



TRANSPORTATION PLANNING ORGANIZATION

Marion County Commission Auditorium
601 SE 25th Avenue, Ocala, FL 34471

March 26, 2019

MINUTES

Members Present:

Commissioner Kathy Bryant (*arrived at 4:22pm*)
Councilwoman Valerie Hanchar
Councilman Justin Grabelle
Commissioner Ronald Livsey
Councilman Brent Malever
Commissioner David Moore
Councilwoman Mary Rich (*arrived at 4:15pm*)
Commissioner Michelle Stone
Commissioner Carl Zalak

Members Not Present:

Commissioner Jeff Gold
Mayor Kent Guinn
Councilman Jay Musleh

Others Present:

Sophia Villavicencio-Ortiz, FDOT
Tom Wilder, Marion Senior Services
Oscar Tovar, City of Ocala
Oliver Cromwell, SunTran
Guy Marwick
Darren Park, City of Ocala
Don Atwell, Marion County
Amber Gartner, Kimley-Horn
Douglas Shearer
Michelle Shearer
Tracy Straub, Marion County
Nathan Silva, RS&H

Item 1. Call to Order and Roll Call

Chairwoman Hanchar called the meeting to order at 4:02 PM. Secretary Shakayla Pullings called the roll of members. A quorum was present.

Item 2. Proof of Publication

Secretary Shakayla Pullings stated that the meeting had been published on March 18, 2019 online on the TPO website and on the City of Ocala, Marion County, Belleview, and Dunnellon websites.

Item 3a. FDOT Certification

Kellie Smith with the Florida Department of Transportation (FDOT) presented the FDOT Certification completed last calendar year (January- December 2018) to the board and said that the FDOT completed an annual certification of the TPO based on invoice submittals, timeliness of invoices, and improper invoicing. In addition, the certification covered the plans and documents the TPO was responsible for overseeing.

Ms. Stone asked about ineligible expenses and how they were rectified.

Ms. Smith responded that all charges are reviewed once the TPO submits the invoice to the FDOT to make sure that the charges are eligible for reimbursement and if there were ineligible charges the invoice would be returned to the TPO to have the charge removed.

Ms. Stone asked if the FDOT was giving a close look at the invoices with the Federal Audit approaching.

Ms. Smith responded that the Federal Audit was more of a review of the documents such as the Long-Range Transportation Plan (LRTP), the Transportation Improvement Program (TIP), Unified Planning Work Program (UPWP), etc.

Ms. Smith said that as far as the invoices were concerned they were looked at from a staff level because they are signed off by the Grant Managers of the FDOT.

Item 3b. TPO Director Update

Mounir Bouyounes (Marion County) gave an update to the TPO Board and said that the committee that had been put together by the TPO Board consisting of himself, Kellie Smith (FDOT), and Tye Chighizola (City of Ocala) had interviewed a total of seven candidates. The committee had selected the top two candidates that were Derrick Harris and Robert Balmes.

Mr. Bouyounes said that Mr. Harris and Mr. Balmes would go before the TPO Board for a final interview and the board would select the candidate for the TPO Director position.

Chairwoman Hanchar said that a Special TPO Meeting would be held to conduct the interviews of each candidate and the board decided on the date Tuesday, April, 2nd, 2019 at 1pm.

Item 4a. SunTran Interlocal Agreement

Derrick Harris, Fiscal Manager/Transportation Planner for the TPO presented the SunTran Interlocal Agreement. Mr. Harris said that per the TPO Board's direction at the January 24th and February 26th meetings he had provided a revised Interlocal Agreement between the City of Ocala, and Marion County. The agreement provided was the latest version of the Interlocal Agreement, based on comments received by city/county staff, and TPO Board members. Mr. Harris said that the agreement could be changed in any way to accommodate the board's desire regarding separating the TPO from SunTran or keeping it intact.

Mr. Harris said that staff was requesting direction from the board regarding the direction of SunTran. Based on the direction given it would be subject to legal review, and then forwarded to the respective parties of the agreement, the City of Ocala and Marion County.

Ms. Bryant said that she was ok with the agreement as presented however, she wanted the language of the agreement in Section 2 that had originally stated "*The CITY shall provide to the Ocala / Marion County TPO for their approval an annual report in June of each year, which will include policies, strategies, ridership, operations, routes, coordination procedures, and other information pertinent to the public transportation system.*" to include "*for the upcoming fiscal year and a report on performance of the past fiscal year*" so that the TPO could be informed on what was going in case of input on new routes so there could be conversation.

There was TPO board discussion and ultimately it was decided to add wording to the SunTran Interlocal Agreement and present it to the board at the next TPO meeting on April 23, 2019.

Ms. Stone made a motion to table the SunTran Interlocal Agreement, along with Items 4b and 4c. Mr. Moore seconded, and the motion passed unanimously.

Item 4b. Interlocal Coordination and Review and Public Transportation Coordination Joint Participation (ICAR) Agreement

Item tabled.

Item 4c. Unified Planning Work Program (UPWP) Amendment

Item tabled.

Item 4d. SunTran Advertising (Piccin and Glynn)

Mr. Harris presented the SunTran Advertising (Piccin and Glynn) and said that in February of the current year (2019), TPO staff in coordination with the City Procurement Department had created a bus wrap advertising contract for Piccin and Glynn at the amount of \$1,000 per month for 3 years to advertise on one SunTran bus and the contract was provided to the TPO board along with the SunTran advertising policy.

Mr. Harris mentioned that Campus Credit Union was also interested in advertising on a SunTran bus and if approved by the TPO Board all buses available for advertisement would be fully advertised.

Ms. Bryant said to check other advertising rates and see what other areas are charging to advertise on a bus.

Mr. Harris said that staff would do a rate comparison.

Mr. Zalak made a motion to approve the rate check for advertising. Ms. Bryant seconded and the motion passed unanimously.

Item 5. Consent Agenda

Mr. Zalak made a motion to approve the Consent Agenda. Mr. Moore seconded, and the motion passed unanimously.

Item 6. Comments by FDOT

Ms. Kellie Smith introduced Anna Taylor the Government Liaison to the FDOT.

Item 7. Comments by TPO Staff

Item 5. Consent Agenda

Mr. Musleh mad a motion to approved the Consent Agenda. Ms. Bryant seconded, and the motion passed unanimously.

Item 6. Comments by FDOT

Ms. Vickie Wyche with FDOT provided the board with an updated construction report in their meeting packets. There were no questions for Ms. Wyche by the board.

Item 7. Comments by TPO Staff

Derrick Harris gave a financial update to the board and an update on the transition of the TPO from the City of Ocala to Marion County and the vacant positions within the TPO.

Item 8. Comments by TPO Members

Chairwoman Hanchar thanked Mr. Harris for his hard work with limited staff and the transition.

Item 9. Public Comment

Guy Marwick 12950 NE 1st Street Road, Silver Springs, FL 34488 addressed the board and said he had concerns about a roundabout in Silver Springs on Baseline Road and Highway 40 and he said that it would disturb the State Park.

Mr. Harris said he believed that portion of the park would have to be taken for the roundabout but did not believe that the project was anywhere near formation.

Ms. Smith with FDOT said that the project was not programmed at the time.

Mr. Marwick said that he and others in the area were opposed to the roundabout and would like to see the state park preserved.

Item 10. Adjournment

Chairwoman Hanchar adjourned the meeting at 4:58PM.

Respectfully Submitted By:

Shakayla Pullings, TPO Administrative Assistant