



## **Transportation Disadvantaged Local Coordinating Board (TDLCB) Meeting**

Marion County Growth Services - Training Room  
2710 E. Silver Springs Blvd., Ocala, FL 34470

**September 14th, 2023 - 10:00 AM**

### **AGENDA**

- 1. CALL TO ORDER AND ROLL CALL**
- 2. PLEDGE OF ALLIGENCE**
- 3. PROOF OF PUBLICATION**
- 4. ACTION ITEMS**
  - A. [Annual Operating Report \(AOR\) - Page 3](#)**
  - B. [Bylaws - Page 23](#)**
- 5. CONSENT AGENDA**
  - A. [Minutes June Meeting - Page 30](#)**
  - B. [Minutes June Workshop - Page 60](#)**
- 6. PRESENTATION**
  - A. [Subcommittee's Meeting Update - Page 65](#)**
    - Education & Communication Subcommittee
    - Future Infrastructure, Service & Road Expansion Subcommittee
    - Funding Subcommittee
- 7. COMMENTS BY TDLCB MEMBERS**
- 8. COMMENTS BY TPO STAFF**
- 9. COMMENTS BY TRANSPORTATION COORDINATOR (CTC)**
- 10. PUBLIC COMMENT – (Limited to two (2) minutes)**
- 11. ADJOURNMENT**

All meetings are open to the public, the TPO does not discriminate on the basis of race, color, national origin, sex, age, religion, disability and family status. Anyone requiring special assistance under the Americans with Disabilities Act (ADA), or requiring language assistance (free of charge) should contact Liz Mitchell, Title VI/Nondiscrimination Coordinator at (352) 438-2634 or [liz.mitchell@marioncountyfl.org](mailto:liz.mitchell@marioncountyfl.org) forty-eight (48) hours in advance, so proper accommodations can be made.

Pursuant to Chapter 286.0105, Florida Statutes, please be advised that if any person wishes to appeal any decision made by the Board with respect to any matter considered at the above meeting, they will need a record of the proceedings, and that, for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

The next regular meeting of the Ocala Marion Transportation Disadvantaged Local Coordinating Board will be held on  
December 7<sup>th</sup>, 2023.



**TO: TDLCB Board Members**

**FROM: Liz Mitchell, Grants Coordinator/Fiscal Planner**

**RE: Annual Operating Report Update**

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**Summary**

The TPO staff regularly reviews and approves the Annual Operating Report (AOR) to remain concurrent with State of Florida regulations as they relate to the operations of the Florida Coordinated Transportation System. The Commission uses these forms to gather information needed to accurately reflect each CTC's operating data, provide a statewide operational profile of the Florida Coordinated Transportation System, and evaluate certain performance aspects of the coordinated systems individually and as a whole.

**Attachment(s)**

Annual Operating Report

**Action Requested**

TPO staff is requesting approval of the report as proposed.

Any additional comments and/or suggestions please contact Liz Mitchell,  
[liz.mitchell@marionfl.org](mailto:liz.mitchell@marionfl.org).



# CTC Organization

**County:** Marion

**Fiscal Year:** 7/1/2022 - 6/30/2023

**CTC Status:** Submitted

**CTD Status:** Under Review

**Date Initiated:** 8/1/2023

**CTC Organization Name:** Marion Senior Services, Inc.

**Address:** 1101 SW 20 CT

**City:** Ocala

**State:** FL

**Zip Code:** 34471

**Organization Type:** Private Non Profit

**Network Type:** Partial Brokerage

**Operating Environment:** Rural

**Transportation Operators:** No

**Number of Transportation Operators:** 0

**Coordination Contractors:** Yes

**Number of Coordination Contractors:** 2

**Provide Out of County Trips:** No

**Local Coordinating Board (LCB) Chairperson:** Commissioner Michele Stone

**CTC Contact:** Clayton Murch

**CTC Contact Title:** Transportation Director

**CTC Contact Email:** cmurch@marionseniorservices.org

**Phone:** (352) 620-3519

## CTC Certification

I, Clayton Murch, as the authorized Community Transportation Coordinator (CTC) Representative, hereby certify, under the penalties of perjury as stated in Chapter 837.06, F.S., that the information contained in this report is true, accurate, and in accordance with the accompanying instructions.

CTC Representative (signature): \_\_\_\_\_

## LCB Certification

I, Commissioner Michele Stone, as the Local Coordinating Board Chairperson, hereby, certify in accordance with Rule 41-2.007(6), F.A.C. that the Local Coordinating Board has reviewed this report and the Planning Agency has received a copy.

LCB Chairperson (signature): \_\_\_\_\_





## Organization – Coordination Contractor

**County:** Marion

**CTC Status:** Submitted

**CTC Organization:** Marion Senior Services, Inc.

**Fiscal Year:** 7/1/2022 - 6/30/2023

**Upload Date:** 9/6/2023

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**Coordination Contractor Name:** Florida Center for the Blind, Inc.  
**Address:** 1411 NE 22nd Avenue  
**City:** Ocala  
**State:** FL  
**Zip Code:** 34470  
**Organization Type:** Private Non Profit  
**Operating Environment:** Rural  
**Provide Out of County Trips:** Yes  
**Who Do You Serve:** Individuals who are blind and visually impaired  
**Contact Person:** Anissa M. Pieriboni  
**Contact Title:** President/CEO  
**Contact Email:** apieriboni@flblind.org  
**Phone:** (352) 873-4700

### Coordination Contractor Certification

By submission of this form, I, Anissa M. Pieriboni, as the authorized representative of Florida Center for the Blind, Inc. , hereby certify, under the penalties of perjury as stated in Chapter 837.06, F.S., that the information contained in this report is true, accurate, and in accordance with the accompanying instructions.

CTC Representative (signature): \_\_\_\_\_



## Organization – Coordination Contractor

**County:** Marion

**CTC Status:** Submitted

**CTC Organization:** Marion Senior Services, Inc.

**Fiscal Year:** 7/1/2022 - 6/30/2023

**Upload Date:** 8/10/2023

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**Coordination Contractor Name:** ARC Marion, Inc.  
**Address:** 2800 SE Maricamp RD  
**City:** Ocala  
**State:** FL  
**Zip Code:** 34471  
**Organization Type:** Private Non Profit  
**Operating Environment:** Rural  
**Provide Out of County Trips:** No  
**Who Do You Serve:** Persons with Disabilities  
**Contact Person:** Hairon Gil  
**Contact Title:** Transportation Supervisor  
**Contact Email:** hgil@mcarc.com  
**Phone:** (352) 387-2210

### Coordination Contractor Certification

By submission of this form, I, Hairon Gil, as the authorized representative of ARC Marion, Inc. , hereby certify, under the penalties of perjury as stated in Chapter 837.06, F.S., that the information contained in this report is true, accurate, and in accordance with the accompanying instructions.

CTC Representative (signature): \_\_\_\_\_



# CTC Trips

County: Marion

CTC Status: Submitted

CTC Organization: Marion Senior Services, Inc.

Fiscal Year: 07/01/2022 - 06/30/2023

CTD Status: Under Review

	Selected Reporting Period			Previous Reporting Period		
	CTC & Transportation Operators	Coordination Contractors	Total	CTC & Transportation Operators	Coordination Contractors	Total
<b>Service Type - One Way</b>						
Fixed Route/Fixed Schedule						
Daily Pass Trips	0	N/A	0	0	N/A	0
Weekly Pass Trips	0	N/A	0	0	N/A	0
Monthly Pass Trips	0	N/A	0	0	N/A	0
Deviated Fixed Route Service	7,040	N/A	7,040	4,620	N/A	4,620
Complementary ADA Service	18,074	N/A	18,074	14,925	N/A	14,925
Paratransit						
Ambulatory	29,846	14,563	44,409	27,091	7,095	34,186
Non-Ambulatory	17,175	1,076	18,251	16,619	408	17,027
Stretcher	0	0	0	0	0	0
Transportation Network Companies	0	N/A	0	0	N/A	0
Taxi	0	N/A	0	0	N/A	0
School Board (School Bus)	0	N/A	0	0	N/A	0
Volunteers	0	N/A	0	0	N/A	0
<b>Total - Service Type</b>	<b>72,135</b>	<b>15,639</b>	<b>87,774</b>	<b>63,255</b>	<b>7,503</b>	<b>70,758</b>
<b>Contracted Transportation Operator</b>						
How many of the total trips were provided by Contracted Transportation Operators? (If the CTC provides transportation services, do not include the CTC	0	N/A	0	0	N/A	0
<b>Total - Contracted Transportation Operator Trips</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Revenue Source - One Way</b>						
Agency for Health Care Administration (AHCA)	0	0	0	0	0	0
Agency for Persons with Disabilities (APD)	0	13,879	13,879	0	3,557	3,557
Comm for the Transportation Disadvantaged (CTD)	23,665	N/A	23,665	21,327	N/A	21,327
Dept of Economic Opportunity (DEO)	0	0	0	0	0	0
Dept of Children and Families (DCF)	0	0	0	0	0	0
Dept of Education (DOE)	0	0	0	0	0	0
Dept of Elder Affairs (DOEA)	0	0	0	0	0	0
Dept of Health (DOH)	0	0	0	0	0	0
Dept of Juvenile Justice (DJJ)	0	0	0	0	0	0
Dept of Transportation (DOT)	30,323	1,051	31,374	26,894	3,751	30,645
Local Government	73	0	73	78	0	78
Local Non-Government	18,074	709	18,783	14,925	195	15,120
Other Federal & State Programs	0	0	0	31	0	31
<b>Total - Revenue Source</b>	<b>72,135</b>	<b>15,639</b>	<b>87,774</b>	<b>63,255</b>	<b>7,503</b>	<b>70,758</b>



**Transportation  
Disadvantaged**

# CTC Trips (cont'd)

County: Marion

CTC Status: Submitted

CTC Organization: Marion Senior Services, Inc.

Fiscal Year: 07/01/2022 - 06/30/2023

CTD Status: Under Review

	Selected Reporting Period			Previous Reporting Period		
	CTC & Transportation Operators	Coordination Contractors	Total	CTC & Transportation Operators	Coordination Contractors	Total
<b>Passenger Type - One Way</b>						
Older Adults	8,658	0	8,658	5,773	0	5,773
Children At Risk	91	0	91	30	0	30
Persons With Disabilities	57,523	15,639	73,162	51,355	7,503	58,858
Low Income	5,848	0	5,848	6,080	0	6,080
Other	15	0	15	17	0	17
<b>Total - Passenger Type</b>	<b>72,135</b>	<b>15,639</b>	<b>87,774</b>	<b>63,255</b>	<b>7,503</b>	<b>70,758</b>
<b>Trip Purpose - One Way</b>						
Medical	40,482	0	40,482	39,527	0	39,527
Employment	4,395	162	4,557	2,362	106	2,468
Education/Training/Daycare	5,013	15,477	20,490	2,667	7,397	10,064
Nutritional	17,291	0	17,291	14,922	0	14,922
Life-Sustaining/Other	4,954	0	4,954	3,777	0	3,777
<b>Total - Trip Purpose</b>	<b>72,135</b>	<b>15,639</b>	<b>87,774</b>	<b>63,255</b>	<b>7,503</b>	<b>70,758</b>
<b>Unduplicated Passenger Head Count (UDPHC)</b>						
UDPHC	1,487	84	1,571	1,428	122	1,550
<b>Total - UDPHC</b>	<b>1,487</b>	<b>84</b>	<b>1,571</b>	<b>1,428</b>	<b>122</b>	<b>1,550</b>
<b>Unmet &amp; No Shows</b>						
Unmet Trip Requests	0	N/A	0	0	N/A	0
No Shows	3,203	N/A	3,203	2,262	N/A	2,262
<b>Customer Feedback</b>						
Complaints	17	N/A	17	10	N/A	10
Commendations	8	N/A	8	24	N/A	24



# Coordination Contractor Trips

County: Marion

CTC Status: Submitted

CTC Organization: Marion Senior Services, Inc.

Fiscal Year: 07/01/2022 - 06/30/2023

Upload Date: 9/6/2023

Coordination Contractor: Florida Center for the Blind, Inc.

	Selected Reporting Period	Previous Reporting Period
	Coordination Contractors	Coordination Contractors
<b>Service Type - One Way</b>		
Fixed Route/Fixed Schedule		
Daily Pass Trips	N/A	N/A
Weekly Pass Trips	N/A	N/A
Monthly Pass Trips	N/A	N/A
Deviated Fixed Route Service	N/A	N/A
Complementary ADA Service	N/A	N/A
Paratransit		
Ambulatory	709	389
Non-Ambulatory	0	0
Stretcher	0	0
Transportation Network Companies	N/A	N/A
Taxi	N/A	N/A
School Board (School Bus)	N/A	N/A
Volunteers	N/A	N/A
<b>Total - Service Type</b>	<b>709</b>	<b>389</b>
<b>Contracted Transportation Operator</b>		
How many of the total trips were provided by Contracted Transportation Operators? (If the CTC provides transportation services, do not include the CTC)	N/A	N/A
<b>Total - Contracted Transportation Operator Trips</b>	<b>0</b>	<b>0</b>
<b>Revenue Source - One Way</b>		
Agency for Health Care Administration (AHCA)	0	0
Agency for Persons with Disabilities (APD)	0	0
Comm for the Transportation Disadvantaged (CTD)	N/A	N/A
Dept of Economic Opportunity (DEO)	0	0
Dept of Children and Families (DCF)	0	0
Dept of Education (DOE)	0	0
Dept of Elder Affairs (DOEA)	0	0
Dept of Health (DOH)	0	0
Dept of Juvenile Justice (DJJ)	0	0
Dept of Transportation (DOT)	0	194
Local Government	0	0
Local Non-Government	709	195
Other Federal & State Programs	0	0
<b>Total - Revenue Source</b>	<b>709</b>	<b>389</b>



**Transportation  
Disadvantaged**

## Coordination Contractor Trips (cont'd)

**County:** Marion

**CTC Status:** Submitted

**CTC Organization:** Marion Senior Services, Inc.

**Fiscal Year:** 07/01/2022 - 06/30/2023

**Upload Date:** 9/6/2023

**Coordination Contractor:** Florida Center for the Blind, Inc.

	Selected Reporting Period	Previous Reporting Period
	Coordination Contractors	Coordination Contractors
<b>Passenger Type - One Way</b>		
Older Adults	0	0
Children At Risk	0	0
Persons With Disabilities	709	389
Low Income	0	0
Other	0	0
<b>Total - Passenger Type</b>	<b>709</b>	<b>389</b>
<b>Trip Purpose - One Way</b>		
Medical	0	0
Employment	162	106
Education/Training/Daycare	547	283
Nutritional	0	0
Life-Sustaining/Other	0	0
<b>Total - Trip Purpose</b>	<b>709</b>	<b>389</b>
<b>Unduplicated Passenger Head Count (UDPHC)</b>		
UDPHC	37	98
<b>Total - UDPHC</b>	<b>37</b>	<b>98</b>
<b>Unmet &amp; No Shows</b>		
Unmet Trip Requests	N/A	N/A
No Shows	N/A	N/A
<b>Customer Feedback</b>		
Complaints	N/A	N/A
Commendations	N/A	N/A



# Coordination Contractor Trips

County: Marion

CTC Status: Submitted

CTC Organization: Marion Senior Services, Inc.

