



Citizens Advisory Committee (CAC) Meeting

Marion County Green Clover Hall
319 SE 26th Terrace, Ocala, FL 34471
1:00 PM

MINUTES

Members Present:

Matt Fabian
Chris Arroyo (*arrived at 1:35pm*)
Michelle Shearer
Richard Howard
Richard McGinley
Suzanne Mangram

Members Not Present:

Davis Dinkins
Steve Rudnianyn
Travis Magamoll

Others Present:

Rob Balmes
Shakayla Irby
Jim Wood, Kimley Horn

The updated ranking methodology of the LOPP would consist of:

- Prior Year Rank
- Project Cycle
- Local Funding Commitment
- Regional Connectivity and Partnerships
- Safety
- Congestion Management
- Multimodal
- Transportation Resilience
- Economic Development and Logistics
- Equity

Upon the conclusion of the presentation, the committee engaged in discussion.

Ms. Shearer said that there was nothing listed about Environmental Impact and Quality of Life and she felt that those should be included in the ranking methodology. She also recalled Environmental Impact being listed in the previous methodology.

Mr. Wood said that every project had to go through an environmental phase in the Project Development and Environment (PD&E) studies. Economic Development and Logistics listed in the methodology covered aspects of Environmental Impact and Quality of Life.

Mr. Balmes said that to receive federal funding on any project environmental screening had to be done and for state funding preliminary engineering analysis. In the last ranking methodology environmental impact was not listed although it may have been in the methodology prior however, environmental and quality of life could be listed in the document language.

Ms. Shearer said that at least the environmental aspect should be listed so that the general public would clearly know that the environment is something that is looked into.

Mr. Balmes mentioned that there was a fact sheet posted on the TPO website that fully explained the entire process of the LOPP to the public.

Mr. Howard made a motion to approve the LOPP Guidance and Project Templates.

Ms. Mangram seconded, and the motion passed with Michelle Shearer opposed.

4a. Fiscal Years 2023 to 2024 Unified Planning Work Program (UPWP)

Mr. Balmes presented and explained that the Unified Planning Work Program (UPWP) was a federally required two-year document that served as the TPO's working budget. The federal definition of the UPWP was ***“a statement of work identifying the planning priorities and activities to be carried out within a metropolitan planning area. At a minimum, a UPWP includes a description of the planning work and resulting products, who will perform the work, time frames for completing the work, the cost of the work, and the source(s) of funds”*** (23 CFR450.104).

Every two years, the TPO developed a UPWP. The Draft Fiscal Years 2022/23 to 2023/24

Approved –

UPWP covered the next two-year period from July 1, 2022 to June 30, 2024. The UPWP was required as a basis and condition for receiving federal funding assistance by the joint planning regulations of the Federal Highway Administration (FHWA) and Federal Transit Administration (FTA).

As part of the development of the UPWP, a 30-day public review process was also underway from March 15 to April 15, 2022. Some of the notable highlights of the Draft UPWP were as follows:

- The TPO and Florida Department of Transportation (FDOT) participation in a new Consolidated Grant Program (CPG), which combines FHWA PL and FTA 5305d funding into one program.
- The Infrastructure Investment and Jobs Act (IIJA) had resulted in authorized funding increased to date of \$128,283 in year one (FY 22 and 23 combined) and \$74,014 in year two (FY 24).
- The state, through FDOT, had committed to provide the local cash match requirement to TPO federal grants by applying toll revenue credits (soft-match). Which included the new CPG and existing 5305d grants. This soft-match relieves local governments in Marion County from a hard cash match requirement of 18.07% for the CPG and 10% for the 5305d grants.
- The FHWA and FTA, through the U.S. Department of Transportation, had issued eight federal planning emphasis areas (PEAs) to be integrated into TPO tasks and planning activities.
- The state, through FDOT, had issued four statewide emphasis areas, including safety, equity, and resilience and emerging mobility.

Draft UPWP Funding Summary

Funding Source	Fiscal Year 2022/2023	Fiscal Year 2023/2024
Consolidated Planning Grant (CPG)	\$707,763	\$653,494
*FHWA PL-112	\$622,150	\$567,881
FTA 5305(d)	\$85,613	\$85,613
FTA 5305(d) Carryover (prior grants)	\$146,840	\$0
CTD (Transportation Disadvantaged)	\$27,523	\$27,523
Local Funding	\$2,000	\$2,000
Total:	\$884,126	\$683,017

*Does not include the de-obligation amount of \$175,000

Upon the conclusion of the presentation, the committee engaged in discussion.

Mr. McGinley inquired funds generated by toll revenues seeing Marion County did not have toll revenues.

Mr. Balmes said that the toll revenues was state wide and shared amongst all the MPO’s in Florida.

Mr. Wood said that the soft match could be applied within the state.

The committee continued in discussion.

Mr. Balmes said that presentation was informational and that no committee action was required.

Item 5. Consent Agenda

Ms. Mangram made a motion to approve the Consent Agenda. Ms. Shearer seconded, and the motion passed unanimously.

Item 6. Comments by FDOT

Mr. Burgett notified the committee that the Dallas Pond Redesign project had been completed.

Mr. Burgett also gave additional information to the committees:

- April 11th through April 15th was Work Zone Awareness Week and that FDOT would be sending out Community Outreach Coordinators with law enforcement to educate drivers speeding through work zones.
- Secretary Jared Perdue had been appointed as State Secretary and more information would be forthcoming.

Item 7. Comments by TPO Staff

Mr. Balmes gave a reminder to the committee of the Commitment to Zero: Safety Action Plan April 14, 2022 Community Workshop from 5:30pm-8pm at the CF Klein Center.

Item 8. Comments by CAC Members

Mr. Arroyo made comments about local partners, particularly gas stations potentially contributing to repairing the transportation overall infrastructure since they had a huge impact on transportation.

Mr. McGinley said that gas stations pay upfront prior to opening due the impact the store would have with adjacent roads.

Ms. Shearer commented that the roads that were currently in place needed to be fixed before adding additional roads.

Item 9. Public Comment

There was no public comment.

Item 10. Adjournment

Chairman McGinley adjourned the meeting at 2:06pm.

Respectfully Submitted By:

Shakayla Irby, TPO Administrative Assistant