



**Transportation Disadvantaged Local Coordinating Board (TDLCB) Meeting**

Via Cisco WebEx

September 24, 2020

10:00 AM

**MINUTES**

**Members Present:**

Michelle Stone  
Jeffrey Askew  
Tamyika Young  
Susan Hanley  
Kathleen Woodring  
Tracey Alesiani  
Andrea Melvin  
Anissa Pieriboni  
Steve Neal

**Members Not Present:**

Charmaine Anderson  
Tracey Sapp  
Carlos Colon  
Carissa Hutchinson  
Jeff Aboumrad  
James Haines

**Others Present:**

Rob Balmes, TPO  
Shakayla Irby, TPO  
Elizabeth Mitchell, TPO  
Anton Schauerte, TPO  
Tom Wilder, Marion Transit

### **Item 1. Call to Order and Roll Call**

Chairwoman Stone called the meeting to order at 10:00am. Secretary Shakayla Irby called the roll and a quorum was present.

### **Item 2. Pledge of Allegiance**

Chairwoman Stone lead the board members in the Pledge of Allegiance.

### **Item 3. Proof of Publication**

Secretary Shakayla Irby stated that the meeting had been published online on the TPO website and Facebook and Twitter pages, the City of Ocala, Belleview, and Dunnellon websites. The meeting was also published to the September 17, 2020 edition of the Star Banner.

### **Item 4a. TDLCB Roll Call Update- Welcome Mr. Steven Neal**

Ms. Stone introduced the newest TDLCB member Mr. Steven Neal, Transportation Manager with the City of Ocala Growth Service Department. Mr. Neal would be replacing Mr. Dennis Yonce on the board.

### **Item 4b. First Draft of 2020-2025 Transportation Disadvantaged Service Plan (TDSP)**

Ms. Mitchell presented and said that the Florida Commission for the Transportation Disadvantaged (FCTD) required that each Community Transportation Coordinator (CTC) submit a comprehensive TDSP to run simultaneously with their 5-year appointment. This was a tactical plan that provided a 5-year vision for the local transportation disadvantaged (TD) program and was updated annually.

The first Draft document of the plan was presented in order to allow for input from the TDLCB Board and citizens.

Ms. Mitchell encouraged input with specific emphasis on page 28, the Goals, Objectives and Strategies section. The board and citizen input would help to assist the TPO in areas that needed attention, identifying any gaps that may have existed and in general gain perspective.

Ms. Melvin had questions about the Marion County Automobile Ownership by Age Group chart (page number 22 of the document). She noticed a discrepancy in the text saying that the ages between 21 and 59 had the leading registered vehicles however, the chart showed the age group 70 to 79 leading in registered vehicles.

Ms. Melvin also noticed that every age group was divided into 10 year age groups with the exception of the sixty's which was from 60 to 64 and 65 to 69.

Ms. Mitchell said that the statistics were provided by the Census and it maybe the way they report their numbers but she would do some further research to get a clear answer and report back.

There were no other comments or discussions and the final document would be presented at the October board meeting.

### **Item 5a. Approval of Memorandum of Agreement**

Ms. Mitchell said that the Ocala Marion TPO staff issued a Request for Proposal (RFP), soliciting proposals from any and all interested professional firms to perform the functions of the CTC for Marion County on April 3, 2020.

After receiving the RFP's and scoring was complete, it was determined that Marion Transit Services (MT) was the candidate selected to continue as the CTC for Marion County.

MT was recommended to the Florida Commission for the Transportation Disadvantaged and the Commission had accepted the recommendation issuing a Memorandum of Agreement to be approved by the TDLCB.

It was requested that the TDLCB Board review and approve the Memorandum.

*Mr. Askew made a motion to approve the Approval of Memorandum of Agreement. Ms. Woodring seconded, and the motion passed unanimously.*

### **Item 5b. Approval of Annual Operating Report (AOR)**

Mr. Tom Wilder with Marion Transit presented, it was incumbent upon TPO staff to review and approve the Annual Operating Report (AOR) to remain concurrent with State of Florida regulations as they relate to the operations of the Florida Coordinated Transportation System. The AOR was submitted annually by the Community Transportation Coordinator to the Commission for the Transportation Disadvantaged (CTD). The document affords the TDLCB the opportunity to review the growth and changes of the system over the course of the past fiscal year.

TPO staff reviewed the AOR and respectfully requested the TDLCB Board review and approve the report.

All elements included in the AOR were Pursuant to Chapter 427, Florida Statutes, each Community Transportation Coordinator (CTC) had to submit an Annual Operating Report (AOR).

The CTD used these forms to gather information needed to accurately reflect each CTC's operating data, provide a statewide operational profile of the Florida Coordinated Transportation System, and evaluated certain performance aspects of the coordinated systems individually and as a whole.

Mr. Wilder said that the report had not been completely approved and there could have been errors due to system troubles. However, the numbers were final and should not have been changed.

Ms. Stone asked if the State would identify in modifications or changes that needed to be made.

Mr. Wilder said that they would not review until after the deadline which was the end of September and no feedback would be received until sometime in October.

*There was no action necessary for the agenda item. The TDLCB board certified that they received the Annual Operating Report a copy of the document. Ms. Stone certified in accordance with Rule 41-2.0077 of the Florida Statute.*

Mr. Askew asked if the State would have approved the Annual Operating Report by December 31<sup>st</sup>.

Mr. Wilder said absolutely and would be checking for comments and the status weekly.

### **Item 6. Consent Agenda**

*Ms. Melvin made a motion to approve the Consent Agenda. Mr. Askew seconded, and the motion passed unanimously.*

### **Item 7. Comments by TDLCB Members**

Ms. Pieriboni said since March all of the Florida Center of the Blind services had been virtual which was challenging however, 90% of the clients were still be serviced.

### **Item 8. Comments by TPO Staff**

Mr. Harris, with the Ocala Marion TPO shared a flyer with the board that outlined the timeline for the Long Range Transportation Plan (LRTP). (Flyer attached for documentation)

### **Item 9. Comments by Transportation Coordinator (CTC)**

Mr. Wilder said that trips were starting to increase and Marion Transit was going in a good direction and the system was working well.

Mr. Neal said that the SunTran had faced some challenges with a 30% decrease in ridership since Covid-19. A new route had been started to service the Centers and Sherriff department and a Tripper Service. SunTran was starting to see an increase in ridership.

Mr. Askew asked if there was a route to service the VA hospital.

Mr. Neal said there was talk about a route to service the area but it had not been proposed or approved by City Council at that time.

**Item 10. Public Comment**

*There was no public comment.*

**Item 10. Adjournment**

Chairwoman Stone adjourned the meeting at 10:35am.

Respectfully Submitted By:

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Shakayla Irby, TPO Administrative Assistant