Fiscal Year: 07/01/2022 - 06/30/2023

Upload Date: 8/10/2023

Coordination Contractor: ARC Marion, Inc.

	Selected Reporting Period	Previous Reporting Period
	Coordination Contractors	Coordination Contractors
<b>Service Type - One Way</b>		
Fixed Route/Fixed Schedule		
Daily Pass Trips	N/A	N/A
Weekly Pass Trips	N/A	N/A
Monthly Pass Trips	N/A	N/A
Deviated Fixed Route Service	N/A	N/A
Complementary ADA Service	N/A	N/A
Paratransit		
Ambulatory	13,854	6,706
Non-Ambulatory	1,076	408
Stretcher	0	0
Transportation Network Companies	N/A	N/A
Taxi	N/A	N/A
School Board (School Bus)	N/A	N/A
Volunteers	N/A	N/A
<b>Total - Service Type</b>	<b>14,930</b>	<b>7,114</b>
<b>Contracted Transportation Operator</b>		
How many of the total trips were provided by Contracted Transportation Operators? (If the CTC provides transportation services, do not include the CTC)	N/A	N/A
<b>Total - Contracted Transportation Operator Trips</b>	<b>0</b>	<b>0</b>
<b>Revenue Source - One Way</b>		
Agency for Health Care Administration (AHCA)	0	0
Agency for Persons with Disabilities (APD)	13,879	3,557
Comm for the Transportation Disadvantaged (CTD)	N/A	N/A
Dept of Economic Opportunity (DEO)	0	0
Dept of Children and Families (DCF)	0	0
Dept of Education (DOE)	0	0
Dept of Elder Affairs (DOEA)	0	0
Dept of Health (DOH)	0	0
Dept of Juvenile Justice (DJJ)	0	0
Dept of Transportation (DOT)	1,051	3,557
Local Government	0	0
Local Non-Government	0	0
Other Federal & State Programs	0	0
<b>Total - Revenue Source</b>	<b>14,930</b>	<b>7,114</b>



**Transportation  
Disadvantaged**

## Coordination Contractor Trips (cont'd)

**County:** Marion

**CTC Status:** Submitted

**CTC Organization:** Marion Senior Services, Inc.

**Fiscal Year:** 07/01/2022 - 06/30/2023

**Upload Date:** 8/10/2023

**Coordination Contractor:** ARC Marion, Inc.

	Selected Reporting Period	Previous Reporting Period
	Coordination Contractors	Coordination Contractors
<b>Passenger Type - One Way</b>		
Older Adults	0	0
Children At Risk	0	0
Persons With Disabilities	14,930	7,114
Low Income	0	0
Other	0	0
<b>Total - Passenger Type</b>	<b>14,930</b>	<b>7,114</b>
<b>Trip Purpose - One Way</b>		
Medical	0	0
Employment	0	0
Education/Training/Daycare	14,930	7,114
Nutritional	0	0
Life-Sustaining/Other	0	0
<b>Total - Trip Purpose</b>	<b>14,930</b>	<b>7,114</b>
<b>Unduplicated Passenger Head Count (UDPHC)</b>		
UDPHC	47	24
<b>Total - UDPHC</b>	<b>47</b>	<b>24</b>
<b>Unmet &amp; No Shows</b>		
Unmet Trip Requests	N/A	N/A
No Shows	N/A	N/A
<b>Customer Feedback</b>		
Complaints	N/A	N/A
Commendations	N/A	N/A





# CTC Vehicles & Drivers

County: Marion

CTC Status: Submitted

CTC Organization: Marion Senior Services, Inc.

Fiscal Year: 07/01/2022 - 06/30/2023

CTD Status: Under Review

	Selected Reporting Period			Previous Reporting Period		
	CTC & Transportation Operators	Coordination Contractors	Total	CTC & Transportation Operators	Coordination Contractors	Total
<b>Vehicle Miles</b>						
Deviated Fixed Route Miles	59,006	N/A	59,006	55,819	N/A	55,819
Complementary ADA Service Miles	150,647	N/A	150,647	126,395	N/A	126,395
Paratransit Miles	679,794	129,625	809,419	644,527	80,592	725,119
Transportation Network Companies (TNC) Miles	0	N/A	0	0	N/A	0
Taxi Miles	0	N/A	0	0	N/A	0
School Board (School Bus) Miles	0	N/A	0	0	N/A	0
Volunteers Miles	0	N/A	0	0	N/A	0
<b>Total - Vehicle Miles</b>	<b>889,447</b>	<b>129,625</b>	<b>1,019,072</b>	<b>826,741</b>	<b>80,592</b>	<b>907,333</b>
<b>Roadcalls &amp; Accidents</b>						
Roadcalls	4	0	4	6	0	6
Chargeable Accidents	4	0	4	3	0	3
<b>Vehicle Inventory</b>						
Total Number of Vehicles	46	19	65	46	19	65
Number of Wheelchair Accessible Vehicles	46	5	51	46	5	51
<b>Drivers</b>						
Number of Full Time & Part Time Drivers	37	26	63	33	26	59
Number of Volunteer Drivers	0	0	0	0	0	0



# Coordination Contractor Vehicles & Drivers

County: Marion

CTC Status: Submitted

CTC Organization: Marion Senior Services, Inc.

Fiscal Year: 07/01/2022 - 06/30/2023

Upload Date: 9/6/2023

Coordination Contractor: Florida Center for the Blind, Inc.

	Selected Reporting Period	Previous Reporting Period
	Coordination Contractors	Coordination Contractors
<b>Vehicle Miles</b>		
Deviated Fixed Route Miles	N/A	N/A
Complementary ADA Service Miles	N/A	N/A
Paratransit Miles	26,566	14,953
Transportation Network Companies (TNC) Miles	N/A	N/A
Taxi Miles	N/A	N/A
School Board (School Bus) Miles	N/A	N/A
Volunteers Miles	N/A	N/A
<b>Total - Vehicle Miles</b>	<b>26,566</b>	<b>14,953</b>
<b>Roadcalls &amp; Accidents</b>		
Roadcalls	0	0
Chargeable Accidents	0	0
<b>Vehicle Inventory</b>		
Total Number of Vehicles	6	6
Number of Wheelchair Accessible Vehicles	1	1
<b>Drivers</b>		
Number of Full Time & Part Time Drivers	7	6
Number of Volunteer Drivers	0	0



**Transportation  
Disadvantaged**

# Coordination Contractor Vehicles & Drivers

**County:** Marion

**CTC Status:** Submitted

**CTC Organization:** Marion Senior Services, Inc.

**Fiscal Year:** 07/01/2022 - 06/30/2023

**Upload Date:** 8/10/2023

**Coordination Contractor:** ARC Marion, Inc.

	Selected Reporting Period	Previous Reporting Period
	Coordination Contractors	Coordination Contractors
<b>Vehicle Miles</b>		
Deviated Fixed Route Miles	N/A	N/A
Complementary ADA Service Miles	N/A	N/A
Paratransit Miles	103,059	65,639
Transportation Network Companies (TNC) Miles	N/A	N/A
Taxi Miles	N/A	N/A
School Board (School Bus) Miles	N/A	N/A
Volunteers Miles	N/A	N/A
<b>Total - Vehicle Miles</b>	<b>103,059</b>	<b>65,639</b>
<b>Roadcalls &amp; Accidents</b>		
Roadcalls	0	0
Chargeable Accidents	0	0
<b>Vehicle Inventory</b>		
Total Number of Vehicles	13	13
Number of Wheelchair Accessible Vehicles	4	4
<b>Drivers</b>		
Number of Full Time & Part Time Drivers	19	20
Number of Volunteer Drivers	0	0



# CTC Revenue Sources

County: Marion

CTC Status: Submitted

CTC Organization: Marion Senior Services, Inc.

Fiscal Year: 07/01/2022 - 06/30/2023

CTD Status: Under Review

Revenue Sources	Selected Reporting Period			Previous Reporting Period		
	CTC & Transportation Operators	Coordination Contractors	Total	CTC & Transportation Operators	Coordination Contractors	Total
Agency for Health Care Administration (AHCA)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Agency for Persons with Disabilities (APD)	\$ 0	\$ 106,449	\$ 106,449	\$ 0	\$ 64,442	\$ 64,442
Dept of Economic Opportunity (DEO)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Dept of Children and Families (DCF)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Dept of Education (DOE)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Dept of Elder Affairs (DOEA)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Dept of Health (DOH)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Dept of Juvenile Justice (DJJ)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<b>Commission for the Transportation Disadvantaged (CTD)</b>						
Non-Sponsored Trip Program	\$ 885,732	N/A	\$ 885,732	\$ 748,094	N/A	\$ 748,094
Non-Sponsored Capital Equipment	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
Rural Capital Equipment	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
TD Other	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
<b>Department of Transportation (DOT)</b>						
49 USC 5307	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
49 USC 5310	\$ 68,617	\$ 0	\$ 68,617	\$ 244,065	\$ 28,500	\$ 272,565
49 USC 5311	\$ 1,551,658	\$ 0	\$ 1,551,658	\$ 865,484	\$ 0	\$ 865,484
49 USC 5311 (f)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Block Grant	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Service Development	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Commuter Assistance Program	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other DOT	\$ 0	\$ 39,156	\$ 39,156	\$ 0	\$ 56,442	\$ 56,442
<b>Local Government</b>						
School Board (School Bus)	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
County Cash	\$ 315,357	\$ 0	\$ 315,357	\$ 949,889	\$ 0	\$ 949,889
County In-Kind	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
City Cash	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
City In-Kind	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other Cash	\$ 651	\$ 0	\$ 651	\$ 2,998	\$ 0	\$ 2,998
Other In-Kind	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<b>Local Non-Government</b>						
Farebox	\$ 60,050	\$ 0	\$ 60,050	\$ 58,684	\$ 0	\$ 58,684
Donations/Contributions	\$ 4,581	\$ 45,858	\$ 50,439	\$ 5,156	\$ 18,700	\$ 23,856
In-Kind Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other Non-Government	\$ 270,751	\$ 10,000	\$ 280,751	\$ 302,851	\$ 10,000	\$ 312,851
<b>Other Federal &amp; State Programs</b>						
Other Federal Programs	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other State Programs	\$ 0	\$ 0	\$ 0	\$ 31,902	\$ 0	\$ 31,902
<b>Total - Revenue Sources</b>	<b>\$ 3,157,397</b>	<b>\$ 201,463</b>	<b>\$ 3,358,860</b>	<b>\$ 3,209,123</b>	<b>\$ 178,084</b>	<b>\$ 3,387,207</b>



# Coordination Contractor Revenue Sources

County: Marion

CTC Status: Submitted

CTC Organization: Marion Senior Services, Inc.

Fiscal Year: 07/01/2022 - 06/30/2023

Upload Date: 9/6/2023

Coordination Contractor: Florida Center for the Blind, Inc.

Revenue Sources	Selected Reporting Period	Previous Reporting Period
	Coordination Contractors	Coordination Contractors
<b>Revenue Sources</b>		
Agency for Health Care Administration (AHCA)	\$ 0	\$ 0
Agency for Persons with Disabilities (APD)	\$ 0	\$ 0
Dept of Economic Opportunity (DEO)	\$ 0	\$ 0
Dept of Children and Families (DCF)	\$ 0	\$ 0
Dept of Education (DOE)	\$ 0	\$ 0
Dept of Elder Affairs (DOEA)	\$ 0	\$ 0
Dept of Health (DOH)	\$ 0	\$ 0
Dept of Juvenile Justice (DJJ)	\$ 0	\$ 0
<b>Commission for the Transportation Disadvantaged (CTD)</b>		
Non-Sponsored Trip Program	N/A	N/A
Non-Sponsored Capital Equipment	N/A	N/A
Rural Capital Equipment	N/A	N/A
TD Other	N/A	N/A
<b>Department of Transportation (DOT)</b>		
49 USC 5307	\$ 0	\$ 0
49 USC 5310	\$ 0	\$ 28,500
49 USC 5311	\$ 0	\$ 0
49 USC 5311 (f)	\$ 0	\$ 0
Block Grant	\$ 0	\$ 0
Service Development	\$ 0	\$ 0
Commuter Assistance Program	\$ 0	\$ 0
Other DOT	\$ 0	\$ 0
<b>Local Government</b>		
School Board (School Bus)	N/A	N/A
County Cash	\$ 0	\$ 0
County In-Kind	\$ 0	\$ 0
City Cash	\$ 0	\$ 0
City In-Kind	\$ 0	\$ 0
Other Cash	\$ 0	\$ 0
Other In-Kind	\$ 0	\$ 0
<b>Local Non-Government</b>		
Farebox	\$ 0	\$ 0
Donations/Contributions	\$ 45,858	\$ 18,700
In-Kind Services	\$ 0	\$ 0
Other Non-Government	\$ 10,000	\$ 10,000
<b>Other Federal &amp; State Programs</b>		
Other Federal Programs	\$ 0	\$ 0
Other State Programs	\$ 0	\$ 0
<b>Total - Revenue Sources</b>	<b>\$ 55,858</b>	<b>\$ 57,200</b>



**Transportation  
Disadvantaged**

# Coordination Contractor Revenue Sources

County: Marion

CTC Status: Submitted

CTC Organization: Marion Senior Services, Inc.

Fiscal Year: 07/01/2022 - 06/30/2023

Upload Date: 8/10/2023

Coordination Contractor: ARC Marion, Inc.

	Selected Reporting Period	Previous Reporting Period
	Coordination Contractors	Coordination Contractors
<b>Revenue Sources</b>		
Agency for Health Care Administration (AHCA)	\$ 0	\$ 0
Agency for Persons with Disabilities (APD)	\$ 106,449	\$ 64,442
Dept of Economic Opportunity (DEO)	\$ 0	\$ 0
Dept of Children and Families (DCF)	\$ 0	\$ 0
Dept of Education (DOE)	\$ 0	\$ 0
Dept of Elder Affairs (DOEA)	\$ 0	\$ 0
Dept of Health (DOH)	\$ 0	\$ 0
Dept of Juvenile Justice (DJJ)	\$ 0	\$ 0
<b>Commission for the Transportation Disadvantaged (CTD)</b>		
Non-Sponsored Trip Program	N/A	N/A
Non-Sponsored Capital Equipment	N/A	N/A
Rural Capital Equipment	N/A	N/A
TD Other	N/A	N/A
<b>Department of Transportation (DOT)</b>		
49 USC 5307	\$ 0	\$ 0
49 USC 5310	\$ 0	\$ 0
49 USC 5311	\$ 0	\$ 0
49 USC 5311 (f)	\$ 0	\$ 0
Block Grant	\$ 0	\$ 0
Service Development	\$ 0	\$ 0
Commuter Assistance Program	\$ 0	\$ 0
Other DOT	\$ 39,156	\$ 56,442
<b>Local Government</b>		
School Board (School Bus)	N/A	N/A
County Cash	\$ 0	\$ 0
County In-Kind	\$ 0	\$ 0
City Cash	\$ 0	\$ 0
City In-Kind	\$ 0	\$ 0
Other Cash	\$ 0	\$ 0
Other In-Kind	\$ 0	\$ 0
<b>Local Non-Government</b>		
Farebox	\$ 0	\$ 0
Donations/Contributions	\$ 0	\$ 0
In-Kind Services	\$ 0	\$ 0
Other Non-Government	\$ 0	\$ 0
<b>Other Federal &amp; State Programs</b>		
Other Federal Programs	\$ 0	\$ 0
Other State Programs	\$ 0	\$ 0
<b>Total - Revenue Sources</b>	<b>\$ 145,605</b>	<b>\$ 120,884</b>



# CTC Expense Sources

County: Marion

CTC Status: Submitted

CTC Organization: Marion Senior Services, Inc.

