ming Protection       65       L/ Rear % Worn:         Service Brake Operation       52       Check Ming Protection       65       L / Rear % Worn:         Ignition System (Start Engine)       53       Replace Engine Oil & Filter       65       L / Rear % Worn:       72         Check All Guages / Switches       54       Check / Replace All Filter       67       L / Front       72       72         Check All Compressor Cut In /       55       Check / Replace Fuel Filter       68       R / Rear % Worn:       72       72         Shift Lever Operation       57       A/C Compressor Mounting / Clutch       99       R / Roade       732       72         Shift Lever Operation       57       A/C Compressor Mounting / Clutch       99       R / Roade       732       72         Parform Leak Operation	2	Interior Lights				46	Check Belts / Tensioners & Hoses		-+			and the second		_	_
Driver's Compartment         48         Inspect for Leaks         82         Brake Enspection           Brake & Accelorator Pedais         49         Test Anti-Freeze Protection         63         1/Font % Worn:         1           Driver's Seat & Bet         50         Check Radiator Core Mounts         84         R / Front % Worn:         1           Horn Operation         51         Check King for Pouting / Chaing &         85         L / Rear % Worn:         1           Service Brake Operation         52         Check King for Pouting / Chaing &         85         L / Rear % Worn:         1           Ignition System Clart Engine         53         Rehaze Engine OI & Filter         2         7         Tire Tread Depth / Inflation           Check All Guages / Switches         54         Check / Replace Fuel Filter         87         7         7         72         1/2           Check All Guages / Switches         55         Check / Replace Fuel Filter         88         R / Front         70         2         1/2         1/2           Check All Guages / Switches         55         Check / Replace Fuel Filter         98         R / Routside         702         1/2         1/2         1/2         1/2         1/2         1/2         1/2         1/2         1/2 <t< td=""><td>3</td><td>Registration / Plates / Manual</td><td>+</td><td></td><td></td><td>47</td><td></td><td></td><td>_+</td><td></td><td>81</td><td>As Needed</td><td></td><td></td><td></td></t<>	3	Registration / Plates / Manual	+			47			_+		81	As Needed			
Brake & Accelorator Pédals       49       Test Anti-Freeze Protection       10       Life/Freeter Works       10         Driver's Seat & Belt       50       Check Radiator Care Mounts       84       R / Front % Work       1         Horn Operation       51       Check Wining Gr Routing / Chaing & L/ Rourks       85       L / Front % Work       1         Service Black Operation       52       Check Kingine Mounts       86       R / Fear % Work       1         Ignition System (Start Engine)       53       Replace Righte OH & Filter       1       1       1         Check All Guages / Switches       54       Check / Replace Air Filter       86       R / Fear % Work       1       1         Check All Compessor Cut in /       55       Check / Replace Air Filter       88       R / Front       7.02       1         Shift Lever Operation       55       Check / Replace Fuel Filter       88       89       R / R Inside       7.32       1         Parking Riske Operation       55       Shift Lever Operation       56       Check / Compressor Mounting / Chafing       89       R / R Inside       7.32       1         Driver's Panel Lamps       59       Shock / Springs / MOR / ryde       91       L / R Inside       7.32       1		Driver's Compartment						$\neg$			ــــــَـــَـــَــَــَــَــَــَــَــَــَ	Brake Foundation /		-	
Diver's Seat & Beit     50     Check Radiator Core Mounts     Bit     Check Maining Chaining & Low Chai					ند. ۲٫۳۳	49	Test Anti-Freeze Protection	-+				Lines / Rotors / Drums		-L	_
Horn Operation       51       Dickx Willing in Notling / Chaing & Loose Connections       85       L/Rear & Worn:         Service Brake Operation       52       Check Engine Mounts       86       R/Rear & Worn:       7.         Ignition System (Start Engine)       53       Replace Engine OI & Filter       26       Tire Tread Depth / Inflation       7.         Check All goges / Switches       54       Check / Replace Air Filter       27       1/Front       7.32       7.         Check All congressor Cut In / Out Pressures /       55       Check / Icen A/C Filters & Check / Icen A/C Filters & Check / Icen Si for Routing / Chaing       89       R / R Inside       7.32       7.         Shift Lever Operation       57       A/C Compressor Mounting / Clutch       90       R / R Outside       7.32       7.         Parking Brake Operation       58       A/C Pressure Check       91       L/Rinde       7.32       7.         Back-Up Alarm       Chassis / DriveLine       92       L / Rinde       7.32       7.         Driver's Panel Lamps       59       Shocks / Springs / MOR / ryde       91       L/Rinde       7.32       7.         Windshield Wipers & Washers       61       Check Bill Joints / King Pins       95       R / Routside       7.92       7.					1	50	Check Radiator Core Mounts							+	
Service Brake Operation       52       Check Engine Mounts       68       R / Rear % Worn:         Ignition System (Start Engine)       53       Replace Engine OI & Filter       71       Tire Tread Depth / Inflation         Check All Goages / Switches       54       Check / Replace Air Filter       88       R / Front       732         Check All Goages / Switches       55       Check / Replace Fuel Filter       88       R / Front       732         Check All Compressor Cut In / Out Pressures / Perform Leak Down Test       56       Check / Clean A/C Filters & Crees / Lines for Routing / Clutch       90       R / R Inside       732         Shift Lever Operation       5       S8       A/C Pressure Check       91       L / R Inside       732         Parking Brake Operation       5       S8       A/C Pressure Check       91       L / R Outside       732         Driver's Panel Lamps       59       Shocks / Springs / MOR / ryde       93       L / Routside       732         Umade Shorts       59       Shocks / Springs / MOR / ryde       93       L / R Outside       732         Umade Shorts       59       Shocks / Springs / MOR / ryde       93       L / R Outside       732         Umade Control System / Fans       60       Torque Rods       94       R / Front<		-			ant [	51	Loose Connections				85	e_1		+	$\dashv$
Check All Guages / Switches       54       Check / Repiace Air Filter       48       Life Tread Depth / Inflation         Check Air Compressor Cut In /       55       Check / Repiace Air Filter       48       R / Front       7.02       44         Check Air Compressor Cut In /       55       Check / Repiace Air Filter       48       R / Front       7.02       44         Out Pressures /       56       Check / Clean A/C Filters & Cores / Lines for Routing / Chafing       89       R / R Inside       7.02       44         Shift Lever Operation       57       A/C Compressor Mounting / Clutch       90       R / R Outside       7.02       44         Parking Brake Operation       58       A/C Pressure Check       91       L / R Inside       7.02       44         Back-Up Alarm       Chassis / DriveLine       92       L / R Outside       7.02       44         Windshield Wipers & Washers       60       Torque Rods       94       R / Front       7.02       44         Climate Control System / Fans       62       Steering Gear / Linkage & Arms       96       R / R Outside       7.91       44         Vindshield Wipers & Washers       63       Steering Shaft & Freeplay       97       L / R Outside       7.91       44         Climate Contro					ĥ.c									╺╼┼╌	4
Check Fast Idle       35       Check / Replace Fuel Filter       88       R / Front       732       12         Check Air Compressor Cut In / Out Pressures / Perform Leak Down Test       56       Check / Replace Fuel Filter       88       R / Front       732       12         Shift Lever Operation       56       Check / Clean A/C Filters & Cores / Lines for Routing / Clutch       90       R / R Inside       732       12         Back-Up Alarm       57       A/C Compressor Mounting / Clutch       90       R / R Outside       732       12         Driver's Panel Lamps       59       Shock / Springs / MOR / ryde       91       L / R Inside       732       12         Interior Micros       60       Torque Rods       93       L / Front       191       1       1       1       1         Windshield Wipers & Washers       60       Torque Rods       93       L / Front       191       1					1,-1						đ.			+	4
