



**TPO Board Meeting**

Marion County Commission Auditorium  
601 SE 25<sup>th</sup> Avenue, Ocala, FL 34471  
January 25, 2022  
4:00 PM

**MINUTES**

**Members Present:**

Councilman Ire Bethea  
Commissioner Kathy Bryant  
Commissioner Jeff Gold  
Commissioner Ron Livsey  
Councilmember Barry Mansfield  
Commissioner Michelle Stone  
Mayor Bill White

**Members Not Present:**

Commissioner Craig Curry  
Councilmember Kristen Dryer  
Mayor Kent Guinn  
Councilmember James Hilty  
Commissioner Carl Zalak

**Others Present:**

Rob Balmes, TPO  
Shakayla Irby, TPO  
Liz Mitchell, TPO  
Anna Taylor, FDOT  
Sarah McNamara, FDOT  
Jack Adkins, FDOT  
Mike McCammon, FDOT  
Bonny Richland  
Annette Stutzman  
Stephen Day  
Nancy Reich  
Lynnda Butler  
Marty Williams  
Thor Siegfried

Jazmon Lovenguth

Michelle Shearer

Other members of the public not signed in.

### **Item 1. Call to Order and Pledge of Allegiance**

Chairman Ire Bethea called the meeting to order at 4:00pm and led the board in the Pledge of Allegiance.

### **Item 2. Roll Call**

Shakayla Irby, Administrative Assistant called the roll and a quorum was present.

### **Item 3. Proof of Publication**

Shakayla Irby, Administrative Assistant stated the meeting was published online at the TPO website and the City of Ocala, Belleview and Dunnellon and Marion County meeting calendars on January 18, 2022. The meeting was also published to the TPO's Facebook and Twitter pages.

### **Item 4. Consent Agenda**

*Ms. Stone made a motion to approve the Consent Agenda. Ms. Bryant seconded, and the motion passed unanimously.*

### **Item 5A. Florida Department of Transportation (FDOT) District 5 Fiscal Years 2022/23 to 2026/27 Tentative Work Program**

Ms. Anna Taylor with the Florida Department of Transportation (FDOT) District 5 provided a presentation covering the Tentative Five-Year Work Program for fiscal years 2023 through 2027 in Marion County. The FDOT District 5 2021 Work Program Public Hearing Week took place from October 25 to 29, 2021 including a Public Hearing Workshop meeting held both virtually and at the District Headquarters in DeLand on October 28, 2021.

The Five-Year Tentative Work Program could be accessed at the following link. The Marion County portion of the Work Program was also included in the meeting packet.

<https://www.fdot.gov/topics/fdot-work-program/district-5-wp-public-hearings/district-5-documents>.

Ms. Taylor talked about the FDOT Work Program saying it was a five-year plan that included:

- Public transit, seaport, airport and rail projects
- Transportation planning, Transportation Systems Management & Operations, engineering and design
- Right-of-Way acquisition and construction activities
- FDOT Fiscal Year: July 1st to June 30th
- Projects based on TPO Priorities and SIS/FDOT Priorities

A year in review was shown to the committee from July 2021 through July 2022 of the process that lead to the adoption of the FY 2022/23 to FY 2026/27 Work Program along with funding breakdowns over the five years.

Ms. Taylor highlighted some key projects:

**FM# 435209-1:**

- TPO Priority #1
- I-75 (S.R. 93) at NW 49th Street, from end of NW 49th Street to end of NW 35th Street
- New Interchange
- Construction funded in FY 24/25
- Funding in Tentative Work Program: \$42,934,270

**FM# 433660-1:**

- TPO Priority #4
- U.S. 441 at S.R. 464
- Operations Improvement
- Design funded in FY 24/25 and Construction funding in FYs 25/26 and 26/27
- Funding in Tentative Work Program: \$3,277,299

**FM# 433661-1**

- TPO Priority #6
- U.S. 441, from SR 40 to SR 40A (SW Broadway)
- Construction funded in FY 22/23
- Funding in Tentative Work Program: \$17,767

**FM# 433652-1:**

- TPO Priority #7
- S.R. 40 Intersections – at SW 40th Avenue and SW 27th Avenue
- Add Turn Lane(s)
- Right-of-Way funded in FYs 22/23 and 23/24
- Funding in Tentative Work Program: \$1,399,654

**FM# 450340-1:**

- TPO Priority #9
- Emerald Road Extension, from SE 92nd Loop to CR 424 (SE Maricamp Road)
- New Road Construction
- Right-of-Way and Construction funded in FY 22/23
- Funding in Tentative Work Program: \$9,650,000

**FM# 436756-1**

- TPO Priority #33
- Downtown Ocala Trail from SE Osceola Avenue to Silver Springs State Park
- Design funded in FY 24/25
- Funding in Tentative Work Program: \$253,001

**FM# 435484-2:**

- TPO Priority #41
- Pruitt Trail, from S.R. 200 to Pruitt Trailhead
- Construction funding in FY 25/26
- Funding in Tentative Work Program: \$2,158,000

**FM# 433651-1:**

- TPO Priority #64
- CR 484, from SW 20th Avenue to CR 475A
- Interchange Improvement
- Construction funded in FY 23/24
- Funding in Tentative Work Program: \$47,520

Ms. Taylor also highlighted the Advances as follows:

**FM# 445687-1:**

- U.S. 41 N. / S. Williams Street, from Brittan Alexander Bridge to River Road
- Construction advanced from FY 24/25 to FY 21/22

**FM# 445800-1:**

- East S.R. 40 at S.R. 492
- Construction support advanced from FY 23/24 to FY 21/22 to align with construction phase

Ms. Taylor also highlighted the Deletions as follows:

**FM# 445687-1-45-01:**

- U.S. 41 N. / S. Williams Street, from Brittan Alexander Bridge to River Road
- Right-of-way relocation deleted from FY 22/23, as relocation services no longer anticipated.