Fiscal Year: 07/01/2022 - 06/30/2023

CTD Status: Under Review

Expense Sources	Selected Reporting Period			Previous Reporting Period		
	CTC & Transportation Operators	Coordination Contractors	Total	CTC & Transportation Operators	Coordination Contractors	Total
Labor	\$ 1,857,357	\$ 153,302	\$ 2,010,659	\$ 1,630,444	\$ 109,695	\$ 1,740,139
Fringe Benefits	\$ 405,265	\$ 11,960	\$ 417,225	\$ 363,042	\$ 7,551	\$ 370,593
Services	\$ 425,084	\$ 0	\$ 425,084	\$ 403,713	\$ 0	\$ 403,713
Materials & Supplies Consumed	\$ 670,968	\$ 66,062	\$ 737,030	\$ 386,461	\$ 25,137	\$ 411,598
Utilities	\$ 52,138	\$ 11,726	\$ 63,864	\$ 33,850	\$ 9,549	\$ 43,399
Casualty & Liability	\$ 175,690	\$ 52,411	\$ 228,101	\$ 323,897	\$ 62,069	\$ 385,966
Taxes	\$ 976	\$ 9,317	\$ 10,293	\$ 24,085	\$ 5,957	\$ 30,042
Miscellaneous	\$ 29,784	\$ 42,723	\$ 72,507	\$ 9,660	\$ 32,269	\$ 41,929
Interest	\$ 368	\$ 0	\$ 368	\$ 717	\$ 0	\$ 717
Leases & Rentals	\$ 136,176	\$ 0	\$ 136,176	\$ 7,057	\$ 0	\$ 7,057
Capital Purchases	\$ 333,316	\$ 0	\$ 333,316	\$ 529,768	\$ 0	\$ 529,768
Contributed Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Allocated Indirect Expenses	\$ 0	\$ 0	\$ 0	\$ 16,375	\$ 0	\$ 16,375
<b>Purchased Transportation Services</b>						
Bus Pass	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
School Board (School Bus)	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
Transportation Network Companies (TNC)	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
Taxi	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
Contracted Operator	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
<b>Total - Expense Sources</b>	<b>\$ 4,087,122</b>	<b>\$ 347,501</b>	<b>\$ 4,434,623</b>	<b>\$ 3,729,069</b>	<b>\$ 252,227</b>	<b>\$ 3,981,296</b>



# Coordination Contractor Expense Sources

County: Marion

CTC Status: Submitted

CTC Organization: Marion Senior Services, Inc.

Fiscal Year: 07/01/2022 - 06/30/2023

Upload Date: 9/6/2023

Coordination Contractor: Florida Center for the Blind, Inc.

Expense Sources	Selected Reporting Period	Previous Reporting Period
	Coordination Contractors	Coordination Contractors
Labor	\$ 27,807	\$ 31,440
Fringe Benefits	\$ 0	\$ 0
Services	\$ 0	\$ 0
Materials & Supplies Consumed	\$ 9,336	\$ 7,271
Utilities	\$ 0	\$ 0
Casualty & Liability	\$ 18,224	\$ 18,489
Taxes	\$ 491	\$ 0
Miscellaneous	\$ 0	\$ 0
Interest	\$ 0	\$ 0
Leases & Rentals	\$ 0	\$ 0
Capital Purchases	\$ 0	\$ 0
Contributed Services	\$ 0	\$ 0
Allocated Indirect Expenses	\$ 0	\$ 0
<b>Purchased Transportation Services</b>		
Bus Pass	N/A	N/A
School Board (School Bus)	N/A	N/A
Transportation Network Companies (TNC)	N/A	N/A
Taxi	N/A	N/A
Contracted Operator	N/A	N/A
<b>Total - Expense Sources</b>	<b>\$ 55,858</b>	<b>\$ 57,200</b>





**Transportation  
Disadvantaged**

## Coordination Contractor Expense Sources

**County:** Marion

**CTC Status:** Submitted

**CTC Organization:** Marion Senior Services, Inc.

**Fiscal Year:** 07/01/2022 - 06/30/2023

**Upload Date:** 8/10/2023

**Coordination Contractor:** ARC Marion, Inc.

Expense Sources	Selected Reporting Period	Previous Reporting Period
	Coordination Contractors	Coordination Contractors
Labor	\$ 125,495	\$ 78,255
Fringe Benefits	\$ 11,960	\$ 7,551
Services	\$ 0	\$ 0
Materials & Supplies Consumed	\$ 56,726	\$ 17,866
Utilities	\$ 11,726	\$ 9,549
Casualty & Liability	\$ 34,187	\$ 43,580
Taxes	\$ 8,826	\$ 5,957
Miscellaneous	\$ 42,723	\$ 32,269
Interest	\$ 0	\$ 0
Leases & Rentals	\$ 0	\$ 0
Capital Purchases	\$ 0	\$ 0
Contributed Services	\$ 0	\$ 0
Allocated Indirect Expenses	\$ 0	\$ 0
<b>Purchased Transportation Services</b>		
Bus Pass	N/A	N/A
School Board (School Bus)	N/A	N/A
Transportation Network Companies (TNC)	N/A	N/A
Taxi	N/A	N/A
Contracted Operator	N/A	N/A
<b>Total - Expense Sources</b>	<b>\$ 291,643</b>	<b>\$ 195,027</b>

County: Marion  
 CTC: Marion Senior Services, Inc.  
 Contact: Clayton Murch  
 1101 SW 20 CT  
 Ocala, FL 34471  
 352-620-3519

Email: cmurch@marionseniorservices.org

Demographics	Number
Total County Population	0
Unduplicated Head Count	1,571



<b>Trips By Type of Service</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>Vehicle Data</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
Fixed Route (FR)	0	0	0	Vehicle Miles	1,066,983	907,333	1,019,072
Deviated FR	2,756	4,620	7,040	Roadcalls	8	6	4
Complementary ADA	13,619	14,925	18,074	Accidents	2	3	4
Paratransit	66,480	51,213	62,660	Vehicles	69	65	65
TNC	0	0	0	Drivers	64	59	63
Taxi	0	0	0				
School Board (School Bus)	0	0	0				
Volunteers	0	0	0				
<b>TOTAL TRIPS</b>	<b>82,855</b>	<b>70,758</b>	<b>87,774</b>				

<b>Passenger Trips By Trip Purpose</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
Medical	58,220	39,527	40,482
Employment	1,617	2,468	4,557
Ed/Train/DayCare	7,167	10,064	20,490
Nutritional	12,879	14,922	17,291
Life-Sustaining/Other	2,972	3,777	4,954
<b>TOTAL TRIPS</b>	<b>82,855</b>	<b>70,758</b>	<b>87,774</b>

<b>Financial and General Data</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
Expenses	\$3,269,583	\$3,981,296	\$4,434,623
Revenues	\$3,257,823	\$3,387,207	\$3,358,860
Commendations	43	24	8
Complaints	23	10	17
Passenger No-Shows	1,682	2,262	3,203
Unmet Trip Requests	0	0	0

<b>Passenger Trips By Revenue Source</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
CTD	23,716	21,327	23,665
AHCA	0	0	0
APD	23,077	3,557	13,879
DOEA	0	0	0
DOE	0	0	0
Other	36,062	45,874	50,230
<b>TOTAL TRIPS</b>	<b>82,855</b>	<b>70,758</b>	<b>87,774</b>

<b>Performance Measures</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
Accidents per 100,000 Miles	0.19	0.33	0.39
Miles between Roadcalls	133,373	151,222	254,768
Avg. Trips per Passenger	56.36	45.65	55.87
Cost per Trip	\$39.46	\$56.27	\$50.52
Cost per Paratransit Trip	\$39.46	\$56.27	\$50.52
Cost per Total Mile	\$3.06	\$4.39	\$4.35
Cost per Paratransit Mile	\$3.06	\$4.39	\$4.35

<b>Trips by Provider Type</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
CTC	78,179	63,255	72,135
Transportation Operator	0	0	0
Coordination Contractor	4,676	7,503	15,639
<b>TOTAL TRIPS</b>	<b>82,855</b>	<b>70,758</b>	<b>87,774</b>



**TO: TDLCB Board Members**

**FROM: Liz Mitchell, Grants Coordinator/Fiscal Planner**

**RE: ByLaws**

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**Summary**

TPO staff annually reviews and/or amends the TDLCB Bylaws to assure that all elements of the Bylaws are in alignment with Florida statutes, regulations and codes. The Bylaws guide the TDLCB in assisting Marion Transit in its role as Community Transportation Coordinator (CTC) deliver quality service to our Transportation Disadvantaged (TD) community.

**Attachment(s)**

Bylaws document

**Action Requested**

Board Approval and Chair signature

Any additional comments and/or suggestions please contact Liz Mitchell, [liz.mitchell@marionfl.org](mailto:liz.mitchell@marionfl.org).

# BYLAWS OF THE OCALA MARION TRANSPORTATION DISADVANTAGED LOCAL COORDINATING BOARD

## **Article I: Preamble Section 1: Preamble**

The following sets forth the bylaws, which shall serve to guide the proper functioning of the coordination of transportation disadvantaged (TD) through the Ocala Marion Transportation Disadvantaged Local Coordinating Board (TDLCB). The intent is to provide procedures and policies for fulfilling the requirements of Chapter 427, Florida Statutes (FS); Rule 41-2, Florida Administrative Code (FAC); and subsequent laws setting forth requirements for the coordination of transportation services to the TD.

## **Article II: Name and Purpose**

**Section 1: Name:** The name of the coordinating board shall be the Ocala Marion TDLCB, hereinafter referred to as the Board.

**Section 2: Purpose:** The primary purpose of the Board is to identify local service needs and provide information, advice, and direction to the Community Transportation Coordinator (CTC) on the coordination of services to be provided to the TD pursuant to Chapter 427.0157, FS.

## **Article III: Membership, Appointment, Term of Office, and Termination of Membership**

**Section 1: Voting Members:** In accordance with Chapter 427.0157, FS, the designated official planning agency for Ocala Marion County, which is the Ocala Marion Transportation Planning Organization (TPO), shall appoint all members of the Board.

The following agencies or groups shall be represented on the Board as voting members:

1. One local elected official, who will serve as Chairperson.
2. A local representative of the Florida Department of Transportation.
3. A local representative of the Florida Department of Children and Families.
4. A local representative of the Public Education Community, which could include, but not be limited to, a representative of the District School Board, School Board Transportation Office, Department of Education or Head start Program in areas where the School District is responsible.
5. In areas where they exist, a local representative of the Florida Division of Vocational Rehabilitation or the Division of Blind Services, representing the Department of Education.
6. A person recommended by the local Veterans Service Office representing the veterans of the County.
7. A person who is recognized by the Florida Association for Community Action (President), representing the economically disadvantaged in the County.
8. A person over sixty representing the elderly in the County.
9. A person with a disability representing the disabled in the County.

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10. Two citizen advocate representatives in the County; one who must be a person who uses the transportation service(s) of the system as their primary means of transportation.
11. In areas where they exist, the Chairperson or designee of the local Mass Transit or Public Transit System's Board, except in cases where they are also the CTC.
12. A local representative of the Florida Department of Elder Affairs.
13. An experienced representative of the local private for-profit transportation industry. In areas where such representative is not available, a local private nonprofit representative will be appointed, except where said representative is also the CTC.
14. A local representative of the Florida Agency for Health Care Administration.
15. A representative of the Agency for Persons with Disabilities.
16. A representative of the Regional Workforce Development Board established in Chapter 445, Florida Statutes.
17. A representative of the local medical community, which may include, but not be limited to, kidney dialysis centers, long term care facilities, assisted living facilities, hospitals, local health department or other home and community-based services, etc.

**Section 2: Alternate Members:** Each member of the Board may name one alternate in writing who may vote only in absence of that member on a one-vote-per-member basis.

**Section 3: Nonvoting Members:** Additional non-voting members may be appointed by the TPO.

**Section 4: Terms of Appointments:** The Chairperson and State & community agency representatives shall not be restricted to term limits because of the membership agency requirements by the Commission for the Transportation Disadvantaged. The Chairperson shall serve until being replaced by the TPO. The State or community partners shall serve as long as they are individually able or decide to nominate another representative from their respective agency. There are an additional two positions that are not considered Chairperson or a State or community partners and they are citizen representatives that are either a disabled person or an elderly individual who utilizes TD services. Appointments to the Board for non-agency positions will be chosen utilizing the following procedures: Suitable candidates will be solicited from the pool of riders who accurately represent one of these two positions. These individuals will be requested to complete an application for appointment to the TDLCB. The Chairperson of the Board, the Director of Marion Transit (MT) and one TPO representative will review the application(s) and make their recommendations to the Board. The Board will then vote on the recommendation(s) for appointment of the new member(s). The length of term for these two positions will be for one (1) year with the possibility of two one (1) year extensions for a total of three (3) years. After three (3) years, new appointments for these two positions must be made.

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**Section 5: Termination of Membership:** Any member of the Board may resign at any time by notice in writing to the Chairperson. Unless otherwise specified in such notice, such resignation shall take effect upon receipt thereof by the TPO Director.

**Section 6: Membership Attendance:** Each member of the Board is expected to demonstrate his/her interest in the Board's activities through attendance of the scheduled meetings, except for reasons of an unavoidable nature. In each instance of an avoidable absence, the absent member should ensure that his/her alternate attends. Should a Board member miss two consecutive meetings, an attendance reminder letter will be sent to that member. The letter is to remind each member of attendance requirements and requests that the member notify the Board of his/her intention to remain on the LCB. Based on this response, appropriate action may be taken by the Board.

**Article IV: Officers and Duties**

**Section 1: Number:** The officers of the Board shall be a Chairperson and a Vice-Chairperson.

**Section 2: Chairperson:** The TPO shall appoint one of its members, who are an elected official, to serve as the official Chairperson for all Board meetings. The Chairperson shall preside at all meetings, and in the event of his/her absence or at his/her direction, the Vice-Chairperson shall assume the powers and duties of the Chairperson. The Chairperson shall serve until replaced by the TPO. If the Chairperson and Vice-Chairperson are absent at the same time, the body shall appoint a member to act as chair in their absence during that meeting.

**Section 3: Vice-Chairperson:** The Board shall nominate and elect a Vice-Chairperson at one of the regular meetings each year. The Vice-Chairperson shall be elected by a majority vote of a quorum of the members of the Board present and voting at the meeting. The Vice-Chairperson shall serve a term of one-year starting with the next meeting.