Check Air Compressor Cut In / Out Pressures / Perform Leak Down Test       S6       Check / Clean A/C Filters & Cores / Lines for Routing / Chafing       89       R / R Inside       /32         Shift Lever Operation       57       A/C Compressor Mounting / Clutch       90       R / R Outside       /32       1/2         Parking Brake Operation       58       A/C Compressor Mounting / Clutch       90       R / R Outside       /32       1/2         Back-Up Alarm       Chassis / DriveLine       91       L / R Inside       /32       1/2         Driver's Panel Lamps       59       Shocks / Springs / MOR / ryde       93       L / Front       /251       1/2         Interior Mirrors       60       Torque Rods       94       R / Front       /251       1/2         Windshield Wipers & Washers       61       Check Bail Joints / King Pins       95       R / R Outside       /951       1/2         Climate Control System / Fans       63       Steering Gear / Linkage & Arms       96       R / R Outside       /951       1/2         Cleanliness       64       Lube Chassis       98       L / R Outside       /951       1/2         Cleanliness       66       Check Differential Oil Level / Clean       98       L / R Outside       /951       1/2			╉╍╉	-								L/Front /32		+;	
Perform Leak Down Test       Jub       Cores / Lines for Routing / Chafing       89       R / R Inside       /32         Shift Lever Operation       Jub       57       A/C Compressor Mounting / Clutch       90       R / R Outside       /32       Jub         Parking Brake Operation       Jub       58       A/C Compressor Mounting / Clutch       90       R / R Outside       /32       Jub         Back-Up Alarm       Chassis / DriveLine       92       L / R Outside       /32       Jub         Driver's Panel Lamps       59       Shocks / Springs / MOR / ryde       93       L / Front       /PSI       Jub         Interior Mirrors       60       Torque Rods       94       R / Front       PSI       Jub         Windshield Wipers & Washers       61       Check Ball Joints / King Pins       95       R / R Inside       PSI       Jub         Climate Control System / Fans       62       Steering Gear / Linkage & Arms       96       R / R Outside       PSI       Jub         Fare Collection System       63       Steering Shaft & Freeplay       97       L / R Nutside       PSI       Jub         Cleanliness       64       Lube Chassis       98       R / R Outside       PSI       Jub       Jub         Check		Check Air Compressor Cut In /	11					-+		-	. 88	R/Front 72 /32		12	Z
Shirt Lever Operation       57       A/C Compressor Mounting / Clutch       90       R/R Outside       /32       1         Parking Brake Operation       58       A/C Pressure Check       91       L/R Inside       /32       1         Back-Up Alarm       Chassis / DriveLine       92       L/R Outside       /32       1         Driver's Panel Lamps       59       Shocks / Springs / MOR / ryde       93       L / Front       /951       1         Interior Mirrors       60       Torque Rods       94       R / Front       P51       1         Windshield Wipers & Washers       61       Check Ball Joints / King Pins       95       R / R Inside       P51       1         Climate Control System / Fans       62       Steering Gear / Linkage & Arms       96       R / R Outside       P51       1         Cleanliness       64       Lube Chassis       98       L / R Outside       P51       1         Check for Exterior       65       Check drive Shaft & Freeplay       97       L / R Inside       P51       1         Check for Exterior Damage / Corosion / Bumpers & Mounts / Decals       66       Check Lifferential Oil Level / Clean Breather / Check Axte Seals       99       Check Engine Performance       1		Perform Leak Down Test				56	Cores / Lines for Routing / Chafing				89	R / R Inside /32			
Back-Up Alarm       Image: Check Regime Panel Lamps       Image: Check Regime Panel Lamps       Image: Check Shift Points       Image: Check Regime Panel Lamps         Driver's Panel Lamps       59       Shocks / Springs / MOR / ryde       93       L / Front       PSI         Interior Mirrors       60       Torque Rods       94       R / Front       PSI       Image: Check Bail Joints / King Pins       PSI         Windshield Wipers & Washers       61       Check Bail Joints / King Pins       95       S./ R Inside       PSI       Image: Check Bail Joints / King Pins       PSI       Image: Check Bail Joints       Image: Check Bail Joints / Ki		and the second se			5. j.		A/C Compressor Mounting / Clutch	+		Ç.	-90	0/00		-	
Driver's Panel Lamps       59       Shocks / Springs / MOR / ryde       92       L / R Outside       /32         Interior Mirrors       60       Torque Rods       93       L / Front       PSI         Windshield Wipers & Washers       60       Torque Rods       94       R / Front       PSI         Climate Control System / Fans       61       Check Ball Joints / King Pins       95       R / R Outside       PSI         Climate Control System / Fans       62       Steering Gear / Linkage & Arms       96       R / R Outside       PSI         Fare Collection System       63       Steering Shaft & Freeplay       97       L / R Inside       PSI         Cleanliness       64       Lube Chassis       98       L / R Outside       PSI       Steering Shaft & U-Joints         Exterior       65       Check drive Shaft & U-Joints       7       Test Drive       Steering Shaft & U-Joints       Steering PSI         Check for Exterior Damage / Corrosion / Bumpers & Mounts / Decals       67       Drain & Refill Differential       99       Check Engine Performance       Steering Performance         Condition of All Glass       67       Drain & Refill Differential       100       Check Shift Points       Steering         Wiper Blades & Arms       68       Replace Transmiss			+		4	58				7				+	4
Interior Mirrors       60       Torque Rods       94       R / Front       124         Windshield Wipers & Washers       61       Check Ball Joints / King Pins       95       R / R inside       PSI         Climate Control System / Fans       62       Steering Gear / Linkage & Arms       96       R / R Outside       PSI       96         Fare Collection System       63       Steering Shaft & Freeplay       97       L / R Inside       PSI       96         Cleanliness       64       Lube Chassis       98       L / R Outside       PSI       97         Exterior       65       Check Raif & U-Joints       98       L / R Outside       PSI       98         Check for Exterior       65       Check Oifferential Oil Level / Clean Breather / Check Axle Seals       99       Check Engine Performance       99         Condition of All Glass       67       Drain & Refil Differential       100       Check Shift Points       99         Wiper Blades & Arms       68       Replace Transmission Fluid / Filter       101       Steering       90			┼──┼	+	-	50	Chassis / DriveLine	_				L/ROutside /32		Ť,	7
Windshield Wipers & Washers       61       Check Ball Joints / King Pins       93       A/ In Voltit       Psil         Climate Control System / Fans       62       Steering Gear / Linkage & Arms       95       R / R Inside       PSil       -         Fare Collection System       63       Steering Shaft & Freeplay       97       I / R Inside       PSil       -         Cleanliness       64       Lube Chassis       98       L / R Outside       PSil       -         Exterior       65       Check drive Shaft & U-Joints       98       L / R Outside       PSil       -         Check for Exterior Damage / Corrosion / Bumpers & Mounts / Decals       66       Check Differential Oil Level / Clean Breather / Check Axie Seals       99       Check Engine Performance       -         Viper Blades & Arms       68       Replace Transmission Fluid / Filter       100       Check Shift Points       -         Wiper Blades & Arms       68       Replace Transmission Fluid / Filter       101       Steering       -	6 1	Interior Mirrors	╋╍╋	-+			-	28:24		_					
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Cleanliness       64       Lube Chassis       98       L/R Quiside       Psi         Exterior       65       Check drive Shaft & U-Joints       98       L/R Quiside       Psi         Check for Exterior Damage / Corrosion / Bumpers & Mounts / Decals       66       Check Differential Oil Level / Clean Breather / Check Axle Seals       99       Check Engine Performance       99         Condition of All Glass       67       Drain & Refill Differential       100       Check Shift Points       99         Wiper Blades & Arms       68       Replace Transmission Fluid / Filter       101       Steering       97															
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Wiper Blades & Arms         68         Replace Transmission Fluid / Filter         101         Steering           Exterior Mirrors         0         Check Similar Arms         Check Similar Arms         Check Similar Arm						67	Drain & Refill Differential			-+	100	Theck Shift Points		+	1
Exterior Mirrors								+		-+					_
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Light Lenses & Reflectors 70 Check Brakes (Pull Wheels) 103 Brakes	<u>5  </u>	light Lenses & Reflectors	LT			70			-+-						
104 Spandometer		N=====												_	_
Notes: 104 Specialized System - if installed	ſ	Notes:											-+	+	1
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tinspector:	Airc	onditioning systems and wheel chair lift con	nnoner	t incr	prtion	A/C Historia	nspector:				Video	Inspector:			1
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Rev. 12/17