Ms. Taylor also talked about one project that had been Moved-Out:

**FM# 238648-1:**

- S.R. 45 (U.S. 41), from SW 110th Street to North of S.R. 40
- Construction moved out from FY 23/24 based on availability of funding.

Contact information for Ms. Katherine Alexander, Program Manager Administrator was provided to the board for further information and questions.

Mayor White inquired about S.R. 45 (U.S. 41), from SW 110th Street to North of S.R. 40.

Ms. Taylor responded that at the time there was no funding for the project within the current work program. In 2027 during the new work program development cycle opportunities would be looked at if it was an option.

Mayor White asked if the project would be at least five years out.

Ms. Taylor said at the current time, yes.

### **Item 6A. Vice Chair Election**

Per Board Bylaws, members must elect a Chair and Vice-Chair to serve one-year terms at the last board meeting of the calendar year. At the October 26, 2021 meeting, the TPO Board elected officers to serve their respective terms as Chair and Vice-Chair. The officers include:

- Chair, City of Ocala Councilmember and President, Ire Bethea
- Vice-Chair, City of Dunnellon Vice-Mayor, Valerie Hanchar

On December 14, 2021, the TPO Director was notified by the City of Dunnellon regarding a decision made by City Council to select Mayor Bill White as the new representative in 2022 to the TPO Board, replacing Vice-Mayor Hanchar. Consequently, the Vice-Chair of the TPO Board is vacant. The TPO Board was required to act at the next regular meeting and elect a new Vice-Chair.

*Ms. Stone made a motion to nominate Commissioner Craig Curry as Vice-Chair. Mr. Gold seconded, and the motion passed unanimously.*

### **Item 6B. Alternate Appointment to the Florida Metropolitan Planning Organization Advisory Council (MPOAC)**

At the October 26, 2021 meeting, the TPO Board elected two representatives to serve the Florida Metropolitan Planning Organization Advisory Council (MPOAC) Governing Board for a one-year term in calendar year 2022.

The MPOAC representatives included:

- Member, Marion County Commissioner Craig Curry
- Alternate, City of Dunnellon Vice-Mayor, Valerie Hanchar

On December 14, 2021, the TPO Director was notified by the City of Dunnellon regarding a decision made by City Council to select Mayor Bill White as the new representative in 2022 to the TPO Board, replacing Vice-Mayor Hanchar. Consequently, the TPO's Alternate Membership role of the MPOAC was vacant.

*Mr. Gold made a motion to nominate Councilmember Kristen Dryer as Alternate Appointment to the Florida MPOAC. Ms. Stone seconded, and the motion passed unanimously.*

### **Item 6C. Fiscal Years 2021/22 to 2025/26 Transportation Improvement Program (TIP) Amendment, Annual Listing of Obligated Projects**

On an annual basis, per Title 23, United States Code (USC) 450.334, the TPO was required to provide a summary listing of projects for which federal funds have been \*obligated in the preceding year. The Florida Department of Transportation (FDOT) had assisted the TPO in complying with this federal requirement by providing a detailed report of federal project obligations for Marion County. An amendment of the current FY 2021/22 to 2025/26 TIP was required to include an annual obligation report.

A net total of \$26,342,420 of federal funds were obligated in Federal Fiscal Year (FFY) 2021 on 30 transportation projects and programs in Marion County.

\*Obligation in the case was the legal commitment by the Federal government to pay or reimburse a State or other entity for the Federal share of a project's eligible cost. Obligated projects have been authorized by the federal government and funds have been approved for reimbursement. Funding for projects can in some cases also be de-obligated. Funding previously obligated is removed from a project due to changes such as cost, delay or cancellation.

The annual listing of Federally Obligated Projects for Federal Fiscal Year 2021 was provided to the board and attached on pages 12 and 13 of this set of minutes.

Ms. Stone made a motion to approve the Fiscal Years 2021/22 to 2025/26 TIP Amendment, Annual Listing of Obligated Projects. Mr. Mansfield seconded and the motion passed unanimously.

#### **Item 6D. Scope of Services, List of Priority Projects (LOPP) Process**

Mr. Balmes said on an annual basis, the TPO worked collaboratively with the cities of Belleview, Dunnellon, Ocala, Marion County and the Florida Department of Transportation (FDOT) to develop a List of Priority Projects (LOPP). The LOPP was a process undertaken to identify the highest priority projects in Marion County to receive consideration for federal and state funding through the Florida Department of Transportation (FDOT) Five-Year Work Program. The LOPP was a requirement per Florida Statute (339.175) to be managed and developed by the TPO and submitted annually to FDOT District 5.

The purpose of the specific task was to implement a revised methodology to help identify the highest multi-modal transportation priorities and ensure a more efficient process was undertaken to maximize opportunities for funding projects. The task would involve collaboration with the TAC and CAC and other local technical partner staff. The TPO's General Planning Consultant (GPC) Kimley-Horn and Associates would serve as the team devoted to this project.

Ms. Stone made a motion to approve the Scope of Services, List of Priority Projects (LOPP) Process. Ms. Bryant seconded and the motion passed unanimously.

