



**TRANSPORTATION DISADVANTAGED
LOCAL COORDINATING BOARD**

Ocala Citizens Service Center
201 SE 3rd Street, Ocala FL 34471
January 19, 2017

MINUTES

Members Present:

Councilman James Hilty, Chairman
Jeffrey Askew (*joined via conference call*)
Susan Hanley (*arrived at 2:02pm*)
Carlos Colon
Kathleen Woodring
Tracey Alesiani (*joined via conference call*)
Millie Chervoni (*arrived at 2:04pm*)

Members Not Present:

Charmaine Anderson
Meaghan Crowley

Others Present:

Kenneth Odom, TPO Staff
Shakayla Jacobs, TPO Staff
Tom Wilder, Marion Transit Services

Item 1. Call to Order and Roll Call

Chairman James Hilty called the meeting to order at 2:01 PM. Secretary Shakayla Jacobs called the roll of members; a quorum was present.

Item 2. Proof of Publication

Secretary Shakayla Jacobs announced the meeting was published online at the city of Ocala, Belleview, and Dunnellon websites and on the TPO's website.

Item 3. Community Transportation Coordinator Evaluation

Mr. Odom said pursuant to Chapter 427 Florida Statutes 427.015(2), the performance of the Community Transportation Coordinator (CTC) shall be evaluated based on the Commission for the Transportation Disadvantaged's (CTD) approved evaluation criteria by the coordinating board. TPO staff conducted the evaluation during the last half of December and the first half of January. The evaluation included analysis of all relevant elements within the operations of Marion Transit Services and examples included:

- Policies & Procedures
- Vehicle Operations & Maintenance
- Grievance Procedures
- Budget
- Contracts
- Driver Certification & Training
- Performance Standards

Mr. Odom said that the CTC Evaluation was submitted to the CTD on January 13th. However, additional comments and/or suggestions could be included by TDLCB members after the submittal of the evaluation to the CTD and asked the committee to review the Draft CTC Evaluation Report and submit any comments or suggestions to him.

Item 4. 5310 Application Capital

Mr. Wilder said the deadline for the grants 5310 and 5311 were due on the 23rd of January and had already been submitted. He said that with the 5310 grant Marion Transit would be asking for five replacement buses and that 5311 was for operating along with other funding from the County match and both grants were submitted for fiscal year 17/18.

Ms. Woodring asked how old are the buses before they are retired.

Mr. Wilder said it goes by mileage on the buses and that they are usually over 200,000 miles before they are retired and that the maintenance plan keeps the buses running properly.

Mr. Hilty asked if the buses are on a state bid.

Mr. Wilder said they deal with the state before the selection of the vendor.

Item 5. 5311 Application Operating

Mr. Wilder covered the 5311 Application Operating in Item 4.

Item 6. Comments by TDLCB Members

Mr. Askew asked about the eligibility for riders and what was the criteria.

Mr. Wilder said income, age, and transportation disadvantaged are all factors in eligibility. Since then a phone interview is conducted and backup documentation to make sure riders meet the criteria.

Mr. Askew also asked about low income riders and what would the low-income amount be.

Mr. Wilder said he could not tell at the time but he did plan on bringing the subject back to the TDLCB.

Item 7. Comments by Community Transportation Coordinator (CTC)

Mr. Wilder thanked the TDLCB members for their time and dedication to the committee and enhancement of Marion Transit.

Item 8. Comments by TPO Staff

Mr. Odom talked about the Transportation Disadvantaged Program (TDP) and told members that he would be looking for their feedback.

Mr. Odom also mentioned that the TPO would be going paperless and having electronic packets unless a packet is requested.

Item 9. Public Comment

There was no public comment.

Item 10. Adjournment

Councilman Hilty adjourned the meeting at 2:29 p.m.

Respectfully Submitted By:

Shakayla Jacobs, TPO Administrative Assistant