



Technical Advisory Committee (TAC) Meeting
Marion County Library Headquarters – Meeting Room C
2710 E. Silver Springs Blvd., Ocala, FL 34470
10:30 AM

MINUTES

Members Present:

Steven Neal
Dave Herlihy (*arrived at 10:38a*)
Anna Taylor (*Rakinya Hinson attended on Anna's behalf via WebEx*)
Nany Smith
Mickey Thomason (*arrived at 10:36a*)
Eric Smith (*via WebEx*)
Elton Holland

Members Not Present:

Bruce Phillips
Kenneth Odom
Loretta Shaffer

Others Present:

Rob Balmes
Liz Mitchell
Shakayla Irby
Jessica Heller
Amber Gartner
William Roll (*virtually*)

Item 1. Call to Order and Roll Call

Chairman Elton Holland called the meeting to order at 10:34am and called the roll, there was no quorum present. Quorum was met at 10:38am with the virtual of attendance of Mr. Eric Smith.

Item 2. Proof of Publication

Secretary Shakayla Irby stated the meeting had been published online to the TPO's website, as well as the City of Ocala, Belleview, Marion County, and Dunnellon's websites on April 6, 2021. The meeting had also been published to the Star Banner news calendar, and the TPOs Facebook and Twitter pages.

Item 3A. Fiscal Years (FY) 20/21 to 24/25 Transportation Improvement Program (TIP) Amendment 1

Mr. Eric Smith attended the meeting virtually via WebEx. The committee members were in consensus to allow Mr. Smith to vote virtually which resorted in a met quorum and the committee was able to move forward in taking action on the action items.

Per the request of the Florida Department of Transportation (FDOT), two projects were proposed to be amended to the Fiscal Years (FY) 2020/2021 to 2024/2025 Transportation Improvement Program (TIP).

FM# 448816-1: Capital ARC Marion – Small Urban

- New project that will be added to the FY 2020/21 to - 2024/25 TIP
- \$6,200 added to FY 2021
- New capital project awarded from Section 5310 grant
- Support for Advocacy Resource Center (ARC) transportation services – preventative maintenance for vehicles (Marion Transit)

FM# 448854-1: NE 40th Railroad Crossing (#627890)

- New project that will be added to the FY 2020/21 to - 2024/25 TIP
- \$3,588 added to FY 2021
- This project will include funding to replace incandescent bulbs and lenses with LED bulbs and lenses at the railroad crossing

Ms. Smith made a motion to approve the Fiscal Years (FY) 20/21 to 24/25 Transportation Improvement Program (TIP) Amendment 1. Mr. Neal seconded, and the motion passed unanimously.

Item 3B. Fiscal Years (FY) 20/21 to 24/25 Transportation Improvement Program (TIP) Amendment 2

The Moving Ahead for Progress in the 21st Century Act (MAP-21) required State DOTs and MPO/TPO's to conduct performance-based planning by tracking performance measures and setting data-driven targets to improve those measures.

On July 19, 2018, the Federal Transit Administration (FTA) issued a requirement to all transit agencies to publish a Public Transportation Agency Safety Plan (PTASP) and corresponding safety targets. The effective date of the regulation was July 19, 2020, but was later extended to December 31, 2020 due to the global pandemic. On November 30, 2020, SunTran through the City of Ocala City Council adopted a PTASP and corresponding safety targets (captured below).

| SunTran Safety Performance Targets | | | | | | | |
|---|------------------|--|----------------|--|---------------------|---|------------------------------------|
| Performance Targets based on collected data from the previous three years | | | | | | | |
| Mode of Transit Service | Fatalities Total | Fatalities (per 100k vehicle revenue miles) VRM) | Injuries Total | Injuries (per 100k vehicle revenue miles) VRM) | Safety Events Total | Safety Events (per 100k vehicle revenue miles) VRM) | System Reliability (VRM/ failures) |
| Fixed Route Bus | 0 | 0 | 1 | .20 | 5 | 1.03 | 7,492 |
| ADA Paratransit | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

Upon adoption, MPO/TPO’s are then required by law within 180 days to either adopt the local transit agency (SunTran) safety targets into their respective planning processes and performance management, or develop their own independent targets.

Based on a review of the PTASP and corresponding safety targets, TPO staff recommended adoption of SunTran’s safety targets and to amend the FY 2020/21 to 2024/25 TIP as proposed.

Mr. Thomason made a motion to approve the Fiscal Years (FY) 20/21 to 24/25 Transportation Improvement Program (TIP) Amendment 2. Mr. Herlihy seconded, and the motion passed unanimously.