#### **Item 6E. Fiscal Years 20/21 to 21/22 Unified Planning Work Program (UPWP) Amendment**

##### Federal Transit Administration (FTA) 5305(d) Funding

In November 2021, the TPO coordinated with the Florida Department of Transportation (FDOT) regarding Federal Transit Administration (FTA) 5305d grant contract funding balances. Part of the process was tied to a future change involving the consolidation of FTA 5305d grant funding with Federal Highway Administration (FHWA) PL-112 grant funding.

As part of the coordination, FDOT notified the TPO that a prior year 5305d grant balance of \$60,086 remains available. This balance was tied to prior year contracts and not to any current active grant contracts. FDOT requested the TPO utilize the funding and apply to active tasks.

The funding would remain available for one calendar year once amended into the current FY 2020/21 to 2021/22 UPWP and a revised contract was approved by both parties. TPO staff also

coordinated with FDOT to apply the full 20 percent required match with toll revenue credits (soft match) to eliminate a state (FDOT) and local (Marion County) cash match contribution.

TPO staff proposed to immediately apply the \$60,086 in grant funding to **Task 1E. Marion County Cost Allocation (\$19,243)** and **Task 7B. Consultants (\$40,843)** in support of the Commitment to Zero Safety Action Plan – two active tasks in Fiscal Year 2021/22.

#### SunTran Transit Development Plan

FDOT required transit agencies to complete a major update to their transit development plan (TDP) every five years as a prerequisite to receiving Public Transit Block Grant funds

SunTran was required to complete a major update to their TDP in 2022 and would be directing more resources to long-range planning in 2022 than they would in a typical year. SunTran staff had budgeted \$200,000 for the TDP update in their 2021 American Rescue Plan Section 5307 grant application and were requesting an amendment to the UPWP to reflect that planning expenditure. The funding change was budget neutral to the TPO, and was reflected in the UPWP for purposes of supporting SunTran planning activities.

Ms. Bryant asked for clarification if the American Rescue Plan funding for the SunTran was coming directly from the American Rescue Plan and not the municipality or the County.

Mr. Balmes said that the American Rescue Plan was 100% federal funding.

Mr. Balmes also mentioned that the 5305(d) grant was one of the three grants that required a local and state both of 10 percent. However, since it was an old balance, Mr. Balmes emphasized with FDOT that he would like to see a soft match applied with toll revenue credits so no impact came to the county or state budget while in the middle of the fiscal year. FDOT agreed to apply the soft match.

Ms. Stone made a motion to approve the Fiscal Years 20/21 to 21/22 UPWP Amendment.

Ms. Bryant seconded and the motion passed unanimously.

#### **Item 6F. 2045 Long Range Transportation Plan (LRTP) Modification**

Mr. Balmes presented and said in December, the TPO worked with Kittelson and Associates (2045 LRTP consultant team) to perform a modification of the 2045 Long Range Transportation Plan (LRTP). The Federal Highway Administration (FHWA) had conducted a review of the TPO's 2045 LRTP in Fiscal Year (FY) 2022 and offered minor suggestions including formatting of tables and the need to demonstrate fiscal balance. The TPO was making modifications to ensure consistency of federal requirements, including Fiscal Constraint of the LRTP Cost Feasible element (federal/state).

The purpose of the task was to identify and update areas of the Cost Feasible element to provide more clarity and consistency for the general public and government partners that reference the LRTP for planning project development purposes.

The approach would also help ensure the upcoming review by the Federal Highway Administration (FHWA) met expectations and planning consistency. A summary presentation

was provided to the committee regarding the modification updates to Chapters 6 and 7 of the 2045 LRTP.

*The Scope of Services outline has been attached to pages 14-18 of this set of minutes for reference.*

*Ms. Bryant made a motion to approve the 2045 LRTP Modification. Ms. Stone seconded, and the motion passed unanimously.*

### **Item 7A. 2021 TPO Annual Report**

Mr. Balmes provided the board with a copy of the 2021 TPO Annual Report and said that the Annual Report summarized the TPO program accomplishments in Ocala/Marion County in calendar year 2021. The report also included boards and committee leadership, along with major projects funded through the TPO process.

To honor the TPO's 40th anniversary, a special timeline section was developed to highlight some of the major organizational milestones from 1981 to 2021. The Annual Report had also been published to the TPO's website.

### **Item 7B. 2022 Major TPO Activities**

In 2022, the TPO would be involved with a variety of program and project activities to meet the organizations goals and state and federal requirements. A summary of the planned activities was provided to the board along with a brief presentation that shared with Board members how to get involved throughout the calendar year in providing guidance, recommendations and approvals.

*The 2022 Major TPO activities has been attached to pages 19-21 of this set of minutes for reference.*

### **Item 7C. TPO Budget Snapshot**

Ms. Liz Mitchell provided the quarterly TPO updates on the budget to the TPO Board to ensure they remain informed of funding status and the financial outlook throughout the year.

*The TPO Budget Snapshot has been attached to page 22 of this set of minutes for reference.*

### **Item 8. Comments by FDOT**

Ms. Anna Taylor provided the latest construction report to the board.

### **Item 9. Comments by TPO Staff**

Mr. Balmes mentioned that the Commitment to Zero: Safety Action Plan had a great Kick-Off meeting that was held on January 12, 2022 at the Board of County Commissioners Auditorium led by Commissioner Stone. A Commitment to Zero: Safety Action Plan fact sheet was provided to the board. The TPO was still seeking comments and feedback from the public and also provided information on the online map to mark areas of concern. Also the website <https://ocalamariontpo.org/safety-plan/> was provided for more information.



Mr. Balmes also gave a TPO staffing update and said the TPO was still receiving applications for planners and was looking to conduct interviews within the coming week.