Date: 12/31/2019Van# 1904Mileage: 17163.4Lift Type: BraunSeries/Serial Number: NCL1000FIB3451HB-2/19010701465Vehicle Year: 2019Make: FordModel: E-450VIN#: 1FDFE4FS0KDC18264

SERVICE INITIALS **COMMENTS/REMARKS** 1) Service lift MR Serviced Lift 2) Test and tighten all MR All Fittings Tight fittings 3) Clean and lube lift and MR door Lift And Doors Cleaned And Lubed 4) Check passenger door MR Passenger Door And Opener and door opener Working Properly 5) Check all wheelchair MR tie-down systems clean and lube as # 4 Sets of Tie Downs needed 6) Check all seat belts MR All Seats And Belts Are good and seats 7) Check All Lift MR All Interlocks Working Interlocks Inspect lift main power 8) MR All Connections Are Good circuits: check circuit breakers, all connections & grounds. 9) Bus Door Hardware MR Door Hardware Good 10) Radio & Interior Lights MR Off Off 11) Comments: MR 350 Cycles On Lift

# MARION TRANSIT SERVICES

A Division of Marion Senior Services

1101 S.W. 20<sup>th</sup> Court, Ocala, FL 34474 Telephone (352) 620-3071 Fax (352) 620-3400

Mission – "Is to provide Public Transportation that offers riders a high-quality safe, reliable, and efficient paratransit experience."



January 3, 2020

Florida Department of Transportation, District Five Attn: Ms. Diane Poitras, Transit Programs Administrator 420 W. Landstreet RD Orlando, FL 32824

RE: VEHICLE MAINTENANCE PLAN

To: District Five

This letter provides certification that <u>Marion Senior Services, Inc. d/b/a Marion Transit</u> has not made any changes to the Vehicle Maintenance Plan implemented <u>November 2017</u> to comply and incorporate FDOT Preventative Maintenance Standards Manual Edition 4.1.

Sincerely,

On Mulde

Tom Wilder, Transportation Director

# MARION TRANSIT SERVICES

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January 3, 2020

Florida Department of Transportation, District Five Attn: Ms. Diane Poitras, Transit Programs Administrator 420 W. Landstreet RD Orlando, FL 32824

#### RE: SYSTEM SAFETY PROGRAM PLAN

To: District Five

This letter provides certification that <u>Marion Senior Services, Inc. d/b/a Marion Transit</u> has not made any major changes to the System Safety Program Plan (SSPP) implemented and adopted in <u>July 2016</u> and it is currently in effect.

Sincerely,

111/10

Tom Wilder, Transportation Director

# MARION TRANSIT SERVICES

A Division of Marion Senior Services

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#### STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION **CERTIFICATE OF COMPLIANCE**

for a

SECTION 5311 SUBRECIPIENT (Certifying compliance with 49 CFR Parts 40, 655) То Florida Department of Transportation

DATE <u>12/27/2019</u>

Section 5311 Subrecipient Information: AGENCY NAME: Marion Senior Services, Inc. ADDRESS: 1101 SW 20th Court, Ocala, FL 34471 PHONE: 352-620-3071

FDOT District Office Information: NAME: FDOT District 5, Modal Development Office ADDRESS: 420 W. Landstreet, Orlando, FL 32824 PHONE: (321) 319-8174

725-030-10

TRANSIT 12/01

I, <u>Tom Wilder</u> , T	ransportation Director
(Name)	(Title)
hereby certify that <u>Marion Senior Services</u> , Inc. d/b/a Marion Tran (Name of Subreceptent)	sit and its applicable
contractor(s) (listing attached hereto) for N/A	
	(Name of Subrecepient)

has (have) established and implemented an anti-drug and alcohol misuse prevention program in accordance with the provisions of 49 CFR Parts 40 and 655 as amended. I further certify that the employee training conducted under this part meets the requirements of 49 CFR Parts 40 and 655 as amended.

Tom Mulde Signature

Attachment: (Applicable Contractor(s) - Name, Address, Phone #, Contact Person)

Image

Test Summary Report For the Period: 1/1/2019 through 12/27/2019 Generated on 12/27/2019 8:24 AM

### Client: Marion Transit Services 1644 N.E. 22nd Ave Ocala, FL 34470 Tom Wilder 352-620-3519

#### DOT & NonDOT Drug Tests

Туре	Total#	Neg	Pos	MJ	Cocaine	PCP	Onioids	Amphets		Refusal F			<b>.</b> .
Martin Street States - Charles - Charles - Charles			9945-1450-1457-14	* New Yorks		en the second	- p.0100	7 11101010	Adulterated	Substituted	Shy Bladder	Refusal	Cancel
PreEmp	16	16	0	0	0	0	0	0	0	0	n	<u>^</u>	0
Random	28	28	0	0	0	0	0	0	0	0	о О	0	
FollowUp	1	1	0	0	0	0	0	0	0	·····	о О	·····	···· ·
PostAcc	1	1	0	0	0	0	0	0	0	0	·····	· · · · · · · · · · · · · · · · · · ·	0
ReasSusp	0	0	0	0	0	0	0	0	0			0	
RTD	0	0	0	0	0	0	0	0	Ö	ň	·····		0
Other	0	0	0	0	0	0	0	0	n		0		0
TOTAL	46	46	0	0	0	0	0	0	0	0	0	0	0

#### DOT & NonDOT Alcohol Tests

Туре	Total#	Screening < 0.02	Screening >= 0.02	Confirmations	Confirmations	Confirmations	Refu	sal Results	<u> </u>
This shart and second sample	())+++++++++++++++++++++++++++++++++++	1919-14-04-04-14-14-14-04-14-04-04-04-04-04-04-04-04-04-04-04-04-04			>= 0.02 and <0.4	>=0.04	Shy Lung	Other Refusals	Cancel
PreEmp	0	0	0	0	0	^	0	-	
			0						
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Other	0	0	0	···· · · · · · · · · · · · · · · · · ·	· · · · · · · · · · · · · · · · · · ·		0	U .	0
TOTAL	7	7	· · · · · · · · · · · · · · · · · · ·	· · · · · · · · · · · · · · · · · · ·		U	U .	0	0
	•	•	0	U	U	0	0	0	0

# MARION TRANSIT SERVICES

A Division of Marion Senior Services

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Mission – "Is to provide Public Transportation that offers riders a high-quality safe, reliable, and efficient paratransit experience."



