



TPO Board Meeting

Marion County Commission Auditorium and via WebEx
601 SE 25th Avenue, Ocala, FL 34471
September 22, 2020
4:00 PM

MINUTES

Members Present:

Councilman Ire Bethea
Commissioner Kathy Bryant
Commissioner Jeff Gold, Chair
Mayor Kent Guinn
Councilwoman Valerie Hanchar (*joined via WebEx 4:10pm*)
Commissioner David Moore
Commissioner Michelle Stone
Commissioner Carl Zalak (*arrived at 4:12pm*)

Members Not Present:

Councilman Justin Grabelle
Commissioner Ronald Livsey
Councilman Brent Malever
Councilman Jay Musleh

Others Present:

Rob Balmes, TPO
Derrick Harris, TPO
Liz Mitchell, TPO
Anton Schauerte, TPO
Anna Taylor, FDOT
Doug Shearer
Elton Holland, Marion County

Item 1. Call to Order and Pledge of Allegiance

Chairman Gold called the meeting to order at 4:06 pm.

Item 2. Roll Call

Shakayla Irby, Administrative Assistant called the roll and a quorum was not present. At 4:12pm a quorum was present with the joining of Councilwoman Hanchar and Commissioner Carl Zalak.

Item 3. Proof of Publication

Shakayla Irby, Administrative Assistant stated the meeting was published online at the TPO website and the City of Ocala, Belleview and Dunnellon and Marion County meeting calendars on August 18, 2020. The meeting was also published to the TPO's Facebook and Twitter pages on August 18, 2020.

Item 4a. 2045 Long Range Transportation Plan (LRTP) – Draft Cost Feasible Plan

Mr. Derrick Harris, TPO, provided a presentation of the Draft Cost Feasible Plan. The TPO spent the majority of the summer inquiring from the public about what projects and/or improvements were needed on transportation facilities as part of the 2045 Long-Range Transportation Plan (LRTP) update. The transportation needs were taken and analyzed against the available revenues. The list had come out of the analysis and was known as the Cost Feasible Plan (CFP).

The CFP was essentially the heart of the LRTP, as it lists which projects in the area could reasonably be funded over the life of the plan, and which revenue source would be available to fund those projects.

There were three (3) main parts to the CFP and they followed:

- **Boxed funds** – This category allows the TPO to group similar projects like ITS, Corridor Studies, and Multimodal projects, which wouldn't otherwise be cost feasible as an all-inclusive list, but allows us to ensure the group of projects can be submitted for any potential funding or grants that may be available in the future. This is essentially a workaround to ensure all of these projects can be eligible for funding. Otherwise, we would have to demonstrate cost feasibility for each individual project, therefore eliminating a great majority of these projects from being eligible for federal funding.
- **Federal/State** – This category is exactly as the title implies, projects which are either on a US/State corridor or are being funded with federal/state funds. One important point with this category, only 15% can be utilized on non-state highway system corridors. Therefore, a majority of these projects must be on the state highway system to be eligible for this category of funding. Please note: this 15% of funding doesn't take into consideration the boxed funds category. Therefore, any project submitted from the boxed funds category as a part of the TPO's List of Priority Projects (LOPP) annual process, will reduce what will be available from the non-state highway system projects on this list.
- **Local** – Again, this category is exactly as the title implies, projects which are local in nature or are not a part of the state highway system, and are being funded with local revenue. This category is not actually a part of the CFP, but are included for illustrative purposes only. Projects on this list are being funded with both gas tax revenue and impact fees at the county level. When analyzing the local revenue TPO staff and our consultant

didn't analyze any local municipal revenue for either impact fees or gas tax revenue, only at a county level. Therefore, we have defaulted to the Marion County Office of the County Engineer to help ensure we are accurately reflecting their needs.

This CFP was first presented to the LRTP Steering Committee in August and staff had made revisions based on feedback received from the committee. On September 15th staff presented the CFP as a DRAFT to both the Technical and Citizen Advisory Committees (TAC & CAC), where it was approved by both committees. The CFP document and a further detailed breakdown of the boxed funds projects were provided to the board.