**Article V: Board Meetings**

**Section 1: Regular Meetings:** The Board shall meet as often as necessary in order to meet its responsibilities. However, as required by Chapter 427.0157, FS, the Board shall meet at least quarterly.

**Section 2: Emergency Meetings:** An emergency meeting shall be called by the Board when in their opinion, an emergency exists which requires immediate action. When such a meeting is called, each Board member will be notified at least twenty-four (24) hours in advance, as will local media services, stating the date, hour, and place of the meeting, and the purpose for which it is called. There shall be no other business transacted at that meeting outside of the stated purpose for the emergency meeting.

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**Section 3: Notice of Meetings:** A notice and an agenda shall be sent to all Board members, other interested parties, and the news media within a reasonable amount of time prior to the Board meeting. Such notice shall state the date, time, and place of the meetings.

**Section 4: Quorum:** At all meetings of the Board, the presence in person of six (6) of the voting members shall be necessary and sufficient to constitute a quorum for the transaction of business. In the absence of a standard quorum, if there are at least four (4) voting members present and the actions of particular items is absolutely necessary, those members may elect to make a motion and with a second may continue to address the business at hand on the agenda advertised for that day only. These actions will be deemed acceptable to pass on to the TPO Board or State agencies. If no quorum is present, or an emergency quorum is not deemed necessary, any actionable business may not be transacted which might have been transacted at the meeting as originally called. The Chairperson shall recess the meeting until a quorum shall be present.

**Section 5: Voting:** At all meetings of the Board at which a quorum is present, all matters, except as otherwise expressly required by law or these By-laws, shall be decided by the vote of a majority of the members of the Board present.

**Section 6: Parliamentary Procedures:** The Board will conduct business using parliamentary procedures according to Robert's Rules of Order, except when in conflict with these Bylaws. Section 6: Minutes. The Clerk of the Circuit Court, Board of Records, shall maintain an official set of minutes for each Board meeting. The minutes shall include an attendance roster and reflect official actions taken by the Board. Copies of all Board minutes shall be sent to the Commission for the Transportation Disadvantaged (CTD) office and the Chairperson of the TPO.

**Article VI: Staff**

**Section 1: General:** The TPO shall provide the Board with sufficient staff support and resources to enable the Board to fulfill its responsibilities as set forth in Chapter 427.0157, FS. These responsibilities include providing sufficient staff to manage and oversee the operations of the Board and assist in the scheduling of meetings, preparing meeting agenda packets, and other necessary administrative duties as required by the Board within the limits of the resources available.

**Article VII: Board Duties**

**Section 1: Board Duties:** The Board shall perform the following duties as specified in Chapter 427.0157, FS.

1. Review and approve the Transportation Disadvantaged Service Plan, including the Memorandum of Agreement, prior to submittal to the Commission.

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2. Evaluate services provided in meeting the approved plan.
3. In cooperation with the CTC, review and provide recommendations to the CTD on funding applications affecting the TD.
4. Assist the CTC in establishing eligibility guidelines and priorities with regard to the recipients of non-sponsored TD services that are purchased with TD Trust Fund monies.
5. Review the coordination strategies of service provision to the TD in the designated service area.
6. Evaluate multi-county or regional transportation opportunities.
7. Work cooperatively with local workforce development boards established in Chapter 445, to provide assistance in the development of innovative transportation services for participants in the welfare transition program.



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**Article VIII: Subcommittees**

**Section 1: Subcommittees:** As necessary, the Chairperson shall designate subcommittees to investigate and report on specific subject areas of interest to the Board and to deal with administrative and legislative procedures. A Grievance Subcommittee shall be established to serve as a mediator to process and investigate complaints from agencies, users, potential users of the system and the CTC in the designated service area, and make recommendations to the Board for improvement of service.

**Article IX: Communication with Other Agencies and Entities**

**Section 1: General:** The TPO authorizes the Board to communicate directly with other agencies and entities as necessary to carry out its duties and responsibilities in accordance with Rule 41-2, FAC.

**CERTIFICATION**

The undersigned hereby certifies that he/she is the Chairperson of the Ocala Marion TPO Transportation Disadvantaged Local Coordinating Board. The foregoing is a full, true and correct copy of the ByLaws of this Local Coordinating Board as adopted by the Ocala Marion TPO Transportation Disadvantaged Local Coordinating Board on the 14<sup>th</sup> day of September 2023.

\_\_\_\_\_  
Commissioner Michelle Stone, TDLCB Chairperson

\_\_\_\_\_  
Robert Balmes, TPO Director



**Transportation Disadvantaged Local Coordinating Board (TDLCB) Meeting**

Marion County Growth Services Training Room  
2710 E. Silver Springs Blvd., Ocala, FL 34470

June 8, 2023

10:00 AM

**MINUTES**

**Members Present:**

Michelle Stone  
Glorybee Perez  
Lauren Debick  
Susan Hanley (*arrived at 10:28am*)  
Carlos Colon (*arrived at 10:10am*)  
Andrea Melvin  
Anissa Pieriboni (*arrived at 10:13am*)  
Steven Neal  
Keith Fair

**Members Not Present:**

Jeffrey Askew  
Tracey Sapp  
Iris Pozo  
Elizabeth Watson  
Carressa Hutchinson  
Jeff Aboumrad  
Ronald Graham

**Others Present:**

Rob Balmes, TPO  
Shakayla Irby, TPO  
Elizabeth Mitchell, TPO  
Clayton Murch, Marion Senior Services  
Herman Schultz, Marion Senior Services  
Ken McKelvy, Marion Senior Services  
Amber Gartner, Kimley-Horn  
Omar Peerzada, Kimley-Horn

**Item 1. Call to Order and Roll Call**

Chairwoman Stone called the meeting to order at 10:02am. Secretary Shakayla Irby called the roll and a quorum was present.

**Item 2. Pledge of Allegiance**

Mr. Keith Fair led the board members in the Pledge of Allegiance.

**Item 3. Proof of Publication**

Secretary Shakayla Irby stated that the meeting had been published June 1, 2023 online on the TPO website and Facebook and Twitter pages, the City of Ocala, Belleview, and Dunnellon websites. The meeting was also published to the June 1, 2023 edition of the Ocala Star Banner.

**Item 4. Consent Agenda**

*Ms. Melvin made a motion to approve the Consent Agenda. Mr. Fair seconded, and the motion passed unanimously.*

**Item 5A. Marion Transit Service Study Area**

The TPO and Marion Transit in partnership had an analysis of the transportation disadvantaged and rural transportation service area done. The focus was communities throughout the County currently not being serviced. The analysis would show the impacts from the 2020 Census and help to identify areas of the County currently not being provided service but also what areas have the highest demand. It looked at the communities with an aging population that were unable to transport themselves, critical need disadvantaged population, and low income. The results of the analysis would allow Marion Transit to meet the growing demand, maximize service, and target those most in need immediately.

Ms. Amber Gartner and Mr. Omar Peerzada with Kimley-Horn gave a presentation to the board that included the following key areas:

- Project Overview
- Service Evaluation Framework
  - Demographic Analysis
  - Identify Candidate Service Areas
  - Identify Service Points/Anchors
  - Prioritize Service Areas
  - Develop Service Alternatives
- Demographic Data
  - Low-Income Individuals: Individuals below the federal poverty line
  - Zero-Vehicle Households: Households with no access to an automobile
  - Older Adults: Individuals aged 60 or over
  - Persons with Disabilities: Individuals with hearing, vision, cognitive, ambulatory, self-care, and independent living difficulties.
- Evaluation Criteria
  - Demographic Data
  - Number of Service Points
  - Population Density
  - Distance from Marion Senior Services
- Service Alternatives (Top 5)
  - Dunnellon Service
  - Citra-Reddick Service
  - Fort McCoy Service
  - Forest Corners Service
  - Marion Oaks Services

The presentation also provided service points for each service area.

*The presentation can be found on pages 7-30 of this set of minutes for reference.*

Ms. Perez said she noticed no hospitals were listed in the service points.

Mr. Omaar said that they would look more into hospitals and stand-alone emergency rooms to include in the service points. Heart of Florida locations were included in the service points.

Mr. Murch said that most hospitals would fall within the SunTran routes and Marion Transit would not transport to a hospital but the Heart of Florida was incorporated and potentially some walk-ins could be addressed. However, a hospital would only be gone to in an emergency but not within a scheduled route. If a request was made to go to a hospital it would be handled through the door to door routes.

Mr. Fair inquired about the Shores.

Ms. Gartner said the SunTran currently had a route to a portion of the Shores. One block of the Shoes that had a higher growth density had a lower population density and did not place in the Top 5.

Mr. Neal said that both SunTran and Marion Transit provided services to Langley Health Services in the Shores area.

Ms. Gartner asked that the board provide any feedback to Ms. Mitchell within a couple of weeks.

### **Item 6A. 2023 Transportation Disadvantaged Service Plan (TDSP) Update**

Ms. Mitchell presented the TDSP Update to the board and provided a slideshow presentation.

The TDSP was a tactical plan, a mandated document produced in coordination and collaboration. The plan covered a five-year period with three main components.

- Development Section
- Service Plan
- Quality Assurance

Ms. Mitchell provided the board with Draft TDSP document with the 2023 updates and changes in red. Most of the updates were updating the Census statistics, graphs and charts.

Other updates included:

- General TD Population Forecast 4 years out
- TD Population by Age, Disability, and Poverty level
- TD Population by trip purpose
- TD Population Critical Need
- TD Population Passenger Trip Breakdown
- Goals and Objectives with the Implementation Table were Updated

Minor verbiage changes were made to the Service Plan section along with changes to the vehicle inventory.

Minor verbiage and ambulatory and wheelchair trip charge changes were made to the Quality Assurance section

Ms. Mitchell said the Commission required that the plan be updated annually and developed through a process that includes private, nonprofit transportation, human services providers, and participation by the public.

To maintain compliance, the plan was updated for 2023 and submitted for public participation, input and comments for 27 days.

Mr. Neal made a motion to approve the 2023 TDSP Update. Mr. Colon seconded, a roll-call vote was called and the motion passed unanimously.

### **Item 6B. 2023-24 Marion Transit Trip Rate Model**

Each year, the TDLCB was required to approve Marion Transit's (MT) proposed trip rates. Marion Transit, as required, utilized the Commission for Transportation Disadvantaged (CTD) Trip Rate Calculation process. The Trip Rate Calculation process considered numerous costs items including labor, fringe benefits, and insurance as well as, program income to determine the trip rates. This year, Marion Transit proposed a slight decrease in the charge for ambulatory and wheelchair patients.

TPO staff reviewed the Trip Rate Calculation and concurs with the results. The proposed rates were as follows:

**Ambulatory Current Rate: \$ 33.76 Proposed Rate: \$ 32.69**  
**Wheelchair Current Rate: \$ 57.88 Proposed Rate: \$ 56.04**

*Mr. Neal made a motion to approve the 2023-24 Marion Transit Trip Rate Model.*  
*Ms. Hanley seconded, and the motion passed unanimously.*

### **Item 7. Comments by TDLCB Members**

Mr. Neal commented that it had been a good meeting.

### **Item 8. Comments by TPO Staff**

*There were no comments by TPO Staff.*

### **Item 9. Comments by Community Transportation Coordinator (CTC)**

Mr. Murch gave the following comments:

- Marion Transit had two minor incidents (bumper and mirror) since the last TDLCB meeting. Three total finder binders out of six months of data. Marion Transit was 20 days accident free and 164 days injury free.
- Marion Transit added a device that tracked hard breaking, speeding, and sudden accelerations on all buses.
- On March 31 and April 1, 2023 Marion Transit sent two drivers to attend the Florida Triple Crown Bus Rodeo. The Marion Transit drivers competed in the Paratransit division along with 19 participants total and Marion Transit placed 3<sup>rd</sup> and 8<sup>th</sup> place. Marion Transit also took home Rookie of the Year.
- Marion Transit currently had 37 drivers with a target of 45 drivers to account for additional deviated fixed routes in the plans and to accommodate the increase in ridership.

Mr. Neal said he was excited and honored to see Marion Transit bring the awards home.

Ms. Stone and the TDLCB gave a round of applause and congratulations to the Marion Transit Drivers and Staff on a job well done.

**Item 10. Public Comment**

*There was no public comment.*

**Item 11. Adjournment**

Chairwoman Stone adjourned the meeting at 11:08am.

Respectfully Submitted By:

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Shakayla Irby, TPO Administrative Assistant

The graphic features several overlapping, rounded shapes in shades of blue and green. A large, light blue shape is on the left, partially overlapping a darker blue shape on the right. A green shape is at the top center, overlapping the light blue one. Another green shape is at the bottom left, overlapping the dark blue one. A dark blue shape is in the center, overlapping both the light blue and green shapes. The overall composition is dynamic and modern.

# Marion Transit Service Analysis

Local Coordinating Board Meeting  
June 8, 2023



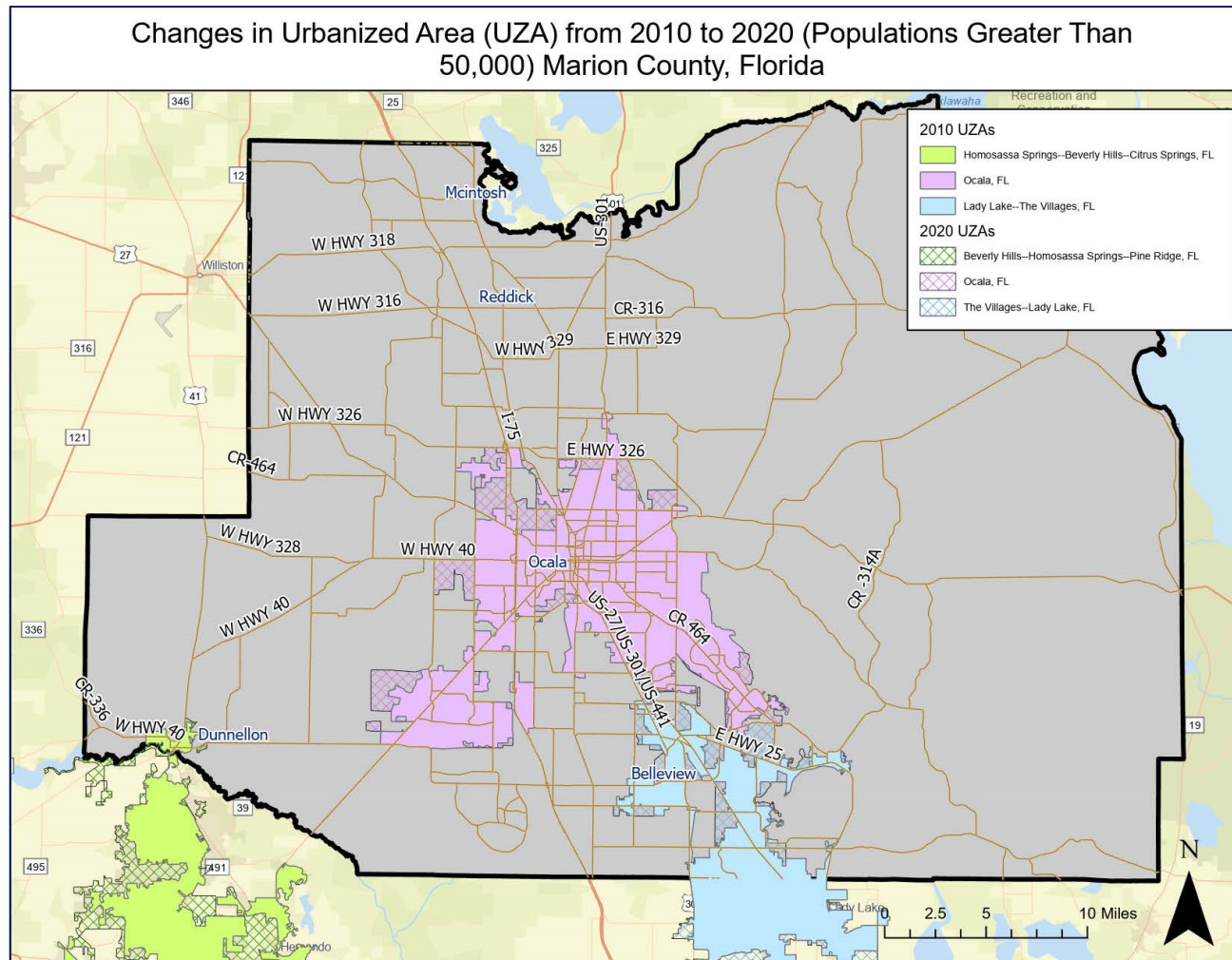
# Today

1. Project Overview
2. Service Evaluation Framework
3. Demographic Data
4. Evaluation Criteria
5. Service Alternatives
6. Discussion