January 3, 2020

Florida Department of Transportation, District Five Attn: Ms. Diane Poitras, Transit Programs Administrator 420 W. Landstreet RD Orlando, FL 32824

RE: Section 49 Code of Federal Regulations, part 21 and Federal Transit Administration (FTA) Circular 4702.

To: District Five

This letter provides certification that <u>Marion Senior Services, Inc. d/b/a Marion Transit</u> has not made any changes to the Title VI Plan implemented on <u>July 1, 2016</u>. As of <u>December 31, 2019</u>, <u>Marion Senior</u> <u>Services, Inc. d/b/a Marion Transit</u> does not have any Title VI related investigations, complaints or lawsuits to report to the Department. Below is a list of all public notices located throughout our facility and the active URL where our public notice is located.

- 1. Front Lobby
- 2. Transportation Bay
- 3. All Buses
- 4. <u>http://www.marionseniorservices.org/me/marion-senior-services/transit-services-12864.html?navId=1382</u>

Sincerely,

Tom Wilder, Transportation Director

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January 3, 2020

Florida Department of Transportation, District Five Attn: Ms. Diane Poitras, Transit Programs Administrator 420 W. Landstreet RD Orlando, FL 32824

#### RE: AGENCY CONTACT INFORMATION

To: District Five

This letter provides certification of the current agency contacts:

- Ms. Jennifer Martinez, Executive Director <u>imartinez@marionseniorservices.org</u>
- Mr. Tom Wilder, Transportation Director twilder@marionseniorservices.org
- Ms. Rhonda Blaney, Finance Director <u>rblaney@marionseniorservices.org</u>
- Mr. Herman Schulz, Transit Manager <u>hschulz@marionseniorservices.org</u>
- Ms. Karen Williams, Trips Manager <u>kwilliams@marionseniorservices.org</u>

Sincerely,

Tom Wilder, Transportation Director

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# SECTION 5310 PROGRAM PERFORMANCE MEASURES ANNUAL REPORT (JAN 1 – DEC 31, 2019)

Agencies that have received funding through the FTA Section 5310 program must collect the following data as part of the annual program performance measure report. For this report, recipients must submit **both quantitative and qualitative** information on each of the following measures as applicable to your agency. Please submit this report with your agency's Annual Certifications package.

There are two (2) versions of the performance report to be completed as applicable to your agency:

(1) **SECTION 5310 CAPITAL AWARD PERFORMANCE REPORT** - Complete this report if your agency has a Section 5310 Capital Award in operation during this reporting period. This means that your agency has acquired a vehicle, equipment, or other item via capital Section 5310 award(s), and is using the vehicle or item to provide Section 5310-eligible transportation service.

(2) SECTION 5310 OPERATING AWARD PERFORMANCE REPORT - Complete this report if your agency has a Section 5310 Operating Award in operation during this reporting period. This means that your agency has provided Section 5310-eligible trips **and** either anticipates receiving or has already received reimbursement for these trips through the Section 5310 program.

Complete **both reports** if your agency has both types of Section 5310 awards in operation during the 2019 calendar year, Jan 1 - Dec 31.

Tip: Refer to the Fact Sheet provided with your agency's most recent grant application to obtain baseline performance data. If your agency is a Community Transportation Coordinator (CTC), you may use data from your Annual Operating Report (AOR).

	Sectio	n 5310 Annua	al Report	ting Period	Summ	ary		
Reporting Agency:	Marion Senio	r Services, Inc	:. d/b/a M	larion Trans	it			
Address:	1101 S.W. 20 <sup>t</sup>	<sup>h</sup> Court						
City:	Ocala	County:	Mario	n Si	tate:	Florida	Zip:	34471
Service Area i.e., Pa Melbourne UZA (Cor District office if unk	nsult FDOT nown)							
Contact Person:	Tom Wilder, 1	Fransportation	n Directo	r				
Phone Number:	352-620-3071			Email:	twild	der@marion	seniors	ervices.org
Total Section 5310 or reporting period:	capital awarde	d projects in c	operation	during this	<b>.</b>	1		
Total Section 5310 or reporting period:	operating awar	ded projects i	in operat	ion during tl	nis	0	<u></u>	

Reporting year: January 1, 2019 – December 31, 2019 (All awarded projects currently in operation)

#### SECTION 5310 CAPITAL AWARD PERFORMANCE REPORT

**Gaps in Service Filled:** Provision of transportation options that would not otherwise be available to seniors and individuals with disabilities, measured by the numbers of seniors and individuals with disabilities afforded mobility resulting from Section 5310 capital projects in operation for the current reporting year.

hit we have a financian and	Calculation	TOTAL
Number of senior and individuals with disabilities	RouteMatch Reports 1/1/2019 – 12/27/19	
(unduplicated) PER YEAR,		2,318

Discuss any impacts to the quality of transportation options provided to seniors and individuals with disabilities not captured above.

N/A

**Ridership:** Actual or estimated number of rides (as measured by one-way trips) provided annually for seniors or individuals with disabilities on Section 5310-supported vehicles and services resulting from Section 5310 capital projects in operation during the current reporting year.

Note: See Fact Sheet in 5310 Instruction Manual for instructions

Number of one-way trips Calculation TOTAL				
provided to seniors and	RouteMatch Reports 1/1/2019 – 12/27/19			
individuals with disabilities <b>PER YEAR:</b>		81,482		

One-way passenger trip is the unit of service provided each time a passenger enters the vehicle, is transported, and then exits the vehicle. Each different destination would constitute a passenger trip.

Discuss any impacts to the quality of transportation options provided to seniors and individuals with disabilities not captured above.

5310 Capital funding keeps our fleet newer helping lower the costs of maintenance and improved safety.

Reporting year: January 1, 2019 – December 31, 2019 (All awarded projects currently in operation)

# SECTION 5310 OPERATING AWARD PERFORMANCE REPORT N/A

**Service Improvements:** related to geographic coverage, service quality, and/or service times that impact availability of transit services for seniors and individuals with disabilities resulting from Section 5310 operating projects in operation during the current reporting year. *Note: See Fact Sheet in 5310 Instruction Manual for instructions* 

	Calculations	Results
Total fleet vehicle miles traveled to provide service to seniors and individuals with disabilities.		
Total square miles of transportation service coverage.		
Number of days the vehicles are in operation to provide service to seniors and individuals with disabilities <b>PER YEAR</b> . Number of hours of service <b>AVERAGE PER</b>		
DAY.		
Posted hours of the normal operating hours the agency provides service to seniors and individuals with disabilities <b>PER WEEK</b> (this does not include non-scheduled emergency availability).		M – F: Saturday: Sunday: Total (WEEK):

Discuss any impacts to the quality of your agency's transportation service not captured above.

N/A

**Ridership:** Actual or estimated number of rides (as measured by one-way trips) provided annually for seniors or individuals with disabilities on Section 5310-supported vehicles and services because of Section 5310 operating projects in operation during the current reporting year.