Mr. Zalak asked if the upgrades to the I-75 interchange at Country Road 484 had been funded.

Ms. Tracey Straub, Marion County Engineer said that conversations were had with FDOT and that the Interchange was funded for July 2021.

Mr. Zalak asked for Mr. Balmes to make sure he knew what projects were to be completed within the next 24 months.

Mr. Harris said that he would provide a list to Mr. Zalak with a list of funded and unfunded projects.

Ms. Stone asked about progress of the Bartram Bike Trail in McIntosh.

Mr. Harris said there was some discussions about a year ago with the town manager of McIntosh and also Alachua County about connecting trails to the county line and Alachua County could try and connect to the Hawthorne Trail to connect Gainesville and Ocala. The project is in the boxed funds for multimodal and DOT could consider the project.

Item 4b. Fiscal Year 2020/21 TPO Budget Status Update

Ms. Liz Mitchell, TPO, provided the TPO financial updates the TPO Board to ensure they remain informed of funding status and the financial outlook throughout the year. At the time, staff had been given authorization for the first quarter only on the PL funds. Staff would receive authorization for the remaining three quarters in October.

A summary of the TPO funding through the end of the first quarter for the fiscal year 20/21 and an estimate of second quarter expenses was presented to the board.

Item 5a. Fiscal Years 2020/21 to 2024/25 Transportation Improvement Program (TIP) “Roll Forward” Amendment

Mr. Anton Schauerte, TPO, presented and said when the TPO's Transportation Improvement Program (TIP) and Florida Department of Transportation (FDOT) Work Program become adopted in July, there were cases in which some projects were not yet authorized. The projects, in addition to funding changes within other projects, “roll forward” automatically into the Work Program, but not in the TPO's TIP. Therefore, there was a need each year to reconcile the two documents.

Mr. Schauerte noted the following the most notable project-specific changes, including funding.

4271882 - SUNTRAN/OCALA/MARION URBAN CAPITAL FIXED ROUTE FTA
SECTION 5307-2009 –
Additional \$14.6M

(No change in Total Project cost)

4106742 – SR 40 FROM END OF 4 LANES TO EAST OF CR 314 –
Additional \$2.1M

(Total Project cost increased by \$298,000 to a grand total of \$178,530,840)

4336511 – CR 484 FROM SW 20TH AVENUE TO CR 475A –
Additional \$1.28M

(Total Project increased by \$10,000 to a grand total of \$17,463,874)

4333041 - MARION-BLOCK GRANT OPERATING ASSIST FOR FIXED ROUTE
SERVICE

Additional \$811K

(No change in Total Project cost)

4370171- MARION-OCALA INTERNATIONAL AIRPORT DRAINAGE
IMPROVEMENTS –

Additional \$562K

(Total Project reduced by \$536k to a grand total of \$1.0M)

4384301 - MARION-MARION CO AIRPORT HANGAR –
Additional 450K

(No change in Total Project cost)

4453771 - MARION OCALA SECTION 5339 SMALL URBAN CAPITAL
Additional \$351K

(Project not listed in FY20-25 TIP)

4392381 - SR 25/500/US441/ FROM SR 35/SE BASELINE RD TO SR 200/SW 10TH
STREET (Resurfacing)

Additional \$279K

(Project not listed in FY20-25 TIP)

4336601 – US 441 @ SR 464 (Traffic Ops Improvement) –
Additional \$249K

(No change in Total Project cost)

4384281 - MARION AIRFIELD IMPROVEMENTS –
Additional \$233K

(Project not listed in FY20-25 TIP)

4413661- SR 40 FROM SW 27TH AVE TO MLK JR. AVE (Safety Project)
Additional \$195K

(Total Project increased by \$182K to a grand total of \$1,187,130)

4261791 - SILVER SPRINGS STATE PARK PEDESTRIAN BRIDGES –
Additional \$157K

(No change in Total Project cost)

4373441 – SR 200/SW COLLEGE ROAD FROM E OF SW 60TH AVE TO E OF SW 38TH COURT (Resurfacing) –
Additional \$124K

(Project not listed in FY20-25 TIP)

Commissioner Carl Zalak made a motion to approve the Fiscal Years 2020/21 to 2024/25 Transportation Improvement Program (TIP) “Roll Forward” Amendment. Commissioner David Moore seconded, and a roll-call vote was called and the motion passed unanimously.