Item 4A. Congestion Management Plan

The TPO was in the process of conducting a major update to the Congestion Management Process (CMP) with its consultant team Kimley-Horn. The last significant development of the CMP was in 2011, which included CMP Policy and Procedures and State of the System reports.

In 2021, the TPO had plans to develop one revised comprehensive Congestion Management Plan (CMP). The TPO was seeking your review and feedback at the April 13 meeting for three key elements of the CMP:

- 1. Draft CMP Goals**
- 2. Performance Measures**
- 3. Proposed CMP Network**

Mr. William Roll with the Kimley-Horn team provided an overview presentation and facilitated discussion to obtain the committee feedback and guidance. Presentation provided in meeting packet. Reference page 209 of the meeting packet April 13, 2021.

It was added by Mr. Balmes, that the results of the 30-day **Public Survey** conducted in March were provided to the committee. Reference page 252 of the meeting packet April 13, 2021.

The process for developing the CMP would be a collaborative effort with the TAC throughout the year at upcoming meetings in May, June, August, September and October.

Mr. Roll opened the floor for committee engagement and discussion.

Item 5A. List of Priority Projects (LOPP) and Fiscal Years (FY) 21/22 to 25/26 TIP

Schedule

Mr. Balmes presented and said that on an annual basis, the TPO developed an update to the Transportation Improvement Program (TIP) and List of Priority Projects (LOPP). The TPO was required to submit both an adopted TIP and LOPP to the Florida Department of Transportation (FDOT) by June 30, 2020.

A summary was provided that outlined the upcoming schedule for both the TIP and LOPP as a general reminder.

2021 List of Priority Projects (LOPP) Schedule

- March 17: LOPP notice sent to partner agencies
- March and April: Meetings with partner agencies to discuss priorities
- April: TPO staff score and rank priorities
- May 11: TAC and CAC review of draft LOPP
- May 25: TPO Board review of draft LOPP
- June 8: TAC and CAC final review
- June 22: TPO Board final review and adoption
- June 30: TPO staff submission of adopted 2021 LOPP to FDOT

Fiscal Years 2021/22 to 2025/26 TIP Schedule

- May 11: Minimum 30-day public notice of draft TIP
- May 11: TAC and CAC presentations of draft TIP
- May 25: TPO Board presentation of draft TIP and public comment
- June 8: TAC and CAC final review
- June 22: TPO Board final review and adoption; close of public comment period
- June 30: TPO staff submission of adopted TIP to FDOT

Item 5B. National Bike Month

Shakayla Irby, Admin Specialist/ Social Media Coordinator presented and said that as part of celebrating National Bike Month, the TPO would be celebrating a Bike Week with a focus on bicycle safety. Whether riding for fun, fitness or with family, or taking essential trips to work or shop, it was urged to take part in the movement for safer biking.

The week of May 17 to 23, it was encouraged that everyone Bike Safe wherever that may be. During the week the TO had plans to host a virtual Bicycle Safety Course taught by ReThink Your Commute, highlight some beautiful trails in Marion County, and share lots of bike safety information via the TPO social media platforms.

Ms. Irby said to follow the TPO for upcoming dates and more information @Ocalamariontpo on both Facebook and Twitter. Emails would also be sent out to the committees.

The hashtag #BikeSafeOcalaMarion would be used for participants to share photos of their solo or family rides on social media using the hashtag.

Mr. Neal mentioned reaching out to Mr. Herlihy to coordinate with the School Board and also to reach out to ReThink Your Commute for incentive gifts.

Item 6. Consent Agenda

Mr. Neal made a motion to approve the Consent Agenda. Mr. Herlihy seconded, and the motion passed unanimously.

Item 7. Comments by FDOT

Ms. Rakinya Hinson with FDOT stated the Construction Report was included in the meeting packet for the committee. There were no further comments.

Item 8. Comments by TPO Staff

Mr. Balmes presented the committee with a revised 2021 meeting schedule for the future committee meetings.

Mr. Balmes also shared with the committee a Florida Transportation MPO Newsletter.

Item 9. Comments by TAC Members

There were no comments by TAC Members.

Item 10. Public Comment

There was no public comments.

Item 11. Adjournment

The meeting was adjourned by Chairman Holland at 12:04pm.

Respectfully Submitted By:

TAC Meeting Minutes – April 13, 2021
Approved – May 11, 2021

Shakayla Irby, TPO Administrative Assistant