### **Item 10. Comments by TPO Members**

Ms. Bryant asked if the MPOAC Weekend Institute for new TPO board members was still being provided.

Mr. Balmes said that it was still offered and he would forward the invitation to the board members. As part of the TPO travel and training budget reimbursement was available.

Ms. Bryant said she had attended the MPOAC Weekend Institute and it was very informative and she highly recommended for the new board members to attend.

Ms. Stone made a comment that is was “Move over Month” and that whenever a police officer has someone pulled over and their lights are flashing drivers are required by law to get out of the closest lane to them and if unable to move over then speed had to be reduced by 20mph less than the posted speed limit.

Mayor White made a comment that he was very excited to apart of the TPO board and that Dunnellon was working very hard to connect and become involved with Marion County and actively working with the Commissioners and specifically Commissioner Bryant, Dunnellon representative. He mentioned that Councilwoman Hanchar would be the TPO board alternate and that she would still be very involved and he would lean on her background and information of the TPO in his new position on the TPO board.

Ms. Bryant gave notice that she had a speaking engagement that would take place at 6pm and may have to leave the meeting early depending on the length of public comment.

### **Item 11. Public Comment**

Chair Bethea opened the public comment period of the meeting. He asked the members of the public to please refrain from applauding after public comments and addressed comments focused on the Florida Turnpike Enterprise extension project saying that he understood the compassion about the project and the TPO was willing to listen to each comment however the TPO board was not in charge of the project. He urged the audience to send their comments concerning the project to the FDOT: I-75 Master Plan and the Florida Turnpike Office. Contact information for the project managers was provided at the entrance of the meeting.

Ms. Bryant gave apologies to the board and audience that she had to leave the meeting at 5:03pm to prepare for a speaking engagement. Before leaving Ms. Bryant gave a comment that the toll road project had been discussed at the Marion County Board of County Commissioners meeting at that everyone knew her stance on the project.

The following members of the public gave comments to the TPO Board in opposition to the Florida Turnpike Enterprise extension project.

Jazmon Lovenguth, 14051 SE 8<sup>th</sup> Street, Williston, FL 32696

TPO Board Meeting Minutes – January 25, 2022

Approved –

Nancy Reich, 9801 Unit C SW 8<sup>th</sup> Terrace, Ocala, FL 34481 *(on behalf of Charles Lee of the Audubon Society)*

Jo Harder, 7791 SE 128<sup>th</sup> Terrace, Morriston, FL 32668

Thor Siegfried, 18337 SW 102<sup>nd</sup> Street Road, Dunnellon, FL 34432

Lynnda Butler, 12820 SW 48<sup>th</sup> Lane Road, Ocala, FL 34481

Annette Stuzman, 204 SW 192<sup>nd</sup> Court, Dunnellon, FL 34431

Martin Williams, 7951 SE 196<sup>th</sup> Ave, Morriston, FL 32668

Ash Marwah, 534 Thistledown Way, The Villages, FL 32162

Stephen Day, 5185 NW 21<sup>st</sup> Loop, Ocala, FL 34482

Mr. Michael McCammon, local operations engineer with FDOT gave a comment that the FDOT District 5 liaisons to the Ocala Marion TPO that were present at the board meeting and left out early were not representatives of the Turnpike and were a part of District 5 that oversaw District 5 counties and did not have any involvement with the project. He explained that the referenced project was a Turnpike project and that District 5 would have no impact on the project.

Chairman Bethea thanked the audience for attending the TPO meeting and giving comments and reiterated that contact information for the project managers had been provided and urged the audience again to share their comments with the accurate contacts.

Ms. Stone gave a comment that Senate Bill 100 was really educational for everyone to read and it did tell exactly what the Turnpike authority was charged to do. The study had to go forward according to the Senate Bill 100 which made it law. She said that the study was a law and that no letter could stop the law in the State of Florida. She again urged everyone to read Senate Bill 100. She also asked that the letter that Marion County provided be reviewed along with Senate Bill 100 to see the protections that were there and it had been asked not to go through neighborhoods.

Ms. Stone also said that all would be done as possible to protect neighborhoods and wanted to make sure Marion County had influence “if” the road was to be approved. However, there was no approved road and only a study was being conducted at the time. She said when there was a reason to fight there would be a fight that would take place “if” there was a reason to but reiterated that the study had to take place because it was a law and no letter would change the law. She thanked everyone for coming to the meeting and urged everyone to get educated about the process.

Mr. Balmes mentioned that Mr. Jared Purdue gave an update that a Masterplan was being conducted for I-75 from the Turnpike north Alachua county and a public process was planned to be conducted over the summer and the TPO would share the information.

Approved –

Mayor White gave a comment on the misunderstanding of the representation of FDOT at the board meeting saying that there would be no way for the audience to distinguish if the FDOT representatives that attended the board meeting had nothing to do with the project when it had been said that the project was not a local project but a state project and he was also surprised when the FDOT representatives left. He also mentioned that looking at the FDOT schedule that was published there was no opportunity to publicly speak to FDOT and that people wanted an audience with FDOT. He also said it had appeared that FDOT would have chosen a road before a public opportunity to speak was given.

Mayor White said he understood the frustrations and that he would appreciate the opportunity to give his opinion to FDOT in a public forum. He said when the kick-off studies were given in Hernando and Chiefland that the people were told to fill out a card and they are now being told the same thing. He said that he could appreciate the emotions in the audience.

### **Item 12. Adjournment**

The meeting was adjourned by Chairwoman Stone at 5:29pm.

