



## TRANSPORTATION PLANNING ORGANIZATION

Marion County Commission Auditorium  
601 SE 25<sup>th</sup> Avenue, Ocala, FL 34471  
**November 22, 2016**

### MINUTES

#### **Members Present:**

Commissioner Kathy Bryant  
Commissioner Jeff Gold  
Mayor Kent Guinn  
Councilwoman Valerie Hanchar (*arrived at 4:10p*)  
Councilman Brent Malever  
Commissioner David Moore  
Councilman Jay Musleh  
Commissioner Matthew Wardell

#### **Members Not Present:**

Commissioner Gary Ernst  
Councilman James Hilty, Sr.  
Councilwoman Mary Sue Rich  
Commissioner Michelle Stone  
Commissioner Carl Zalak

#### **Others Present:**

Michael Daniels, TPO Director  
Shakayla Jacobs, TPO Staff  
Ann McGaffic, TPO Staff  
Ken Odom, TPO Staff  
Kellie Smith, FDOT  
Jamie Kersey, FDOT  
Sean Lanier  
Darren Park  
Tracy Straub  
Oscar Tovar  
Michelle Shearer

**Item 1. Call to Order and Roll Call**

Chairman Malever called the meeting to order at 4:10 PM. Secretary Shakayla Jacobs called the roll of members. A quorum was present.

**Item 2. Proof of Publication**

Secretary Shakayla Jacobs stated the meeting was posted on the Marion County, Ocala, Belleview, and Dunnellon websites and on the TPO website.

**Item 3a. FY 2016/2017-2020/2021 ‘Roll Forward’ TIP Amendment**

Mr. Odom presented a single amendment containing Section 5307 Urban Capital grant funding for the SunTran system. The amendment would add operating funds for the fixed route system in the amount of \$14.9 million for a period of four years.

Mr. Odom explained that the Transportation Improvement Program (TIP) reflected the most current project information and necessary to periodically amend and update the document. Amendments to the TIP typically required:

- To add or delete a project;
- To change the state or federal funding of a project phase;
- To change the scope of work of a project;
- To change the source of federal or state funds.

*A vote was called and the motion was unanimously approved.*

**Item 3b. Off-System FY 2022 Priority Projects Amendment**

Mr. Odom stated that the Marion County Engineering Office had asked TPO staff to amend the FY 2022 ‘Off System’ Priority Project List to include a reclaiming and resurfacing project on CR 315. The project would be from CR 316 to CR 318, a distance of 9.9 miles. It would include reclamation, resurfacing, and widening of the base footprint to include shoulders.

Mr. Odom said additional guard rail treatments would also be added in select locations as deemed necessary. The projected cost of the project was approximately \$6.7 million.

Mr. Odom said TPO staff were recommending the project be added to the ‘Off-System’ list in position #8.

*Ms. Bryant made a motion to approve the Off-System FY 2022 Priority Projects Amendment as presented, and Mr. Moore seconded. The motion was unanimously approved.*

### **Item 3c. Legislative Priorities**

Mr. Daniels presented the Legislative Priorities and said that annually the TPO board recommend priorities to be taken to the legislative session and that the priorities are typically ongoing and don't change much from year to year and are discussed at the Metropolitan Planning Organizations Advisory Council (MPOAC).

Mr. Daniels explained four legislative priorities listed by the TPO which included supporting increased funding for the Transportation Regional Incentive Program (TRIP), supporting expanded availability of the charter county and regional transportation system surtax, supporting indexing of local option gas taxes, and supporting reduction of distracted driving by designating texting while driving a primary offense.

*Ms. Bryant made a motion to approve the Legislative Priorities as presented, and Mr. Moore seconded. The motion was unanimously approved.*

### **Item 3d. Election of Chairman and Vice-Chairman**

*Mr. Wardell nominated Mr. Moore for chairman. Mr. Gold seconded and the nomination was unanimously approved.*

*Ms. Bryant nominated Mr. Wardell for vice-chairman and Mr. Moore seconded. The nomination was unanimously approved.*

### **Item 3e. Appointment of Representatives to the Central Florida MPO Alliance and MPO Advisory Council**

*Mr. Moore made a motion to keep the representatives from the previous year as is with Mr. Zalak, Ms. Bryant, and Mr. Hilty to serve as representatives to the Central Florida MPO Alliance and for Mr. Guinn to serve as alternate and Mr. Zalak to serve as representative to the MPO Advisory Council and Mr. Moore to act as alternate. Mr. Guinn seconded and nomination was unanimously approved.*

### **Item 3f. TPO Director Employment Agreement**

Mr. Jared Sorenson, Human Resources and Risk Management Director for the City of Ocala presented the TPO Director Employment Agreement.