Note: See Fact Sheet in 5310 Instruction Manual for instructions

Number of one-way trips	Calculations	TOTAL
provided to seniors and	N/A	
individuals with disabilities		
PER YEAR		

Reporting year: January 1, 2019 - December 31, 2019 (All awarded projects currently in operation)

One-way passenger trip is the unit of service provided each time a passenger enters the vehicle, is transported, and then exits the vehicle. Each different destination would constitute a passenger trip.

Discuss any impacts to the quality of trips provided to seniors and individuals with disabilities not captured above.

N/A

**Physical Improvements:** Please list any additions or changes to environmental infrastructure (e.g., transportation facilities, sidewalks, etc.), technology, and/or vehicles that impact the availability of transportation services to seniors and individuals with disabilities as a result of Section 5310 operating projects in operation during the current reporting year.

N/A

**Other Improvements:** Please identify any additional transportation program performance enhancements that resulted from Section 5310 operating projects in operation during the current reporting year.

N/A

MARION TRANSIT SERVICES

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Mission – "Is to provide Public Transportation that offers riders a high-quality safe, reliable, and efficient paratransit experience."



December 27, 2019

Florida Department of Transportation, District Five Attn: Ms. Diane Poitras, Transit Programs Administrator 420 W. Landstreet RD Orlando, FL 32824

### RE: 5311 COST ALLOCATION METHODOLOGY

To: District Five

This letter provides certification that <u>Marion Senior Services</u>, Inc. <u>d/b/a Marion Transit</u> will utilize reports provided by our transit software program (RouteMatch) to provide a methodology based on productivity of the various funding sources for providing public transportation.

Attached is an example of our productivity report broken down by funding source. This was run for the time period of November 1 thru November 30, 2019 where 5311 trips accounted for:

- 5311 Service miles reported was 32,929 of the total system 75,235 service miles or 43.76%.
- 5311 Service hours reported was 1,792.70 of the total system 4,872.37 service hours or 36.79%.

This methodology allows us to bill 43.76% of our total direct costs and 36.79% of our salaries and benefits to 5311 or non-urbanized transportation service for the time period.

This methodology specifically accounts for the cost(s) of providing non-urbanized transportation service in Marion County.

Sincerely,

ash

Tom Wilder, Transportation Director

Attachment – RouteMatch Report

Productivity by Funding Source - FL\_Marion

For Time Period: 11/1/2019 - 11/30/2019

Pri	Printed: 12/27/2019 9:31:55AM	1:55AM	TA CONTENSION OF THE DESIGNATION OF THE PARTY OF THE PART		NOT THE DOWN ON A DEPARTMENT				
Service Miles	Non-Rev Miles	No Show Miles	Revenue Hours	Passenger Hours	Cancels	Attnd Count	AMB	Vehicle Miles	Passengers
venue Miles	Revenue Miles Passenger Miles Service Hours Non-Rev Hours	Service Hours	Non-Rev Hours	No Show Hours No Shows Guest Count Wheelchair Vehicle Hours One Way Trips	No Shows	Guest Count	Wheelchair	Vehicle Hours	One Wav Trips
5311 (32,929)	7,068	0	1,404.08	1,840.68	88	L	1,407	55,566	2.073
25,861	42,079	(1,792.70	388.62	8.00	87	0	589	3,352.80	1,996
ADA									
15,439	2,165	0	960.63	948.97	51	113	1,004	45,652	1,746
13,275	18,251	1,147.52	186.90	4.00	68	+	628	3,133.78	1.632
26,867	4,187	o	1,597.29	1,499.42	140	154	1,444	61.933	2.757
22,680	27,213	1,932.14	334.85	8.00	184	5	1,154	4,155.42	2.598
<b>Grand Totals</b>									
75,235	13,420	0	3,962.00	4,289.07	279	344	3,855	163,151	6,576
61,815	87,543	(4,872.37)	910.37	20.00	339	9	2,371	10,642.00	6,226
								-	

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# MARION TRANSIT SERVICES

A Division of Marion Senior Services

1101 S.W. 20<sup>th</sup> Court, Ocala, FL 34474 Telephone (352) 620-3071 Fax (352) 620-3400

Mission – "Is to provide Public Transportation that offers riders a high-quality safe, reliable, and efficient paratransit experience."



# Certification То **Florida Department of Transportation**

The undersigned serves as the General Counsel to the Marion Senior Services, Inc. d/b/a Marion Transit (the "agency"). As a general certification for current and future Joint Participation Agreements between the Florida Department of Transportation (the "Department") and the Agency, this is to certify that, based upon my personal knowledge and information provided by the Agency and without independent examination, investigation or audit, that the selection by the Agency of \_\_\_\_\_\_ was done in compliance with the applicable provisions of Sections 287.057, Florida Statues, known as the Procurement of commodities or contractual services. This Information has been provided solely for the Department and for no other person and no other that the Department may rely on such certification.

> Marion Senior Services, Inc. d/b/a Marion Transit 1101 S.W. 20th Court Ocala, Florida 34471

Attorney

Date:

Center for Urban Transportation Research Substance Abuse Management Specialist Diana Byrnes, C-SAPA

UNDIN C

Victor Wiley, CPM

Transit Safety Programs Manager Florida Department of Transportation

DRUG and ALCOHOL PROGRAM MANAGER CERTIFICATE PROGRAM FLORIDA DEPARTMENT of TRANSPORTATION granted on the sixth day of June, two thousand and seventeen

# THOMAS WILDER

for successful completion of the

is hereby presented to

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### Substance Abuse Policy

Zero Tolerance In accordance with USDOT and FTA Regulations

**MARIONTRANSIT** is dedicated to providing safe, dependable, and economical transportation service to its patrons. **MARIONTRANSIT** employees are a valuable resource and it is our agency's goal to provide a safe, healthy and satisfying working environment, free of the potential dangers posed by a safety-sensitive employee's use of prohibited drugs or misuse of alcohol.

This policy is established to comply with the Federal Transit Administration regulations codified as 49 CFR Part 655, as amended and USDOT regulations codified as 49 CFR Part 40, as amended. *Policy provisions authorized by MARIONTRANSIT are italicized and bolded throughout this policy.* All other policy provisions are implemented under the authority of the United States Department of Transportation (USDOT) and the Federal Transit Administration (FTA).

This policy is approved by:

Jennifer Martinez

Title of approving official:

Executive Director – Marion Senior Services, Inc.

Signature of approving official:

Date signed:

Policy effective date:

Jampagy 74 2019

January 24, 2018

Rev. Jan 2018

Senior Services

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Marion Senior Services

19. MARIONTRANSIT Testing Program Contacts

### 1. Testing Program Background

The Omnibus Transportation Employee Testing Act of 1991 (OTETA) directed the United States Department of Transportation (USDOT) to promulgate regulations outlining the procedures for transportation workplace drug and alcohol testing. The USDOT regulations titled, "Procedures for Transportation Workplace Drug and Alcohol Testing" are codified as 49 CFR Part 40. The regulations ensure uniform practices for specimen collections, laboratory analysis, medical review, result reporting and the Return-to-Duty process for violating employees. The regulations are applicable to safety-sensitive employees in transportation workplaces throughout the nation (transit, railroad, aviation, commercial drivers, etc.).

The OTETA also directed each transportation administration to craft industry-specific regulations that define which employees are subject to testing, the testing circumstances, policy statement requirements and training requirements, relevant to that industry. *MARIONTRANSIT* is required to comply with both the USDOT regulations described above, as well as the Federal Transit Administration regulations "Prevention of Prohibited Drug Use and Alcohol Misuse in Transit Operations" which are codified as 49 CFR Part 655.