Respectfully Submitted By:

Shakayla Irby, Administrative Assistant

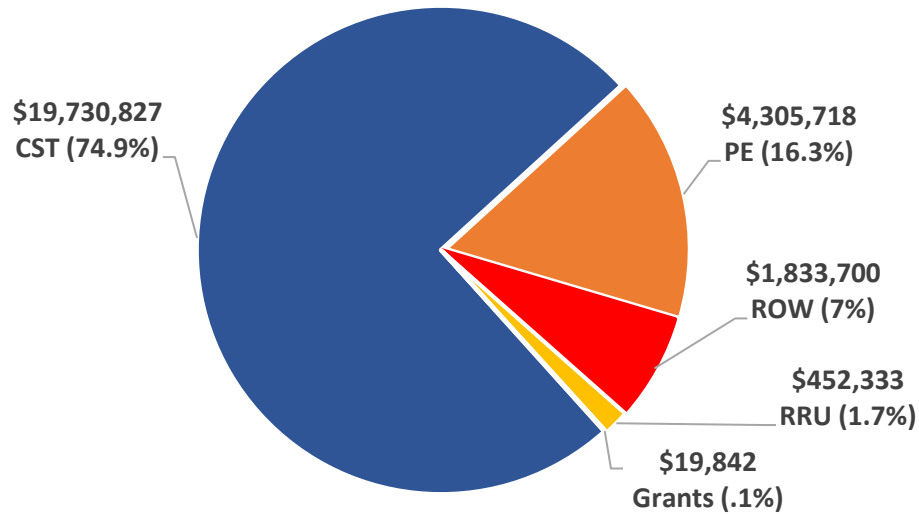
Annual Listing of Federally Obligated Projects - Marion County  
Federal Fiscal Year (FFY) 2021  
October 1, 2020 - September 30, 2021

FM NUMBER	PROJECT AND DESCRIPTION	PHASE	LENGTH	FFY 2021 TOTAL
238648 1	SR 45 (US 41) FROM SW 110TH ST TO NORTH OF SR 40 WIDENING	PE	4.1	\$500,000
410674 2	SR 40 FROM END OF 4 LANES TO EAST OF CR 314 WIDENING	ROW	5.3	\$1,815,764
		PE	5.3	\$20,000
426179 1	SILVER SPRINGS STATE PARK PEDESTRIAN BRIDGES	PE	0.0	\$638,457
431797 1	NE 25TH AVENUE FROM NE 14TH STREET (SR492) TO NE 35TH STREET	RRU	1.6	-\$9,531
431798 1	NE 36TH AVENUE FROM SR 492 (NE 14TH ST) TO NE 35TH STREET	RRU	1.5	\$384,067
431798 1	NE 36TH AVENUE FROM SR 492 (NE 14TH ST) TO NE 35TH STREET	PE	1.5	-\$8,237
433651 1	CR 484 FROM SW 20TH AVENUE TO CR 475A OPERATIONS	PE	0.7	\$411,863
433651 1	CR 484 FROM SW 20TH AVENUE TO CR 475A OPERATIONS	ROW	0.7	\$16,347
433651 4	CR 484 FROM SW 20TH AVENUE TO CR 475A LANDSCAPING	PE	0.7	\$60,000
435659 2	SR 200 @ I-75/W OF I-75 TO E OF I-75 ADDING LEFT & RIGHT TURN LANES	CST	0.4	-\$268
435660 2	SR 326 FROM SR 326 RXR CROSS 627142B TO E OF CR 25A (NW GAINESVILLE RD)	CST	0.2	\$579,508
435660 2	SR 326 FROM SR 326 RXR CROSS 627142B TO E OF CR 25A (NW GAINESVILLE RD)	RRU	0.2	\$92,262
435660 2	SR 326 FROM SR 326 RXR CROSS 627142B TO E OF CR 25A (NW GAINESVILLE RD)	PE	0.2	\$27,039
435660 2	SR 326 FROM SR 326 RXR CROSS 627142B TO E OF CR 25A (NW GAINESVILLE RD)	ROW	0.2	\$1,589
436361 1	ITS OPERATIONAL SUPPORT- MARION COUNTY CMGC CONTRACT	PE	N/A	\$160,000
436361 2	ITS OPERATIONAL SUPPORT- CITY OF OCALA	PE	N/A	\$110,000
436879 1	SR 200 FROM S OF CR 484 TO S OF SW 60TH AVE.	CST	6.2	-\$140
439310 1	OSCEOLA AVENUE TRAIL FROM SE 3RD STREET TO NE 5TH STREET	CST	0.0	-\$6,083
439331 2	OCALA/MARION URBAN AREA FY 2018/2019-2019/2020 UPWP	PE	N/A	-\$107,327
439331 3	OCALA/MARION URBAN AREA FY 2020/2021-2021/2022 UPWP	PE	N/A	\$687,026
439887 1	MARION COUNTY PEDESTRIAN LIGHTING BUNDLE A	PE	1.2	-\$9,085
439887 1	MARION COUNTY PEDESTRIAN LIGHTING BUNDLE A	CST	1.2	-\$139,164
440880 1	MAR OAKS-SUNRISE/HORIZON-MAR OAKS GOLF WAY TO MAR OAKS MANOR	PE	0.8	\$99,659
440900 2	I-75 FRAME - ARTERIALS	CST	0.0	\$285,450
440900 2	I-75 FRAME - ARTERIALS	PE	0.0	\$43,012
441136 1	SR25/SR200/US301/US441 FROM CR 25A TO US 301/US441 INTERCHANGE	CST	8.8	\$19,011,524
441366 1	SR 40 FROM SW 27TH AVE TO MLK JR. AVE	PE	0.8	\$272,546
442203 4	SIGNAL REPAIR AND GENERATOR - MARION COUNTY - HURRICANE IRMA	GRANTS	N/A	\$7,651