Item 5b. Fiscal Years 2020/2021 to 2021/2022 Unified Planning Work Program (UPWP) Amendment

Mr. Rob Balmes presented that the TPO was proposing an amendment to the UPWP incorporating recent changes to the annual Cost Allocation to Marion County, the two-year PL budget Close-Out process and other miscellaneous adjustments. The following changes were highlighted

Cost Allocation to Marion County

As part of the Staff Services Agreement between the TPO and Marion County, the TPO provides a Cost Allocation, which is paid monthly to the Marion County Clerk of the Court.

On an annual basis, the Clerk of the Court determines the Cost Allocation amount the TPO shall pay for the upcoming fiscal year (FY). In FY 2020, the TPO was responsible for a payment amount of \$51,095. For FY 2021, the TPO’s Cost Allocation has been changed to \$46,026 (attached). The time period for the revised Cost Allocation is from October 1, 2020 to September 30, 2021.

Since the TPO’s fiscal year is from July 1, 2020 to June 30, 2021, a pro-rated Cost Allocation amount was calculated and is reflected in the proposed budget tables. The additional \$3,801 of funding available will be applied to tasks summarized below. Changes were made only to Year 1 of the UPWP, since the Cost Allocation will be revised again in July 2021.

\$51,095 prior Cost Allocation (FY 20)

\$46,026 new Cost Allocation (FY 21)

\$47,294 Pro-rated Cost Allocation to match TPO Fiscal Year (July 1 to June 30)

\$3,801 UPWP Budget Balance (Proposed changes below)

\$3,165 (PL) moved to Task 7 Special Projects, Consultant Placeholder

\$484 (5305d) moved to Task 6 Public Involvement, Website

\$152 (TD) moved to Task 1 Administration, Advertising for TDLCB meetings

Other Modifications

To further support meetings and public notices for the Transportation Disadvantaged Local Coordination Board (TDLCB), \$484 of funds are proposed to be moved from Task 6 Website to Task 1 Advertising. In addition, the total grant contract amount for TD changed from \$26,821 to \$26,738 (-\$83).

Based on task work planned for additional staff hours devoted to traffic and safety analysis and mapping in FY 2020/21, a total of \$10,000 in salaries and benefits is proposed to be moved from Task 1 Administration to Task 2 Data Collection.

Year Two Changes: Close-Out of FHWA PL Funds

In collaboration with the Florida Department of Transportation (FDOT), the TPO conducted a close-out process of the Federal Highway Administration (FHWA) – Planning (PL) funds for Fiscal Year 2019/2020. This period covers year two of the Fiscal Years (FY) 2018/2019 to 2019/2020 UPWP. Based on the close-out process, a total balance of **\$16,889** of PL funds is available. Attached is a Close-Out Confirmation Form from FDOT documenting the amount of funds.

In accordance with U.S. Code of Federal Regulations (C.F.R. 200.343), FHWA funds obligated and unexpended in a prior year UPWP must be closed out within 90 days of the termination of the grant. In coordination with FDOT, the balance of \$16,889 has been closed out and the funds will be available in year two of the current FY 2020/2021 to

2021/2022 UPWP, starting July 1, 2021. These funds are proposed to be applied to Task 7 Special Projects (Consultant Placeholder) in Year 2 for future potential planning tasks.

\$16,889 Balance (to Year 2 Task 7)

Year 2 Prior PL Allocation: \$494,973

Year 2 Revised PL Allocation: \$511,862

Commissioner David Moore made a motion to approve Fiscal Years 2020/2021 to 2021/2022 Unified Planning Work Program (UPWP) Amendment. Commissioner Michelle Stone seconded, a roll-call vote was called and the motion passed unanimously.

