



**Technical Advisory Committee (TAC) Meeting**

Marion County Green Clover Hall  
319 SE 26th Terrace, Ocala, FL 34471  
3:30 PM

**MINUTES**

**Members Present:**

Eric Smith  
Ji Li  
Tyler Burgett  
Bob Titterington (*arrived at 3:37pm*)  
Kenneth Odom  
Noel Cooper  
Elton Holland

**Members Not Present:**

Dave Herlihy  
Mickey Thomason  
Loretta Shaffer  
Troy Slattery

**Others Present:**

Rob Balmes  
Shakayla Irby  
Jim Wood, Kimley Horn



The updated ranking methodology of the LOPP would consist of:

- Prior Year Rank
- Project Cycle
- Local Funding Commitment
- Regional Connectivity and Partnerships
- Safety
- Congestion Management
- Multimodal
- Transportation Resilience
- Economic Development and Logistics
- Equity

Mr. Odom asked if projects would be ranked manually or through a system.

Mr. Balmes said that the process would be done manually. Project rankings would be able to be tracked for full transparency as to why each project received its ranking. Strategic refinement would allow for projects to be moved around as needed.

Mr. Cooper asked if new projects required applications for the TPO to better score projects.

Mr. Balmes said that was not developed for the current year but could be added for the next year.

Mr. Odom made a motion to approve the LOPP Guidance and Project Templates. Mr. Smith seconded, and the motion passed unanimously.

#### **4a. Fiscal Years 2023 to 2024 Unified Planning Work Program (UPWP)**

Mr. Balmes presented and explained that the Unified Planning Work Program (UPWP) was a federally required two-year document that served as the TPO's working budget. The federal definition of the UPWP was ***“a statement of work identifying the planning priorities and activities to be carried out within a metropolitan planning area. At a minimum, a UPWP includes a description of the planning work and resulting products, who will perform the work, time frames for completing the work, the cost of the work, and the source(s) of funds”*** (23 CFR450.104).

Every two years, the TPO developed a UPWP. The Draft Fiscal Years 2022/23 to 2023/24 UPWP covered the next two-year period from July 1, 2022 to June 30, 2024. The UPWP was required as a basis and condition for receiving federal funding assistance by the joint planning regulations of the Federal Highway Administration (FHWA) and Federal Transit Administration (FTA).

As part of the development of the UPWP, a 30-day public review process was also underway from March 15 to April 15, 2022. Some of the notable highlights of the Draft UPWP were as follows:

- The TPO and Florida Department of Transportation (FDOT) participation in a new Consolidated Grant Program (CPG), which combines FHWA PL and FTA 5305d funding into one program.
- The Infrastructure Investment and Jobs Act (IIJA) had resulted in authorized funding increased to date of \$128,283 in year one (FY 22 and 23 combined) and \$74,014 in year two (FY 24).

- The state, through FDOT, had committed to provide the local cash match requirement to TPO federal grants by applying toll revenue credits (soft-match). Which included the new CPG and existing 5305d grants. This soft-match relieves local governments in Marion County from a hard cash match requirement of 18.07% for the CPG and 10% for the 5305d grants.
- The FHWA and FTA, through the U.S. Department of Transportation, had issued eight federal planning emphasis areas (PEAs) to be integrated into TPO tasks and planning activities.
- The state, through FDOT, had issued four statewide emphasis areas, including safety, equity, and resilience and emerging mobility.

**Draft UPWP Funding Summary**

<b>Funding Source</b>	<b>Fiscal Year 2022/2023</b>	<b>Fiscal Year 2023/2024</b>
<b>Consolidated Planning Grant (CPG)</b>	<b>\$707,763</b>	<b>\$653,494</b>
*FHWA PL-112	\$622,150	\$567,881
FTA 5305(d)	\$85,613	\$85,613
<b>FTA 5305(d) Carryover (prior grants)</b>	<b>\$146,840</b>	<b>\$0</b>
<b>CTD (Transportation Disadvantaged)</b>	<b>\$27,523</b>	<b>\$27,523</b>
<b>Local Funding</b>	<b>\$2,000</b>	<b>\$2,000</b>
<b>Total:</b>	<b>\$884,126</b>	<b>\$683,017</b>

\*Does not include the de-obligation amount of \$175,000

**Item 5. Consent Agenda**

*Mr. Titterington made a motion to approve the Consent Agenda. Mr. Odom seconded, and the motion passed unanimously.*

**Item 6. Comments by FDOT**

Mr. Burgett notified the committee that the Dallas Pond Redesign project had been completed.

Mr. Burgett also gave additional information to the committees:

- April 11<sup>th</sup> through April 15<sup>th</sup> was Work Zone Awareness Week and that FDOT would be sending out Community Outreach Coordinators with law enforcement to educate drivers speeding through work zones.
- Secretary Jared Perdue had been appointed as State Secretary and more information would be forthcoming.

**Item 7. Comments by TPO Staff**

Mr. Balmes gave updates of the Commitment to Zero: Safety Action Plan:

- April 14, 2022 Community Workshop from 5:30pm-8pm at the CF Klein Center.
- Stakeholder Meeting to be held in May and more information would be forthcoming.
- The Long Range Transportation Plan (LRTP) was adopted in November 2020 but based on feedback the TPO was looking at potentially doing an amendment to incorporate any changes since the adoption. There would be a 30-day window to receive projects that would need to be included.

TAC Meeting Minutes – April 12, 2022

Approved –

**Item 8. Comments by TAC Members**

Mr. Cooper gave the committee project highlights from the City of Ocala.

**Item 9. Public Comment**

There was no public comment.

**Item 10. Adjournment**

Vice-Chairman Holland adjourned the meeting at 4:16pm.

Respectfully Submitted By:

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Shakayla Irby, TPO Administrative Assistant