Annual Listing of Federally Obligated Projects - Marion County  
Federal Fiscal Year (FFY) 2021  
October 1, 2020 - September 30, 2021

FM NUMBER	PROJECT AND DESCRIPTION	PHASE	LENGTH	FFY 2021 TOTAL
442211 4	MAINTENANCE OF TRAFFIC - MARION COUNTY - HURRICANE IRMA	GRANTS	N/A	\$12,191
443170 1	SR 93 (I-75) FROM SUMTER COUNTY TO SR 200 RESURFACING	PE	14.0	\$574,435
444382 1	CR 484 / PENNSYLVANIA AVE @ CROSSING # 622599-D	RRU	0.0	-\$51,130
445687 1	US 41 N / S WILLIAMS ST FROM BRITTAN ALEXANDER BRIDGE TO RIVER RD	PE	0.1	\$363,000
445688 1	US 27 / US 441 / ABSHIVER BLVD. @ CR 42	PE	0.1	\$79,788
445701 1	SE ABSHIER BLVD FROM SE HAMES RD TO N OF SE AGNEW RD	PE	0.2	\$113,542
445800 1	E SR 40 @ SR 492	PE	0.1	\$270,000
446791 1	LED EQUIPMENT UPGRADES FOR 14 CROSSINGS IN MARION COUNTY	RRU	0.0	\$33,077
448854 1	NE 40TH ST AT RR CROSSING #627890X	RRU	0.0	\$3,588
<b>30 PROJECTS/PROGRAMS</b>			<b>TOTAL:</b>	<b>\$26,342,420</b>

**FFY 2021 Federal Obligations by Phase**



**Phase Code:**

- CST - Construction
- PE - Preliminary Engineering
- ROW - Right-of-Way
- RRU - Railroad Utilities



## Ocala Marion County TPO List of Priority Projects (LOPP) Guidance Scope of Services

### **Introduction**

On an annual basis, the Ocala/Marion Transportation Planning Organization (TPO) works collaboratively with the cities of Belleview, Dunnellon, Ocala, Marion County and the Florida Department of Transportation to develop a List of Priority Projects (LOPP). The LOPP is a process undertaken to identify the highest priority projects in Marion County to receive consideration for federal and state funding through the Florida Department of Transportation (FDOT) Five-Year Work Program. The LOPP is a requirement per Florida Statute (339.175) to be managed and developed by each of the 27 TPO/MPO's in the state.

### **Purpose**

The purpose of this task order is for Kimley-Horn and Associates (Consultant) to support the TPO in the development of a revised LOPP process. The specific activities in this scope of services includes:

- LOPP Policy and Procedures Guidance
- Revised LOPP Ranking Methodology
- Revised LOPP Project List Templates

These activities are being conducted to aid the TPO with annual implementation of the LOPP process. This work does not include solicitation of projects or development of the actual 2022 LOPP. This task order will involve collaboration with the TPO's Technical Advisory Committee (TAC), Citizens Advisory Committee (CAC) and other local technical partners. The task order also includes delivering presentations at the TPOs' TAC, CAC and Board meetings. The task is identified in the TPO's Fiscal Years 2020/2021 to 2021/2022 Unified Planning Work Program (UPWP) Task 4, Table 4B on page 24.

### **Services**

#### **Task 1: Project Management**

The following will be completed as part of this task:

- Management of task, budget, invoicing, deliverables.
- Coordination between the TPO Project Manager and Consultant Project Manager to maintain schedule, deliverables and participation in virtual conference call meetings, as needed.

## **Task 2: LOPP Policy and Procedures Guidance**

The Consultant will develop a Policy and Procedures Guidance document to define a consistent process and provide clear direction to local government sponsors regarding submission of projects during annual LOPP solicitations. To obtain feedback for development of this Guidance and the deliverables under Tasks 3 and 4, the Consultant will coordinate and facilitate a Work Group Meeting to include staff representatives from Marion County, City of Ocala, City of Belleview, and City of Dunnellon. TPO staff will provide information, direction, and local contacts as needed to support this task. The Guidance will also be developed with consideration of District Five (Florida Department of Transportation) input and guidance regarding the most effective approach to prepare projects for intake and successful programming.

### **Deliverables**

- Draft Policy and Procedures Guidance – Narrative document (MS Word and PDF formats)
- Final Policy and Procedures Guidance – Narrative document (MS Word and PDF formats)
- Work Group Meeting Summary (MS Word format)

## **Task 3: LOPP Ranking Methodology**

The Consultant will develop a revised LOPP Ranking Methodology that is consistent with criteria identified in s. 339.175(8)(b), F.S. and reflects input from TPO staff, the Work Group meeting held under Task 2, and the TAC and CAC. The Ranking Methodology will be developed with the goal of maximizing the effectiveness of the LOPP to advance Long Range Transportation Plan objectives and improve transportation performance in the TPO area. TPO staff will provide information and direction as needed to support this task.

### **Deliverables**

- Draft Ranking Methodology – Narrative description (MS Word format) and scoring spreadsheet templates (MS Excel format)
- Final Ranking Methodology – Narrative description (MS Word format) and scoring spreadsheet templates (MS Excel format)

## **Task 4: LOPP Project List Templates**

The Consultant will develop revised LOPP Project List Templates that reflect input from TPO staff, the Work Group meeting held under Task 2, and the TAC and CAC. The Project List Templates will be developed with particular consideration of input provided by District Five (Florida Department of Transportation) regarding the most effective approach to position projects for intake and successful programming.