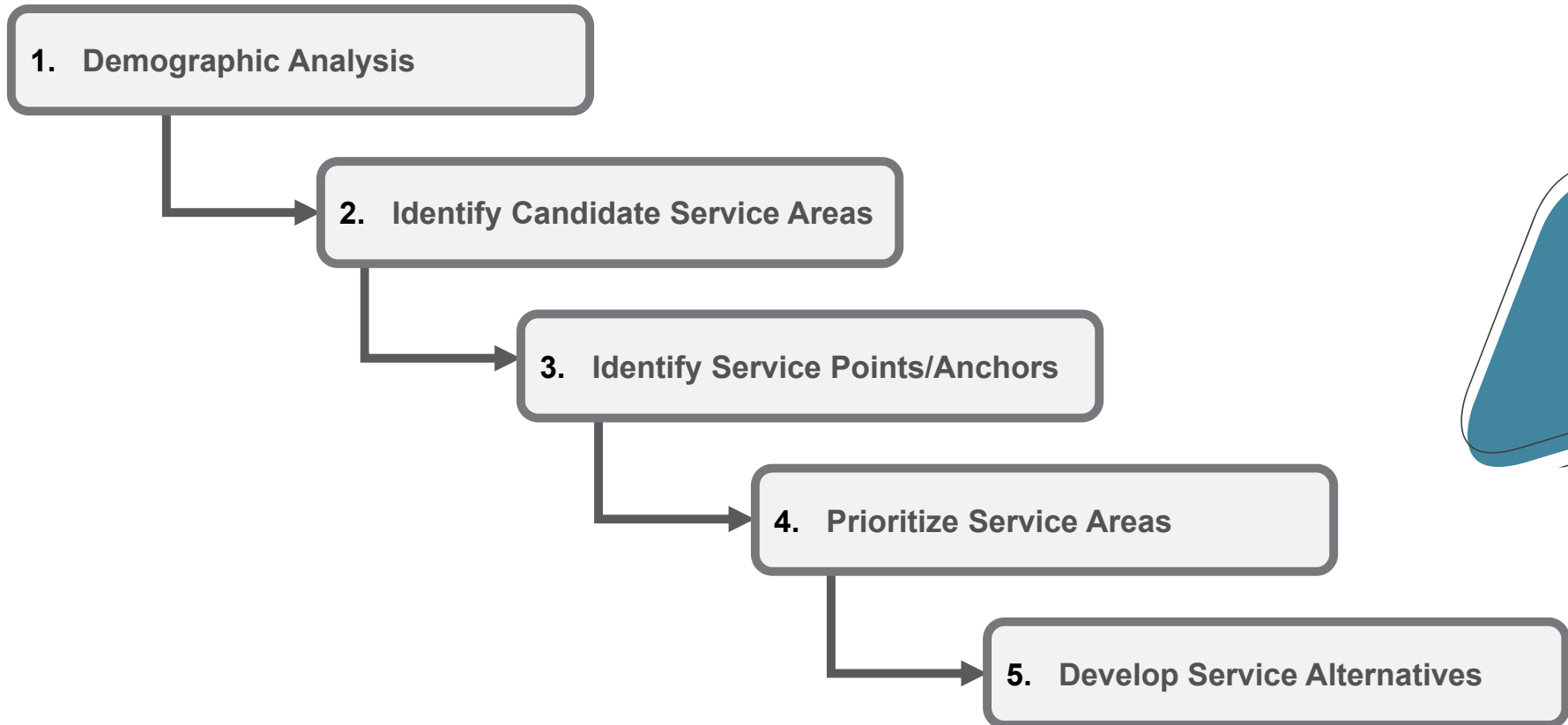
# Changes in FTA Urban Areas from 2010 to 2020



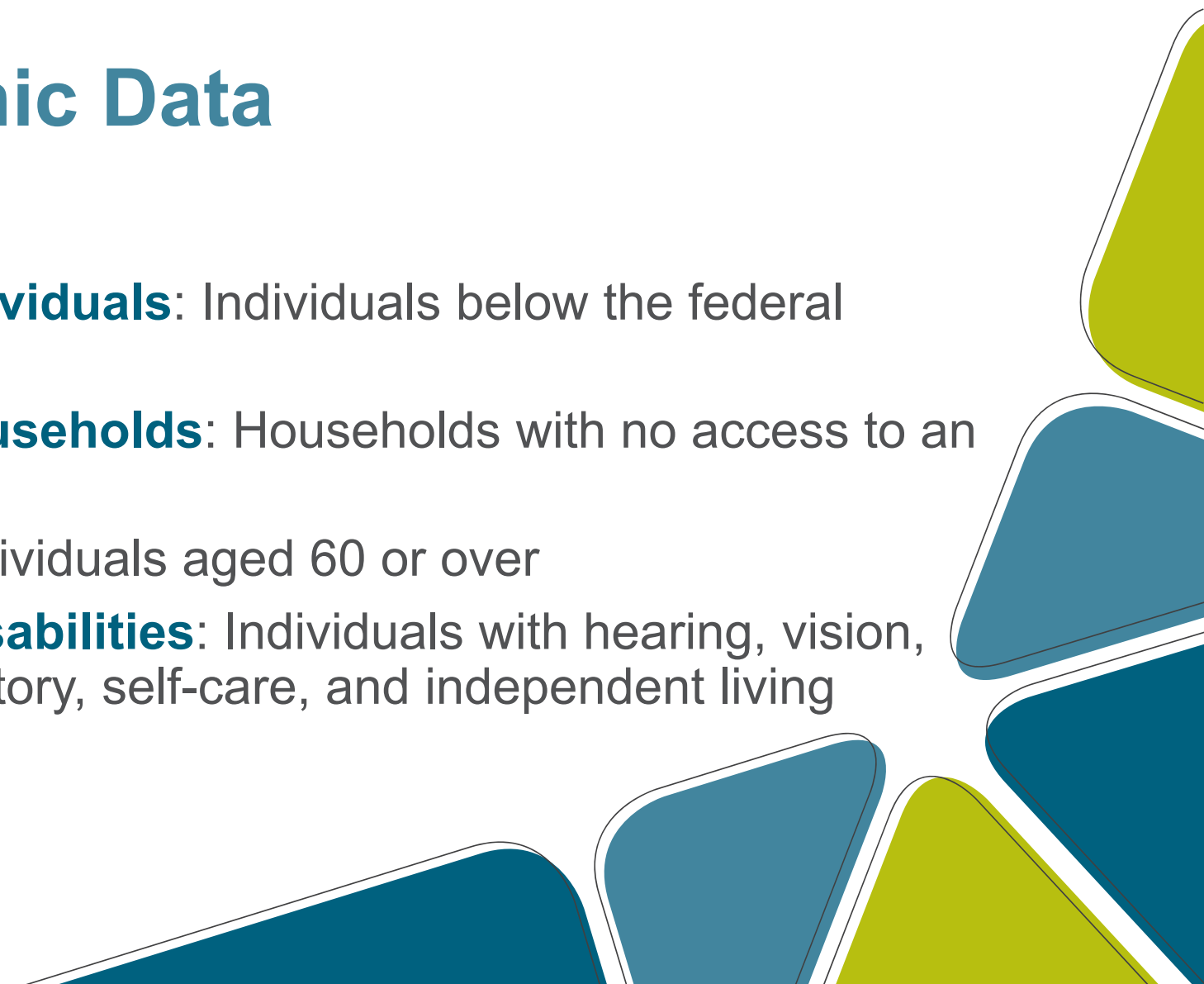
# Discussion/Questions



# Service Evaluation Framework



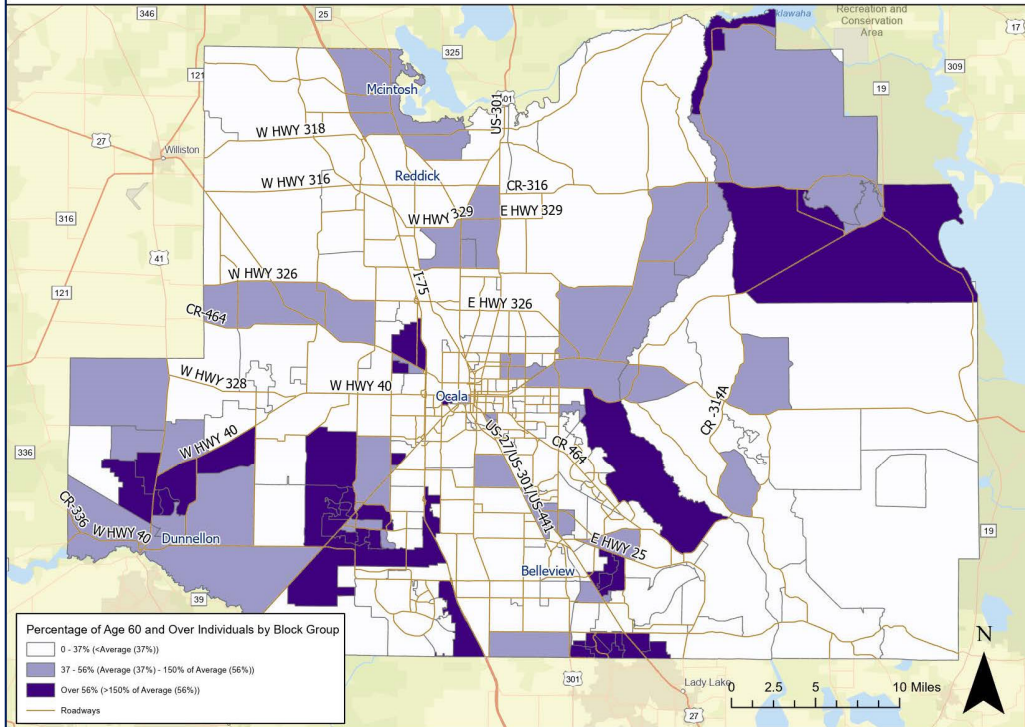
# Demographic Data

1. **Low-Income Individuals:** Individuals below the federal poverty line
  2. **Zero-Vehicle Households:** Households with no access to an automobile
  3. **Older Adults:** Individuals aged 60 or over
  4. **Persons with Disabilities:** Individuals with hearing, vision, cognitive, ambulatory, self-care, and independent living difficulties.
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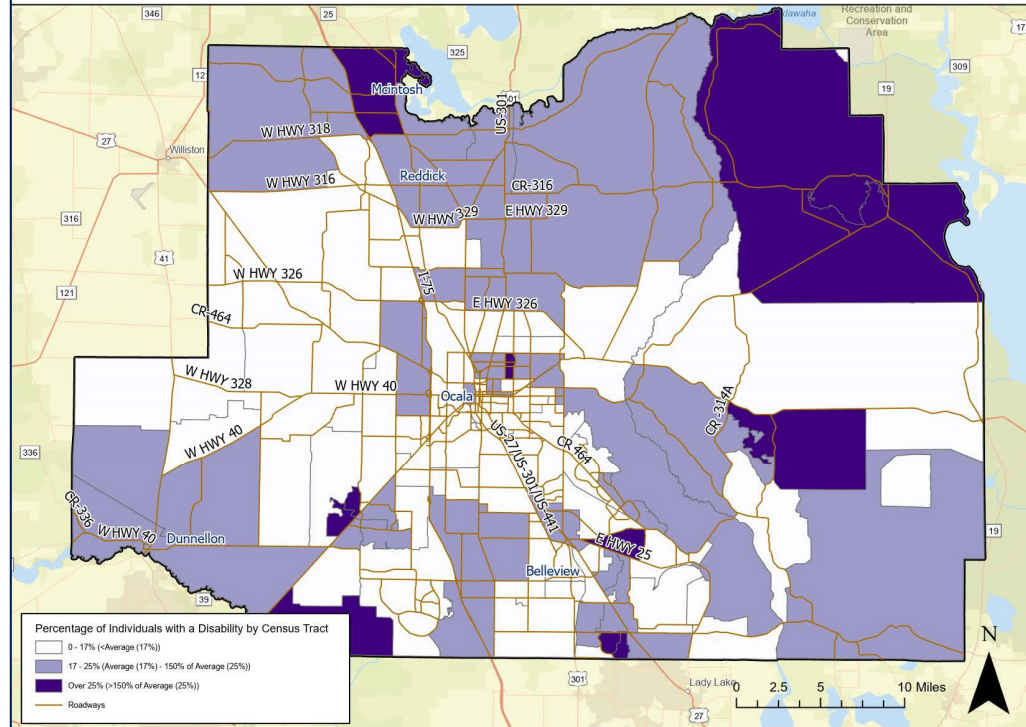


# Demographic Maps

Percentage of Age 60 and Over Individuals by Block Group  
Marion County, Florida (2021 ACS-5 Year Estimates)