Item 5c. Transportation Regional Incentive Program (TRIP) Priority List

Mr. Balmes presented and said that in collaboration with the Central Florida MPO Alliance (CFMPOA), the TPO had plans to submit an updated list of regionally significant transportation priority projects in October that could qualify for Transportation Regional Incentive Program (TRIP) grant funding. TPO staff discussed potential projects with the Technical Advisory Committee (TAC) and Citizens Advisory Committee (CAC) on September 15, 2020, and recommends the following:

- Marion Oaks Manor Extension: Overpass Flyover at I-75
- CR 484: SW 49th Avenue to SW 20th Avenue Road Widening to 6 lanes

As background, the purpose of TRIP was to encourage partnerships for transportation projects that are regionally significant. TRIP funds would be awarded by the Florida Department of Transportation (FDOT) and used to match local or regional funds up to 50% of the total project costs. The TRIP served as a matching program to leverage investments in projects with substantial local/regional commitment.

In 2019, the TPO submitted one project for submission to the CFMPOA TRIP Priority list. The project was the NW 49th Street Interchange at I-75. Due to the significant local matching funds by Marion County and demonstrated commitment, FDOT awarded \$4.7 million in

TRIP funding to this project, scheduled for construction in Fiscal Year 2024/2025. Overall, successful TRIP projects demonstrated and/or required the following:

- Regional collaboration (three or more counties, multiple MPO's)
- Local funding commitment
- Committed state/local matching funds 50% or greater for project
- Supports and provides connectivity the Strategic Intermodal System (SIS)
- Supports movement of goods in rural areas
- Supports economic development in the region
- Identified as major priority in local plans

Mr. Zalak talked about the Marion Oaks overpass and figuring out spacing with the new businesses planned to be there would be beneficial.

Ms. Bryant said that one of the things being look at was a possible Interchange at 470 and I-75.

Mr. Zalak said it made since to explore an Interchange if a Flyover was being paid for.

Mr. Zalak wanted to add the text Flyover or Interchange to the project. Mr. Balmes confirmed the list would be updated to include the change when submission of the list to the Central Florida MPO Alliance.

Ms. Bryant said that an Interchange would be a different look from an Overpass and would like to have further discussion.

The TPO Board requested removal of the 95th Street Interchange project from the LRTP.

Mr. Balmes said there were some comments from the Pedro community in opposition for the flyover project.

Commissioner Carl Zalak made a motion to approve the Transportation Regional Incentive Program (TRIP) Priority List. Commissioner Kathy Bryant seconded, and the motion passed unanimously.

Item 6. Consent Agenda

Commissioner Michelle Stone made a motion to approve the consent agenda. Commissioner David Moore seconded, and the motion passed unanimously

Item 7. Comments by FDOT

Ms. Anna Taylor said the construction report was provided in the meeting packet. There would be a cut in allocations. FDOT would keep the TPO and board posted on impacts.

Item 8. Comments by TPO Staff

Mr. Balmes provided the following updates

- The Office of Inspector General Audit is in the data collection phase of the audit
- The FAST Act expired in eight (8) days and could be a one year extension
- The TPO had been continuing to work on Fact Sheets about the TPO for public information

Mr. Harris said gave an update on the description to the County Road 484 project.

Item 9. Comments by TPO Members

Councilwoman Valerie Hanchar highlighted the M-Cores Northern Turnpike Task Force meeting. Commissioner Kathy Bryant pushed on points to keep the project out of Marion County.

Mr. Moore thanked both Councilwoman Hanchar and Commissioner Bryant on their representation of Marion County.

Ms. Stone asked for GIS layers to view maps for the upcoming Cost Feasible plan.

Item 10. Public Comment

Douglas Shearer, Marion County resident, provided public comment. He emphasized removing the four laning of CR 475A from 95th to 49th to the interstate and also four laning from the interstate to CR 475A.

Michelle Shearer, Marion County resident, also provided public comment. She commended the board for taking off the 95th Street Interchange. She also asked that the board remove projects 475A four-laning and SW 95th from 60th Ave to I-75.

Item 11. Adjournment

Chairman Gold adjourned the meeting at 5:05 pm.

Respectfully Submitted By:

TPO Meeting Minutes – September 22, 2020
Approved –

Shakayla Irby, Administrative Assistant