### 2. Employee Applicability

This policy and the USDOT/FTA testing program apply to all safety-sensitive *MARIONTRANSIT* employees. The policy also applies to volunteers who are required to hold a Commercial Drivers License (CDL) and volunteers that receive remuneration in excess of actual expenses accrued while carrying out assigned duties. Adherence to this policy and the USDOT/FTA testing program is a condition of employment in a safety-sensitive position with *MARIONTRANSIT*. All employees of *MARIONTRANSIT* who perform, or could be called upon to perform, any of the following duties are defined as safety-sensitive employees:

- 1. Operate a public transportation vehicle, while in or out of service
- 2. Control the movement of a public transportation vehicle

The MarionTransit positions classified as safety-sensitive include:

- Transportation Director
- Transit Manager
- Transportation Trip Manager
- Transit Assistant
- Transportation Office Assistant
- Transportation Accounting Clerk
- Transportation Dispatchers
- Transportation Reservation Clerks
- Transportation Scheduler
- Transit Drivers

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### 3. USDOT/FTA Prohibited Drug Classes

- Amphetamines
- Cocaine
- Marijuana
- Opioids
- Phencyclidine (PCP)

### 4. Pre-employment Drug and Alcohol Background Checks

In accordance with 49 CFR Part 40.25, *MARIONTRANSIT* must make and document good faith efforts to perform drug and alcohol background checks for all applicants applying for a safety-sensitive position and all current employees applying for transfer into a safety-sensitive position. Testing information will be requested from each of the applicant's previous DOT covered employers during the two years prior to the date of application. *MARIONTRANSIT* must obtain the applicant's written consent for the release of their drug and alcohol testing information from their previous DOT covered employers to *MARIONTRANSIT*. Applicants refusing to provide written consent are prohibited from performing safety-sensitive functions for *MARIONTRANSIT*.

Safety-sensitive applicants who have previously violated the USDOT testing program must provide documentation that they have successfully completed the USDOT's Return-to-Duty process with a DOT-qualified Substance Abuse Professional (SAP). Failure to provide satisfactory documentation will exclude the applicant from being hired or transferred into a safety-sensitive position with *MARIONTRANSIT*.

### 5. Pre-Employment Testing

All applicants for safety-sensitive positions shall undergo a pre-employment urine drug test. *MARIONTRANSIT* must receive an MRO-verified negative drug test result prior to the applicant's first performance of any safety sensitive function, including behind-the-wheel training.

If an applicant's pre-employment urine drug test result is verified as positive, the applicant will be excluded from consideration for employment in a safety-sensitive position with MARIONTRANSIT. The applicant will be provided a list of USDOT-qualified Substance Abuse Professionals.

An employee returning from an extended leave period of 90 consecutive days or more, and whose name was <u>also</u> removed from the random testing pool for 90 days or more, must submit to a pre-employment urine drug test. *MarionTransit* must be in receipt of a negative drug test result prior to the employee resuming any safety-sensitive function.

### 6. Random Testing

Safety-sensitive employees will be subject to random, unannounced testing. *MARIONTRANSIT* will perform random testing in a manner that meets or exceeds the FTA minimum annual testing requirements, as amended. The selection of employees for random testing will be made using a scientifically valid method. All safety-sensitive employees will have an equal chance of being selected each time a random draw is performed. Random <u>alcohol</u> tests will be conducted just

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before, during or just after the employee's performance of a safety-sensitive function. Random <u>drug</u> tests may be conducted anytime an employee is on duty, on call for duty or on standby for duty.

Once an employee is notified that they have been selected for a random test, they must proceed immediately to the testing location. Failure to proceed immediately may be deemed a refusal to test.

### 7. Reasonable Suspicion Testing

All safety-sensitive employees must submit to reasonable suspicion drug and/or alcohol testing when a supervisor or company official trained in detecting signs and symptoms of drug use and alcohol misuse has made specific, contemporaneous, articulable observations concerning an employee's appearance, speech, behavior and/or body odor. Reasonable suspicion testing for alcohol misuse will occur when observations are made just before, during, or just after the employee's performance of a safety-sensitive function. Reasonable suspicion testing for prohibited drugs may be conducted anytime an employee is on duty or on standby for duty and a trained supervisor has made the observations.

### 8. Post-Accident Testing

<u>Fatal Accidents</u>: Safety-sensitive employees must submit to post-accident drug <u>and</u> alcohol testing following an accident involving a public transportation vehicle that results in the loss of human life. In addition to a surviving operator of the vehicle, any other surviving, safety-sensitive employee whose performance could have contributed to the accident must also be tested.

<u>Non-Fatal Accidents</u>: All safety-sensitive employees whose actions cannot be completely discounted as a contributing factor must submit to post-accident drug and alcohol testing when a non-fatal accident meets one or more of the following thresholds:

- 1. An individual suffers bodily injury and immediately receives medical treatment away from the scene
- 2. One or more vehicles incurs disabling damage that <u>requires</u> the vehicle(s) to be towed away from the accident scene
- 3. If the public transportation vehicle is a rail car, trolley car, trolley bus or vessel and has been removed from service.

**MARION TRANSIT** officials will use the best information available <u>at the scene</u>, to determine if a safety-sensitive employee's performance can be completely discounted as a contributing factor to the accident.

Post-accident drug and alcohol tests will be conducted as soon as practicable following the accident. Any safety-sensitive employee involved in an accident must refrain from alcohol use for eight (8) hours following the accident or until the employee undergoes a post-accident alcohol test. Any safety-sensitive employee who leaves the scene of the accident without a justifiable reason or explanation prior to submitting to drug and alcohol testing will be deemed

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to have refused the test. However, employees are not prohibited from leaving the scene of an accident to obtain assistance in responding to the accident or to obtain necessary emergency medical care.

### 9. Urine Specimen Collections

Urine specimen collections will be conducted in accordance with USDOT rule, 49 CFR Part 40, as amended. Collectors will be appropriately trained and qualified to perform urine specimen collections for USDOT covered employers. Urine specimen collectors will use the split-specimen

permitted per 49 CFR Part 40, as amended. When an observed collection is required, the observer will be of the same gender as the donor (employee).

### 10. Refusal to Submit to Urine Drug Testing

The following actions constitute a "refusal to test" in accordance with 49 CFR Part 40, as amended:

(1) Failure to appear for any test within a reasonable time, as determined by the employer, consistent with applicable DOT agency regulations, after being directed to do so by the employer (pre-employment testing not applicable).

(2) Failure to remain at the testing site until the testing process is completed (after the process has been started)

(3) Failure to provide a urine specimen for any drug test required by this part or DOT agency regulations

(4) In the case of a directly observed or monitored collection in a drug test, fail to permit the observation or monitoring of your provision of a specimen

(5) Failure to provide a sufficient amount of urine when directed, and it has been determined, through a required medical evaluation, that there was no adequate medical explanation for the failure

(6) Failure or decline to take an additional drug test the employer or collector has directed you to take

(7) Failure to undergo a medical examination or evaluation, as directed by the MRO as part of the verification process, or as directed by *MARIONTRANSIT* 

(8) Failure to cooperate with any part of the testing process (e.g., refuse to empty pockets when directed by the collector, behave in a confrontational way that disrupts the collection process, fail to wash hands after being directed to do so by the collector).
(9) For an observed collection, failure to follow the observer's instructions to raise your clothing above the waist, lower clothing and underpants, and to turn around to permit the observer to determine if you have any type of prosthetic or other device that could be used to interfere with the collection process.