Mr. Sorenson said the contract for the TPO Director had been reviewed by the Ocala City Attorney and some language had been revised in Section 6 of the contract concerning severance, compensation, and benefits.

Mr. Sorenson noticed an error in Section 6.7 of the contract that stated "Auditor" instead of "Director".

The TPO board reviewed the contract revisions.

Mr. Wardell made a motion to approve the TPO Director Employment Agreement with replacing “Auditor” with “Director” in Section 6.7 of the contract. Mr. Moore seconded and the motion was unanimously approved.

### **Item 3g. Transit Development Plan Consultant Selection Contract Approval**

Mr. Daniels said the TPO sent out invitations to bid for the Transit Development Plan (TDP) Update and the Transportation Disadvantaged Service Plan (TDSP) Update and that although all efforts were made to get more consultants to respond, Tindale-Oliver had been the only to respond and was selected as the consultant to perform the work.

Mr. Daniels explained that the TDP was intended to define public transportation needs; solicit broad input by coordinating with other plans, involve substantial public participation, and explore community goals with decision makers and other stakeholders, define alternative courses of action, and develop a systematic plan and monitoring program. Mr. Daniels also said the TDP and TDSP needed to include mobility needs, cost and revenue projections, and community transit goals, objectives, and policies, and must be adopted by September 1, 2017. The anticipated kick-off meeting would be held at the beginning of next year.

Ms. Bryant moved approval of the Transit Development Plan Consultant Selection Contract. Mr. Moore seconded and the motion was unanimously approved.

### **Item 4a. Traffic Counts and Trends Manual**

Mr. Odom stated that the document was brought to the board every year and a host of information had been added to the current 2011-2015 manual for all municipalities including population, registered vehicles, and licensed drivers.

Mr. Odom also said the document had trends that included traffic crash data including crashes by day of week, crashes by month, crashes by time of day, total fatalities, fatalities by mode, traffic crash injury severity, motorcycle fatalities, bicycle and pedestrian’s injuries and fatalities, and weather conditions.

Mr. Odom also talked about trends that had been added for the SunTran including annual ridership, average riders per day, annual revenue miles, and the average annual revenue hours.

Mr. Malever asked if accidents were tracked at CR 464. Mr. Odom said that accidents were tracked and that the TPO could provide the number of accidents for the entire corridor.

Ms. Bryant inquired about the traffic counts from Williams Road to CR 484 and if there had been an increase or decrease in traffic. Mr. Odom said that the counts were not included in the manual but the numbers had increased on all of the City roads.

### **Item 5. Consent Agenda**

*There were no items on the consent agenda.*

### **Item 6. Comments by FDOT**

Jamie Kersey with FDOT presented the monthly construction report, a flyer for Safe Routes to School applications, and a Walk to School Day flyer.

Ms. Kersey talked about the Work Program Public Hearing December 5-9, 2016 and advised the board to visit [d5wpph.com](http://d5wpph.com) for more information.

### **Item 7. Comments by TPO Staff**

Mr. Daniels made a comments about the TPO website and that staff was working with the City of Ocala IT Department to migrate information from the old to the new website and since then the IT Department had been working to make the website somewhat unique while still having issues with inputting data. There had been discussion about the TPO being a subsite to the city similar to the Ocala Police Department (OPD) to provide proper notification to the public and looking to get quotes.

Mr. Daniels also mentioned that eleven transit shelters sites had been identified and the TPO was currently moving forward on putting together an invite to hard bid for the process which would be a quicker process and TPO would have cost per location at January board meeting.

Mr. Daniels also said he would like to meet with all board members to hear about their goals and priorities for transportation projects and issues.

### **Item 8. Comments by TPO Members**

Mr. Malever thanked Ms. Bryant for her assistance on the Selection Committee nominating the new TPO Director and congratulated the new Chairman Mr. Moore and Vice-Chairman Mr. Wardell.

### **Item 9. Public Comment**

Michelle Shearer of 2301 SE 85<sup>th</sup> Street, Ocala, stated that traffic counts from SW 42<sup>nd</sup> Street to SW 66<sup>th</sup> Street traffic counts had gone down and that may have been because of SW 42<sup>nd</sup> Street taking traffic from SW 66<sup>th</sup> Street to CR 484.

Ms. Shearer said when finishing SW 49<sup>th</sup> Avenue people would be more likely to use and continually enjoy the two lane scenic roads.

**Item 10. Adjournment**

Chairman Malever adjourned the meeting at 4:42 PM.

Respectfully Submitted By:

---

Shakayla Jacobs, TPO Administrative Assistant