



**TRANSPORTATION DISADVANTAGED
LOCAL COORDINATING BOARD**

Ocala Citizens Service Center
201 SE 3rd Street, Ocala, FL 34471

March 1, 2018

MINUTES

Members Present:

Michelle Stone
Jeffrey Askew
Susan Hanley
Kathleen Woodring
Tracey Alesiani
Andrea Melvin
Jeff Aboumrad

Members Not Present:

Millie Chervoni
Charmaine Anderson
Megan Crowley
Carlos Colon
Anisa Brescia
Carissa Hutchinson
Dennis Yonce
James Haines

Others Present:

Kenneth Odom, TPO Staff
Shakayla Jacobs, TPO Staff
Tom Wilder, Marion Transit Services

Item 1. Call to Order and Roll Call

Chairwoman Michelle Stone called the meeting to order at 2:02 PM. Secretary Shakayla Jacobs called the roll of members; a quorum was not present.

Item 2. Proof of Publication

Secretary Shakayla Jacobs announced the meeting was published online at the city of Ocala, Belleview, and Dunnellon websites and on the TPO's website.

Item 5. Shirley Conroy Grant

Mr. Wilder said that Marion Transit was rewarded the Shirley Conroy Grant and received funding for the Notifications Module Software for the buses and one Cutaway Paratransit Bus Replacement that totaled \$16,455.00.

Mr. Wilder said that the Shirley Conroy grant had come out early although Marion Transit applied for the grant the board would need to approve the grant at some point. Marion Transit was looking to get two Cutaway Paratransit Replacement Buses that would total \$175,816.00.

Mr. Wilder said that the replacement buses would have room for ten ambulatory and two wheelchair trips.

The Shirley Conroy Rural Area Capital Assistance Grant was named in honor of Mrs. Shirley Jenkins Conroy (1930-2010). Mrs. Conroy was a tireless advocate for coordinated community transportation services and those who were disadvantaged. A few of Mrs. Conroy's accomplishments included:

In the 1970's, she was instrumental in the development and passage of Chapter 427, F.S. In the 1980's, she served as the Executive Director of the first Community Transportation Coordinator (CTC) for Alachua County.

In the 1990's, she administered coordinated transportation for the Florida Department of Transportation (FDOT) District 2 as the liaison to their CTCs.

In the 2000's, she served as the Executive Director of the Florida Association of Coordinated Transportation Systems (FACTS).

While this grant was originally named to honor Mrs. Conroy, it continues to memorialize her legacy in Community Transportation by providing funding for capital purchases for the rural areas of Florida.

Item 6. Dunnellon “Blue Line” Deviated Service Route

Mr. Wilder talked about the Dunnellon “Blue Line” Deviated Service Route and said that the route would provide transportation in the Dunnellon area and would stay in the Dunnellon area. There was a brochure provided along with a route map for the board to review.

Mr. Wilder said that the Marion Transit Buses were wheelchair accessible and that if a rider lived within a quarter mile of one of the bus stops, and were unable to get to a stop that the office of Marion Transit could be contacted and that the rider may be picked up at their home with a 24-hour notice on the Blue Line Bus.

Fares Included:

One Way Trip- \$2.00

Children Under 16- FREE

Mr. Wilder also talked about free bus passes for the Transportation Disadvantaged and Section 5311.

There was some board discussion about the Blue Line Route.

Item 3. 2017 CTC Review

There was no quorum present so Mr. Odom gave the board a brief overview of the 2017 CTC Review.

Mr. Odom said that Pursuant to Chapter 427 Florida Statutes 427.015(2), the performance of the Community Transportation Coordinator (CTC) shall be evaluated based on the Commission for the Transportation Disadvantaged’s (CTD) approved evaluation criteria by the coordinating board. TPO staff conducted the evaluation during the last half of December and the first half of January.

The evaluation includes an analysis of all relevant elements within the operations of Marion Transit Services. Examples include:

- Policies & Procedures
- Vehicle Operations & Maintenance
- Grievance Procedures
- Budget
- Contracts
- Driver Certification & Training
- Performance Standards

The CTC Evaluation had been submitted to the CTD on February 1st, 2018.

No action was taken.

Item 4. TDLCB By-Laws Update

Mr. Odom said it was incumbent upon TPO staff to regularly review and/or amend the TDLCB bylaws to remain concurrent with State of Florida regulations and code as they relate to the operations of the local Community Transportation Coordinator and the Florida CTD. TPO staff had rewritten the TDLCB bylaws and all elements included in the TDLCB bylaws were pursuant to Chapter 427 Florida Statutes (FS); Rule 41-2, Florida Administrative Code (FAC); and subsequent laws setting forth requirements for the coordination of transportation services to the TD.

No action was taken.

Item 7. Comments by TDLCB Members

The board members gave a brief introduction of themselves.

Item 8. Comments by Community Transportation Coordinator (CTC)

There were no comments by the CTC.

Item 9. Comments by TPO Staff

Mr. Odom reminded the board that the agendas and packets were electronic format and could be found posted on the TPO website.

Mr. Odom also said that a Vice-Chair would be appointed for the TDLCB but it would need to be advertised for Public notification.

Item 10. Public Comment

There was no public comment.

Item 11. Adjournment

Chairwoman Stone adjourned at 3:02pm.

Respectfully Submitted By:

Shakayla Jacobs, TPO Administrative Assistant