(10) Possessing or wearing a prosthetic or other device that could be used to interfere with the collection process.

(11) Admitting to the collector or MRO that you adulterated or substituted the specimen.

(12) When the MRO verifies your drug test result as adulterated or substituted.

Refusing to submit to a USDOT/FTA required test is a violation of the USDOT/FTA testing

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program. Employees are required to be immediately removed from safety-sensitive duty and provided a list of USDOT-qualified Substance Abuse Professionals. *Per MARIONTRANSIT authority, violation of the USDOT/FTA testing program will result in termination of employment.* 

### 11. Urine Specimen Analysis

All specimens will be transported or shipped to a laboratory certified by the Department of Health and Human Services (DHHS). All specimens will be analyzed at the laboratory in accordance with 49 CFR Part 40, as amended. The procedures that will be used to test for the presence of prohibited drugs will protect the employee and the integrity of the drug testing process, safeguard the validity of the test results and ensure that the test results are attributed to the correct employee. Laboratory confirmed drug test results will be released only to a certified Medical Review Officer (MRO) for review and verification.

### **Negative-Dilute Specimens**

Upon receipt of an MRO verified negative-dilute drug test result with creatinine levels greater than 5 mg/dl and less than 20 mg/dl, *MARIONTRANSIT* will require applicants and employees to submit to a second urine collection per 49 CFR Part 40.197. The collection of the second specimen will <u>not</u> be conducted using direct observation procedures. The MRO verified result of the second urine drug test will be accepted by *MARIONTRANSIT* as the final result and the test of record. *MARIONTRANSIT will apply this policy provision uniformly for all pre-employment and random urine drug tests reported by the Medical Review Officer to have creatinine levels greater than 5mg/dl but less than 20mg/dl (negative-dilute results)*. Once notified that a second collection is required, employees must proceed immediately for testing. An employee's failure to report immediately may be deemed as a refusal to submit to testing, which is a violation of the USDOT/FTA testing program. Per MARIONTRANSIT authority, violation of the USDOT/FTA testing program will result in termination of employment.

### 12. Role of the Medical Review Officer (MRO)

The role of the Medical Review Officer is to review and verify laboratory confirmed test results obtained through a DOT-covered employer's testing program. When a non-negative drug test result is received, the MRO will communicate with the donor (employee) to determine if a legitimate medical explanation exists. When a legally prescribed medication has produced a non-negative result, the MRO will verify the prescription and report the result as "negative" to MARIONTRANSIT. Medical conditions and other information obtained by the MRO during the interview with the donor will be maintained in a confidential manner. However, if the MRO believes that a medication prescribed to the donor may pose a significant safety risk, the MRO will require the donor to contact his/her prescribing physician and request that the physician contact the MRO within 5 business days. The MRO and prescribing physician will consult to determine if the employee's medication use presents a significant safety risk. MARION TRANSIT will be notified by the MRO when the outcome of the consultation results in a determination that the donor's medication use presents a significant safety risk. If the employee's prescribing physician fails to respond, the safety concern will be reported to MARIONTRANSIT without consultation. Based on the MRO recommendation, MARIONTRANSIT may deem the employee medically disqualified from performing safety-sensitive functions. The MRO assigned to review

Marion Senior Services

and verify laboratory drug test results for MARIONTRANSIT is:

Dr. Randy Barnett D.D. First Source Solutions 100 HIGHPOINT DR., STE. 102 CHALFONT, PA 18914 215-396-5500 FAX 215-396-5610

### 13. Consequence for MRO Verified Positive Drug Test

When *MARIONTRANSIT* is notified of an MRO verified positive drug test, or a test refusal due to adulteration or substitution; the violating employee will be immediately removed from safety-sensitive duty and provided a list of DOT-qualified Substance Abuse Professionals. Applicants will be excluded from hire and provided a list of DOT-qualified Substance Abuse Professionals. *Per MARIONTRANSIT authority, violation of the USDOT/FTA testing program will result in termination of employment.* 

### 14. Split Specimen Testing

As an important employee protection, split specimen collection procedures will be used for all USDOT/FTA urine collections. When an employee challenges an MRO verified result, he/she may request that the split specimen (bottle B) be tested at a different DHHS certified laboratory that conducted the test of the primary specimen (bottle A). Instructions for requesting the split specimen test will be provided by the Medical Review Officer during his/her interview with the donor (employee). In accordance with USDOT rule, *MARIONTRANSIT* will ensure that the fee to process the split specimen test is covered, in order for a timely analysis of the split specimen. *MARIONTRANSIT may seek reimbursement for the cost of the split specimen test*.

### 15. Alcohol Prohibition

Safety-sensitive employees are prohibited from consuming alcohol while performing safetysensitive functions, within (4) four hours prior to performing a safety sensitive function, or during the hours that they are on call or standby for duty. No safety-sensitive employee shall report for duty or remain on duty while having an alcohol concentration of 0.02 or greater. Safety-sensitive employees must not consume alcohol within eight (8) hours following an accident or until the employee submits to post-accident testing, whichever occurs first.

### 16. Alcohol Testing

All alcohol screening tests and confirmation tests will be performed in accordance with USDOT rule, 49 CFR Part 40. The procedures that will be used to test for alcohol misuse will protect the employee and the integrity of the testing process, safeguard the validity of the test results, and ensure the test results are attributed to the correct employee.

When an alcohol-screening test indicates a blood alcohol concentration (BAC) of 0.02 or greater, a confirmation test will be performed using an evidential breath-testing device listed on the USDOT/ODAPC webpage as an "Approved Evidential Breath Measurement Device". The confirmed blood alcohol concentration (BAC) result will be transmitted by the technician to *MARIONTRANSIT* in a confidential manner. A safety-sensitive employee who has a confirmed

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blood alcohol concentration (BAC) of 0.02 or greater but less than 0.04 will be removed from safety-sensitive duties for a period of at least (8) eight hours or until test results fall below 0.02.

### 17. Consequence for a USDOT/FTA Confirmed Alcohol Violation

A safety-sensitive employee who has a confirmed blood alcohol concentration (BAC) of 0.04 or greater has violated the USDOT/FTA testing program and will be removed from safety-sensitive duty and provided a list of DOT-qualified Substance Abuse Professionals. *Per MARIONTRANSIT authority, violation of the USDOT/FTA testing program will result in termination of employment.* 

### 18. Refusal to Submit to Alcohol Testing

The following actions constitute a refusal to submit to an alcohol test:

(1) Fail to appear for any test within a reasonable time, as determined by the employer, consistent with applicable DOT agency regulations, after being directed to do so by the employer.

(2) Fail to remain at the testing site until the testing process is complete

(3) Fail to provide an adequate amount of saliva or breath for any USDOT required alcohol test (4) Fail to provide a sufficient breath specimen, and the physician has determined, through a required medical evaluation, that there was no adequate medical explanation for the failure

(5) Fail to undergo a medical examination or evaluation, as directed by the [Agency]

(6) Fail to sign the certification at Step 2 of the ATF

(7) Fail to cooperate with any part of the testing process.

Refusing to submit to a USDOT/FTA required test is a violation of USDOT/FTA testing program. Employees must be immediately removed from safety-sensitive duty and provided a list of USDOT-qualified Substance Abuse Professionals. *Per MARIONTRANSIT authority, violation of the* USDOT/FTA testing program will result in termination of employment.