#### Deliverables

- Draft Project List Templates – Narrative (Word) and scoring spreadsheet templates (Excel)
- Final Project List Templates – Narrative (Word) and scoring spreadsheet templates (Excel)

#### **Task 5: TAC, CAC, Board Presentations**

The Consultant will develop and deliver presentations to the TPO Board, TAC, and CAC as defined below. The presentations will be developed in coordination with the TPO Project Manager. The Consultant will provide final presentation slides to the TPO to ensure sufficient time for inclusion in meeting agenda packets:

- TAC, CAC
  - March: Presentation on the concept to develop LOPP Guidance, a revised Ranking Methodology, and new Project List Templates. This will include an update on feedback from the February Work Group Meeting and a request for feedback from TAC and CAC members.
  - April: For Approval - Presentation on the LOPP Guidance, revised Ranking Methodology, and revised Project List Templates
- TPO Board
  - April: For Approval - Presentation on the LOPP Guidance, revised Ranking Methodology, and revised Project List Templates

#### Deliverables

- March TAC/CAC Presentation (MS PowerPoint format)
- April TAC/CAC Presentation (MS PowerPoint format)
- April TPO Board Presentation (MS PowerPoint format)

#### **Responsibilities**

The Consultant will be responsible for implementation of this full scope of work including development and timely submission of all deliverables. TPO staff will be responsible for:

- Project Management with Consultant
- Information and contacts support
- Review of all draft and final deliverables in a timely manner
- Meeting and agenda coordination for Work Group (Task 2), TAC, CAC and TPO Board
- Review of presentations and support to Consultant for meeting set-up



## **Time of Completion**

The project will begin on January 26, 2022 and be completed by May 6, 2022. Deliverables will be submitted per the following schedule:

<b>Deliverable</b>	<b>Date</b>
Work Group Meeting	Target to hold no later than 2/18/21
Work Group Meeting Summary	Submit by 2/23/21
Draft Policy and Procedures Guidance (with placeholders for forthcoming Ranking Methodology and Project List Template language)	Submit by 2/25/21
March TAC/CAC Presentation for 3/8/21	Submit final slides by 3/1/21
Draft Ranking Methodology	Submit by 3/15/21
Draft Project List Templates	Submit by 3/22/21
Final Policy and Procedures Guidance	Submit by 4/5/21
Final Ranking Methodology	Submit by 4/5/21
Final Project List Templates	Submit by 4/5/21
April TAC/CAC Presentation for 4/12/21	Submit final slides by 4/5/21
Final Guidance, Methodology, Templates revised per TAC/CAC comments (if applicable)	Submit by 4/19/21
April TPO Board Presentation for 4/26/21	Submit final slides by 4/19/21
Final Guidance, Methodology, Templates revised per Board comments (if applicable)	Submit by 5/3/21

Any changes that are made to the project schedule will be agreed upon by both parties, including the Consultant and TPO staff.

## **Deliverables to be provided by the Consultant**

All deliverables defined under the tasks above will be provided, along with any corresponding files, in electronic format to the TPO Project Manager.

## **Budget**

The Consultant will perform the above-described tasks for the lump sum fee of \$30,470.

Invoices will be processed monthly by the Consultant based on the percent of work completed for each task. A fee sheet is included with this Scope that outlines the Consultant hours and associated cost estimates for services by task.

DRAFT

## Ocala Marion TPO 2022 Major Program and Project Activities

The following provides a summary of the major program and project activities planned to be completed by the TPO in 2022 to meet goals and state and federal requirements. Each activity is accompanied by specific milestones or deadlines. The activities are listed in chronological order of TPO Board action. **Dates listed in RED require Committee and Board action to meet state and federal requirements.**

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### **Safety Targets and Federal Performance Reporting**

Annual process to set safety targets to meet federal requirements for performance reporting

Timeframe: January to February 2022

**TPO Board: Presentation on February 22 for approval**

**Submission: Due February 28 to FDOT Central Office**

### **Disadvantaged Business Enterprise (DBE) Program Update**

Update to the TPO's DBE program document

Timeframe: January to February 2022

**TPO Board: Presentation on February 22 for approval**

**Submission: Submit by February 28 to FDOT District 5**

### **Transportation Resilience Guidance Paper**

Guidance Paper on resilience to assess opportunities and challenges, future funding/grants

Timeframe: January 2022

Milestones: Guidance Paper

**TPO Board: Presentation on February 28**

### **Commission for Transportation Disadvantaged (CTD) Audit and Certification**

Annual process by TPO staff to perform the CTD Audit and certification of the current Community Transportation Coordinator (CTC) (Marion Transit)

Timeframe: January to March 2022

Milestones: TPO presentation to TDLCB for approval on March 17

**TPO Board: Presentation on March 22 for approval**

**Submission: Due March 31 to Commission for Transportation Disadvantaged (CTD)**

### **Florida Department of Transportation (FDOT) Joint Certification with the TPO**

Annual joint certification completed for the prior calendar year (January to December 2021)

Timeframe: January to April 2022

Milestones: FDOT/TPO Certification Meeting in February/March

FDOT Certification Package to TPO by end February

**TPO Board: Presentation by FDOT on April 26 for approval**

**Submission: FDOT District 5 submits final Certification Package to Central Office**

## Ocala Marion TPO 2022 Major Program and Project Activities

### Fiscal Years (FY) 2022/23 to 2023/24 Unified Planning Work Program (UPWP)

Development of the new two-year UPWP covering FY 2022/23 to FY 2023/24

Timeframe: January to April 2022

Milestones: UPWP Budget and Task Development (January to March)  
Draft UPWP and begin 30-day public comment period (by March 25)  
UPWP document completion (April)  
Adoption of UPWP (April)