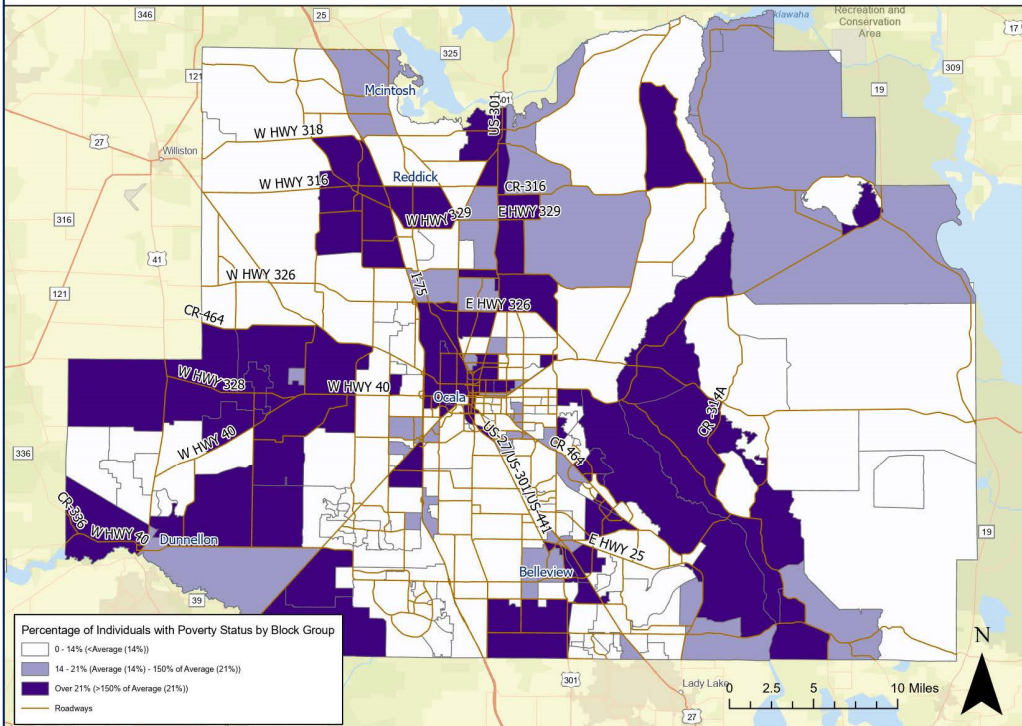


Percentage of Individuals with a Disability by Census Tract  
Marion County, Florida (2021 ACS-5 Year Estimates)

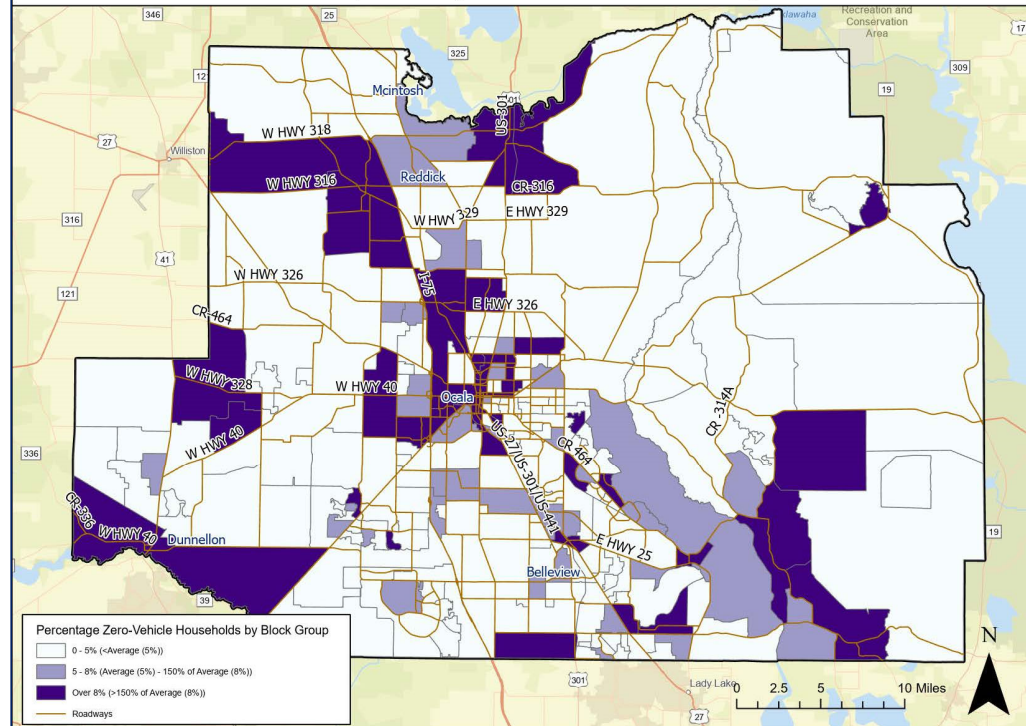


# Demographic Maps

Percentage of Individuals by Poverty Status by Block Group  
Marion County, Florida (2021 ACS-5 Year Estimates)

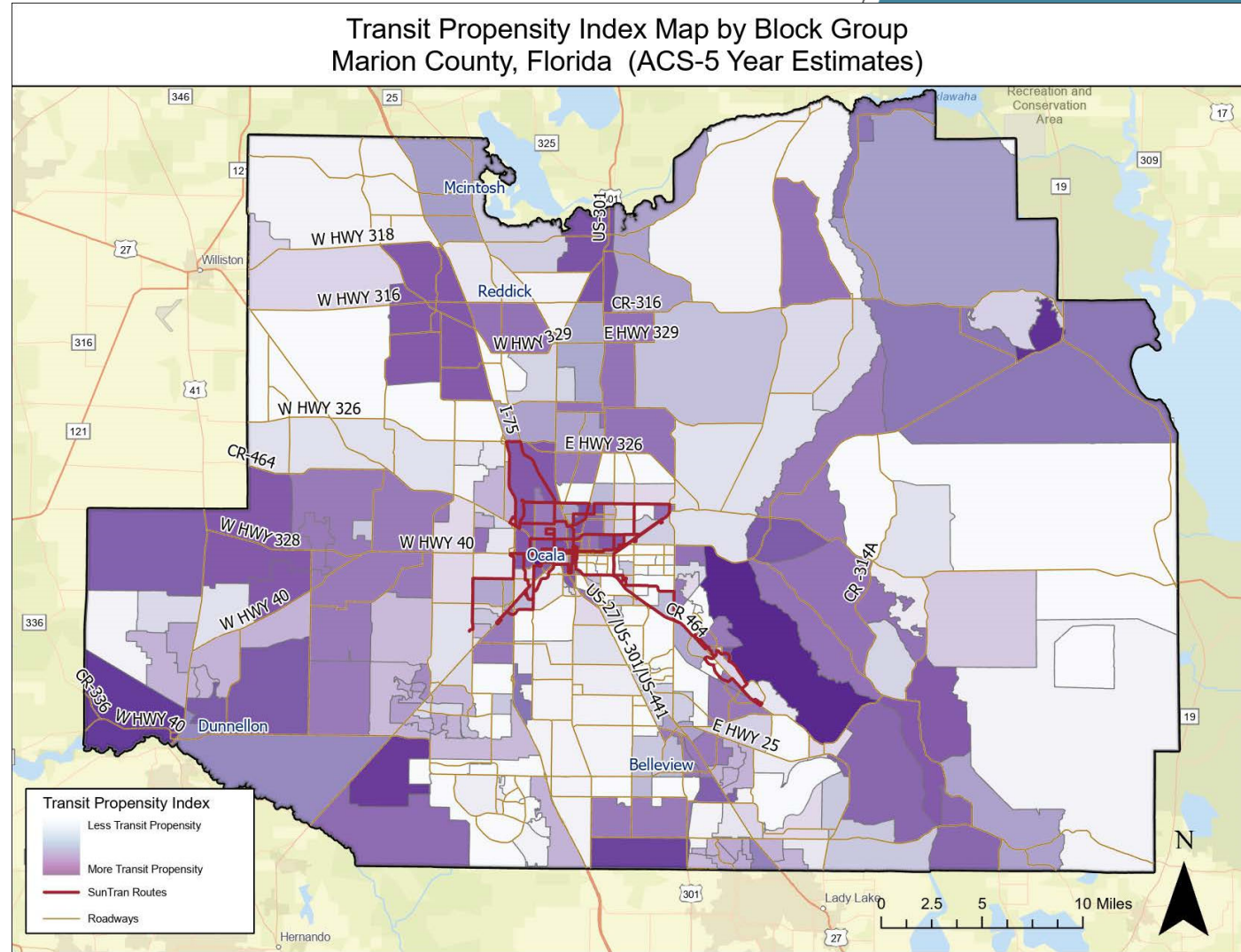


Percentage of Zero-Vehicle Households by Block Group Marion  
County, Florida (2021 ACS-5 Year Estimates)



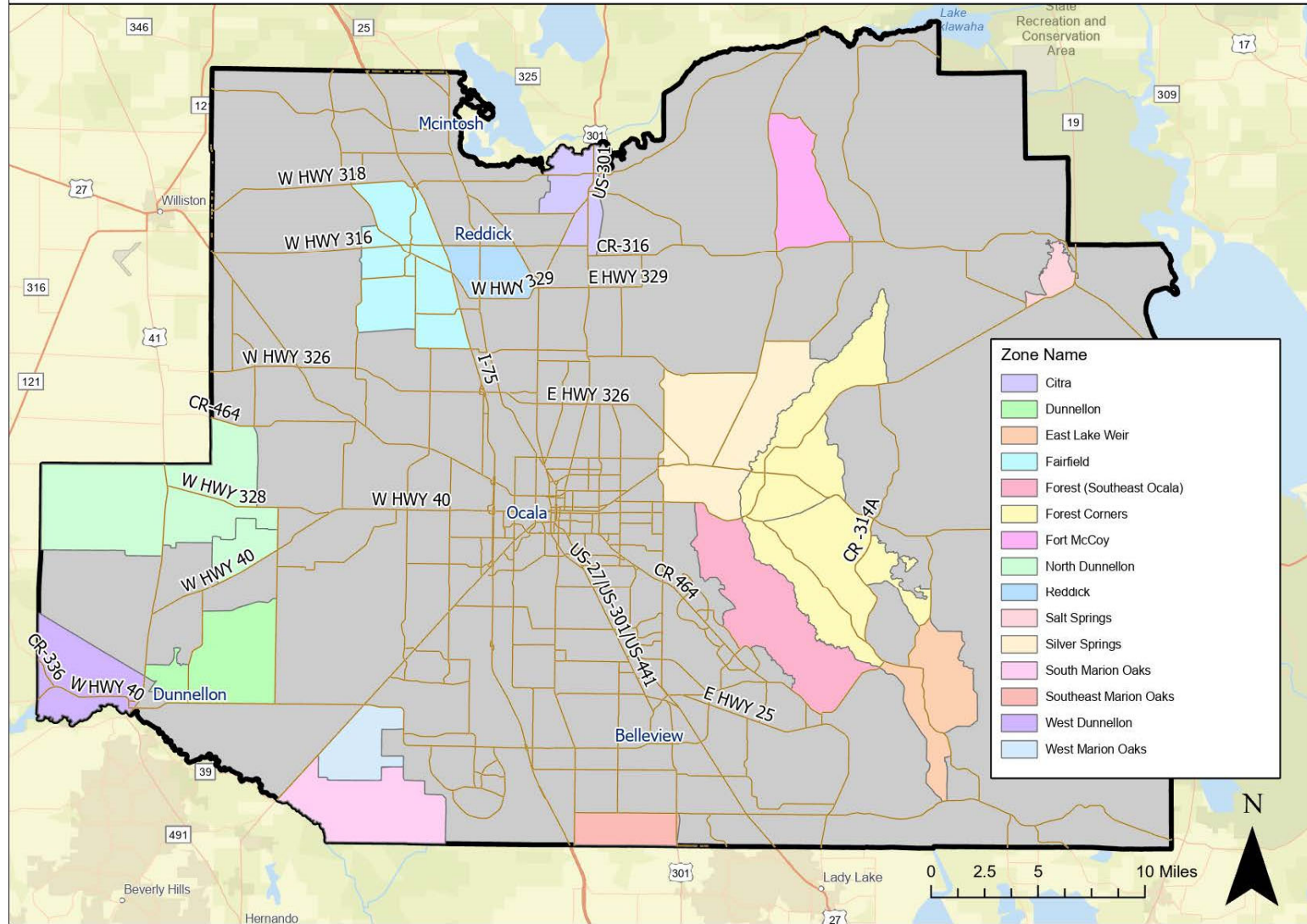


# Propensity Overlay



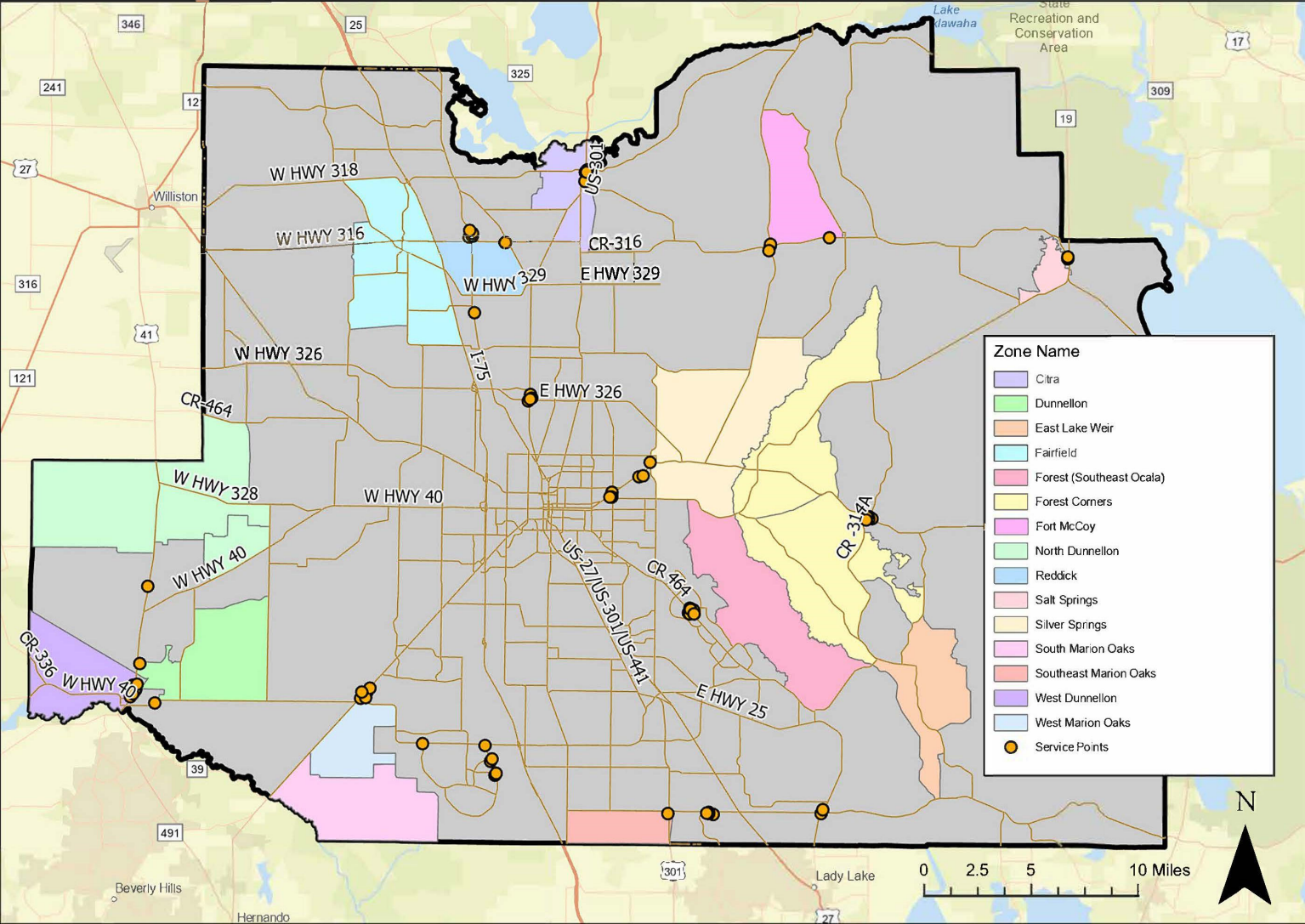
# High Propensity Zones

Marion Transit Services: High Propensity Zone Locations



# Marion Transit Services: Service Points

# Service Points





# Discussion/Questions



# Evaluation Criteria

1. Demographic Data
2. Number of Service Points
3. Population Density
4. Distance From Marion Senior Services



# Scoring

Candidate Zone Scores	
Zone Name	Score
Citra	14
Reddick	14
West Dunnellon	14
Forest (Southeast Ocala)	13
Forest Corners	12
Dunnellon	11
South Marion Oaks	11
Southeast Marion Oaks	11
West Marion Oaks	11
Fort McCoy	10
Salt Springs	10
East Lake Weir	9
North of Dunnellon	8
Silver Springs	8
Fairfield	7