### 19. MarionTransit Testing Program Contacts

Designated Employer Representative (Drug & Alcohol Program Manager) Tom Wilder, Transportation Director 1101 SW 20<sup>th</sup> Court, Ocala, FL 34471 352-620-3519 twilder@marionseniorservices.org

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<u>Alternate (back-up) Program Manager</u> Donna Tackett, Human Resources Director 1101 SW 20<sup>th</sup> Court, Ocala, FL 34471 352-620-3501 dtackett@marionseniorservices.org

The referenced USDOT and FTA regulations, as well informational material related to this testing program are available for review and/or download from the Florida Department of Transportation's Substance Abuse Management Website: <u>http://sam.cutr.usf.edu</u>. Further information may be obtained from the USDOT's Office of Drug and Alcohol Policy and Compliance website: <u>https://www.transportation.gov/odapc</u> and the Federal Transit Administration's (FTA) website: <u>https://transit-safety.fta.dot.gov/DrugAndAlcohol/Default.aspx</u>



### **RECOMMENDATIONS-COMMENDATIONS**

### **Recommendations:**

Provide readily available comment cards on each bus for input from the riders with a sealed drop box.

Place the "Riding Rules" and "Marion Senior Services" brochures on each bus readily available for the riders to pick up and review.

Standardize the location of the pertinent phone numbers on each bus with an emphasis on the size of the numbers (larger for distance viewing from the back of the bus).

### **Commendations:**

Riders are pleased and speak highly of the overall system and the staff.

The innovation and development of the deviated route called the "Blue Line" in the City of Dunnellon to achieve a more cost effective result with a more timely response.

Marion Transit Services monitors and continues to make the changes required to provide the coverage necessary, to maintain happy riders given the vast size of the county.

Continued improvement and success to Marion County Transit Services and the CTC.



### Transportation Disadvantaged Local Coordinating Board (TDLCB) Meeting

Marion Senior Services 1101 SW 20<sup>th</sup> Court, Ocala, FL 34471 December 12, 2019 2:00 PM

### **MINUTES**

### **Members Present:**

Michelle Stone Jeffrey Askew Tamyika Young (arrived at 2:06pm) Tracey Sapp Susan Hanley Kathleen Woodring (Iris Pozo attended on Kathleen's behalf) Tracey Alesiani Andrea Melvin Dennis Yonce (arrived at 2:21pm)

### **Members Not Present:**

Charmaine Anderson Carlos Colon Anissa Pieriboni Carissa Hutchinson Jeff Aboumrad James Haines

### **Others Present:**

Rob Balmes, TPO Shakayla Irby, TPO Elizabeth Mitchell, TPO Tom Wilder, Marion Transit Karen Williams, Marion Transit Megan Rodriguez, Florida Health Don Deakin, The Villages

### Item 1. Call to Order and Roll Call

Chairwoman Stone called the meeting to order at 2:00pm. Secretary Shakayla Irby called the roll and a quorum was present.

### **Pledge of Allegiance**

Chairwoman Stone led the board in the Pledge of Allegiance.

### Item 2. Proof of Publication

Secretary Shakayla Irby stated that the meeting had been published online on the TPO website, the City of Ocala, Belleview, and Dunnellon websites on December 4<sup>th</sup>, 2019. The meeting was also published to the December 5<sup>th</sup>, 2019 edition of the Star Banner.

### Item 3a. Grievance Procedures- Requesting Volunteers

Liz Mitchell, with the Ocala Marion TPO said that is was incumbent upon TPO staff to regularly review and/or amend the TDLCB Grievance Procedures to remain concurrent with State of Florida regulations and code as they related to the operations of the local Community Transportation Coordinator (CTC) and the Florida CTD. TPO staff had rewritten the TDLCB Grievance Procedures and respectfully requested the TDLCB Board review and recommend changes.

All elements included in the TDLCB Grievance Procedures were pursuant to Chapter 427 Florida Statutes (FS); Rule 41-2, CTD Local Grievance Guidelines, and subsequent laws setting forth requirements for the handling of grievances of transportation services to the TD.

Part of the requirements were that there be a Grievance Subcommittee. The primary purpose of the Grievance Subcommittee would be to process, investigate and make recommendations to any and all unresolved grievances and/or complaints. To provide a formal grievance process by the Local Coordinating Board (LCB) to address concerns by any person or agency including but not limited to, users, potential users, agencies, and other interested parties. The Grievance Subcommittee would provide a mechanism for issues to be brought before the committee which would meet as often as necessary to address unresolved complaints in a timely manner.

The volunteers were as follows:

- Jeffrey Askew
- Tracey Sapp

TDLCB Meeting Minutes – December 12, 2019 Approved –

- Andrea Melvin
- Dennis Yonce

The discussion item would be brought back to the board at the February 2020 meeting for approval.

### Item 3b. Meeting Schedule for 2020

A proposed TDLCB meeting schedule for 2020 was presented to the board to see if there were any conflicts with meeting dates for board members.

The proposed meeting dates were as follows:

- February 20, 2020
- May 21, 2020
- August 20, 2020
- November 19, 2020

### Item 3c. Presentation Schedule for 2020

A sign-up sheet for the Presentation Schedule for 2020 was passed around the room for board members to sign up and present what services their organization provides. The following board members signed up to present:

Tracey Alesiani- May 21, 2020 Andrea Melvin- August 20, 2020 Jeffrey Askew- November 19, 2020 Tracey Sapp- Open for when needed

### Item 4a. Approval of Minutes- September 12, 2019

Mr. Askew made a motion to approve the minutes. Ms. Melvin seconded and the motion passed unanimously.

### Item 5. Comments by TDLCB Members

Andrea Melvin with the Center for Independent Living announced that they would be having an English and Spanish Emergency Preparedness Expo on March 11, 2020 from 8:30am – 1pm at the Ed Croskey Recreation Center. The flyers and website for registration would be live and sent to the board members to distribute as necessary.

Tracey Sapp with the Health Department said the first death due to the flu had been reported and encouraged everyone to get their flu shot and also to encourage others.

Chairwoman Stone talked about having a Census representative come to the February 2020 meeting to speak to the TDLCB board concerning the upcoming Census.

### Item 6. Comments by TPO Staff

Rob Balmes, TPO Director introduced himself to the board and said that Assistant TPO Director, Derrick Harris would be coming to the TDLCB to give an update on the 2045 Long Range Transportation Plan and solicit feedback moving forward on the needs plan and any needs that pertained to the disadvantaged community. He also mentioned the TPO was working on a new and updated website and would inform the board once completed hopefully the end of January 2020.

### Item 7. Comments by Transportation Coordinator (CTC)

Mr. Tom Wilder with Marion Transit provided the board with an up to date chart that provided the Current Funding Sources, Marion Transit's 2019 YTD Performance, and Marion Transit's Productivity 2019 vs 2018.

### Item 8. Public Comment

Mr. Don Deakin, District 4 Supervisor for the Villages Community Development Districts addressed the board concerning seniors transportation for senior confined to wheelchairs in the area.

Mr. Wilder said that he would speak with Mr. Deakin after the meeting to look at different possible transit options.

### Item 9. Adjournment

Chairwoman Stone adjourned the meeting at 2:50pm.

Respectfully Submitted By:

Shakayla Irby, TPO Administrative Assistant