**TPO Board: Presentation of Draft UPWP on March 22**  
**Presentation of Final UPWP April 26 for adoption**

**Submission: Due May 1 to FDOT District 5**

### 2045 Long Range Transportation Plan (LRTP) Amendment

Amendment of the 2045 LRTP to include new projects, funding changes

Timeframe: February to April 2022

Milestones: 30-day Public Notice by March 25

**TPO Board: Public Hearing and Presentation on April 26 for approval**

**Submission: Submit on May 1 to FDOT District 5**

### Annual List of Priority Projects (LOPP) Process

Annual development of the LOPP and revised process for 2022

Timeframe: February to May 2022

Milestones: LOPP Guidance document and revised process  
LOPP Policy and Procedures and New Process (April 26)  
Draft LOPP Lists (May 24)  
Adoption of LOPP (June)

**TPO Board: Presentation of LOPP Policy and Procedures and Revised Process (April 26)**  
**for adoption**

**Presentation of Draft LOPP on May 24**

**Presentation of Final LOPP on June 28 for adoption**

**Submission: Due June 30 to FDOT District 5**

### Fiscal Years (FY) 2022/23 to 2026/27 Transportation Improvement Program (TIP)

Annual development of the TIP covering FY 2022/23 to FY 2026/27

Timeframe: February to June 2022

Milestones: Draft TIP and 30-day public comment period (May 24)  
Adoption of TIP (June 28)

**TPO Board: Presentation of Draft TIP and Interactive Map on May 24**

**Presentation of Final TIP and public comments for adoption on June 28**

**Submission: Due June 30 to FDOT District 5**

# Ocala Marion TPO

## 2022 Major Program and Project Activities

### Traffic Counts Report and Online Map

Annual update to the Traffic Counts Report and Interactive Map

Timeframe: April to May 2022

Milestones: Revised report and interactive map to reflect most current information

**TPO Board: Presentation of document and Interactive Map on May 24**

### Commitment to Zero Safety Action Plan

Development of the Commitment to Zero Safety Action Plan.

Timeframe: January to September 2022

Milestones: Kick-Off Meeting (January 12, 2022)

Stakeholder Workshop (March/April)

Community Workshop (May)

Presentation of Draft Plan (August)

Presentation of Final Plan (September)

**TPO Board: Presentation of Action Plan on September 27 for adoption**

### Roll Forward TIP Amendment for Fiscal Years (FY) 2022/23 to 2026/27

Present the Roll Forward TIP Amendment based on FDOT project changes for FY 2022/23 to FY 2026/27

Timeframe: August to September 2022

Milestones: Presentation of Roll Forward TIP projects

**TPO Board: Presentation of Roll Forward TIP on September 27 for approval**

**Submission: Due September 30 to FDOT District 5**



## TPO FINANCIAL SNAPSHOT

### SECOND QUARTER

FY 21/22 (Oct. 1, 2021 to Dec. 31, 2021)

Grant	Funds Available	Funds Expended from July 1, 2020 thru Dec. 31, 2021	Funds Remaining	Percent Remaining
<b>*PL 112</b>	\$1,286,332.00	\$598,639.30	\$687,692.70	53%
<b>***5305d</b>	\$203,038.21	\$99,986.86	\$103,051.35	51%
<b>**Non-Eligible Funds</b>	\$3,500.00	\$845.99	\$2,654.01	76%
<b>TD</b>	\$27,523.00	\$6,852.10	\$20,670.90	75%
<b>TOTALS</b>	<b>\$1,520,393.21</b>	<b>\$706,324.25</b>	<b>\$814,068.96</b>	<b>54%</b>

*\*PL Funds are allocated to the TPO in four installments over the 2-year UPWP period (July 1, 2020 to June 30, 2022) Funds reflect 2-year period*

*\*\* Funds not eligible to be paid with Federal Funds (membership dues, nameplates). These funds are currently provided by Marion County.*

*\*\*\* Local Match Funds in the amount of \$4,239.81 utilized on behalf of the TPO.*

### QUARTER 2 - EXPENDED FUNDS BREAKDOWN

Salaries	\$69,113.41
Office Expenses & Travel*	\$1,238.47
Cost Allocation	\$15,053.01
Website	\$1,005.00
Computers & Software	\$1,306.74
Non Eligible Funds	\$99.00
Consultants	\$15,469.05
<b>Total</b>	<b>\$103,284.68</b>

*\*Office Expenses include advertising, copier contract, postage, and supplies*

### THIRD QUARTER EXPENSE ESTIMATE (Jan. 1, 2022 - March 31, 2022)

Salaries	\$75,000.00
Office Expenses & Travel*	\$2,000.00
Cost Allocation	\$15,516.00
Website	\$1,005.00
Computers & Software	\$2,000.00
Consultants**	\$80,000.00
<b>Total</b>	<b>\$175,521.00</b>

*\*Office Expenses include advertising, copier contract, postage, and supplies*

*\*\*Consultants for the Long-Range Transportation Plan, Congestion Management Plan, Safety Plan, and Others*

### BUDGET TRACKER

Total Revenue	\$1,520,393.21
Funds Expended thru Dec. 31, 2021	\$706,324.25
<b>Total Revenue Remaining</b>	<b>\$814,068.96</b>