# Discussion/Questions



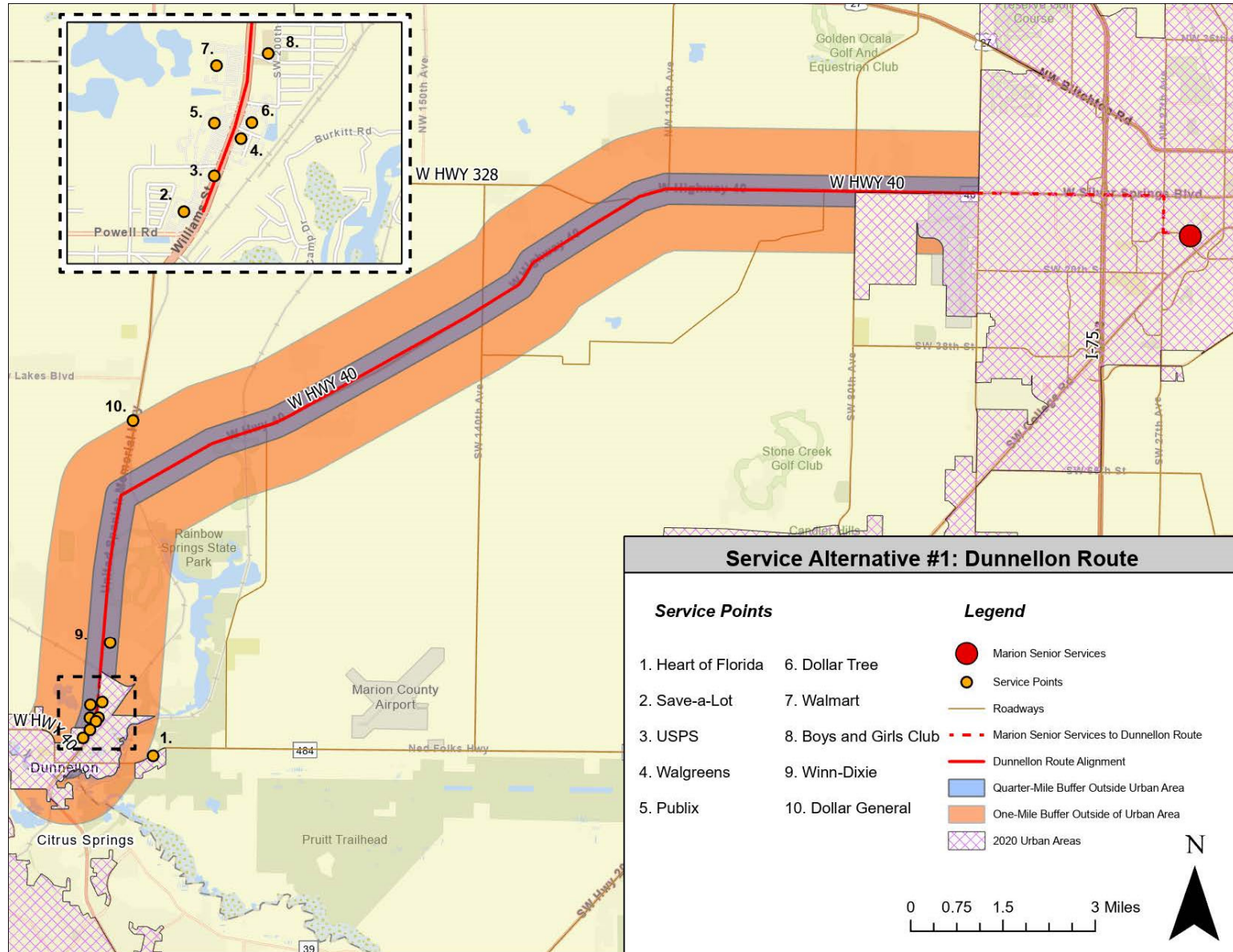
# Service Alternatives (Top 5)

1. Dunnellon Service
2. Citra-Reddick Service
3. Fort McCoy Service
4. Forest Corners Service
5. Marion Oaks Services

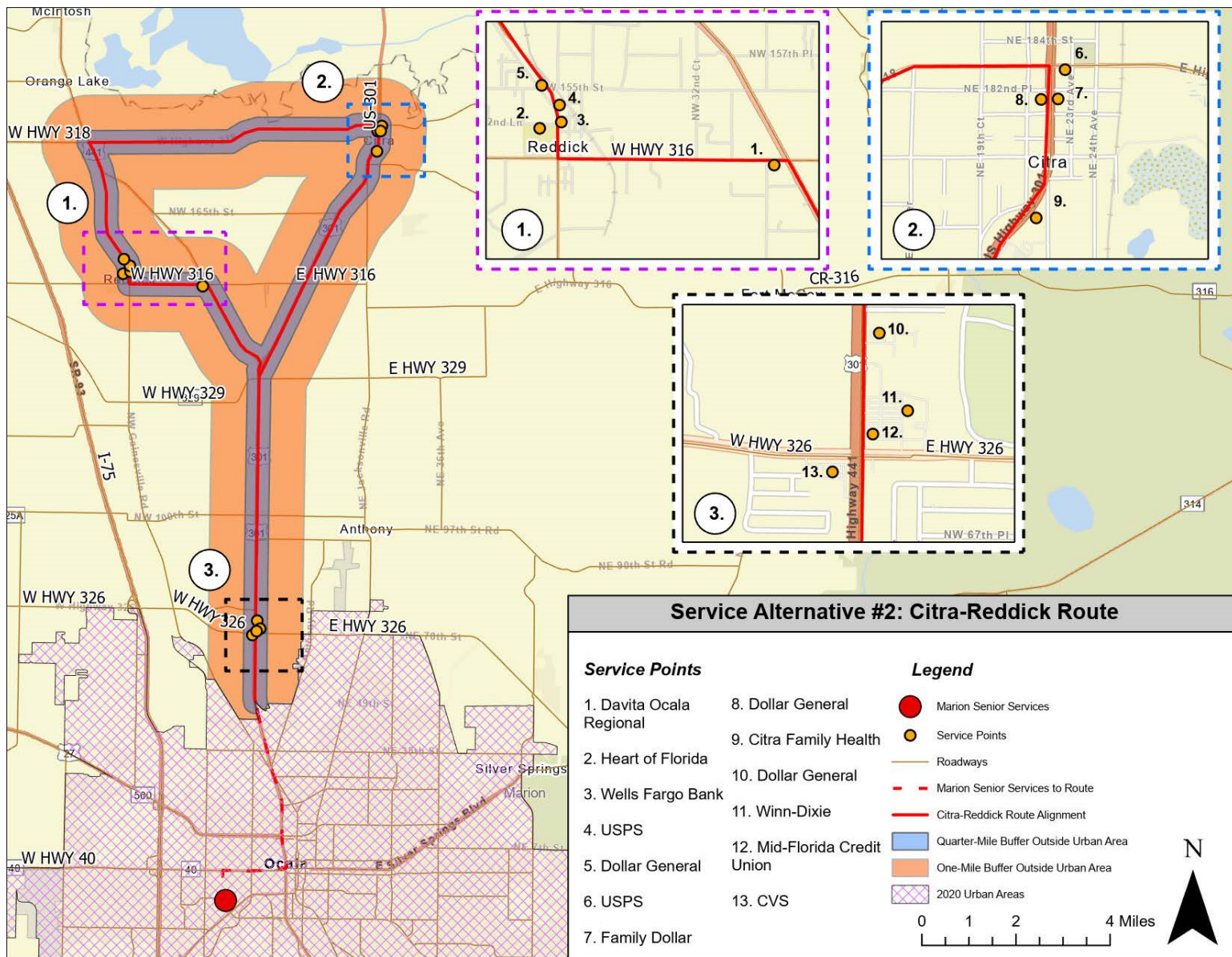




# Dunnellon Service

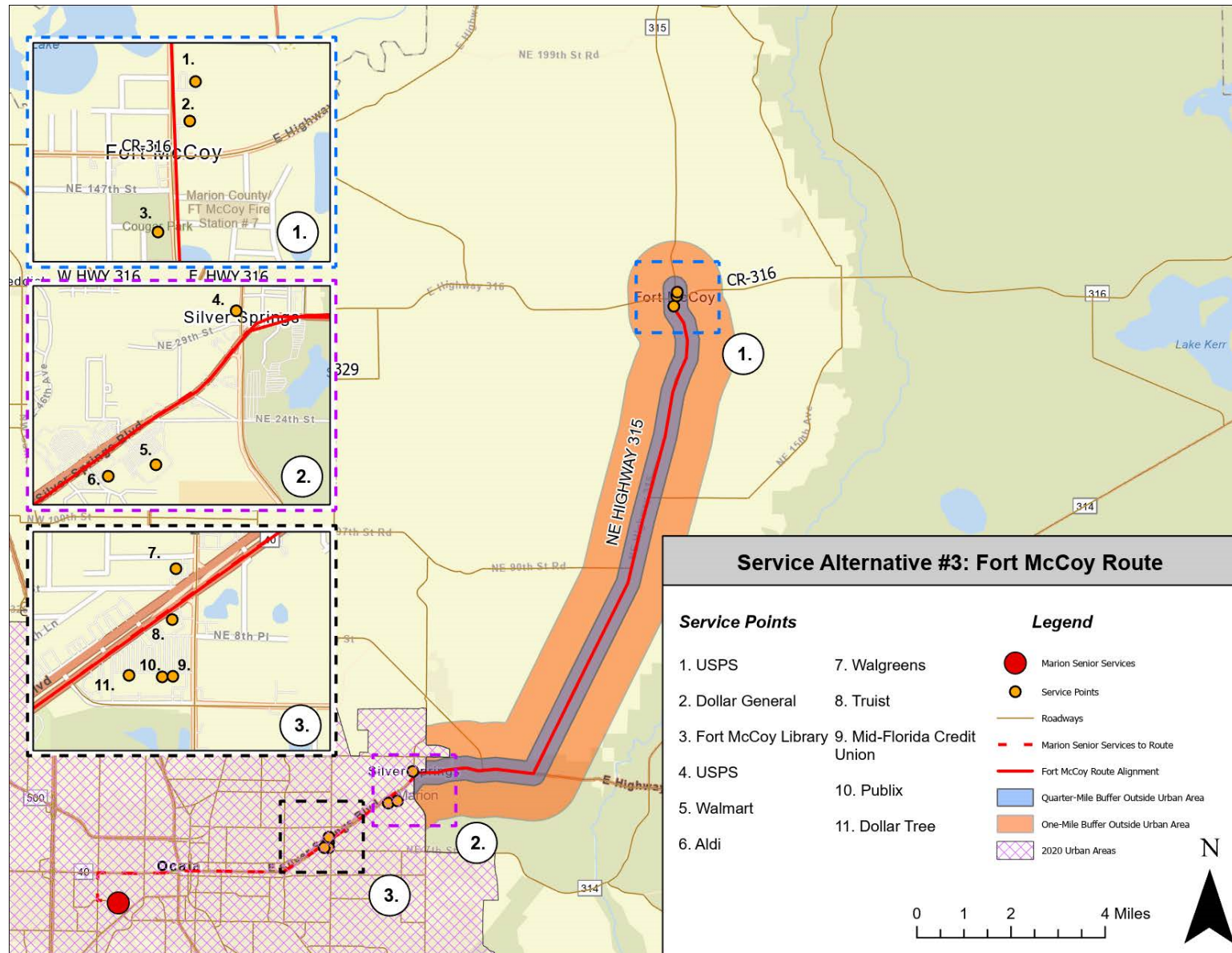


# Citra-Reddick Service

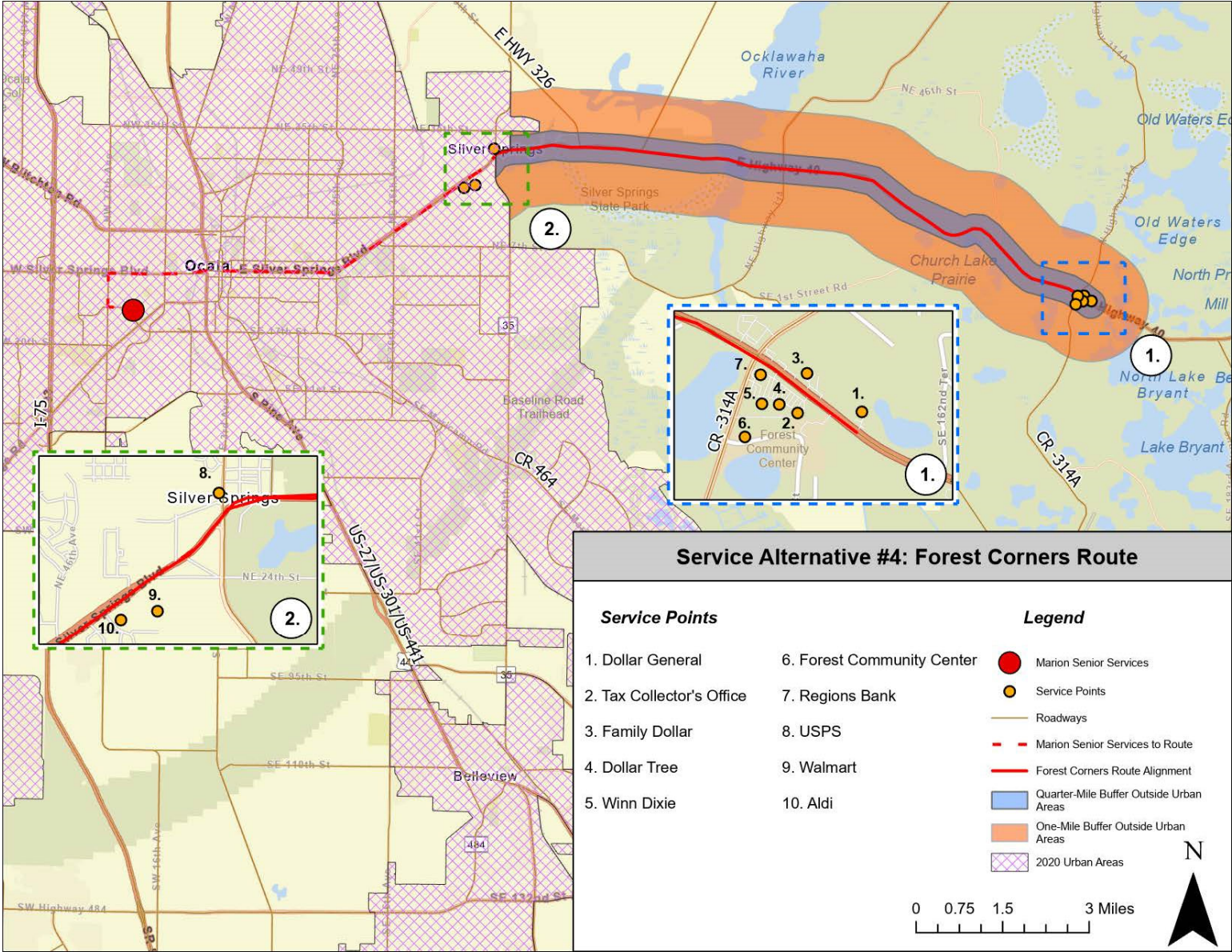




# Fort McCoy Service

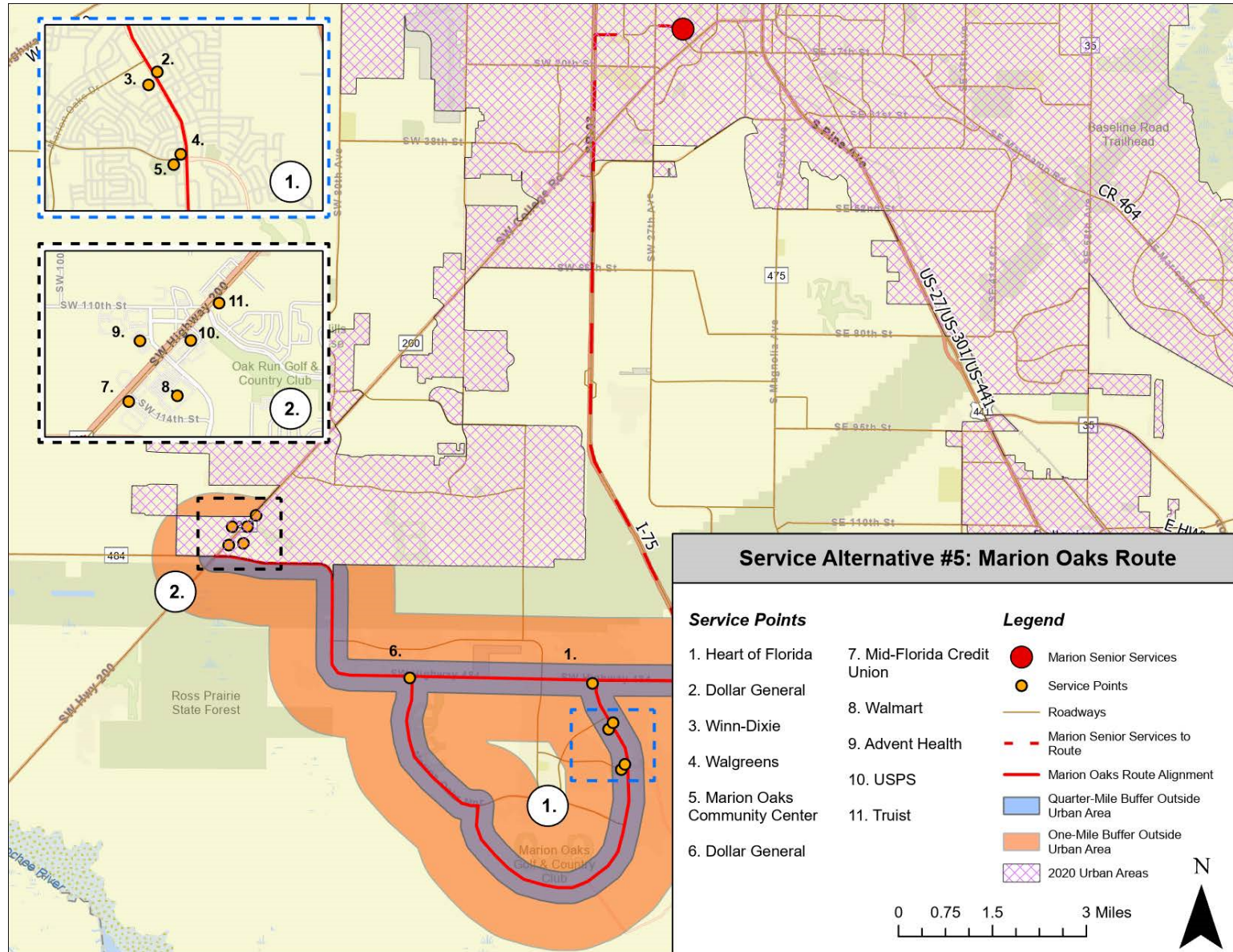


# Forest Corners Service





# Marion Oaks Service



# Discussion/Questions



# Next Steps





**Transportation Disadvantaged Local Coordinating Board (TDLCB) Workshop**

Marion County Growth Services Training Room  
2710 E. Silver Springs Blvd., Ocala, FL 34470  
June 8, 2023

**WORKSHOP MINUTES**

**Members Present:**

Michelle Stone  
Glorybee Perez  
Lauren Debick  
Susan Hanley  
Carlos Colon  
Andrea Melvin  
Anissa Pieriboni  
Steven Neal  
Keith Fair

**Members Not Present:**

Jeffrey Askew  
Tracey Sapp  
Iris Pozo  
Elizabeth Watson  
Carressa Hutchinson  
Jeff Aboumrad  
Ronald Graham



**Others Present:**

Rob Balmes, TPO  
Shakayla Irby, TPO  
Elizabeth Mitchell, TPO  
Clayton Murch, Marion Senior Services  
Herman Schultz, Marion Senior Services  
Ken McKelvy, Marion Senior Services

**Item 1. Call to Order and Roll Call**

Chairwoman Michelle Stone called the workshop to order at 11:08am. Secretary Shakayla Irby called the roll and a quorum was present.

**Item 2. Pledge of Allegiance**

Mr. Keith Fair led the board members in the Pledge of Allegiance.

**Item 3. Proof of Publication**

Secretary Shakayla Irby stated that the workshop had been published June 1, 2023 online on the TPO website and Facebook and Twitter pages, the City of Ocala, Belleview, and Dunnellon websites. The workshop was also published to the June 1, 2023 edition of the Ocala Star Banner.

**Item 4A. Brainstorming Session and Discussion on: What improvements do you want to see in place to better serve the transportation disadvantaged community?**

At the workshop everyone was asked to think of two or three ideas and write them down on a small sheet of paper. Later they were paired with another person and together they combined their thoughts and ideas. That information was then placed on a sticky board in order to see where the commonalities and differences were. The information was then categorized into four (4) main categories as follows:

**1. FUNDING**

- Acquire Needs Assessment
- Better Support from TD Community
- Training Dollars to Attend Workshops
- Understand Revenue Streams
- Additional Funding Streams
- Challenge
- More Funding

**2. EDUCATION/COMMUNICATION**

- Raise awareness of Services

- Improve Communication
  - Awareness of rider access to information (public hearings, public comments)
  - Changes (bus routes, funding services available-paratransit)
- Educate the Public
- Need to spread the message
  - Church Websites
  - Maybe a welcome packet
- Improved Education-so individuals know what services are available (i.e. where to see bus routes, what is paratransit, etc.)
- Advanced notice of changes due to funding limitation, route changes, etc.
- Improve Public Notices – not all disadvantaged persons may know of public comment, hearings, meetings, etc.
- Acquire Critical Input from Riders/Potential Riders for future planning, expansions, improvements.
- Create Info Sheets on TDLCB Services
- Improve Connectivity between SunTran and MT
- Longer Term Fee Waivers
- Create a TDLCB Resource Map
- Opportunity
- Refresher of Community Services within our TDLCB Board
- Challenge
- Accessibility
- Getting the Word Out

### **3. FUTURE INFRASTRUCTURE**

- Bus Shelters
- Additional Benches and Shelters at Bus Stops
- Weather/Rain Cover at Bus Stops
- More Sidewalks on Busy Roads
- Better Lighting along Roads
- Challenge
- Infrastructure Funding

### **4. FUTURE SERVICE/ROAD EXPANSION**

- Added Route Service in the areas identified in TD Study
- Provide Service Areas in Belleview and Summerfield
- Expand Services to Neighboring Counties
- More Service in Rural Areas
- More Transportation Options in low-income areas (HS Students do not have access to work after school)
- After School Trips (helps working parents)
- Add Weekend Service
- Challenge
- More Staff - (Drivers)

At the meeting everyone chose a category to be a part of a committee to find a solution for each of the listed issues. All members of the TDLCB Board were to select a category and let Liz Mitchell know what category they chose.

Below is a list of the committee's and the members that have selected a committee so far.

**1. Funding**

- Michelle Stone
- Steven Neal
- Carlos Colon
- Clayton Murch

**2. Education/Communication**

- Anissa Pieriboni
- Lauren Debick
- Andrea Melvin
- Susan Hanley
- Keith Fair
- Herman Schulz

**3. Future Infrastructure**

- Glorybee Perez
- Ken McKelvy

**4. Future Service/Road Expansion**

- Karen Williams

Each of the four committee's would meet during the quarter prior to the quarterly meeting and report at our quarterly meeting to update everyone on what has been resolved or the ideas created to attempt a resolution.

**Item 5. Comments by TDLCB Members**

Chairwoman Stone thanked the TPO for guiding the board through the workshop session and gave thanks to the board for their attention and input.

Ms. Pieriboni said she enjoyed the workshop and felt that there was more purpose for the TDLCB and excited about the future.

**Item 6. Comments by TPO Staff**

*There were no comments by the TPO Staff.*

**Item 7. Comments by CTC**

*There were no comments by the CTC.*

**Item 8. Public Comment**

*There was no public comment.*

**Item 9. Adjournment**

Chairwoman Stone adjourned the meeting at 11:58am.

Respectfully Submitted By:

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Shakayla Irby, TPO Administrative Assistant



# **TDLCB Workshop**

June 8, 2023







# Education/Communication



## **Members**

Lauren Debick –Leader

Anissa Pieriboni

Andrea Melvin

Susan Hanley

Keith Fair

Herman Schulz

Tracey Sapp

# Future Infrastructure, Service & Road Expansion



## Members

Jeffrey Askew-Leader

Ken McKelvy

Karen Williams

Glorybee Perez

Elizabeth Watson

Tiffany McKenzie



# Funding

## **Members**

Michelle Stone

Steven Neal

Carlos Colon

Clayton Murch

Ronald Murch

Iris Pozo

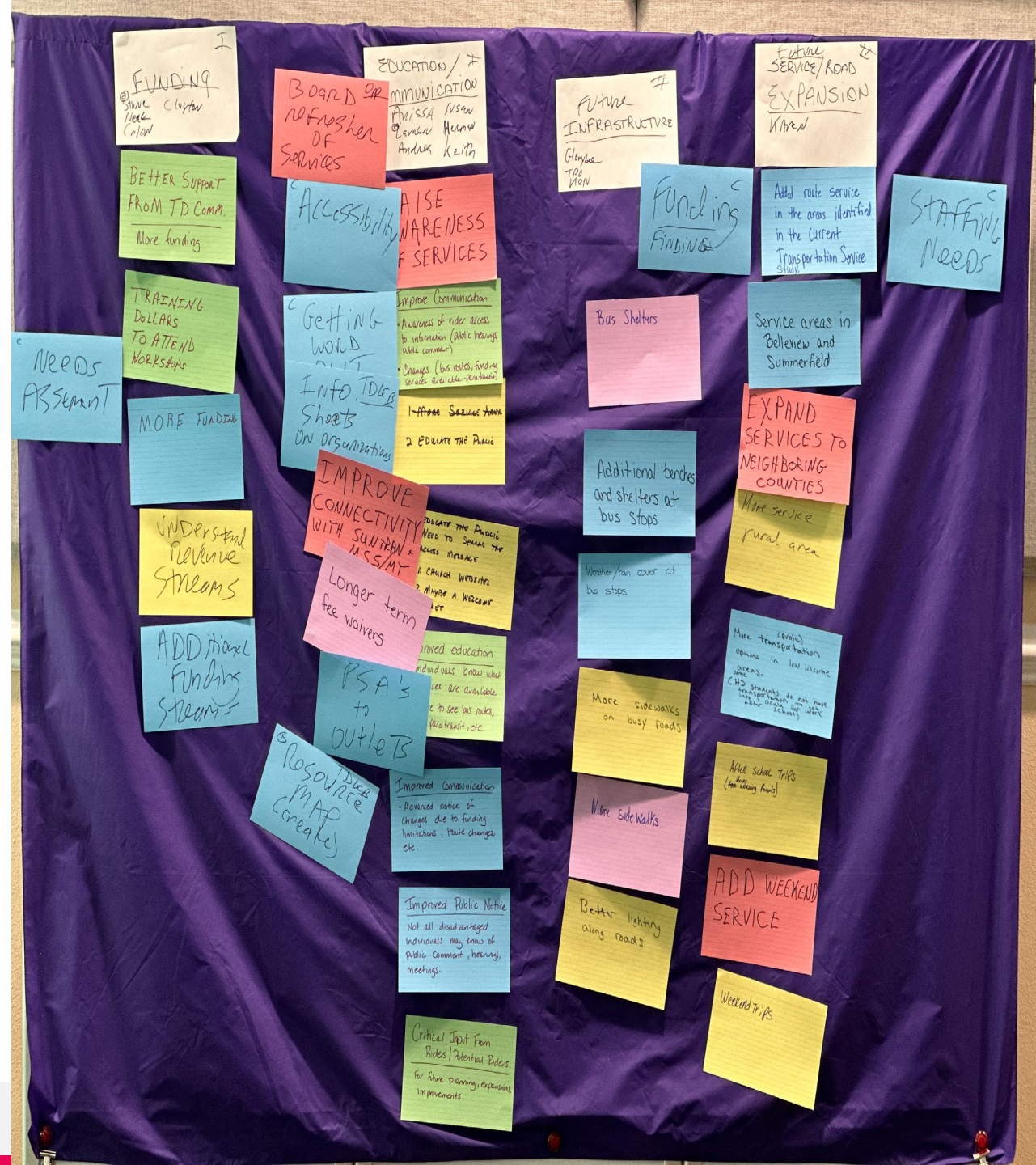
\*No leader available



# Summary

The subcommittee's were tasked to resolve the issues that came up on the board, and the resolution can only come from each of you. At the meeting everyone chose a category to be a part of a committee to find a solution for each of the listed issues.

Each of the committee's were to meet during the quarter prior to this quarterly meeting and share with us what has been resolved or the ideas created to attempt a resolution.







**Any Questions?**

**Thank You**